

Memo to the CPMT  
August 24, 2018

Contract Item C – 1a: Child Specific Request -Kidspeace, Pennsylvania

ISSUE: Department of Family Services (DFS), Foster Care and Adoptions requests approval of a child specific Agreement for Purchase of Services (APOS) with Kids Peace in Schnecksville, Pennsylvania for Harmony #154688.

RECOMMENDATION: The CSA Management Team recommends the CPMT approve a child specific APOS with Kids Peace for this residential placement.

PROVIDER:

Kids Peace  
4085 Independence Dr.  
Schnecksville, PA 18078  
(610) 799-8343

MEDICAID ENROLLMENT: Kids Peace does not participate with Virginia Medicaid.

LICENSE: Kids Peace is licensed by the Pennsylvania Department of Human Services to provide residential services.

INSURANCE STATUS: Kids Peace is appropriately insured by Fairfax County standards.

PROGRAM DESCRIPTION: (from <https://www.kidspeace.org/pa-residential>)

“Kids Peace’s residential campuses provide essential food, clothing and education along with intensive therapy, life skills training, vocational training and therapeutic recreation – all in an atmosphere that simulates the warmth and comfort of home.

Kids Peace programs include state-of-the-art-counseling and therapeutic services that use art, music, recreation, puppetry and drama to encourage creativity and expression, which in turn help to promote healing and restore a child’s belief in his ability to triumph over adversity and become healthy and whole again.

Kids Peace Therapeutic Interventions are Evidenced Based including Trauma Focused Cognitive Behavioral Therapy (TF-CBT), Cognitive Behavioral Therapy (CBT), and Applied Behavioral Analysis (ABA). The Kids Peace Applied Behavior Analysis (ABA) Department utilizes an evidenced based approach devoted to both understanding and improving our client’s behavior.

Every client’s ABA involvement is individualized based on their presenting behaviors of concern. Kids Peace has a team of analysts in each of our three residential centers who are overseen by a Board-Certified Behavior Analyst.

Kids Peace’s therapeutic recreation facilities include baseball and soccer fields, a swimming pool, a gymnasium, running tracks, sledding hills for winter fun, a ropes course and other recreational activities that allow children to simply be kids.”

**OTHER CONTRACTED PROVIDERS CONSIDERED:**

All in-state CSA contracted Medicaid enrolled Residential providers were considered. However, most of them denied admission.

<b>In-State Facilities</b>				
<b>Provider Name</b>	<b>Telephone Contact Date</b>	<b>Application Submitted Date</b>	<b>Reason for denial or why determined inappropriate</b>	<b>Accepted/ Denied Admission</b>
Barry Robinson	na	na	Tri-Care only	na
Bridges Hospital (Centra Health Systems)	5/24	No	6/3 Not appropriate due to aggression	Denied
Commonwealth Youth Challenge	5/14	No	Too young	Denied
Cumberland Hospital, (Psychiatric Solutions Inc.)	5/8	No	Not appropriate for neurobehavioral program, IQ too high	Denied
Discovery School – Boys (Discovery School of VA) <b>(BOYS ONLY)</b>	5/14	No	Not appropriate due to aggression and Dx. Of Unspecified Psychotic Dis.	Denied
Harbor Point	6/1	No	Not appropriate due to aggression	Denied
Hughes Center, LLC	6/4	No	6/4 denied due to cognitive limitations, not right fit for their CBT modality	Denied
Jackson Field	5/21	No		
Kempsville	5/21	No	Not appropriate due to aggression	Denied
Liberty Point	5/25	No	Not appropriate due to aggression, IQ too high	Denied
Newport News	5/11	No	Not appropriate due to aggression	Denied
Phoenix House	NA	NA	NA	NA
Riverside Behavioral Health Center	4/27	No	Not appropriate due to low IQ	Denied
South Stone	6/1	No	Denied due to cognitive deficits & frequency of behaviors	Denied
Timber Ridge School (Leary Educational	5/11	No	Not appropriate due to aggression and Dx. Of	Denied

Foundation)			Unspecified Psychotic Dis.	
Youth for Tomorrow – New Life Center, Inc.	3/28	Yes	Possible admission when level of aggression decreases	Denied
UMFS – Child & Family Healing Center	5/1	No	Not appropriate due to aggression	Denied

Prior to considering non-contracted providers located outside of Virginia, the following out of state providers that accept Virginia Medicaid were considered.

