Information Item I-1: February Budget Report & Status Update, Program Year 2019

ISSUE:

CPMT members monitor CSA expenditures to review trends and provide budget oversight.

BACKGROUND:

The Budget Report to the CPMT has been organized for consistency with LEDRS reporting categories and Service Placement types.

The attached chart details Program Year 2019 cumulative expenditures through February for LEDRS categories, with associated Youth counts. IEP-driven expenditures for Schools are separated out. Further information on the attachment provides additional information on recoveries, unduplicated youth count, and:

- -Average cost per child for some Mandated categories
- -Average costs for key placement types, such as Residential Treatment Facility, Treatment Foster Home Education placements.

Total Pooled Expenditures: Pooled expenditures through February 2019 equal \$17.4M for 935 youth. This amount is a decrease from February last year of approximately \$1.9M, or 9.95%. Pooled expenditures through February 2018 equal \$19.3M for 973 youth.

General comparisons to the previous year based on LEDRS reporting categories is presented below:

	Program Year 2018	Program Year 2019	Change Amt	Change %
Residential Treatment and Education	\$3,071,056	\$1,948,964	(\$1,122,092)	-36.54%
Private Day Special Education	\$10,606,366	\$9,595,135	(\$1,011,232)	-9.53%
Non-Residential Foster Home and Community Services	\$5,998,445	\$5,593,922	(\$404,523)	-6.74%
Non-Mandated Services (All)	\$172,229	\$838,891	\$666,662	387.08%
Recoveries	(\$529,805)	(\$581,443)	(\$51,638)	9.75%
Total Expenditures	\$19,318,291	\$17,395,469	(\$1,922,822)	-9.95%

	Program Year 2018	Program Year 2019	Change Amt	Change %
Residential Treatment and Education	117	87	(30)	-25.64%
Private Day Special Education	296	276	(20)	-6.76%
Non-Residential Foster Home and Community Services	934	829	(105)	-11.24%
Non-Mandated Services (All)	73	190	117	160.27%
Total Youth Counts (Unique Count in each category)	1,420	1,382	(38)	-2.68%

Note: The number of youth served is unduplicated within individual categories, but not across categories.

Expenditure claims are submitted to the State Office of Children's Services (OCS) through February.

RECOMMENDATION:

For CPMT members to accept the February Program Year 2019 budget report as submitted.

ATTACHMENT:

Budget Chart

STAFF:

Yin Jia, Xu Han, Terri Byers (DFS)

Program Year 2019 Year To Date CSA Expenditures and Youth Served (through Feb)

