



ONSITE SEWAGE DISPOSAL SYSTEM AND/OR WELL CONSTRUCTION PERMIT APPLICATION

Property Address:			
Property City and Zip Code:			
Tax Map Number:		Residential	Commercial
Is this a private sector WWSP/OSE/PE submission? Yes No		Is the WWSP/OSE/PE package with cover sheet attached? Yes No	
Is this application submitted under 163.6? Yes No		If installing in an RPA have you included a waiver from LDS? Yes No	
Does this property serve as your (owner) principal place of residence? Yes No		Multiple sites? Yes No	
PERMIT OR SERVICE REQUESTED			
Individual Drinking Water Supply	Certification Letter	Pump and Haul	
Irrigation Well	Construction Permit	Voluntary Upgrade	
Well Abandonment	Repair of Existing System	Minor Modification	
Geothermal Well	Subdivision	Courtesy Inspection	
Well Repair	Convert Existing Well		
Number of Bedrooms:		WATER SUPPLY	SEWAGE DISPOSAL
Basement Plumbing Fixtures? Yes No		Is the water supply: Public Private	Is the sewage disposal: Public Private
Is this a Replacement Well? Yes No			
Foundation Chemically Treated? Yes No		Borate? Yes No	
APPLICANT			
Name:		Mailing Address:	
Phone:			
Email:			
PROPERTY OWNER			
Name:		Mailing Address:	
Phone:			
Email:			
IF COMMERCIAL PROPERTY	Estimated Daily Water Usage (GPD):	GPD calculations submitted: Yes No	
SUMMARY OF PROPOSED WORK			

I give permission to Fairfax County Health Department to enter onto the property during normal business hours for the purpose of processing this application and to perform quality assurance checks of evaluations and designs until an operation permit is approved.

Signature _____ **Print Name** _____
Date _____ **Property Owner** **Agent**

For Department Use Only

Approved by _____ Remarks _____ Approval Date _____
 Certification Approval Date _____ HSEPTIC _____ HWELL _____ Project # _____
 Date Lot Approved _____ Type System _____ # of Bedrooms _____ GPD _____
 Perc Rate _____ Depth _____ Septic Tank Gallons _____ Active Lin.Ft. _____ Reserve Lin.Ft. _____
 Building Permit Number _____ Fee Amount _____ Receipt Number _____

REQUIRED DOCUMENTATION

The required documentation for each application type is listed below. Please provide all documentation and fees at the time the application is submitted. Please initial that pertinent documentation has been provided. Thank you.

Certification Letter		Applicant Initials
1. Site and Soil Evaluation Report		_____
2. Surveyed property plat (3 copies) - to include:		_____
a. Metes and Bounds of property		
b. Soil profile hole locations, perc or K-Sat hole locations		
c. Proposed well location and well specifications (when a private well is proposed)		
d. Within 200 feet of the absorption area the following must be shown: existing or proposed wells, springs, cisterns or sewage disposal systems, existing or proposed buildings		
e. Information on proposed treatment level, proposed trench bottom area and proposed sewage volume and flow		
f. Proposed perimeter of soil absorption area, including reserve area if required		
g. All recorded easements		
3. Perc or K-Sat results or Perc Waiver Request		_____
4. If permeability limiting feature is less than 18" from ground surface, the following must be provided:		
a. Verification that the site is not flooded during the wet season		_____
b. Demonstration that there is sufficient hydraulic gradient to move the applied effluent off the site		_____
c. Water mounding calculations		_____
5. Fee provided		
a. Sewage Disposal System with flow of 1000 GPD or less	\$310.00 VDH cert letter fee \$10.00 VDH indemnification fee \$200.00 County SDS application fee <u>Total \$520.00 per site</u>	_____
b. Sewage Disposal System with flow greater than 1000 GPD	\$1390.00 VDH cert letter fee \$10.00 VDH indemnification fee \$200.00 County SDS application fee <u>Total \$1600.00 per site</u>	_____
Repair of Existing System		Applicant Initials
1. Completed Malfunction Assessment Form	Check box if not applicable	_____
2. Site and Soil Evaluation Report	Check box if not applicable	_____
3. Surveyed Property Plat (3 copies) - to include:	Check box if not applicable	_____
a. Metes and Bounds of property		
b. Soil profile hole locations, perc or K-Sat hole locations		
c. Well location when a private well exists		
d. Complete SDS design (including elevations)		
e. Identify all (existing or proposed) drinking water sources, buildings, and sewage disposal systems within 200 feet of the absorption area		
4. Perc or K-Sat results or Perc Waiver Request	Check box if not applicable	_____
5. Alternative system design/hydraulic plans	Check box if not applicable	_____
6. Water mounding calculations if distance to restriction is less than 18"	Check box if not applicable	_____
7. Pump plans (3 sets)	Check box if not applicable	_____
8. Fee Provided		_____
a. Sewage Disposal System ≤ 1000 GPD	\$225.00 with OSE/PE documentation, \$425.00 w/o OSE/PE documentation	_____
b. Sewage Disposal System > 1000 GPD	\$1400 with OSE/PE documentation	_____

REQUIRED DOCUMENTATION

Construction Permit

Applicant Initials

Is this a revised design package? Yes No

1. Site and Soil Evaluation Report _____

2. If new dwelling or renovation is proposed complete architectural drawings are required. _____

3. If Site Grading Plan is required by LDS, provide 1 approved or proposed copy. _____

4. If Site Grading Plan is **not** required by LDS, 3 copies of a surveyed property plat must be provided, all to include: _____

a. Metes and Bounds of property _____

b. Soil profile hole locations, perc or K-Sat hole locations Check box if **not** applicable _____

c. Proposed well location and well specifications (when a private well is proposed) _____

d. Complete construction drawing/design of proposed sewage system, including all elevations. _____

