

FAIRFAX AREA LONG TERM CARE COORDINATING COUNCIL (LTCCC)

MEETING INFORMATION:

Committee Name:	COVID-19 Impact & Response Committee
Meeting Location:	Held Virtually, due to the COVID-19 Pandemic
Date & Time:	Tuesday, October 6, 2020, 4:00 p. m.
Note Taker:	Geo Coleman and Patricia Rohrer

ATTENDEES:

Carolyn Cukierman, Committee Chair; Doug Bernie, Jennifer Disano, Orlene Grant, Allegra Joffe Fahringer, Anita Light, Steve Morrison, Patricia Rohrer, Chuck Thornton, and Diane Watson.

AGENDA ITEMS ADDRESSED:

Agenda Item	Discussion	Outcome/Action Steps
Call to Order	The meeting was called to order at 4:02 p.m. by Carolyn Cukierman, Committee Chair.	
Motions to Proceed with Electronic Meeting	<p>The Covid-19 Impact & Response Committee of the LTCCC conducted a wholly electronic meeting because the COVID-19 pandemic made it unsafe to physically assemble a quorum in one location or to have the public present. The meeting was held via video and audio using Zoom for computer access and a toll-free telephone number for access via telephone.</p> <p>To assure public access, Carolyn (Committee Chair) asked committee members to state their names and where they were joining the meeting from. The Committee Chairman passed the virtual gavel to Chuck Thornton who was filling in for Assistant Committee Chair, Christine Amorosi. The Chairman moved that each member's voice was adequately heard by each other committee member, and specifically that each voice was clear, audible, and at an appropriate volume for all other members. The motion was seconded by Allegra Joffe Fahringer.</p> <p>Next the Chairman moved that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this committee to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, Freedom of Information Act (FOIA's) usual procedures, which require the physical assembly of the COVID-19 Impact & Response</p>	<p>The motion carried.</p> <p>The motion carried.</p>

	<p>Committee of the LTCCC and the physical presence of the public, cannot be implemented safely or practically. I further move that this committee may conduct this meeting electronically through a dedicated video and audio-conferencing line. The motion was seconded by Diane Watson.</p> <p>Next the Chairman made a motion that it is required that the matters addressed on today’s agenda are statutorily required or necessary to continue operations and the discharge of the LTCCC’s lawful purposes, duties, and responsibilities. The motion was seconded by Jennifer Disano.</p> <p>Chuck Thornton passed the virtual gavel back to the Committee Chairman.</p>	<p>The motion carried.</p>
<p>Approval of Summary Notes from September 3, 2020 Meeting</p>	<p>The summary notes from September 17, 2020 meeting were reviewed</p>	<p>The summary notes from September 17, 2020 meeting were accepted as written.</p>
<p>Committee Members Reflections</p>	<p>Carolyn shared that she is appreciative of all the work and impressed by the enthusiasm of the committee and outpouring of information. Carolyn mentioned that she found this reference to adaptability relevant for consideration for the work of this committee: Three Attributes of Successful Adaptation: 1) preserves what is necessary for survival; 2) discards, deregulates, or rearranges what is no longer needed; and 3) creates new arrangements and to be identifying those experiments that are working. Carolyn asked each member to share their reflections with the committee work thus far. Chuck Thornton reported that he and Diane Watson created a grid of objectives for their subgroup and will share later in the meeting. He said he missed participation in the Operations sub-committee. Diane said that she is enjoying working with Chuck and felt it was a privilege to be able to share thoughts with him. Telehealth is a large issue in Well-Being Group. Doug Birnie that the Operations sub-committee did not complete its assignment but have worked on the ideas. Jennifer Disano said that she was not able to meet but is ready to contribute and looking forward to what each subgroup shares. Anita Light was not at the last meeting and is glad that the meetings were moved to Tuesdays, so that she can now attend; and is happy to volunteer where there is a need. She said she is currently not on a sub-committee but is deciding which one to join. Allegra Joffe Fahringer said that a priority is information in people’s own language. So many people cannot use</p>	

	<p>technology nor are able to use English. Communication is an issue. Over-reliance on technology creates a divide and worry. Orlene Grant, who is on the Well-Being subgroup committee with Diane, provided a preliminary report. Their sub-committee created a two-pronged approach in their report.</p>	
County Resources Emailed to LTCCC Membership	<p>Carolyn shared that the county resource list was distributed to the full LTCCC.</p>	
Survey Questions	<p>Carolyn shared the draft survey questions to be given to the LTCCC. She asked that committee members review and offer suggestions for it.</p>	<p>Committee members to review draft survey and email to Patricia any changes or suggestions they have for it.</p>
Essence Responses	<p><u>Equal Access & Equity Category Subgroup</u> - Carolyn and Allegra provided the following essences to retain: abundance, being served equally, convenience, feeling loved/valued/cared for, safety and connected.</p> <p><u>Relationships Category Subgroup</u> – Chuck and Diane shared what needs to be retained: the more relationships the better, ability to interact for non-emergency experiences, end of life with dignity and serve those with disabilities. Referencing the annual LTCCC budget presentation by the Deputy County Executive for Human Services, Chuck asked if we could discuss incubator ideas for budget priorities. Patricia responded that the LTCCC has a process in place to identify county budget priorities via the LTCCC Government Affairs Committee and she invited any LTCCC member to join that committee. Chuck also mentioned the importance of encouraging partnerships with the County.</p> <p><u>Well-Being Category Subgroup</u> – Orlene and Diane shared essences to retain: access to adequate housing, social interaction, free of anxiety, and free of depression. We need to shape the ‘new normal.’ Focusing on pre-COVID-19 causes fatigue, so we need to put our energy toward the future; keep our resiliency, not concentrate on what we lost, rather direct our energy to fixing it. Focus on what was the pre-COVID-19 condition and how do we maintain quality.</p>	<p>Operations subgroup to have its “essences to retain” completed to share at the next meeting.</p>
Next Steps	<p>Carolyn will develop a template for each category subgroup to complete that will be emailed to committee members. Carolyn added a ‘next stop’ item which is to review recommendations in terms of the following priorities: physical survival, belongingness, reaching one’s potential. She also requested the Relationships and Well-Being groups present their work at the next committee meeting.</p>	<p>Carolyn to develop template for each subgroup and outline a timeline of future actions items. Patricia to email both to the committee</p>

		The Relationships and Well-Being subgroups will present their work at the next committee meeting.
Adjournment	Meeting adjourned at 5:30 p.m.	

Next Committee Meeting Date: Tuesday, October 20, 4:00- 5:30 p.m., to be held virtually due to the COVID-19 pandemic.

Next LTCCC Meeting: TBD.