

**Fairfax County History Commission
Electronic Meeting
June 2, 2021, 7:30 p.m.**

The Fairfax County History Commission conducted a wholly electronic meeting on June 2, 2021.

Call to Order

1. Audibility of Members' Voices

The Chair called the June 2, 2021 meeting to order at 7:37 p.m. Before proceeding, she read the following script:

To conduct this meeting wholly electronically, the History Commission needs to make certain findings for the record to evidence our compliance with all applicable laws. These motions address this compliance.

First, I am going to conduct a roll call and ask each board member participating in this meeting to state your name and your location. I ask that each of you pay close attention to ensure that you can hear each of your colleagues.

Roll Call

The Chair proceeded to conduct a roll call as follows:

Commissioners Present per Districts:

Location:

Cheryl-Ann Repetti, *Chair*

Sully

Anne Barnes

Gunston

Lynne Garvey-Hodge, *Vice Chair*

Springfield

Anne Stuntz

Vienna

Barbara Naef

Reston

Barbara Peters, *Treasurer*

Annandale

David Meyer

City of Fairfax

Elise Murray

Vienna

Gretchen Bulova

Fairfax

Mary Lipsey

Springfield

Phyllis Walker Ford

Clifton

Sallie Lyons

Colchester

Subhi Mehdi

McLean

Sue Kovach Shuman

Mantua

Tammy Mannarino

Mount Vernon

Robert "Bob" Beach

Fairfax

Steve Sherman, *Secretary* *

Carole Herrick *

Esther McCullough

Franconia

McLean

Herndon

**Joined by phone (voice-only)*

Commissioner Excused:

Jordan Tannenbaum

County Liaisons Present:

Chris Barbuschak, Virginia Room; Dr. Elizabeth "Liz" Crowell, Fairfax County Park Authority, Denice Dressel, Fairfax County Department of Planning & Development; Megan Leining, Fairfax County Park Authority.

Staff Present:

Elliot Meyer, History Commission Clerk

At this point, the Chair passed the virtual gavel over to Vice Chair Lynne Garvey-Hodge so that she may be heard to make the following motions:

I move that the History Commission certify for the record that each member's voice may be adequately heard by each other member of this Board.

The motion was seconded by Tammy Mannarino and passed unanimously.

2. Need for an Electronic Meeting:

Second, I move that the History Commission certify that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this Commission and the public to physically attend this meeting in person, and the usual procedures cannot be implemented safely or practically. As a result, I further move that the Fairfax County History Commission conduct this meeting electronically through a dedicated video- and audio-conferencing line, and that the public may access this meeting by calling 1-844-621-3956 and entering access code 1739941713.

3. Need to Dispense with FOIA's Usual Procedures to Assure Continuity in Government/Continue Operations:

Finally, I move that the History Commission certify that the matters on its agenda today relate to the COVID-19 emergency itself, are necessary for continuity in Fairfax County

government, and/or are statutorily required or necessary to continue operations and the discharge of the History Commission's lawful purposes, duties, and responsibilities.

Both motions were seconded by Esther McCullough and both passed unanimously. The virtual gavel was returned to the Chair.

Approval of the May 5, 2021 Minutes

A motion was made by Esther McCullough to approve the May 5, 2021 History Commission Meeting Minutes:

I move that the History Commission accept the minutes and pay the Clerk [Elliot Meyer].

The motion was seconded by Barbara Peters and passed unanimously.

Treasurer's Report

Barbara Peters reported for the period ending May 26, 2021:

- Revenue:
 - Budget Adjustment: \$10.84
- Expenses:
 - Minutes (March and April): \$1,130.00
 - FICA & Medicare: \$86.45
- Ending Balance: \$46,865.16

See [Attachment 1](#) for FCHC Treasurer's Report.

Unfinished Business

River Farm Historic Overlay District, Tammy Mannarino:

- On May 25, 2021, staff held a community meeting and gave a report about [SB-1457](#) (effective April 7, 2021). The report detailed changes to the zoning ordinance for Historic Overlay Districts (HOD).
 - The community meeting was lightly attended. This could either be because the passing of SB-1457 felt like the work was accomplished or because there was not a lot of awareness of the meeting.
- The overview of the subdivision of the River Farms property, if it happens, would be by the Architecture Review Board (ARB).
 - The River Farms HOD was approved in April, becoming the 14th HOD in Fairfax County.
- The Zoning Ordinance amendment regarding the new law will be considered by the Fairfax County Planning Commission on June 9, 2021, and then by the Board of Supervisors on June 22, 2021.

