



**PLAN SUBMISSION CHECK LIST**

**County of Fairfax, Towns of Clifton/Herndon/Vienna:**

- Building Permit Application (**County of Fairfax Building Permit is not required for Town of Herndon**)
- 3 copies of architectural plans
- Plan Review Fee

**City of Falls Church (County of Fairfax Building Permit is not required)**

- 3 copies of architectural plans
- Plan Review Fee

**City of Fairfax (County of Fairfax Building Permit is not required)**

- 5 copies of architectural plans
- Plan Review Fee

A complete application package has been submitted to the Health Department.

\_\_\_\_\_  
(Signature of Owner/Agent)

\_\_\_\_\_  
(Date)

**NOTE: The Agent/Owner listed on the application will be contacted after the plan review.**