	No. of the last		Local	County	Youth in	Schools	Youth in	Total
Mandated/ Non-Mar	nd: Residential/ Non-Residential	Serv Type Descrip	Match Rate	& Foster Care	Category	(IEP Only)	Category	Expenditures
Mandated	Residential	Residential Treatment Facility	57.64%	\$597,576	35		0	\$597,576
		Group Home	57.64%	\$143,573			0	\$143,573
		Education - for Residential Medicaid Placements	46.11%	\$204,784		\$209,953	4	\$414,736
		Education for Residential Non-Medicaid Placements	46.11%	\$182,132		\$543,382	10	\$725,514
		Temp Care Facility and Services	57.64%	\$67,565			0	\$67,565
	Residential Total			\$1,195,629		\$753,335	14	\$1,948,964
	Non Residential	Special Education Private Day	46.11%	\$48,576		\$9,546,559	272	\$9,595,135
		Wrap-Around for Students with Disab	46.11%	\$123,038			0	\$123,038
		Treatment Foster Home	46.11%	\$2,217,901			0	\$2,217,901
		Foster Care Mtce	46.11%	\$662,105			0	\$662,105
		Independent Living Stipend	46.11%	\$420,810			0	\$420,810
		Community Based Service	23.06%	\$1,505,870			0	\$1,505,870
		ICC	23.06%	\$544,339			0	\$544,339
		Independent Living Arrangement	46.11%	\$34,607			0	\$34,607
		Psychiatric Hospital/Crisis Stabilization	46.11%	\$85,252			0	\$85,252
	Non Residential Total			\$5,642,498		\$9,546,559	272	\$15,189,057
Mandated Total		NAMES OF THE OWNER OWNER OWNER.		\$6,838,127	906	\$10,299,894	286	\$17,138,021
Non-Mandated	Residential	Residential Treatment Facility	57.64%	\$49,334	5		0	\$49,334
		Temp Care Facility and Services	57.64%	\$2,885	1		0	\$2,885
	Residential Total			\$52,220	6	\$0	0	\$52,220
	Non Residential	Community Based Service	23.06%	\$587,600	147		0	\$587,600
		ICC	23.06%	\$199,072	37		0	\$199,072
	Non Residential Total			\$786,672	184	\$0	0	\$786,672
Non-Mandated Tota				\$838,891	190	\$0	0	\$838,891
Grand Total (with D	uplicated Youth Count)			\$7,677,018	1096	\$10,299,894	286	\$17,976,912
Recoveries								-\$581,443
Total Net of Recover	ries							\$17,395,469
Unduplicated child o	count							935
Key Indicators								
		Cost Per Child					Prog Yr 2018 YTD	Prog Yr 2019 YTD
		Average Cost Per Child Based on Total Expenditures /	All Services (undu	iplicated)			\$19,854	\$18,605
		Average Cost Per Child Mandated Residential (undupl	icated)				\$38,244	\$29,530
		Average Cost Per Child Mandated Non-Residential (un	nduplicated)				\$18,293	\$18,256
		Average Cost Mandated Community Based Services Po Average costs for key placement types	er Child (unduplic	cated)			\$2,867	\$3,204
		Average Cost for Residential Treatment Facility (Non-I	EP)				\$16,676	\$17,074
		Average Cost for Treatment Foster Home					\$22,575	\$23,346
		Average Education Cost for Residential Medicaid Place	ement (Residentia	al)			\$14,222	\$19,749
		Average Education Cost for Residential Non-Medicaid	Placement (Resid	dential)			\$42,459	\$40,306
		Average Special Education Cost for Private Day (Non-F					\$35,850	\$34,765
		Average special Education Cost for Private Day (Noti-	residential				222,020	234,703

Program Year 2019 Year To Date CSA Expenditures and Youth Served (through Feb)

Category	Program Year 2019 Allocation	Year to Date Expenditure (Net)	Percent Remaining
SPED Wrap-Around Program Year 2019 Allocation	\$732,674	\$112,762	85%
Non Mandated Program Year 2019	\$1,630,458	\$709,970	56%
Program Year 2019 Total Allocation	\$39,593,010	\$17,395,469	56%

MEMO TO THE CPMT

April 26, 2019

Information Item I-2: Quarterly Residential Entry and FAPT Report

<u>ISSUE:</u> That the CPMT receive information about the FAPT process and use of long-term residential care.

BACKGROUND:

Consistent with the duties of the CPMT described in § 2.2-5206, the community policy and management team shall manage the cooperative effort in each community to better serve the needs of troubled and at-risk youths and their families and to maximize the use of state and community resources. Every such team shall:

- 4. Coordinate long-range, community-wide planning that ensures the development of resources and services needed by children and families in its community including consultation on the development of a community-based system of services established under § 16.1-309.3;
- 5. Establish policies governing referrals and reviews of children and families to the family assessment and planning teams or a collaborative, multidisciplinary team process approved by the Council, including a process for parents and persons who have primary physical custody of a child to refer children in their care to the teams, and a process to review the teams' recommendations and requests for funding;
- 13. Review and analyze data in management reports provided by the Office of Children's Services in accordance with subdivision D 18 of § 2.2-2648 to help evaluate child and family outcomes and public and private provider performance in the provision of services to children and families through the Children's Services Act program. Every team shall also review local and statewide data provided in the management reports on the number of children served, children placed out of state, demographics, types of services provided, duration of services, service expenditures, child and family outcomes, and performance measures. Additionally, teams shall track the utilization and performance of residential placements using data and management reports to develop and implement strategies for returning children placed outside of the Commonwealth, preventing placements, and reducing lengths of stay in residential programs for children who can appropriately and effectively be served in their home, relative's homes, family-like setting, or their community;

ATTACHMENT: Quarterly Residential Entry and FAPT Report

STAFF:

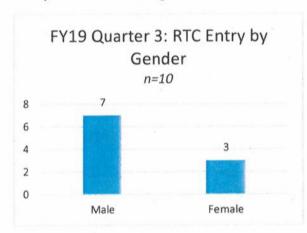
Kimberly Jensen, UR Manager Sarah Young, FAPT Coordinator