Richmond Highway, Tammy Mannarino:

- Tammy Mannarino corresponded with Adrienne Birge-Wilson, Project Review Architectural Historian at the Virginia Department of Historic Resources (DHR). Federal Transit Authority accepted the DHR's provisional acceptance of the 106 process and addressed all the comments that had been received on time.
 - Tammy noted that the History Commission's comments were not received by DHR on-time and is unsure if the staff comments were received on-time.

McLean Community Business Center, Carole Herrick:

- The Planning Commission hearing for the McLean Community Business Center (CBC) Study Plan amendment that included McLean's Old Firehouse was held on May 26, 2021 at 7:30 p.m.
 - Carole was not able to attend and is working to determine what was decided during that meeting.
- The Board of Supervisors hearing will be held on June 22, 2021 at 4:30 p.m.

One Fairfax Policy Acknowledgement, Cheryl Repetti:

- Per the request of the Fairfax County Board of Supervisors, all members of all boards and commissions must read and acknowledge the One Fairfax Policy.
 - The policy and instructions were distributed to the History Commission before the May 5, 2021 meeting.
- The deadline for acknowledgement is June 30, 2021.
 - Cheryl reminded the Commission to read and acknowledge the policy and will send out the instructions again.

Resuming In-Person Meetings, Cheryl Repetti:

- Denice speculated that the state emergency FOIA conditions will not be extended beyond June 30, 2021. This means that the History Commission will have to resume in-person meetings thereafter.
 - In accordance with directives from the Governor's Office and the Commonwealth of Virginia, the History Commission has conducted its business electronically during the COVID-19 pandemic.
- The History Commission bylaws permit commissioners to attend meetings electronically, but to be in accordance with regular FOIA requirements, an in-person quorum of 11 members must be assembled to conduct business.
 - Cheryl distributed a straw poll to the History Commission to solicit feedback on how the Commission would like to resume in-person meetings.
- Anne Stuntz inquired about plexiglass dividers and noted that it might be a while for citizens to feel comfortable attending public meetings again.

- Cheryl will explore if there would be a way to have a partition in the room during the meetings.
- Steve Sherman noted that with less commissioners in attendance, there could be more space between each person in the room.

New Business

Dunn Loring School, Sue Kovach Shuman:

- The Fairfax County School Board is considering converting the Dunn Loring Administrative Center back into an elementary school. Due to the pandemic, the progress was postponed until schools return to normal in the fall.
- The History Commission will be working with ARB on this project to help inform them of the building's history so that any architectural plans will be mindful of its historic integrity.
- Sue has been connecting with School Board members to provide them information on the history of the building for the project.
 - Part of the project is to change the name of the school. David Meyer noted that there are very few school buildings left that are named after the geography of the surrounding area.
- Click [here](#) for an example of the individual property nomination form to the Inventory Committee.

Naming Policies and Procedures, Cheryl Repetti:

- This past year, the Fairfax County Board of Supervisors changed the naming policies for buildings and sites. As a part of these changes, historical details of the proposed namesakes will be reviewed and evaluated by the History Commission. See [Attachment 2](#) for the new county policy.
 - Following the History Commission's review, the findings will be provided with the name-change nomination that would go before the Board of Supervisors for a final decision.
 - As clarified in the discussion, the History Commission's role in the naming process is to research, interpret, and provide the Commission's perspective on specific historical details of the application.
- Two tasks were presented before the History Commission. The initiating task is to evaluate a specific nomination to rename the Clifton Town Hall after former Mayor Wayne Nickum. To do so, the History Commission must first develop a procedural process to review historical details of a naming proposal.
- Cheryl opened the discussion by noting aspects that the Commission should consider, specifically:
 - What type of committee (standing committee, subcommittee, or ad hoc committee)?