Out of State—Virginia Medicaid Participants			
Provider Name	Telephone Contact	Application Submitted	Reason for denial or why determined inappropriate
Devereux Foundation	5/25, 5/29	No	Denied – due to aggression (PA, TX, FL)
Stetson School	5/25	No	Denied - due to aggression
New Hope	5/25	No	6/3 acceptance; 7/17/18 rescinded due to aggression

FISCAL IMPACT:

All-inclusive per diem: \$529.00  
 Education: \$245.19  
 Total anticipated cost for 8 months of services: \$126,960 + \$39230.40 = \$166,190.40

STAFF:

Barbara Martinez  
 Kamonya Omatete

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CONTRACT ITEM C 1b: Child Specific Request – Excel Foundation

ISSUE: Department of Family Services (DFS), Foster Care and Adoptions requests approval of a child specific Agreement for Purchase of Services (APOS) with The Excel Foundation in Norfolk, VA. for Harmony #143373.

RECOMMENDATION: The CSA Management Team recommends the CPMT approve a child specific APOS with The Excel Foundation for mentoring services.

PROVIDER:

The Excel Foundation  
1525 Kerrey Avenue  
Norfolk, VA 23502  
(757) 575-5799

MEDICAID ENROLLMENT: The Excel Foundation is not a Medicaid/MCO enrolled provider.

LICENSE: The Excel Foundation is a registered business with the State of Virginia and is a contractor for the City of Norfolk providing life skills, academic and therapeutic mentoring services of at-risk youth. Mentoring services do not require a license.

INSURANCE STATUS: The Excel Foundation is appropriately insured by Fairfax County standards.

PROGRAM DESCRIPTION: ([www.theexcelfoundation.com](http://www.theexcelfoundation.com))

The Excel Foundation provides a range of integrated and varied life skills for individuals to promote independent living preparation and appropriate social skills. The mentoring program is designed to assist the individual in the acquisition of soft skills, retention of current functioning or improvement in the current level of functioning, appropriate socialization and adaptive coping skills. The program incorporates Internet training, including Google applications, to assist individuals in learning to use technology safely.

OTHER CONTRACTED PROVIDERS CONSIDERED:

The Up Center was considered; however, the provider does not have current availability to provide services.

FISCAL IMPACT:

Mentoring Services, 20 hours/month	\$46/hour
Total Monthly Anticipated Charges:	\$920

STAFF:

Barbara Martinez  
Kamonya Omatete

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CONTRACT ITEM C -1c: Child Specific Request for ABA Health Services

ISSUE: The Department of Family Services Foster Care and Adoption requests CSA Management Team approval of a child specific Agreement for the Purchase of Services (APOS) with ABA Health Services in Baltimore, MD for Harmony #123366.

RECOMMENDATION: The CSA Management Team recommends the CPMT approve a child specific APOS with ABA Health Services for Harmony #123366.

PROVIDER:

ABA Health Services (ABA)  
3939 Reisterstown Road, Ste. 150  
Baltimore, MD 21215

MEDICAID ENROLLMENT: The provider participates with Maryland Medicaid.

This is pre-adoptive placement. After a transition period of at least 6 months, the Department can enter into an Adoption Agreement with the parents and the parents will be able to apply for Maryland Medicaid. Once the youth is eligible for an approved for Maryland Medicaid, the services will transition to Maryland Medicaid.

LICENSE: The provider is licensed as an outpatient mental health center by the Maryland Department of Health.

INSURANCE STATUS: ABA Health Services is appropriately insured by Fairfax County standards.

PROGRAM DESCRIPTION (from the provider's website):

“ABA Health Services is an agency that provides an Outpatient Mental Health Clinic (OMHC), Psychiatric Rehabilitation Program (PRP), Psychological Testing, and Therapeutic Behavioral Services (TBS). Their Substance Abuse Treatment application is pending. ABA will provide diagnosis, treatment, rehabilitation, and support to individuals to develop and enhance community and independent living skills. ABA applies public health principles in the delivery of mental health services. Services are onsite at the office and in the community (home, on the job, school, etc.). ABA uses the medical model. Admission into each program (OMHC, PRP, Drug and Alcohol) follows the COMAR for each program and established medical necessity criteria.

ABA Health Services is made up of mental health experts such as:

- Doctor of Public Health (DRPH)
- Physicians (MD)
- Psychiatrists (MD)

- Psychologists (PHD)
- Registered Nurses (RN)
- Clinicians: social workers, counselors

The philosophy of ABA is that mental health problems are public health problems and by providing certain public health support to a predisposed individual and family in their community, the individual could improve and become an effective and contributing member of the community. Towards the management of their health, people have the right and duty to participate individually and collectively in the planning and implementation of their health care.