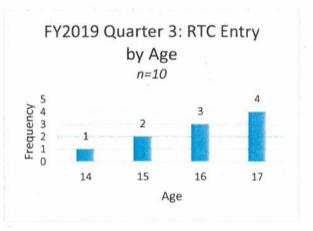
QUARTERLY RESIDENTIAL ENTRY AND FAPT REPORT

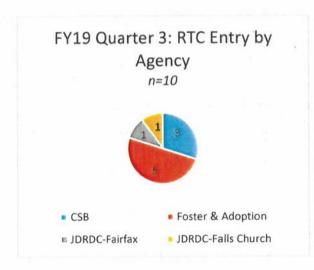
Residential Entry Report

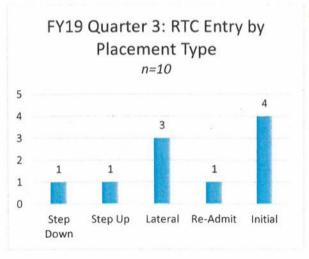
As stated in the local CSA policy manual under Section 4.4 Multi-Disciplinary Teams and Family Assessment and Planning Teams, prior to the residential placement of a child across jurisdictional lines, the FAPT shall (i) explore all appropriate community services for the child, (ii) document that no appropriate placement is available in the locality, and (iii) report the rationale for the placement decision to the CSA Program Manager who shall inform the CPMT at its next scheduled meeting.

Ten youth entered long-term residential settings in January (6), February (2), and March (2).









CANS: Actionable Needs

Across the 10 youth, the most frequently identified "Actionable" needs on the CANS were as follows:

- Oppositional-7
- Adjustment to Trauma-7
- Impulse/Hyper-7
- Depression-6
- Conduct-6
- Delinquent-6
- Anxiety-6

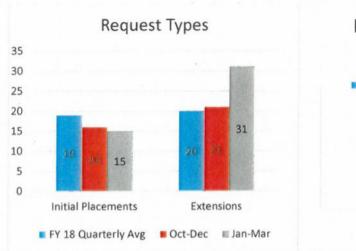
Patterns, Trends, and Service Gaps

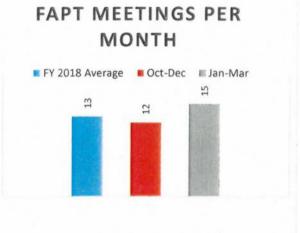
FAPT Report

For the third quarter of FY19 (Jan 2019-March 2019),

- the FAPTs met with 46 families
- 15 new requests for placement were heard:
 - 3 of these youth had community based plans developed in lieu of a plan for placement out of the home; the rest developed plans for RTC or GH placement
 - 4 youth had been placed prior to the FAPT meeting; 3 were parent placements and 1 was placed by FC&A
 - 7 of these youth were actively receiving community-based services at the time of the FAPT referral, including 2 who were active with ICC
- 21 requests for extensions of existing placements were heard, 20 of whom received an extension of anywhere from 2 weeks to 3 months
 - 1 youth had a plan for community-based services developed in lieu of an RTC extension; this youth subsequently remained in placement via his IEP
 - 2 extension requests were youth that had been previously placed via their ICC team for a 90-days, and the teams came to FAPT requesting additional time for each youth in their respective placements
 - 1 youth was an extension request that came to Fairfax as a transfer case; the youth's family moved from a different locality and the youth had been initially placed by that locality
- A review of the past 4 years shows a marked increase in FAPT requests/meetings during the February-March timeframe; for 2019 there were 33 FAPT meetings held. One possible reason for this is the FCPS new enrollment period each January leading to an increase in new students to our system and a possible increase in the number of youth referred to CSA
- · There were no requested appeals during this quarter

CPMT January 25, 2019





Respectfully submitted by Kim Jensen, UR Manager and Sarah Young, FAPT Coordinator