- Who serves on the committee to balance familiarity with objectivity?
- What procedures are best to handle these requests? Any procedures would be developed and recommended by the committee and approved by the Commission.
- An open discussion ensued regarding type of committee and process:
 - Barbara Naef suggested that the committee have members from the district where the historic place is located be involved in the evaluation and that the committee meet on an ad hoc basis.
 - Lynne suggested that the committee develop a template to show how the committee arrived at its recommendations.
 - Subhi Mehdi suggested that the committee structure be a subcommittee to decrease the burden of having another committee to manage.

A motion was made by Tammy Mannarino to make the Naming Committee a subcommittee underneath the Inventory Committee. Lynne Garvey-Hodge seconded the motion.

- As a part of the motion, Tammy proposed that the Commissioner who represents the district where the naming proposal is located submit significant historical contributions or findings to the Naming Subcommittee, similar to the nomination process of the Inventory Committee.
- Discussion regarding the functional advantages of subcommittees and standing committees ensued.
 - Elise Murray stated that she believes the committee may be more effective as an ad hoc committee, as the infrequency of activity may cause the committee to act in an ad hoc manner regardless.
 - Esther McCullough stated that she believes the committee should be a stand-alone committee to provide consistent oversight and direct points of contact.
- Tammy Mannarino explained that she proposed that it be a subcommittee of the Inventory Committee because, similar to the process of the Inventory Committee, this subcommittee would be receiving naming proposals and evaluating them based on the subcommittee's criteria.

Tammy Mannarino moved to amend the motion to clarify that the handling and responsibility to manage the naming policy be under the authority of the Inventory Committee. Barbara Naef seconded the motion to amend. The motion passes unanimously.

- Next steps: The Inventory Committee will review the proposed name change for the Clifton Town Hall in the next meeting. Lynne Garvey-Hodge will submit a written report to the Inventory Committee for their evaluation.

Staff Reports

Archeology and Collection Branch

- Dr. Elizabeth “Liz” Crowell, Fairfax County Park Authority, provided project and staff updates with Archaeology and Collection Branch (ACB). See [Attachment 3](#) for the ACB Staff Report.

Heritage Conservation Branch

- Megan Leining, Fairfax County Park Authority, provided project and staff updates regarding the museum collections, operations and maintenance projects, HSVC volunteers, and the Resident Curator Program. See [Attachment 4](#) for the staff report.

Virginia Room

- Chris Barbuschak, Fairfax City Public Library, provided updates regarding new hours, new collection additions, and research projects. See [Attachment 5](#) for the Virginia Room Staff Report.

Heritage Resources

- Denice Dressel, Fairfax County Department of Planning and Development, provided updates regarding ongoing projects, including workgroup meetings, timelines, and scheduled public hearings. See [Attachment 6](#) for the Heritage Resource Staff Report.
- Specific topics discussed:
 - McLean CBC Planning Study held a public hearing on May 26, 2021. The Fairfax County Planning Commission deferred a decision until June 9, 2021. The public comment period on this issue will remain open until June 9, 2021.
 - Heritage Resources is planning a Historic Courthouse Tour for this summer for the History Commission and ARB to learn about the history of the property and discuss needed repairs. Dates to be determined.
 - Two development reviews:
 - First is an interjurisdictional review of the CIT building on the county line with Loudoun.
 - Second is a Proffer Condition Amendment of the Aubrey Place Court property.
 - Virginia DHR awarded a match of Fairfax County’s award to conduct a survey of 50 properties associated with African American history in the County.
 - Reston Survey is being incorporated into the comprehensive plan.

Committee Reports

History Conference Committee, Lynne Garvey-Hodge:

- The History Conference Committee met on May 26, 2021. With encouragement from Congressman Connolly and others, the History Conference Committee considered

including an in-person component to the conference this fall, making the event a hybrid in-person and virtual event.

- Mayor David Meyer ensured that the use of the Sherwood Community Center on a gratis basis on Saturday, November 6, 2021, for the conference this fall.
- The History Conference Committee is working on the agenda and getting speakers confirmed.
- The next History Conference Committee meeting will be on June 23 at 7:30 p.m. via Web X. See [Attachment 7](#) for the Draft Budget, Draft Agenda, and Save the Date.