5. Within 200 feet of the absorption zone or treatment unit the following must be shown:
existing or proposed wells, springs, cisterns or sewage disposal systems, existing or proposed buildings _____

6. Perc or K-Sat results or Perc Waiver Request _____

7. Alternative system design/hydraulic plans Check box if **not** applicable _____

8. If permeability limiting feature is less than 18" from ground surface, the following must be provided: _____

a. Verification that the site is not flooded during the wet season _____

b. Demonstration that there is sufficient hydraulic gradient to move the applied effluent off the site _____

c. Water mounding calculations _____

9. Pump plans (3 sets) if applicable _____

10. Is the proposed sewage disposal system an alternative design? Yes No _____

11. Fee provided _____

a. **If application is within 18 months of receiving a certification letter, no fee is required unless #10 is yes, then add \$200**

b. If applying under 11a., provide certification letter. _____

c. Sewage Disposal System with flow of 1000 GPD or less **\$215.00** VDH Construction Permit fee _____

\$10.00 VDH indemnification fee _____

\$200.00 County SDS application fee **Total \$425.00** _____

If #10 is "yes" add **\$200.00** County alternative SDS review fee _____

Total \$625.00 per site _____

d. Sewage Disposal System with flow greater than 1000 GPD **\$1390.00** VDH Construction Permit fee _____

\$10.00 VDH indemnification fee _____

\$200.00 County SDS application fee **Total \$1600.00** _____

If you are submitting your SGP to HD instead of LDS, provide a min of 4 copies and add \$85.00 If #10 is "yes" add **\$200.00** County alternative SDS review fee _____

Total \$1800.00 per site _____

Minor Modification

A minor modification may include, but is not limited to, relocation of sewer line, force main, conveyance line, etc. to meet set back to proposed construction such as an addition or pool; tie in new sewer line for proposed addition (e.g. pool house) to be connected to existing sewer line; relocation of septic tank and/or pump chamber. The following must be provided when a minor modification will be made:

1. Surveyed Property Plat (3 copies) - to include: _____

i. Metes and Bounds of property _____

ii. Well location when a private well exists _____

2. Architectural Plans, if applicable _____

3. Pump Plans (3 sets if applicable) _____

4. Fairfax County Building Permit Application _____

5. Fee provided _____

a. VDH minor modification fee **\$100.00** _____

b. If associated with a building permit review - add **\$85.00** _____

REQUIRED DOCUMENTATION

Individual Drinking Water Well	Geothermal Well	Irrigation Well	Convert Existing Well	Applicant Initials
1. Surveyed property plat (3 copies) to include: <ul style="list-style-type: none"> a. Metes and Bounds of property _____ b. Proposed well location and well design package _____ c. Sanitary survey showing any obvious source of toxic or dangerous substances within 200ft of the proposed private well _____ d. All recorded easements _____ 				_____
2. Fee provided - \$500.00 If this is a replacement well at the applicant's primary residence , no fee is required _____				

Well Abandonment	Applicant Initials	Well Repair	Applicant Initials
1. Completed 1st page of this application _____	_____	Completed 1st page of this application with detailed summary of proposed work _____	_____
2. IF NOT primary residence, add \$500.00 fee _____			

Pump and Haul	<i>Pump and Haul application must be signed and initialed by property owner</i>	Owner's Initials
1. Copy of contract with a licensed Sewage Handling Contractor		_____
2. Copy of <u>VDH</u> Pump and Haul application		_____
3. Detailed construction schedule for completion of permanent disposal site		_____
4. Proof of Bonding not required if <u>emergency</u> pump and haul		_____
5. Completed Malfunction Assessment Form (if application is due to malfunctioning system)		_____
6. Plans, specifications, fees and other data as required by the Health Department		_____
7. Owner gives FCHD permission to inspect property during normal business hours for duration of the pump and haul		_____

Voluntary Upgrade	Applicant Initials
1. Completed 1st page of this application _____	_____
2. Call 703-246-2201 to schedule a consultation	
3. Fee provided ≤ 1000 GPD - \$225	_____
>1000 GPD - \$1400	_____

Courtesy Inspection	Applicant Initials
1. Site and Soil Evaluation Report _____	
2. Describe the site or soil feature you have identified as marginal or questionable: _____	
3. What is the question to be discussed? _____	

Certification Statement	If the certification statement on the evaluation and/or design contains the references to the Fairfax County Code (as below) in addition to 610, 613, and 630 then the evaluator/designer does not have to complete this section.
I hereby certify that the evaluations and/or designs contained herein were conducted in accordance with the applicable provisions of the Fairfax Code, Chapter 68.1: the Individual Sewage Disposal Facilities Code, Fairfax Code, Chapter 70.1: Private Well Water Ordinance, the Sewage Handling and Disposal Regulations (12 VAC54-610), the Private Well Regulations (12 VAC5-630), the Regulations for Alternative Onsite Sewage Systems (12 VAC5-613) and all other applicable laws, regulations and policies implemented by the Virginia Department of Health. I further certify that I currently possess any professional license required by the laws and regulations of the Commonwealth that have been duly issued by the applicable agency charged with licensure to perform the work contained herein.	
The work attached to this cover page has been conducted under an exemption to the practice of engineering, specifically the exemption in Code of Virginia Section 54.1-402.A.11	
Print name _____	License# _____ Date _____
WWSP/OSE/PE Signature _____	