



vaproviderissues@kepro.com



www.dmas.kepro.com

## IACCT Process Summary

**1** Complete and Send an IACCT Inquiry Form online via dmas.kepro.com.

Acentra Health will receive the inquiry form and a Family Support Coordinator will contact the family/legal guardian within five (5) business days. If the family/legal guardian consents to moving forward, the FSC will complete and forward a Residential Referral Questionnaire to the IACCT Assessor.



**2** The IACCT Assessor has ten (10) business days beginning the next business day after the submission of the Residential Referral Questionnaire to review it. Once the IACCT Referral has been made, the Comprehensive Services Act (CSA) Coordinator of the Family Assessment and Planning Team (FAPT) should be notified of the potential residential placement.

**3** The IACCT Assessor will contact the family/legal guardian to schedule an assessment appointment. The family/legal guardian will be asked to bring important records and information to the appointment. The FSC will follow up with a reminder of the scheduled assessment date.

**4** The IACCT Assessment process includes a psychosocial assessment by a Licensed Mental Health Professional (LMHP), a CANS Assessment by a certified CANS Assessor, the release of information for collateral contacts, a review of the final IACCT Assessment Package by Acentra Health, and the IACCT Assessor scheduling a Recommendation Meeting.

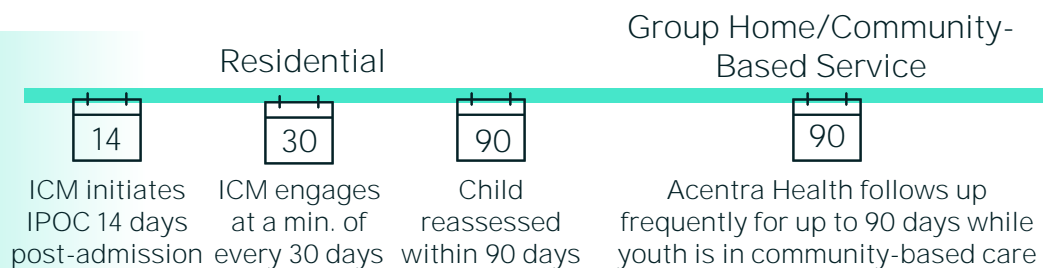


**5** An Acentra Health FSC or Intensive Care Manager (ICM) will help the family/legal guardian find a PCP, if necessary.

**6** A Recommendation Meeting is attended by the youth, family/legal guardian, FSC, IACCT Assessor, and additional service providers or individuals involved in the youth's care and treatment. No matter the recommendation, consent is required from the family/legal guardian.

**7**

After placement, frequent engagement and follow up with the youth and family/legal guardian is performed throughout placement periods, including reassessment.



# I n d e p e n d e n t A s s e s s m e n t C e r t i f i c a t i o n , a n d C o o r d i n a t i o n T e a m

1

Complete and Send an IACCT Inquiry Form via [dmas.kepro.com](https://dmas.kepro.com).

Who can submit an inquiry for residential treatment?

What does the IACCT Inquiry Form ask?



The child's parent/legal guardian

The child's private provider

The child's school

Other agencies/sources involved in the child's life



Basic demographic and contact information



Whether the candidate is in foster care



Does the candidate have current involvement within their local Family Assessment and Planning Team (FAPT)?

2

Acentra Health Receives the Inquiry Form



When Acentra Health receives the IACCT Inquiry Form, a Family Support Coordinator (FSC) will reach out to the family/legal guardian within five business days to discuss the specific types of resources available within the community and provide education on the IACCT process.

If the parent/legal guardian decides to move forward with the IACCT Process, an FSC will get the family/legal guardian's verbal consent and make a referral to the IACCT Provider to schedule an assessment.

**DISCLAIMER**

! A parent or legal guardian should be aware of any IACCT inquiry made to Acentra Health.

