

## Fairfax Area Long Term Care Coordinating Council (LTCCC)

### MEETING INFORMATION:

<b>Committee Name:</b>	<b>Steering Committee</b>
<b>Meeting Location:</b>	Held Virtually, due to the COVID-19 Pandemic
<b>Date &amp; Time:</b>	May 6, 2021, 12:00 p.m.
<b>Note taker:</b>	Ozun Dalaran-McClary and Patricia Rohrer

### ATTENDEES:

Rose Mario (Committee Chair), Sharon Arndt, Doug Birnie, Carolyn Cukierman, Orlene Grant, Denise Hyater, Courtney Nuzzo, April Pinch-Keeler, and Patricia Rohrer  
 Absent: Melanie Bush, Steve Morrison  
 Guest: Tom Bash

### AGENDA ITEMS ADDRESSED:

Agenda Item	Discussion	Outcome/Action Steps
<b>Call to Order</b>	The meeting was called to order at 12:03 p.m. by Rose Mario, Committee Chair.	
<b>Motions to Proceed with an Electronic Meeting</b>	<p>The Steering Committee of the LTCCC conducted a wholly electronic meeting because the COVID-19 pandemic made it unsafe to physically assemble a quorum in one location or to have the public present. The meeting was held via video and audio using Zoom for computer access and a toll-free telephone number for access via telephone.</p> <p>To assure public access, Rose Mario (Committee Chair) asked committee members to state their names and where they were joining the meeting from. The Committee Chair passed the virtual gavel to Committee Member Carolyn Cukierman. The Committee Chair moved that each member's voice was adequately heard by each other committee member, and specifically that each voice was clear, audible, and at an appropriate volume for all other members. The motion was seconded by April Pinch-Keeler.</p> <p>Next the Committee Chair moved that the State of Emergency caused by the</p>	The motion carried.

	<p>COVID-19 pandemic makes it unsafe for this committee to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, Freedom of Information Act (FOIA's) usual procedures, which require the physical assembly of the Steering Committee of the LTCCC and the physical presence of the public, cannot be implemented safely or practically. I further move that this committee may conduct this meeting electronically through a dedicated video and audio-conferencing line. The motion was seconded by Doug Birnie.</p> <p>Next the Committee Chairman made a motion that it is required that the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the LTCCC's lawful purposes, duties, and responsibilities. The motion was seconded by Doug Birnie.</p> <p>Carolyn Cukierman passed the virtual gavel back to the Committee Chair.</p>	<p>The motion carried.</p> <p>The motion carried.</p>
<p><b>Approval of December 9, 2020 Meeting Notes</b></p>	<p>The summary notes from December 9, 2020 meeting were reviewed.</p>	<p>The December meeting summary notes were approved as written.</p>
<p><b>COVID-19 Update</b></p>	<p>Sharon Arndt, Division Director, Community Health Development, Fairfax County Health Department, shared a COVID-19 update. The Health Department has been in immediate response mode since March 2020. One of the bright lights is vaccine availability. The Health Department is administering Pfizer, Moderna and Johnson &amp; Johnson vaccines with partner organizations. Near forty-eight percent (47.8%) of all Fairfax County residents received at least one dose and 30.6% are fully vaccinated, but there is still work to do. There is fatigue in doing personal precautions. Continued importance of precautions was highlighted. The British variant is the predominant one in Virginia and Fairfax County. In the vaccine campaign, Fairfax County has moved from having limited dose availability to now the demand being lower than the supply. Vaccine administration is not only performed by the Health Department but also by hospitals, private providers, safety net providers, pharmacies, and urgent care centers. Sixty-five private providers receive vaccine supply from the Health Department on a weekly basis which they administer at their locations. Medical Reserve Corp (MRC) volunteers have been supporting Health Department PODs and special equity clinics with an average of seventy volunteers working each day. Tysons Corner Community Vaccination Center (CVC) opened on April 20, 2021. Fairfax County vaccine equity work informs its work from the Health</p>	