Results-Based Accountability Performance Plan FY 2019, Quarter 3 Report to CPMT

	SUMMARY
Name of Work	Children's Services Act (CSA) for At-Risk Youth – Systems of Care
Agency	Human Services within the Department of Family Services (DFS)
Contact (Name, Phone, Email)	Patricia E. Arriaza, Management Analyst III, 703-324-8241, patricia.arriaza@fairfaxcounty.gov
<u>Purpose</u>	The Children's Services Act (CSA) for At-Risk Youth and Families is a law enacted in 1993 that establishes a single state pool of funds to purchase services for at-risk youth and their families. The state funds, combined with local community funds, are managed by local interagency teams who plan and oversee services to youth. The mission of the CSA is to create a collaborative system of services and funding that is child-centered, family-focused and community-based when addressing the strengths and needs of troubled and at-risk youth and their families in the Commonwealth.
Customers	At-risk youth between the ages of 0 to 21 and their families as defined by VA § 2.2-5212
Total Customers	Youth served: FY18: 1,311 ; FY17: 1,428 ; FY16: 1,494; FY15: 1,343; FY14: 1,200
Total Staff Year Equivalents (SYE)	FY2018: 10; FY2017: 10; FY2016: 10; FY2015: 10; FY2014: 10
Total Budget	FY 2018: \$38.6 million for CSA pooled funding; \$888,571 for program administration FY 2017: \$40.8 million for CSA pooled funding; \$903,305 for program administration FY 2016: \$41.9 million for CSA pooled funding; \$988,075 for program administration FY 2015: \$39.8 million for CSA pooled funding; \$947,889 for program administration FY 2014: \$38.0 million for CSA pooled funding; \$909,356 for program administration

	Summary of Annual and Quarterly¹ Performance Measures							
	How Much Was Done?							
1.1	Total Youth Served Annually							
1.2.1	Annual CSA Pool-fund Expenditures							
1.2.2	Annual CSA Expenditures by Service Type							
	How Well Was It Done?							
2.1	Restrictiveness of Living Outcome Goal 1: Increase in percentage of youth participating in CSA who live in family settings.							
2.1.1	Number of youth in a long-term congregate care setting							
2.1.2	Percentage of youth participating in Intensive Care Coordination who are successfully prevented from entering residential or group home placement six months and twelve months after initiation of services							
2.2	Restrictiveness of Living Outcome Goal 2: Children participating in CSA living in congregate care are returned as quickly as possible to a family setting.							
2.2.1	Average number of days (length of stay) CSA participating children live in congregate care – measured in current setting and at post-discharge							
2.2.2	Number of youth entering long-term congregate care settings							
2.2.3	Number of youth exiting long-term congregate care settings							
2.2.4	Percentage of youth participating in Intensive Care Coordination who are successfully returned from residential or group home placement within three months of initiation of services							
2.3	Permanency Outcome Goal: Prevent entry into foster care for reasons other than maltreatment							
2.3.1	JDRDC and DFS data on Relief of Custody Petitions: # ROC petitions filed/# children entering foster care from ROC petitions							
2.3.2	Number of children entering foster care from CHINS petitions							

2.3.3	Number of children entering foster care from delinquency petitions								
2.4	Fiscal Accountability Outcome Goal 1: Fairfax-Falls Church CSA leverages state and local fiscal resources to serve youth and families efficiently								
2.4.1	Per capita cost per youth receiving CSA services								
2.4.2	Per capita cost per youth receiving residential/ group home services								
2.4.3	Annual per-child unit cost of residential/group home services								
2.5	Fiscal Accountability Outcome Goal 2: Fairfax-Falls Church is making maximum use of Medicaid as an alternative t funding	o CSA or locality							
2.5.1	Percentage of placements in Medicaid-enrolled facilities								
2.5.2	Percentage of Medicaid placements receiving Medicaid reimbursement								
2.6	Parent Satisfaction Survey								
2.6.1	Percent of parent survey respondents who are satisfied with CSA services								
	Is Anyone Better Off?	Headline Measure (HM)							
3.1	Restrictiveness of Living Outcome Goal 1: Increase in percentage of children participating in CSA who live in family settings.								
3.1.1	Percentage of CSA youth who received only community-based services								
3.2	Permanency Outcome Goal: Prevent entry into foster care for reasons other than maltreatment.								
3.2.1	Percentage of children receiving CSA-funded services through the foster care prevention mandate who are successfully prevented from entering foster care	4							
3.2.2	Percentage of children with families participating in CSA-funded family partnership meetings through the foster care prevention mandate who are successfully prevented from entering foster care after the family partnership meeting								