The Mission of ABA is to provide quality health care services that enable individuals to restore and maintain their health status and attain optimum human dignity. ABA intends to achieve its mission by establishing mental health centers, providing treatment, providing services that reduce predisposing factors to psychiatric problems, education, and in some cases acting in *loco parentis* (in place of parents).”

OTHER CONTRACTED PROVIDERS CONSIDERED:

All providers under contract were considered. However, the youth’s family resides in Baltimore. There are no CSA contracted providers offering medication management near the youth’s home. This provider is in close proximity to the family residence.

FISCAL IMPACT:

Initial Medication Assessment by Psychiatrist	\$198.82 (one-time fee)
Medication Management by a Psychiatrist	\$118.85/session

The total approximate cost for 9 months of services is \$5012.

STAFF:

Barbara Martinez  
Kamonya Omatete

Memo to the CSA MANAGEMENT TEAM  
August 20, 2018

CONTRACT ITEM C – 1d: Child Specific Request – Spring Ridge, AZ

ISSUE: Fairfax County Public Schools Multi-Agency Services (FCPS-MAS) requests CPMT approval of a child specific Agreement for the Purchase of Services (APOS) with Spring Ridge Academy in Mayer, AZ for Harmony #149679. This youth has an IEP for private day school and was parentally placed on 6/29/18.

RECOMMENDATION: CSA Management Team recommends the CPMT approve a child specific APOS with Spring Ridge Academy for Harmony #149679 for cost of the education due to the level of service required by the IEP.

See attached guidance document from the Office of Children’s Services (formerly the Office of Comprehensive Services)

PROVIDER:

Spring Ridge Academy (SRA) 13690  
S Burton Rd.  
Mayer, AZ 86333

MEDICAID ENROLLMENT: The provider does not participate with Virginia Medicaid. The youth is currently ineligible for Medicaid due to the out-of-state placement.

LICENSE: Pending verification

INSURANCE STATUS: Pending verification

PROGRAM DESCRIPTION (from the provider’s website):

“Spring Ridge Academy was created as a therapeutic boarding school for teenage women that combines sophisticated individual therapy, comprehensive family systems therapy, college prep education, individual and family workshops, and the development of social, occupational, and life skills. Students and their families are encouraged to challenge patterns of believing, feeling and behaving that do not work in life, and to actualize new patterns that effect a more fulfilling, proactive, and mindful life.

Since the founding in January of 1997, Spring Ridge has been dedicated to integrating new, evidence-based protocols in all areas: therapy, family systems, education, positive peer culture, and our workshop series. Our focus on young women’s needs enables our students to address their issues without the distraction of the opposite sex. Being an owner-operated program also allows the freedom to make change occur in alignment with the on-going needs of the students and their families.





## Residential Placement of Students with Disabilities

	CSA Placement	Parental Placement
<b>Educational Purpose</b>	1 IEP Identifies residential placement as Least Restrictive Environment	3 Parent makes unilateral placement to meet student's educational needs
<b>Non-Educational Purpose</b>	2 IFSP Identifies need for residential placement	4 Parent makes placement for treatment purposes

**NOTES:** A placement made through a signed Parental Agreement with a public child-serving agency is a CSA placement. A placement made through Adoption Assistance is a parental placement.

### 1 IEP identifies private residential placement as LRE

- §2.2-5211.B1 – “Special Education Mandate” - CSA pays for IEP services. When child is Medicaid eligible and meets medical necessity criteria for residential treatment, Medicaid funds may be used for placement. (Medicaid does not fund the educational portion of services.)
- School division remains responsible for FAPE (IEP, re-evaluation, progress reporting).

### 2 IFSP developed by the FAPT identifies need for residential placement

- §2.2-5211.B2 – “Special Education Mandate” - CSA pays for all services. When child is Medicaid eligible and meets medical necessity criteria for residential treatment, Medicaid funds may be used for residential treatment services. (Medicaid does not fund the educational portion of services.)
- School division of child's residence remains responsible for FAPE (IEP, re-evaluation, progress reporting).

### 3 Parent makes unilateral educational placement

- Child gives up right to FAPE, i.e., child does not have access to public school services. Parent holds fiscal and oversight responsibilities for all services including educational services. (8 VAC 20-81-150.C.7.c.)

