

**FAIRFAX AREA LONG TERM CARE COORDINATING COUNCIL (LTCCC)**

**MEETING INFORMATION:**

<b>Committee Name:</b>	<b>New Normal Committee</b>
<b>Meeting Location:</b>	Held Virtually, due to the COVID-19 Pandemic
<b>Date &amp; Time:</b>	Thursday, September 3, 2020, 4:00 p. m.
<b>Note Taker:</b>	Geo Coleman and Patricia Rohrer

**ATTENDEES:**

Carolyn Cukierman, Committee Chair; Christine Amorosi, Doug Bernie, Jennifer Disano, Allegra Joffe Fahringer, Steve Morrison, Doris Ray, Patricia Rohrer, Chuck Thornton, and Diane Watson.

**AGENDA ITEMS ADDRESSED:**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Outcome/Action Steps</b>
<b>Call to Order</b>	The meeting was called to order at 4:05 p.m. by Carolyn Cukierman, Committee Chair.	
<b>Motions to Proceed with Electronic Meeting</b>	<p>The New Normal Committee of the LTCCC conducted a wholly electronic meeting because the COVID-19 pandemic made it unsafe to physically assemble a quorum in one location or to have the public present. The meeting was held via video and audio using Zoom for computer access and a toll-free telephone number for access via telephone.</p> <p>To assure public access, Carolyn (Committee Chair) asked committee members to state their names and where they were joining the meeting from. The Committee Chairman passed the virtual gavel to Assistant Committee Chair, Christine Amorosi. The Chairman moved that each member's voice was adequately heard by each other committee member, and specifically that each voice was clear, audible, and at an appropriate volume for all other members. The motion was seconded by Steve Morrison.</p> <p>Next the Chairman moved that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this committee to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, Freedom of Information Act (FOIA's) usual procedures, which require the physical assembly of the New Normal Committee of the LTCCC and the physical presence of the public, cannot be implemented safely or practically. I further move that this committee may conduct this meeting electronically</p>	<p>The motion carried.</p> <p>The motion carried.</p>

	<p>through a dedicated video and audio-conferencing line. The motion was seconded by Chuck Thornton.</p> <p>Next the Chairman made a motion that it is required that the matters addressed on today’s agenda are statutorily required or necessary to continue operations and the discharge of the LTCCC’s lawful purposes, duties, and responsibilities. The motion was seconded by Doug Bernie.</p> <p>The Assistant Committee Chair passed the virtual gavel back to the Committee Chairman.</p>	The motion carried.
<b>Approval of Summary Notes from August 20, 2020 Meeting</b>	The summary notes from August 20, 2020 meeting were reviewed	The summary notes from August 20, 2020 meeting were accepted as written.
<b>Check In; Committee Members Outlook</b>	<p>Carolyn asked committee members how they are feeling about the committee and the following was shared:</p> <p>Jennifer – comfortable and enthusiastic; committee worthy of time and effort.</p> <p>Doug Birnie– still adjusting</p> <p>Christine Amorosi– excited to be part of committee; a “doer”</p> <p>Chuck Thornton– ready</p> <p>Diane Watson – enthusiastic; from work with Spring Hill community (village) visualizing concerns</p> <p>Steve Morrison– enthusiastic and ready to go, the committee is worth time and energy</p> <p>Allegra Joffe Fahringer – excited and ready to go</p>	
<b>Action Item from Last Meeting: Challenges facing community residents</b>	<p>Carolyn said that the following action items from the last meeting would be reviewed at this meeting: 1) original LTCCC Mission Statement (sent electronically), 2) options for new name for committee, 3) county resources document, and 4) identification of challenges facing community residents, including responses submitted electronically. She began with the fourth item by reviewing the ideas collected document where she organized ideas received from committee members into ‘buckets’ or categories and asked committee members to share two critical challenges. Responses shared were:</p> <p>Chuck – community connection and health (finding and getting to a doctor)</p> <p>Steve – isolation (socialization needs)</p> <p>Christine – disparities and delay in care</p> <p>Allegra – social isolation and connecting to services (bridging the gap)</p> <p>Doris – older adults and those with disabilities (both) – meeting basic needs</p>	

	<p>(survival, groceries, housing, etc.) and equities such as communication access</p> <p>Jennifer – connectivity and communication</p> <p>Doug – connectivity, helping hands for those with disabilities and videos where questions are answered (ex: YouTube)</p> <p>Diane – mental health, social connection and interaction</p> <p>Carolyn – connection and lack of access, physical health, mental health and basic needs.</p> <p>Next, Carolyn referred to the “New Categories” document (see attached) where she changed some of the categories from the ideas collected document. She asked committee members to review the categories between now and the next meeting and decide where they would like to focus their time.</p>	<p>Committee members to review the “New Categories” document (attached) and choose which categories that they want to focus on, and either email to Patricia or bring to the next meeting.</p>
<b>What went away in the COVID-9 crisis? What is needed in its place?</b>	<p>Carolyn asked committee members, “What is the essence that must be retained in order to move into the new normal and how do we preserve it?” After discussion, it was agreed that the committee will conduct a survey of LTCCC member organizations asking how people are affected in various areas and identify priorities. The survey will be made available electronically and via hard copy for those without electronic access. Carolyn asked for volunteers to help craft the survey. Christine Amorosi and Doris Ray offered.</p>	<p>Carolyn, Christine and Doris will develop survey questions and bring to the next committee meeting.</p>
<b>Action Item from Last meeting: Name of Committee</b>	<p>New suggestions were added from the last meeting to the options of new committee names.</p>	<p>Patricia to send an email to committee members asking them to choose their preference for a new name for the committee.</p>
<b>Action Item from Last Meeting: Fairfax County Resources</b>	<p>Patricia prepared a Fairfax County Resources Document (see attached) as requested. It was agreed that this would be shared with the LTCCC membership along with an email from Carolyn.</p>	<p>Carolyn to prepare an email for Patricia to send to the LTCCC along with the County Resources Document.</p>
<b>Next Steps</b>	<p>Committee members to complete actions in “Action Steps” column which is the right-hand column on these notes.</p>	
<b>Adjournment</b>	<p>Meeting adjourned at 5:38pm</p>	

**Next Committee Meeting Date:** Thursday, September 17, 4:00 – 6:00 p.m., held virtually due to the COVID-19 pandemic

**Next LTCCC Meeting:** TBD.