	<p>Department’s vulnerability index map that shows COVID-19 disease statistics and vaccinations by zip code areas. The vaccine equity clinics focus on areas with lower vaccination rates. Trusted partners, faith leaders and other influencers are utilized to reach out to vaccine hesitant groups and to help schedule vaccination appointments at local vaccine equity clinics. Positive COVID-19 case numbers have gone down significantly since January. Sharon also mentioned media outreach strategies with targeted audiences. Doug Birnie noted that the percentage of older adults who got vaccinated is high but there are still some in this age group unvaccinated. He expressed concern about having a specific strategy to reach them.</p>	
<p><b>Countywide Strategic Plan and Shape the Future of Aging (SHAPE) Plan Updates</b></p>	<p>Patricia Rohrer shared that the SHAPE Plan (shape the future of aging) was placed on hold during COVID-19 and that likely planning for it will resume in fall 2021. When planning resumes, the LTCCC will receive opportunities to participate in the planning process. SHAPE will be the next iteration of the Board of Supervisors 50+ Plan. The Countywide Strategic Plan was also placed on hold during the pandemic, however, earlier this year, County Executive Bryan Hill, developed a new timeline that involves additional opportunities to provide input to the plan with a target to begin implementation in October of this year. Patricia mentioned having sent a survey link to the LTCCC membership for an input opportunity for the plan. The timeline was approved by the Board of Supervisors and they will continue to receive updates. The LTCCC was due for another strategic plan, however, it had been extended by the Steering Committee because of wanting to wait until the SHAPE Plan planning is underway. Courtney Nuzzo made a motion to further defer the LTCCC strategic plan until the end of the Summer of 2021. April Pinch-Keeler seconded the motion. The motion passed unanimously.</p>	<p>The motion carried.</p>
<p><b>One Fairfax Policy Equity Acknowledgement required by Chairman McKay for all BAC Members</b></p>	<p>Patricia reminded the members about the form required by Chairman McKay be completed by all LTCCC members acknowledging the One Fairfax Policy; and recommended viewing the One Fairfax video before completing the form. June 30, 2021 is the deadline.</p>	
<p><b>Proposed New LTCCC Equity on Aging and Disability Committee</b></p>	<p>Rose Mario shared that Steve Morrison (LTCCC Chairman) and her are recommending that the LTCCC support (by vote on the Steering Committee) the formation of a new LTCCC Committee focused on equity. She introduced LTCCC member, Orlene Grant, who would serve as the Committee Chair if the Steering Committee votes to establish the committee. Orlene shared her vision and framework for the committee to be called LTCCC Equity on Aging</p>	