### 4 Parent makes placement for treatment purposes

- Child maintains right to FAPE – school division of child's residence is responsible to ensure student has services necessary to benefit from the residential facility's educational program.
- School division identifies appropriate services in the IEP and how they will be delivered, e.g., may provide direct services, arrange with another school division to provide services, or negotiate with provider for purchase of appropriate services. See VDOE: SESS FAQ 014-11 for more information. Link: [http://www.doe.virginia.gov/special\\_ed/regulations/state/faq\\_implementing\\_regulations/2011/014-11\\_parent\\_placement\\_of\\_student\\_residential.shtml](http://www.doe.virginia.gov/special_ed/regulations/state/faq_implementing_regulations/2011/014-11_parent_placement_of_student_residential.shtml).
- If the least restrictive environment identified in the IEP is private day school, it is appropriate to utilize CSA funds for the services necessary to ensure the child's access to FAPE if such services are to be purchased from a private provider.

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CONTRACT ITEM C- 2 New Provider and Providers List for Fiscal Year 2019

ISSUE: CPMT approval of providers for open Agreements to Purchase Services with providers new to the Fairfax-Falls Church System of Care and Children's Services Act Program.

RECOMMENDATION: The CSA Management recommends The CPMT approve of this qualified provider for open Agreements to Purchase Services beginning September 1, 2018:

<b>Provider Name &amp; Location</b>	<b>Type of service</b>	<b>Type of Licenses</b>	<b>VA Medicaid Provider</b>
Intensive Community Outreach Services, LLC	Community based, In-Home	DBHDS	YES

BACKGROUND:

Per Local CSA Policy, an open application period was held from March 1, 2018 through April 30, 2018 to all interested providers of services for eligible youth and families served by the Fairfax-Falls Church CPMT. Applicants were reviewed by the CSA MT per the following policy:

Before entering into any agreements with a service provider, the CPMT has tasked the CSA Management Team with screening potential providers and approving appropriate providers for the necessary services. New providers, or new services with existing providers, will be considered during a bi-annual "Open Application Period."

Potential New Providers Applications are evaluated during a three-month period each calendar year. During this "Open Application Period," potential providers may submit the Fairfax-Falls Church CSA System of Care Network Application to the CSA Contracts Team with all of the required supporting documentation. Once all required documentation is received, the CSA Contract Analyst for the service category will review the application, documentation, contact reference and engage staff from the CSA Work Group or Single Agency Liaison for presentation of the application.

During the two-month application period, potential providers will be contacted if additional documentation is needed.

If the provider meets the minimum requirements for the service category, the application will be presented to the CSA Management Team for review and recommendation to the CPMT.

Once approved by the CSA Management Team, the application will be presented to the CPMT for approval as an In-Network Provider.

Minimum Standards for Tier I System of Care Network Provider enrollment:

- Located in the State of Virginia
- Enrolled with the Department of Medical Assistance Services (DMAS) as a Medicaid Provider\*\*
- Insured for appropriate limits, per the Office of Risk Management for Fairfax County.
- Licensed for the contracted services by the State of Virginia.
- Accept the SOC Practice Standards.
- Ability to provide services and treatment modalities asserted by the SOC Evidence Based Practice Work Group to be accepted by the SOC and ability to provide verification of certification in requested treatment modalities.

The listed providers submitted applications to be providers of services for the Fairfax-Falls Church CSA System of Care during the open application period between March 1, 2018 and April 30, 2018 and are qualified per CPMT policy. The CSA Management Team has reviewed the applicants and confirms the requirements have been met for the eligible services. Providers submitting applications that have prior CPMT approval include:

<b>Company</b>	<b>Service Type</b>
Accotink Academy	Day Sch
Alternative Paths	Day Sch
Aurora School (The Arc of Loudoun)	Day Sch
CARD Academy - Center for Autism and Related Disorders	Day Sch
Episcopal Center for Children	Day Sch
Inova Kellar Center	Day Sch
Ivymount School	Day Sch
Kennedy Krieger Institute	Day Sch
Kingsbury Day School of the Kingsbury Center	Day Sch
Lab School of Washington, The	Day Sch
Lourie Center	Day Sch
Matthews Center for Visual Learning, Inc.**	Day Sch
Oakwood	Day Sch
Phillips Programs	Day Sch
Sheppard Pratt (Frost Schools)	Day Sch
St. Coletta Society of Greater Washington, Inc.	Day Sch
TLC-Katherine Thomas School	Day Sch
ABC Behavior (Cornerstone Mission)	Home Bsd
Agape Mental Health	Home Bsd

