

FAMILY MEETING

Name:

Name:

AGENDA

- Welcome and Introductions
- Purpose and Focus of Meeting
- Review Ground Rules
- Discuss Current Needs/
Review Strengths/Progress
- Narrow Focus on Immediate Needs
(use CANS)
- Develop Ideas
- Finalize Plan
(Action Steps: Who, What and by When?)
- Recap, Close and Schedule Follow up
- Sign Plan and Distribute Copies

CSA FAMILY MEETING — GROUND RULES



- Be respectful of one another
- Everyone's contributions are valued
- One person speaks at a time
- No side conversations
- Everyone participates – no one dominates
- Work for consensus
- Turn off/silence cell phones
- Accept responsibility for your role, follow through on task(s) agreed upon
- _____
- _____

