

**FAIRFAX-FALLS CHURCH COMMUNITY**

**POLICY AND MANAGEMENT TEAM**

**CPMT Minutes 1-19-2018**

**CPMT Members**

**Attendees:** Staci Jones Alexander, Louise Armitage, Robert Bermingham, Nannette Bowler, Tisha Deeghan, Jessie Georges, Kelly Henderson, Rick Leichtweis, Chris Leonard, MaryAnn Panarelli, Lee Ann Pender (Acting Director DAHS), Jane Strong, Nancy Vincent.

**Absent:** Gloria Addo-Ayensu, MD; Katherine Caffrey, Deb Evans, Elizabeth Germer, Patricia Harrison (Chair), Teresa Johnson

**SOC Attendees:** Jim Gillespie, Desiree Gordon, Betty Petersilia, Jesse Ellis, Karla Bruce

**CSA Management Team**

Barbara Martinez, John Simmons, Yin Jia, Kamonya Omatete, Adam Cahuantzi, Jessica Jackson, Cyndi Barker, Mary Jo Davis

**Stakeholders and CSA Program Staff Present:** Janet Bessmer, Suzette Reynolds, Patricia Arriaza, Kim Jensen, Lisa Morton, Hilda Calvo, Chris Metzbower, Kristina Kallani, Sarah Young, Samira Hotochin

**MINUTES:** A motion was made by Nannette Bowler and seconded by Jane Strong to Approve the December 8th meeting minutes. The motion was approved by the committee of the whole.

**1. ITEMS:**

• **CSA Administrative Items:**

**Item A - 1:** A motion was made by Louise Armitage and seconded by Bob Bermingham to Approve Revision to CSA Policy Manual allowing Foster Parents to serve as Parent Representatives. The motion was approved by the committee of the whole.

• **Contracts Items:**

**Item C - 1:** None at this time

• **CSA Information Items:**

**Item I - 1:** Lee Ann Pender and Janet Bessmer gave a report on the Requirements for CPMT member submission of Statements of Economic Interest. That requirements for City representatives and citizen members (i.e., non-county employees) need to be clarified regarding submission of the Statement of Economic Interest form so that the CSA program is in compliance with the VA Code. On January 10, 2018, Lee Ann Pender facilitated a meeting with the Clerk of the Board, Cathy Chianese, and Janet Bessmer, CSA Manager to clarify the county's requirements and develop a procedure that is consistent with all of the state and local requirements. The Clerk of the Board shall notify any county employees who serve as CPMT members who are required by county policy to complete the statement and when submitted, will receive, retain and destroy these records as per the requirements specified by the Library of Virginia. The CSA Manager will provide non-public agency employees (e.g., private providers and parent representatives) with information about the

requirement and a link to the statement when they begin their appointment to the CPMT. Non- public agency employees are required to submit the statement at the beginning of their appointment one time only. The long-form of the statement shall be provided to the Clerk of the Board who will receive, retain and then destroy the form as per the requirements of the Library of Virginia. CPMT members representing the Cities of Falls Church and Fairfax shall submit their statements as per the requirements of their jurisdiction. Their statements, if required by their jurisdiction, shall be submitted to the appropriate City entity who is required to follow the same record retention and destruction procedures defined by the Library of Virginia.

The CSA program manager will not receive any member's statements; however, each member will be asked to self-certify the status of their submission on an annual form provided and maintained for audit purposes by the CSA program.

**Item 1-2: Janet Bessmer gave an Update on CSA Audit Self-Assessment Process.** The CPMT approved a process for completion and submission of the self-assessment. The CPMT's Governance workgroup has met twice and other workgroups have completed sections of the assessment. The Fraud Questionnaire was sent out as a survey monkey to staff and stakeholders. These results are currently under review by a workgroup as well. The Governance workgroup will summarize the results after reviewing all the information and provide a report to the CPMT at the February meeting.