AutumnLeaf	Home Bsd
Bridging the Gap Family services	Home Bsd
<b>Company</b>	<b>Service Type</b>
Circles of Hope Mental Health Center	Home Bsd
Compass Counseling	Home Bsd
Continuum Associates	Home Bsd
Crossroads Counseling	Home Bsd
Developmental Support Associates	Home Bsd
Family Insight	Home Bsd
Family Priority	Home Bsd
Family Teamwork (Life Works)	Home Bsd
Farr Beyond	Home Bsd
Good Neighbor	Home Bsd
Health Connect America	Home Bsd
Heeling House	Home Bsd
Heritage Multicultural Prgms & Svs. Inc.	Home Bsd
Improving Outcomes	Home Bsd
Intensive Community Outreach Services	Home Bsd
Inova Kellar Center	Home Bsd
Multicultural Clinical Center	Home Bsd
National Counseling Group	Home Bsd
Phillips Programs	Home Bsd
Therapeutic Alliance	Home Bsd
U.S. Cares	Home Bsd
Verbal Beginnings	Home Bsd
Victoria Transcultural Clinical Center (Mental Health Services en Espanol)	Home Bsd
Virginia Home Based Counseling, PC	Home Bsd
Walking with You	Home Bsd
Barry Robinson	Residential
Bridges Hospital (Centra Health Systems)	Residential
Childhelp Inc.	Residential
Cumberland Hospital, (Psychiatric Solutions Inc.)	Residential
Devereux Foundation (child specific)	Residential
Discovery School - Boys (Discovery School of VA)	Residential
Discovery School - Girls	Residential
Dominion Hospital (HCA)	Acute Psychiatric

	Hosp
<b>Company</b>	<b>Service Type</b>
Elk Hill Farm	Residential
Fairwinds (Ed Murphy & Assoc.)	Residential
Grafton School	Residential
Harbor Point	Residential
Hallmark YouthCare Inc. - Richmond	Residential
Hughes Center, LLC (Psych solutions)	Residential
Jackson Feild Homes	Residential
Liberty Point ( Psych solutions)	Residential
Phoenix House	Residential
Riverside Behavioral Health Center	Residential
Timber Ridge School (Leary Educational Foundation)	Residential
UMFS	Residential
Youth for Tomorrow - New Life Center, Inc.	Residential
Second Story (formerly Alternative House)	Gp Home
City of Falls Church-Aurora House	Gp Home
Outreach Services, LTD (formerly DNL Outreach House for Girls)	Gp Home
Grace Haven	Gp Home
Intercept Youth Services	Gp Home
Kids In Focus (Community Alternatives Virginia)	Gp Home
Residential Youth Services (Community Residences, Inc.)	Gp Home
STARS-Structured Therapeutic Adolescent Residential Services (Group Home)	Gp Home
Rest Assured	Gp Home
Turning Point Home for Boys	Gp Home
Virginia Home for Boys and Girls	Gp Home
ADORE	TFC
Bair Foundation	TFC
Braley & Thompson	TFC
Child & Family Services of Eastern VA (Up Center)	TFC
Children's Services of Virginia	TFC
DePaul	TFC
Embrace	TFC
Extra Special Parents	TFC
First Home Care	TFC
For Children's Sake	TFC

HumanKind (Presbyterian Homes)	TFC
Jeru (specialized respite)	TFC
<b>Company</b>	<b>Service Type</b>
KidsPeace Natl Center of America	TFC
Northern Virginia Family Service	TFC
Premier Therapeutic Foster Care	TFC
UMFS	TFC

STAFF:

Barbara Martinez

Memo to the CPMT  
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**CONTRACT ITEM C-3: CSB REQUESTD RATE FOR FY19**

**ISSUE:** The Fairfax-Falls Church Community Services Board has requested a 15.2% rate increase for its case support services for Fiscal Year 2019, beginning July 1, 2018.

<b>Service Type</b>	<b>Service Unit Type</b>	<b>FY2018 Rate</b>	<b>Number Served FY18</b>	<b>Proposed FY2019 \$ inc.</b>	<b>Proposed FY2019 % inc.</b>	<b>Proposed FY2019 Rate</b>
Case Support Services	Monthly	\$607.50	72	\$92.50	15.2%	\$700.00

Due to the large increase requested by the public child serving agency for the CSA sponsored service, the CSA Management Team is deferring approval to the CPMT.

