Requirements for Pre-opening Inspection for Food Establishments

1. Fill out the Application for Permit to Operate Food Establishment. The application is available online at www.fairfaxcounty.gov/hd/food or visit the Health Department office at 10777 Main Street, Suite 111, Fairfax, VA 22030.

2. Submit completed application to the Health Department with a permit fee of $40.00 (cash, credit card, check/money order) along with a copy of your business license or a copy of the processed application for the business license.

3. The following are required on the day of your Pre-opening Inspection:
   a. Plumbing, Mechanical, and Electrical Final Approvals.
   b. A food manager with a Northern Virginia Certified Food Manager’s Card.
   c. Refrigerators must be set at 41°F or lower and freezers at 0°F or lower with working thermometers in each unit
   d. Facility must be clean with no construction material in kitchen and related areas.
   e. No food or utensils are allowed in the establishment prior to the inspection by the Health Department.
   f. Menu
   g. Schedule an inspection at least 3 business days prior to the date you would like the inspection by calling one of the following Environmental Health Specialists:

       Naphtali Nyagwachi - 703-246-8441
       Annette Nicholls - 703-246-8440
       Grace Sun - 703-246-8426

Please note that all the steps listed above are required before an inspector can do the Pre-opening Inspection.