Awards Committee, Lynne Garvey-Hodge:

- The Awards Committee has been working with the *Fairfax Connection* to get a newspaper article published about the Jack Hiller Award. The newspaper is unsure about the pitch, unless there is a specific event to feature. The *Connection* encouraged an advertisement, but that would need to be discussed by the Committee and then the Commission.
- The submission deadline was extended until August 1, 2021.

African American History Inventory Committee, Phyllis Walker Ford and Mary Lipsey:

- Phyllis Walker Ford noted two corrections to the report originally submitted to the Commission. See [Attachment 8](#) for the updated AAHI Committee Report.
- The next Committee meeting is June 8, 2021 at 2:30 pm.

Semiquincentennial Report Summary, Gretchen Bulova:

- Nothing to report.

Inventory Committee, Budget Committee, and Annual Report Committee, Elise Murray:

- No new information to report for any of the three committees.

Markers Committee, Mary Lipsey:

- The Markers Committee is still determining the placement of the Pleasant Grove Church marker. The ownership of building and land parcel is still unclear.
- Mary Lipsey and Sue Kovach Shuman met with Supervisor Palchik's office about the History Marker Context for FCPS students. The next steps will be to divide into smaller workgroups and to introduce the contest in January, 2022.
- See [Attachment 9](#) for Committee Report.

Cemetery Preservation Committee, Mary Lipsey:

- The Fairfax County Cemetery Preservation Committee members cleaned up brush and placed American Flags at the Sons and Daughters of Liberty Cemetery at Pine Ridge Park.
- The Park Authority cleaned up down trees at the Wakefield Chapel Cemetery after a windstorm. Mary Lipsey checked the cemetery for damage to the markers; fortunately, there was none.
- See [Attachment 9](#) for Committee Report.

Ethnic and Oral History Committee, Esther McCullough:

- The Ethnic and Oral History Committee finished three interviews with Channel 16. The Committee will start the next round of oral history interviews at the end of July.
- The next Committee meeting will be on June 17, at 7:00 pm, via WebEx.
- Esther will call on Commissioners to see if they would like to conduct the interviews.

Resident Curator Program, Robert “Bob” Beach:

- Things are progressing slower with the Resident Curator Program, due to COVID. See [Attachment 4](#) for program updates.

Bylaws Committee, Anne Barnes:

- The Bylaws Committee provided a copy of the revised bylaws that was agreed upon by the Committee on April 29, 2021. See [Attachment 10](#) for the submitted bylaws.
- Anne Barnes asked if the Commission would prefer to receive the bylaws electronically or a physical copy (as permitted by social-distancing requirements).
 - Cheryl Repetti clarified the question – there will be an electronic file emailed to each Commissioner; however, if anyone want a hardcopy mailed to them, she would ensure that they would receive a copy, *in addition to* receiving a copy via email.
 - Included in these bylaws would be a redlined version highlighting the differences between the old bylaws and the new, proposed bylaws. Commissioner Murray offered to produce the redlined version for distribution.

A motion was made by Elise Murray to email the purposed, amended bylaws to the Commission with a redlined version that provides the final changes from the original bylaws. Barbara Naef seconded the motion. Motioned passed unanimously.

Advocacy Committee, Anne Stuntz:

- The Advocacy Committee will hold a meeting this month. Date and time to be determined.

Architectural Review Board Liaison, Elise Murray:

- The ARB met on May 13, 2021. Elise noted that the ARB approved a proposal for a new single-family development in the Robey's Mill Historic Overlay District. See [Attachment 11](#) for the multi-month report and the May report.

Fairfax City, David Meyer:

- Fairfax City is continuing to work on the Connecting Fairfax City for All.
- There is an upcoming panel discussion to discuss changing the names of some of the streets in the City, as well as markers and interpretive language. This panel discussion will be virtual and subsequently archived. History Commission members Barbara Naef and Phyllis Walker Ford, as well as County staff member Denice Dressel, will be presenting on Fairfax County's efforts in this regard.
- The City hired a historical restoration architect for the Old Town Hall. Preliminary estimates of the project would require a \$1-2 million grant for a full restoration.

History Commission Website, Cheryl Repetti:

- Nothing to report.