**RECOMMENDATION:** The CSA Management Team forwards the CSB's rate increase to the CPMT for consideration and decision.

**PROVIDER:** Fairfax-Falls Church Community Services Board  
Youth and Family Resource Team  
12011 Government Center Pkwy, 8<sup>th</sup> Floor  
Fairfax, VA 22035

**BACKGROUND:**

Per the Virginia Office of Children's Services Standard Service Definitions, Case Support is defined as:

Service may be purchased from a public child serving agency and includes basic case oversight for a child not otherwise open to a public child-serving agency and for whom a case manager is not available through the routine scope of work of a public child-serving agency. Services may include administration of the CANS, collection and summary of relevant history and assessment data and representation of such information to the FAPT; with the FAPT, development of an IFSP; liaison between the family, service providers and the FAPT.

In the Spring of FY15, the CPMT entered into a purchase of service agreement with the Community Services Board (CSB) to increase the capacity of the system to provide case management services to youth and their families that are eligible for funding under the Children's Services Act.

The fee for services purchase is structured in that the CSB serves 30 CSA eligible youth/families each month with the cases spread across the two Youth and Family Resource Teams with caseloads of the equivalent of 15 cases per case manager. The CSB invoices on a per case basis for 30 cases per month. The revenue received by the CSB funds two (2) Behavioral Health Specialist II's, also referred to as case managers.

The CSB's justification for the large increase is:

The new rate includes the 2.25% market rate adjustment (MRA) + 2% average performance increase (PI) for a total increase of 4.25%; and \$1,000 for training; \$9,000 for overnight travel (based on an average of three youth placed out of state with three quarterly visits each); \$3,924 for local travel mileage; \$2,284 for miscellaneous operating costs; and \$4,200 for IT and Communications. Also included is 2.75% Fringe increase over the last year (January 2017 – January 2018). This is included as the CSB is the only Department that must fund its own Fringe for employees, all other County Department's Fringe are funded by the County General funds.

An additional point, is the FY2018 projected shortfall of \$21,214, when using \$220k as the target collection amount.

HISTORY OF UTILIZATION & RATES:

<b>FY216 Rate</b>	<b>FY16 Number Served</b>	<b>FY17 % increase</b>	<b>FY17 Rate</b>	<b>FY17 Number Served</b>	<b>FY18 % increase</b>	<b>FY18 Rate</b>	<b>FY18 Number Served</b>	<b>Proposed FY2019 % increase</b>	<b>Proposed FY2019 Rate</b>
\$588.00	26	3.32%	\$607.50	53	0.00%	\$607.50	72	15.2%	\$700.00

STAFF:

Barbara Martinez, CSA Contracts Coordinator



## MEMO TO THE CPMT

August 24, 2018

**Contract Item C-4:** Serious Incident Report follow up from June 22, 2018

**ISSUE:** The CPMT receives information about the disposition of reports of serious incidents that impact youth and families receiving services within the system of care as they relate to contractual requirements and service delivery.

During the June 22 report out, the CPMT directed the CSA Management Team to halt new referrals pending the receipt, review and acceptance of a Corrective Action Plan from the provider of home based services due to concerns over how the agency responded to the allegations of inappropriate touch by a home based case worker.

**RECOMMENDATION:** The CSA Management Team recommends the CPMT approve the resumption of new referrals to the private provider of home based services based on their Corrective Action Plan and steps taken post allegation against their staff.

### **BACKGROUND:**

In the 4th quarter of FY2018, the issues raised to the attention of the CSA MT included:

- A home-based counselor was arrested and charged with inappropriately touching a youth in a CSA funded services. Supervisory staff of the home-based counselor dismissed the allegations prior to the arrest, and characterized the touching as “cultural,” and “accidental.” CSA MT did not determine the response from the agency was appropriate, and is in the process of requesting a Corrective Action Plan to address training needs regarding professional boundaries, mandated reporting requirements, and cultural competence. A refund of CSA funds was requested from the agency, and no parental contribution payment was required per income assessment.

### **UPDATE:**

A written response was submitted by the provider on July 16 followed by a face to face meeting with leadership and the CSA UR manager and Contracts Coordinator. While the written response was thorough and provided clear detail regarding the steps taken upon learning of their staff's alleged behavior, during the meeting the representatives talked about additional quality assurance and risk management steps they were implementing. At the end of the meeting it was agreed they would revised the Corrective Action Plan with the additional details. The revised report was received on August 1, 2018 and provided to the CSA Management Team.

### **STAFF:**

Kim Jensen, CSA UR Manager

Barbara Martinez, HMF & CSA Contracts Coordinator