



**FAIRFAX-FALLS CHURCH CHILDREN'S SERVICES for  
AT-RISK CHILDREN, YOUTH & FAMILIES**



**December 9, 2022  
Community Policy and Management Team (CPMT)  
Virtual Meeting due to COVID-19 Emergency Procedures**

**Meeting Minutes**

**Attendees:** Staci Alexander (Annandale, VA), Michael Axler (Fairfax, VA), Deb Evans (Woodbridge, VA), Annie Henderson (Fairfax, VA), Joe Klemmer (Fairfax, VA), Richard Leichtweis (Fairfax, VA), Chris Leonard (office), Dana Jones (office), Dawn Schaefer (Springfield, VA), Rebecca Sharp (office), Daryl Washington (home)

**Attended but not heard during heard during roll call:** Matt Thompson, Michael Becketts

**Absent:** Lesley Abashian, Gloria Addo-Ayensu, Jacqueline Benson, Michelle Boyd, Lloyd Tucker

**HMF Attendees:** LaVurne Williams, Philethea Duckett,

**CSA Management Team Attendees:** Barbara Martinez, Jessica Jackson, Kamonya Omatete, Andrew Janos, Kelly Conn-Reda, Tim Elcesser, Desiree Roberts

**Stakeholders and CSA Program Staff Present:** Janet Bessmer, Kendra Rascoe, Jeanne Veraska, Sarah Young, Samira Hotochin, Lisa Morton, Jesse Ellis, Alicia Gallogly, Amee Vyas

**FOIA Related Motions:**

I move that each member's voice may be adequately heard by each other member of this CPMT.  
*Motion made by Chris Leonard; second by Annie Henderson; all members agree, motion carries.*

Second, having established that each member's voice may be heard by every other member, we must next establish the nature of the emergency that compels these emergency procedures, the fact that we are meeting electronically, what type of electronic communication is being used, and how we have arranged for public access to this meeting.

State of Emergency caused by the COVID-19 pandemic makes it unsafe for this CPMT to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CPMT and the physical presence of the public, cannot be implemented safely or practically. I further move that this CPMT may conduct this meeting electronically through a dedicated auto conferencing line, and that the public may access this meeting by calling: 571-429-5982; participant access code: 279 121 98#. It is so moved.

*Motion made by Chris Leonard; seconded by Matt Thompson; all members agree, motion carries.*

Finally, it is next required that all the matters addressed on today's are statutorily required or necessary to continue operations and the discharge of the CPMT's lawful purposes, duties, and responsibilities.

*Motion made by Chris Leonard; seconded by Annie Henderson; all members agree, motion carries.*

Approved: January 27, 2023

1. **MINUTES:** Approve minutes of September 23, 2022 and October 28, 2022, CPMT meeting. *Motion made by Chris Leonard; seconded by Rick Leichtweis; all members agree, motion carries.*
2. **ITEMS:**
  - **Administrative Items:**
  - **Item A-1:** Appointment of New Family Assessment and Planning Team (FAPT) Member  
Appointment of Genette Hopkins as a DFS representation on FAPT – Sarah Young. *Motion made by Deb Evans; Second Rebecca Sharp; all members agree, motion carries.*
  - **Item A-2:** Update on Policy for Using Expedited FAPT Service Planning for  
Emergency Access to Primary Substance Use Disorder (SUD) Treatment Services – Janet Bessmer. This was brought to the team in the September 2022 meeting, however, at the time rates were based on estimates. Now that firm rates have been identified this item has been brought back for approval as the rates are significantly higher than original estimate. This process would allow case managers to request intensive SUD treatment and related supports on behalf of a youth/family that meet the criteria. Regular updates regarding utilization of these services will be provided to the CPMT. *Motion made by Rick Leichtweis; Seconded by Joe Klemmer; all members agree, motion carries.*
  - **CSA CONTRACT ITEMS:**
    - Item C – 1:** Out of State Contracts – None
    - Item C – 2:** Substance Use Disorder Treatment Provider and Rates – Barbara Martinez and LaVurne Williams. DPMM, CSA and CSB have been working on finding a provider that specializes in substance abuse treatment. The only local provider that has been identified is Sandstone Behavioral Health, however their rates are significantly higher than other RTCs. This is being shared with CPMT since the rates are about 400% more than a typical RTC. When youth are placed in one of these facilities CPMT will be notified. LaVurne Williams shared that CSB has had trouble finding resources to assist youth locally. There are very few facilities that provide SUD treatment and accept insurance/Medicaid. The facilities that have been identified are out of state. CSA Management Team will be able to approve these placements. Chris Leonard asked what the normal cost of this treatment would be in comparison to what Sandstone charges. Barbara Martinez commented that it would be difficult to find a good comparison because there are no local facilities that provide the services needed.
  - **CSA INFORMATION ITEMS:**
    - **Item I – 1:** October Budget Report & Status Update, Program Year 2023 – Presented by Desiree Roberts.
    - **Item I – 2:** Recommendations from State Workgroup for Special Education Funding – Presented by Janet Bessmer. Final recommendations have been released. The state workgroup recommended moving funding for Special Education from CSA to Department of Education.
    - **Item I – 3:** FY 23 Quarter 1 Residential Entry and FAPT Report – Presented by Jeanne Veraska and Sarah Young. Summary of report was shared with CMPT. No questions/comments regarding the report.
    - **Item I – 4:** Serious Incident Report (SIR), FY23 Quarter 1 – Presented by Jeanne Veraska. Summary of SIRs were provided. CSA made note that some providers sent reports late so there were some discrepancies with the numbers in the report. Details regarding the late reports will be provided in the next report. CSA is working with providers to get reports in a timely manner.
    - **Item I – 5:** Parental Contribution Accounts Service Fee for Credit Card Payments – Presented by Janet Bessmer. Many families have requested to make parental contribution payments via credit

Approved: January 27, 2023

card/medical flexible spending account. If the credit card service fee is covered by CSA program, families will be able to use their flexible spending. Chris Leonard suggested bringing this back to the next meeting for approval once some internal procedures have been discussed.

- **Private Provider Items** - none
- **CPMT Parent Representative Items** – none
- **Cities of Fairfax and Falls Church Items** – Falls Church had a meeting to discuss the opioid funds and how to use those funds.
- **Public Comment** – none

**Adjourn 2:22pm:** *Motion to adjourn made by Daryl Washington; seconded by Michael Becketts; all members agree, motion carries.*

*Next Meeting: January 27, 2022, 1:00 – 3:00pm (location TBD)*