3.3	Functional Outcome Goals: Child and Adolescent Needs and Strengths (CANS) outcomes improve for children served by the CSA system of care from initial assessment to second assessment.	
3.3.1	Percent of positive change in CANS outcomes by domain level of need	*
3.4	Functional Outcome Goal 1: Children participating in CSA-funded services will experience a decline in behaviors that place themselves or others at risk.	
3.4.1	Percent of positive change in Child Risk Behavior by actionable rating	
3.5	Functional Outcome Goal 2: Children participating in CSA-funded services will experience a decline in behavioral or emotional symptoms that cause severe/dangerous problems.	
3.5.1	Percent of positive change in Behavioral/Emotional Needs by actionable rating	
3.6	Functional Outcome Goal 3: Children participating in CSA-funded services will experience an increase in identified strengths that are useful in addressing their needs and developing resiliency.	
3.6.1	Percent of positive change in Strength Domain by actionable strength	
3.7	Functional Outcome Goal 4: Needs and issues of parents/caregivers of children participating in CSA-funded services that negatively impact their care-giving capacity will be reduced.	
3.7.1	Percent of positive change in Planned Permanency Caregiver functioning by actionable need	

ow Well Measure	Number	8			Title	2				Value
	2.1		eness of Liv		ne Goal 1: Inc	crease in pe	rcentage of	children par	ticipating in	CSA who live
	2.1.1	Number	of youth plac	ced in a long	g-term congr	egate care s	etting			38
raphs/Charts						(4= 193		8		
			Point in Ti	me Counts	for Resider	ntial and G	oup Home	Placement	s (90+ days)
	60 T	57								
		1			53					
	50		48	50		47				
] 30]					**	43			
							- T	41		
	40								38	38
	30 -	1								
		24								
			22	19						
	20 -	17			18	17	14	16	16	
		14	13	17	1/ 17	16	17		11	17
	10 -	14	11	13		13	11	13 10	- 11	10
								10	9	9
	0	2	2	1	1	1	1	2	2	2
	0 4	3/31/2017	6/30/2017	9/30/2017	12/31/2017	3/31/2018	6/30/2018	9/30/2018	12/31/2018	3/31/2018
	F	oster Care/A			al Education				MHI local	
otes										. otal

FY 2019 Q3									
low Well Measure	Number	Title	Value						
	2.2 Restrictiveness of Living Outcome Goal 2: Children participating in CSA living in congregate care are reas as quickly as possible to a family setting.								
	2.2.1	Number of days CSA participating children live in congregate care before being returned to a family setting	175 days for youth with emotional /behavioral disabilities						
Graphs/Charts									
		Average LOS for Exiting Placements for Children with Em	otional/Behavioral Problems						
	250								
		204 208 204	214						
	200	1 204 208 204							
	200		175						
	450	152							
	150								
	100								
	50								
	0								
	3/1/2017	. 1251 1261 1261 1261 1261 1261 1261 1261	38 N1298 N1298 N298 N121 N121 N218 N121 N21 N21 N21 N21 N21 N21 N21 N21 N2						
Notes	-	Best practice indicates that youth with emotional/behavioral problems months [180-270 days]. The length of stay for youth with primarily emo	, ,						
	placement	t (n=16) was 178 days at the end of the 3rd quarter (LOS ranged from 60	6 to 327 days). Ages ranged from 14 to 18,						
	with avera	ige age being 17 years. Of the 16 exits, 8 were from Foster Care and Ado	option and 8 from the CSB. Planned Action						

FY 2019 Q3											
How Well Measure	Number			T	itle			-	Value		
	2.2 Restrictiveness of Living Outcome Goal 2: Children participating in CSA living in congregate care are retriated as quickly as possible to a family setting.										
	2.2.1		of days CSA eing returne		children live setting	in congrega	te care	2002 days for youth with developmen disabilities			
Graphs/Charts											
		Resid	dential and		of Stay (da		-	•	al Disability		
	2500										
	2000					1716	2076		2081	2002	
	1500	1412	1503	1492	1626	1716		1630			
	1000										
	500										
	0 —										
		3/31/2017	6/31/2017	9/30/2017	12/31/2017	3/31/2018	6/30/2018	9/30/2018	12/31/2018	3/31/2019	
<u>lotes</u>	is 250 to 3	3,491 days.	The 6 place	ments are fro		at Benedicti	ne, 3 at Graf	ton and 2 at		ys, range of LO ne ages range	