## IACCT Assessor Reviews Residential Referral Questionnaire

3



### We're Here to Help

Need assistance with completing the IACCT Inquiry Form? Call the Acentra Health Support Center.

Toll Free 1-888-827-2884

Local 804-622-8900

Once the referral has been sent to the IACCT Assessor, the assessor has 10 business days\* after receiving the original referral to schedule the IACCT Assessment with the youth and family/legal guardian.

\*The 10-day review period begins the business day after the submission of the Residential Referral Questionnaire.



## IACCT Assessor Schedules an Assessment

4

The IAACT Assessor will schedule an assessment with the youth and the family/legal guardian within ten (10) business days of receiving the referral.

Options for assessment meetings are determined on a case-by-case basis.

Telehealth



Assessor's Office



Inpatient Facility



Home



The parent/legal guardian will be asked to bring important records and information as part of the assessment process.

The FSC will follow up with the family/legal guardian to remind them of the scheduled assessment date.

Examples of vital information needed for the assessment process include, but are not limited to:

School Records

Psychological /Psychiatric Assessments

Inpatient Discharge Summaries

Other Legal Documents

The IACCT Assessment Process

5

A psychosocial assessment is performed by a Licensed Mental Health Professional (LMHP).\*



\*If a psychosocial assessment has previously been performed within a calendar year of the Referral Questionnaire, the assessor can instead create an abbreviated psychosocial addendum.



A Child and Adolescent Needs and Strengths (CANS) assessment is performed by a certified CANS Assessor.\*\*

\*\*Unless a CANS Assessment has been completed within the previous 30 days. Adverse Childhood Experiences (ACEs) must be completed by a physician or the IACCT Assessor.



During the assessment, the assessor will seek the release of information for collateral contacts.



The IACCT Assessment Package, which includes the psychosocial and CANS assessments and all other pertinent documentation, is reviewed by Acentra Health.

*Note to assessors: the CANS should be submitted via the questionnaire in Atrezzo.*



The assessor or physician will schedule a Recommendation Meeting.



Please read Residential Treatment Services Appendix D: Independent Assessment, Certification, and Coordination at [dmas.virginia.gov](http://dmas.virginia.gov) as an in-depth supplemental support to this process overview.

6

## FSC or Intensive Care Manager (ICM) Helps the Family/Legal Guardian Find a PCP

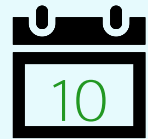
Contact with the youth's existing PCP or psychiatrist or connecting the youth and family with a PCP or psychiatrist aids the establishment of an appropriate level of care for the youth, which is necessary for the Recommendation Meeting.



7

## The Recommendation Meeting

The IACCT Recommendation Meeting does not occur if all are in agreement about the recommended level of care (LOC).



The Recommendation Meeting is scheduled within the 10 business day period that began with the original referral.

### IACCT Recommendation Meeting mandatory attendees include:

Youth

Family/Legal Guardian

Youth's PCP or psychiatrist

Family Support Coordinator

IACCT Assessor

Additional service providers or individuals that play a pertinent role in the youth's care and treatment

## Potential Recommendations

### Residential Placement

If residential placement is recommended, consent will be required from the family/legal guardian.

A list of psychiatric residential treatment facilities (PRTFs) based on the geographical location of the child will be provided.

Acentra Health will obtain a Certificate of Need (CoN), which will be sent within one calendar day of the residential facility selection and should be uploaded in Atrezzo to the youth's IACCT Assessment submission/request.

ICM will initiate Interdisciplinary Plans of Care (IPOC) 14 days after admission, and engage at a minimum of every 30 days after the initial engagement.

The child will be reassessed within 90 days of the initial engagement.

Please note: In most cases, Acentra Health will reach out to the original assessor to complete any applicable reassessments needed.

### Group Home/Community-Based Service

If a group home/community based service is recommended, consent will be required from the family/legal guardian.

ICM will follow up at frequent periods for up to 90 days while the youth is in community based care.