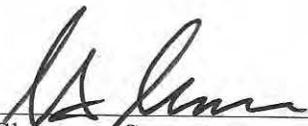
Announcements

- Lynne Garvey-Hodge, two items: First, Lynne attended the Turning Point Suffragist Memorial dedication and ribbon-cutting ceremony on May 16, 2021. The property's management will be assumed by the Northern Virginia Park Authority in the coming weeks. Second, Lynne was happy to report that her reenacting Ms. Robert Walker at the Burke Presbyterian Church's after-school program was a big success.
- Anne Stuntz, one item: Anne's son got married over the weekend.
- Barbara Naef, one item: Mary Lipsey, a docent at Smithsonian Museum of American History, gave a presentation on Clara Barton, the Red Cross, and the Red Cross ambulance that is on exhibit in the Museum. Mary's father discovered the then-decrepit vehicle in a field Barbara shared that Mary did an incredible job.
- Mary Lipsey, one item: Mary announced that two young ladies from the West Springfield High School Applied History class interviewed five African American county residents. They transcribed the interviews, wrote narratives, and added photos. The final products will be added to the Virginia Room Collection. Hopefully, the project will continue next year.
 - David Meyer noted that WSHS has a long tradition of student involvement in other historical programs and projects.
- Lynne Garvey-Hodge, one item: Lynne is waiting to hear back from the awards committee. They will try to hold a meeting later this month.

- Tammy Mannarino, one item: Dedication of the Ona Judge marker, which is scheduled for June 19, 2021 at 10:00 am at the Mount Vernon estate.

Barbara Naef motioned to adjourn the meeting. The motioned was seconded by Lynne Garvey-Hodge and passed unanimously.

Meeting adjourned at 9:52 p.m.



7/12/21

Steve Sherman, Secretary

Attachments:

[Attachment 1](#) – FCHC Treasurer’s Report, June 2, 2021

[Attachment 2](#) – Policy on Naming County Facilities

[Attachment 3](#) – Archeology and Collection Branch (ACB) Staff Report

[Attachment 4](#) – Heritage Conservation Branch Staff Report

[Attachment 5](#) – Virginia Room Staff Report

[Attachment 6](#) – Heritage Resource Staff Report

[Attachment 7](#) – Conference Committee Draft Budget, Draft Agenda, and Save the Date

[Attachment 8](#) – African American Heritage Inventory Committee Report

[Attachment 9](#) – Marker Committee and Cemetery Preservation Committee Reports

[Attachment 10](#) – Draft of the Revised FCHC Bylaws

[Attachment 11](#) – Architecture Review Board Reports, December through May

Attachment 1

Fairfax County History Commission

Treasurer Report June 2, 2021

FOCUS Account as of May 26 2021

Beginning balance: April 30, 2021 \$ 48,070.77

Revenue:

4/30/2021 Budget Adjustment \$ 10.84

Expenses:

5/21/2021 Minutes 3/3/2021 & 4/7/2021

Corinne Bebek \$ 1130.00

5/21/2021 FICA & Medicare \$ 86.45 **Ending balance: May 26, 20201 \$ 46.865/16**

Park Authority/History Conference Account

Balance carryover \$ 1,899.81 Submitted by: Barbara Peters, FCHC Treasurer

Attachment 2

**FAIRFAX COUNTY, VIRGINIA
POLICY OF THE BOARD OF SUPERVISORS**

Revised September 15, 2020

To: All Initiated by: Board of Supervisors
Adopted by: Board of Supervisors
Subject: Naming County Facilities at a Board Member's Request

I. PURPOSE

This policy is adopted to apply to the naming or renaming of County Facilities at the request of a Board Member.

II. DEFINITIONS

Facility or Facilities refers to any County-owned or operated building, meeting space, conference room, indoor room, or outdoor area.

III. SCOPE

This policy applies to the naming or renaming of County Facilities at the request of a Board Member and does not apply to the naming or renaming of Facilities not under the supervision or control of the Fairfax County Board of Supervisors or Facilities named in the ordinary course of Fairfax County business.