FY 2019 Q3 How Well Measure	Nomban	Title Value
low well weasure	Number 2.2	Restrictiveness of Living Outcome Goal 2: Children participating in CSA living in congregate care are
	2.2	returned as quickly as possible to a family setting.
	2.2.2	Number of youth entering long-term congregate care settings 9
	2.2.3	Number of youth exiting long-term congregate care settings 14
raphs/Charts		
		Entry and Exit into Long-term RTC and GH
	15	13
	10 -7	7 7 7 7
	5 — 7	3 2 2 2 2 2 3 4 4 4 2 2 2 2 2 4 4 4 4 4
	O July	17 Aug Sept Oct '17 Nov Dec '17 Jan '18 Feb '18 March Apr '18 May June July '18 Aug Sept Oct '18 Nov Dec '18 Jan '19 Feb '19 Ma' '17 '17 '17 '18 '18 '18 '19 '19 '19 '18 '19 '19 '19 '19 '19 '19 '19 '19 '19 '19
Notes	Analysis: successfu	'17 '17 '18 '18 '18 '19 '19 '18

How Well	Number			Title				,	/alue	
Measure	2.2	Restrictiveness of Living Outcome Goal 2: Children participating in CSA living in congregate care are returned as oppossible to a family setting.								
	2.1.2	Percentage of youth pa from entering resident of services	94%	94% / 100%						
	2.2.4	Percentage of youth participating in Intensive Care Coordination who are successfully returned from residential or group home placement within three months of initiation of services							75%	
Graphs/ Charts		From Res	idential							
		100%	100%	100% 100%						
	100% 94% 97%	95° 91% 95% 95% 94% 95% 95% 94%	92% 93% ^{94%} 92% 93% 89%	94%95% 93% 94%	100%	100%100	%100% 100%			
	80%		75%		90%	Н	67%		75%	
	60%				70% 60% 50%			50% 50%		
	40%				40%					
	20%				20%	0%		0	0% 0%	
	3/31/16 6/	3016 013016 12/31/16 3/3/17 6/30/17	9/30/11 3/3/11/8 9/30/2018	2018 3230118 332119	3/31/16/30/	16 9/30/16 1/31/16 9/30/16 1/31/16	31121 8130121 8130121	1 ⁷ 3/31/1 ⁸ 130/201 ⁸	1018 1018 313119	
		Prevent RTC at 6 months	■ Prevent RTC at 12				,	61, 31,	•	
Notes	remained i	4% (16 of 17) of youth w n the community 12 mor initiation of ICC.								
		ction: Wraparound Fideli stem implementation iss		ll provide external	fidelity revie	w. ICC Sta	akeholder gro	up continu	ies to meet t	

Results-Based Accountability Performance Plan Children's Services Act (CSA) System of Care

rap Fairfax 100% 100 % JMFS 89% / 100% Wrap Fairfax 0% UMFS 100 %											
100 % JMFS 89% / 100% Wrap Fairfax 0%											
0% 100% 100%											
0%											
3/31/19											
■ Return from RTC by 3 mos ■ Prevent RTC at 6 months ■ Prevent RTC at 12 months											
UMFS ICC Outcomes FY 2019 Q3											
100% 100% 100%											
3/31/19											
Services. 100% RTC but did not											
8											

How Well	Number		Ti	tle			Valu	ue		
<u>Measure</u>	2.3	Permanency Outcome Goal: Prevent entry into foster care for reasons other than maltreatment								
	2.3.1	JDRDC and DFS data or entering foster care fro		Petitions: # ROC pe	etitions filed/# ch	ildren	0 ROC filed	/ 0 entries		
	2.3.2	Number of children en	tering foster care fi	rom CHINS petition	ns		1			
	2.3.3	Number of children en	tering foster care f	rom delinquency p	etitions		0			
Graphs/ Charts	10		Foster Care	e Entry: Relief of	Custody Data		8	2		
						7				
	5	2 2 0 0 0 0 0 0	3 1 1 0	1 1 0 0 0 0	2 0 0 0	1 0 0	2 2	0 0 0		