**Item 1-3: Patricia Arriaza gave the Quarterly CSA CPMT Data Report.** The total point in time count increased by 3 from the prior quarter. Best practice indicates that youth with emotional/behavioral problems should be returned to a family setting within 6-9 months [180-270 days]. The length of stay in current placement for youth with primarily emotional/behavioral problems (n=38) was 138 days at the end of the 4th quarter. The length of stay for youth with primary needs from developmental disabilities (n=15) was 1626 days. Best practice indicates that youth with emotional/behavioral problems should be returned to a family setting within 6-9 months [180-270 days]. The length of stay for youth with primarily emotional/behavioral problems exiting placement (n=12) was 197 days at the end of the 2nd quarter. The length of stay for youth with primary needs from developmental disabilities exiting placement (n=1) was 948 days. There were 13 exits and 18 entries this quarter. 93% (13 of 14) of youth were maintained in the community 6 months after initiation of ICC services. 94% (29 of 31) of youth remained in the community 12 months after the initiation of ICC services. 100% (n=4) of youth were maintained in the community 6 months after initiation of ICC services. 92% (11 of 12) of youth remained in the community 12 months after the initiation of ICC services. 4 Relief of Custody (ROC) complaints were received this quarter; 1 was filed and 3 are pending. 79% (42 of 53) placements are in Medicaid-enrolled programs, of which 55% (23 of 42) are receiving Medicaid reimbursement of the residential costs. Reasons that youth in Medicaid-enrolled programs are not receiving funding are: Legal status (n=3), Over 21 (n=4), Ineligible Level B due to income (n=3), Clinical denial (n=2), Pending (n=7).

**Item 1-4: Kim Jensen and Sarah Young gave the Monthly Residential Entry Report.** Five youth entered long term residential settings in December. Of those 5, 2 were males and 3 were females. Three of the youth were from Foster Care and two were from CSB. Anxiety and Impulse/Hyper were the most frequently cited actionable CANS scores, no youth with actionable scores in Substance Use, no youth were identified as victims of Sex trafficking; however one youth was noted to be high risk for being trafficked and for gang abduction due to her previous gang activity, there was a 3<sup>rd</sup> residential placement for a 10-yr. old, and one youth entered RTC after his third suicide attempt; he will age out of CSA services in March when he turns 18 suggesting a need for comprehensive transition services to ensure his safety after 18. In December of 2017, 13 youth/family meetings were

held with the two standing FAPT teams. Of those 13 meetings: 7 referrals were from FC&A and 6 referrals were from CSB. 8 were requests for initial placements, 6 of which had plans developed for a Residential Treatment Center, and 2 for short term Diagnostic/Stabilization placement 5 were requests for continuation of existing placements, of which all had plans developed for a short-term (varying from 1-3 months) extension of the current placement; community-based services including ICC, home-based and outpatient services were also included to assist with discharge in these cases. Of the 8 initial placement requests, 5 were actively receiving community based services in some form at the time of the FAPT, 5 youth were in placement prior to coming to FAPT, 2 having been placed by their parents and 3 by FC&A.

**Item 1-5: Yin Jia gave the Budget Report.** Pooled expenditures through November 2017 equals \$9.9 million for 766 youth. This amount is a decrease from November of last year of approximately \$1.1 million or 10.25%. Please refer to the handouts for more information.

- **NOVACO - Private Provider Items:** Rick Leichtweis said that Dominion School is closing and will be merging with the Kellar Center as of 2-28-18.
- **CPMT Parent Representative Items:** N/A
- **Cities of Fairfax and Falls Church Items:** Nancy Vincent reported that the Falls Church City-run Aurora House has announced this week a new initiative that will provide young women with support services during their transition to adulthood. The Transitional Living Program will train young women in the skills they need to successfully live on their own while remaining active participants of the community. This ground-breaking new program will provide extra support to young people in need and put them on the path to become well-balanced, independent adults.” Eligible residents (up to age 20) will live at Aurora House for an additional four months followed by two months living off-site with continued mentorship, coaching, and guidance from Aurora House staff. The Transitional Living Program will provide opportunities for personal development while fostering a supportive and therapeutic environment with a focus on employment and independent living skills.
- **Public Comment:** N/A

**A motion was made by MaryAnn Panarelli and seconded by Bob Bermingham to adjourn at 1:55pm.** The motion was approved by the committee of the whole.

**Reminder to members: Annual Statement of Economic Interest Forms due February 1<sup>st</sup>**