	<p>and Disabilities Committee (EADC.) Its mission is to educate and promote best practices in applying an equity lens to aging and adult disability services aligned with the One Fairfax Policy ensuring the access and support that people need according to their personal situation. The importance of equity and the difference between equity and equality will be highlighted. To ensure diversity and that committee recommendations reflect the diversity of Fairfax County in a range of perspectives, experiences, life situations, disabilities, ethnic and cultural backgrounds, recruitment for the committee would be request-based and targeted to representatives of specific groups. Members would be from the LTCCC and outside organizations and the number will be twelve. Advance reading would be required for committee members before their first meeting. Goals and objectives have been developed including but not limited to the development of a virtual resource center for LTCCC member organizations and other community groups working with older adults and adults with disabilities. Support would be provided for these organizations to evaluate and develop equity plans and much more. Data would drive the committee's work. It is hoped to begin meeting mid-summer 2021 and monthly thereafter. The LTCCC's Equity Champion, Melanie Bush, provided input and suggestions for the committee framework. Patricia Rohrer mentioned that the county's Equity Officer and her team reviewed the committee framework and provided feedback; and that they supported the targeted recruitment method. Doug Birnie shared his concern that equity be infused in the Board of Supervisor's Z-Mod project which as process of reviewing and updating county zoning ordinances. Courtney Nuzzo suggested that to make room for new committees, the Steering Committee consider eliminating some existing committees. (Another new committee was established last year called LTCCC COVID-19 Impact and Response Committee.) It was agreed to discuss this at the next Steering Committee meeting. Carolyn Cukierman asked if the Steering Committee could receive the written framework for the committee. April Pinch-Keeler asked if mental health disabilities will be included in the new committee's work. Orlene said that all disabilities for adults, aged 18 and older, will be included. Courtney Nuzzo made a motion that the LTCCC Steering committee initiate a new LTCCC Equity on Aging and Disabilities Committee (EADC), effective immediately. April Pinch-Keeler seconded the motion. The motion passed unanimously. Patricia mentioned that according to the LTCCC by-laws, Orlene Grant is now member of the LTCCC Steering Committee. She was welcomed by the Committee Chair the committee.</p>	<p>At the next Steering Committee meeting, LTCCC Committees will be reviewed to assess if they can sunset to make room for the new committees.</p> <p>Motion carried to establish LTCCC Equity on Aging and Disabilities Committee.</p> <p>Patricia will email framework for new LTCCC Equity in Aging &amp; Disability Committee to the Steering Committee.</p>
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<p><b>LTCCC Meeting Agenda Planning &amp; Date Selection for next LTCCC Meeting</b></p>	<p>Rose Mario began by discussing when to re-convene the LTCCC. She suggested either meeting in September or November. After some discussion, it was agreed to meet on November 10, 2021 and resume the regular meeting schedule thereafter. The meeting will be held via Zoom unless there are changes in state laws governing how boards, authorities, commissions, and councils (BACs) are to meet. (In-person BAC meetings were required to become virtual during the pandemic.)</p> <p>The following agenda was tentatively agreed upon for the November 10, 2021 meeting. The final agenda will be confirmed at the next Steering Committee meeting. Provide a “State of the LTCCC” report by Steve and Rose focusing on what has transpired since the last meeting held on January 13, 2021. Invite Deputy County Executive for HHS, Chris Leonard, to share his vision for the health, housing, and human services system. An introduction of the new LTCCC Equity in Aging and Disability Committee. An exchange of ideas session to include two advance questions sent to LTCCC members: 1) During the pandemic, what was your biggest challenge? and 2) What are best practices and achievements that you implemented or will implement, as result of the pandemic? Committee Reports: COVID-19 Impact &amp; Response Committee by Carolyn Cukierman, Government Affairs Committee by April Pinch-Keeler, and Equity in Aging and Disabilities Committee by Orlene Grant (or this could be covered earlier during the new committee introduction.) There may be a requirement to have a No Wrong Door (NWD) Reports and if so, that will be added.</p> <p>Courtney suggested that the Steering Committee meet again in August and resume their regular meeting schedule thereafter. This was agreed upon. Next, she suggested that the time for LTCCC meetings be reviewed for consideration of an earlier start time. Patricia reminded the committee that when this was brought before the full council a couple years ago, that one member with a disability said it would create a hardship with obtaining a ride with Metro-Access to arrive at an earlier time. It was agreed to re-discuss potential time change at the next Steering Committee meeting.</p>	<p>The next LTCCC meeting will be held on November 10, 2021 and return to its regular every other month meeting time thereafter.</p> <p>The Steering Committee will meet on August 5, 2021, noon – 2 p.m., and resume its regular meeting schedule thereafter.</p> <p>Consideration of establishing an earlier start time for LTCCC meetings will be re-visited at the next Steering Committee meeting.</p>

<b>Committees Updates</b>	<p><u>COVID-19 Impact &amp; Response Committee</u> - Committee Chair, Carolyn Cukierman, reported that results of the LTCCC member survey, administered by the committee, indicated social isolation as a high priority. The committee has been hearing brief presentations about social isolation prevention/alleviation programs provided by LTCCC member organizations; and encouraging collaborations among and between them to reach more older adults and adults with disabilities. A second area of committee foci has been COVID-19 information communication. The committee made several suggestions for improved communication by the County that Patricia relayed to the Health Department's High Risk Community Task force; and changes occurred as a result. The committee initiated a neighborhood-level COVID-19 communication project with the Fairfax County Federation of Citizens Associations. A third area of work is a proposal for a "FriendMobile" submitted to the County's COVID-19 Think Tank Competition. Winners have not yet been announced, however, the committee may move forward with this even if not selected as a winner. Another critical issue that the committee is addressing is the economic impact on LTCCC organizations. The committee has an Action Plan that includes the items mentioned and more. The committee will be active until pandemic is over.</p>	
<b>Adjournment</b>	The meeting was adjourned at 1:55 p.m.	

Next Committee Meeting: Thursday, August 5, 2021, to be held electronically due to the COVID-19 pandemic.

Next LTCCC Meeting: Wednesday, November 10, 2021, 7:00 – 900 p.m.