How Well	Num	ber				Title					Val	ue
<u>Measure</u>	2.5 2.5.1 2.5.2		Fiscal Accountability Outcome Goal: Fairfax-Falls Church CSA leverages state and local fiscal resources to serve youth and families efficiently									
			Percentage of placements in Medicaid-enrolled facilities								74% 83%	
			Percentage of Medicaid placements receiving Medicaid reimbursement									
Graphs/Charts	100% 90% 86 80% 70% 60% 6.		83%	80% 70%	Reimburs 73% 69%	ement for	Medicaid	79%	73%	Placement 82%	76% 73%	83%
	50% 40% 30% 6/3	0/16 9/30/10	5 12/31/16		6/30/17 edicaid Reim	49% 9/30/2017 bursement		3/31/18 icaid Placeme		9/30/2018	12/31/18	3/31/19

MEMO TO THE CPMT April 26, 2019

Information Item I-4: Serious Incident Report, FY19 Quarter 3

ISSUE: That the CPMT receive information about the disposition of reports of serious incidents that impact youth and families receiving services within the system of care as they relate to contractual requirements and service delivery.

<u>BACKGROUND:</u> Our contract (Agreement for Purchase of Services) specifies provider requirements for reporting serious incidents to both the case managing agency and to the CSA program. Our current CSA policy manual contains procedures describing staff responsibilities in the event of serious incidents for youth receiving CSA funded services.

When serious incidents occur, contracted providers are required to give verbal or email notification of the incident to the case manager and guardian within 24 hours and a written report to the CSA Utilization Review Manager within 72 hours of the incident. This centralized reporting enables the CSA Program to review and collate reports by both the individual youth and facility.

On June 24, 2016, the CPMT directed the CSA Management Team to develop proposed policy and procedures to ensure centralized reporting of serious incidents to include criteria for reporting to the CPMT about the disposition of incidents. A determination was made that the CPMT would be made aware of adverse incidents for youth receiving CSA-funded services that have the potential to impact the safety/well-being of youth due to allegations of:

- Alleged criminal activity by the provider to include abuse/neglect of clients
- · Legal/Risk Management issues to include unsafe conditions
- Ethical/Licensure issues to include boundary and dual relationships
- · Contractual violations/fiscal issues to include failure to report SIRs and billing misconduct

When the incident meets the criteria stated above, the CSA UR Manager and the CSA Contracts Coordinator review the details and decide if immediate action is needed to ensure the safety of the involved youth and other youth in the program/facility. During periods of investigation, contracts are "frozen" and removed from the local CSA Provider Directory and notifications are made to case managers of youth served by the provider. The CSA MT is briefed at the next meeting and subsequently makes a decision regarding future referrals and contracts. The CSA UR Manager and the CSA Contracts Coordinator notify the CSA Program Manager who informs appropriate Human Services Leadership when a situation requires such escalation. When necessary, case managers, CSA staff and contracts analyst make sight visits to assess the facility and any continued risk to the youth receiving services funded by the County.

SERIOUS INCIDENT REPORT:

During the third quarter, there were two SIRS that the CSA Management Team continued to monitor from the second quarter.

The actions and business process of the home-based agency where a respite provider was taking a
non-verbal child with autism to activities across State lines, was conducting personal business on
County time, and was not informing parents of whereabouts while on outings with the child have
raised additional concerns. The additional concerns include refusal by the director of the agency

to allow CSA case managers direct contact with home-based providers from this agency. It is expected that case managers will monitor progress, safety, and quality of services. This cannot be done without case managers being able to speak with the community-based workers. Further, the director of the agency seems to lack understanding of the severity of the concerns raised previously.

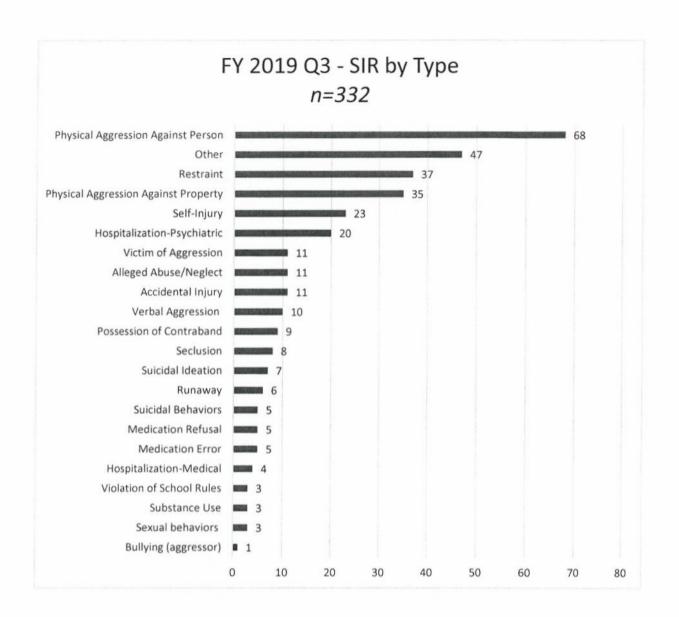
Due to concerns around provider policies which may impact safety and well-being of children and families, the CSA Management Team is recommending termination of the contract for convenience. Termination would be as of May 31, 2019 to allow for a sufficient period to transition youth currently being served by the contractor to alternative providers.

