

# Water Recreation Facility Incident Report

**Purpose:** Chapter 69/1: Water Recreational Facilities Ordinance 69.1-3-3 (B). Monitoring, Reporting, and Record Keeping of the Fairfax County Code requires:



1. The owner shall immediately notify the Director of all drownings, near drownings, injuries, water-related illness or deaths which have occurred. Notification of minor injuries, such as minor abrasions or superficial cuts, shall not be required. Owners shall submit a complete written drowning and injury report, containing all relevant facts and information related to the incident, to the Director within seven days of an incident.

<p><b>Required Notification</b> <input type="checkbox"/></p> <p>Non-Required Notification - request for guidance <input type="checkbox"/></p>	<p>Date of report</p>	<p>Date and time of incident</p>	<p>Permit number(s)</p>
<p>Case number(s) - Police, Fire, etc.</p>			

Pool operator - at time of incident	
Persons involved (name, age, certifications)	
Number of lifeguards - at time of incident	
lifeguards on duty - exact location	
Number of patrons - at time of incident	
Number of bathers in vessel at time of incident	
Pool and/or spa water clarity	
Names of witnesses	
Injury Description	
Exact location of incident	

**Detailed Description of Incident:**