 New referrals to the residential facility that was conducting pat downs of youth remains on-hold pending review of documentation of revised policies and practices by CSA Management Team.
 While the facility reported they immediately addressed the concerns of the CSA Management Team, they are waiting until April 16 to present the new policy to the State Human Rights Committee. Once approved, the facility will forward the new policy to CSA Management Team.

During the third quarter, there were two new SIRS reported to the CSA Management Team.

- There was an allegation of physical abuse by a staff person at a local residential treatment facility's group home where a youth was reportedly "smacked" on the face and was "pushed against the wall." The Utilization Review Manager did not receive a written report directly from the Provider per the APOS, and the initial written report did not include required elements as stated in the contract. CSA Management team has requested that DPMM follow-up in writing with the Provider to ensure timely and thorough reporting to CSA Utilization Review as required. A letter written to the parents of the youth indicated that there was an on-going CPS investigation. Additionally, the facility promptly reported the allegation to the Virginia Department of Behavioral Health and Developmental Service Office of Human Rights. The staff person involved was suspended with pay pending the results of the CPS investigation. If found unsubstantiated by CPS, the involved worker will return to work, but will not be assigned to work in the group home or class room with the youth.
- Utilization Review received an SIR regarding the death of a youth by suicide who was receiving services funded by CSA, as well as out-patient treatment funded by private insurance. Agencies involved were offered professional support for debriefing but none accepted the offer. There continues to be on-going work around implementation of the evidence-based FISP intervention (Family Intervention for Suicide Prevention).

<u>VOLUME OF SIRS:</u> There continues to be a high volume of SIRS received by CSA due to increased monitoring and oversight at all levels. UR staff have begun tracking data on types of incidents. UR staff follow-up with providers and case managers when there are questions or safety concerns. UR follow-up is documented and filed in the youth's CSA chart. Volume of SIRS received remains consistent throughout this fiscal year (Q1=321; Q2=330; Q3=332).



STAFF:

Kim Jensen, UR Manager Barbara Martinez, DPMM Contract Analyst Supervisor

MEMO TO THE CPMT

April 26, 2019

Information Item I - 5: Proposed FY20 CPMT Meeting Schedule

ISSUE: Review the CPMT calendar of meetings for FY 2020.

BACKGROUND:

The CPMT typically meets nine times per year on the fourth Friday of every month. Typically, the November and December meetings are combined to accommodate the holiday season, one meeting is held over the summer, and the March meeting may be canceled to allow attendance at the CSA Symposium's CPMT Roundtable. Once per quarter the meeting includes the BHSOC Advisory Committee. Attendance by members is critical to maintain a quorum.

FY 20 CPMT Schedule of Meetings proposed 04/26/19								
<u>Date</u>	Room	<u>Time</u>	Notes					
August 23, 2019	TBD	1:00 pm - 3:00 pm						
September 27, 2019	TBD	1:00 pm - 3:00 pm						
October 25, 2019	TBD	1:00 pm - 3:00 pm						
December 6, 2019	TBD	1:00 pm - 3:00 pm	Combine Nov/Dec meeting					
January 24, 2020	TBD	1:00 pm - 3:00 pm						
February 28, 2020	TBD	1:00 pm - 3:00 pm						
April 24, 2020	TBD	1:00 pm - 3:00 pm	State CSA Conference in Roanoke, Date: TBD.					
May 29, 2020	TBD	1:00 pm - 3:00 pm	Date changed to avoid Memorial Day Monday, May 25th					
June 26, 2020	TBD	1:00 pm - 3:00 pm						

ATTACHMENT: None

STAFF: Janet Bessmer, CSA Peter Steinberg, HMF