IV. POLICY

- A. Any Board Member may request that a County Facility be named or re-named to honor an individual, family, or group. Any such request will be initiated as a Board Matter at a regular meeting of the Board of Supervisors, then referred to the History Commission or other such appropriate County agency as may be necessary, for evaluation. After the evaluation of the History Commission or other such appropriate County agency is complete and has been presented to the Board, the request will be considered by the Board. Board approval will be effected by adopting a resolution to reflect the new name of the County Facility.
- B. Facilities may be named for any individual, family, or group, who have in the judgment of the Board:
 - i. Made significant contributions to the County through service as a Fairfax County elected or appointed official or Fairfax County employee;
 - ii. Made significant contributions to the community, state, or nation.
- C. County Facilities will not be named or renamed in honor of an individual holding an elected or appointed office at the time of the Facility naming or renaming.
- D. County Facilities will not be named or renamed in honor of an individual working for the County at the time of the naming or renaming.
- E. No name will be eligible for the naming rights under this policy if the name violates Virginia law, including the criteria set forth in Virginia Code § 33.2-213.

Attachment 3

**Archaeology and Collections Branch
History Commission Report
Elizabeth A. Crowell, Ph.D.
May 2021**

Lincoln Lewis Vanoy – ACB staff continued cataloging artifacts from LLV.

Riverbend – Fieldwork - Excavating radial shovel tests around shovel tests originally containing artifacts to establish site boundaries; Laboratory -cataloging artifacts, data entry

Green Spring Garden - ACB staff is mostly finished with fieldwork in the area where a moon gate will be constructed.

Teams/Meetings

Collections Facility

Collections Facility Design ARB
Collections Facility Archaeology ARB
Collections Facility Redesign Review
Collections Facility MEP Review

History Commission

History Commission Monthly Meeting
History Commission Inventory of Historic Sites Committee Meeting
History Commission African American History Committee
History Commission History Conference Committee

Friends of Fairfax County Archaeology and Cultural Resources Meeting
Archeological Society of Virginia
Council of Virginia Archaeology meeting
Society for Historical Archaeology Collections Committee
Cemetery Research and meetings

River Farm/Wellington to ARB
Lorton Visioning

Countywide Review

- Development Reviews (45)
- Interjurisdictional Reviews (3)
- Report Review (8)
- Encroachments (2)
- FCDOT Project (4)
- Stream Restoration (8)
- Stormwater (1)
- DPWES Projects (3)
- VDOT Project (6)
- FCDOT (6)
- Storm Water (6)
- In House Assessments (5)
- Natural Resource Assessments (2)
- Report Reviews (6)
- Public Outreach (5)
- Geocache (4)

Attachment 4

**Heritage Conservation Branch
Resource Management Division
History Commission Updates
June 2021
Location: Updates from Fairfax, VA**

Museum Collections

- The artiFACTS blog for May, highlighting a McCoy flower pot, was submitted, posted, and highlighted in FCPA E-News.
- Our annual subscription to eClimate Notebook was renewed.
- Walney and Frey House safety inspections were completed.

Operations and Maintenance Projects

- AP Construction was selected to complete the stabilization work on the kitchen outbuilding at Ash Grove. Staff is currently working with AP Construction and the archaeology department to determine plans for work to begin this summer.
- Staff selected EHT Traceries to prepare a Historic Structure Report and Treatment Plan for Banks House.

Volunteers HSVC

- Last month 8 volunteers came out to help with the White Gardens landscape clean up.
- The next HSVC event is a landscape clean up scheduled for Saturday, July 10th at Stempson House.

Resident Curator Program Updates

- The premiere of the **Hannah P. Clark/Enyedi** virtual open house occurred on Saturday, May 15th. A link to the video is available on the Resident Curator Program website.
- The RCP lease with ServiceSource at **Ellmore Farmhouse** was approved by the BOS on May 4th. ServiceSource will begin the Special Exception application process for approval of its nonprofit use at the property.
- The premiere of the **Turner Farmhouse** virtual open house occurred on Thursday, May 27th. A link to the video is available on the Resident Curator Program website.
- The premiere of the **Stempson House** virtual open house occurred on Saturday, May 1st. A link to the video is available on the Resident Curator Program website.
- Electricity has been installed at the **Barrett House** and the septic system was approved and is functional.

Attachment 5



Fairfax County Public Library's Virginia Room
Staff Report to the Fairfax County History Commission

June 2, 2021

The Fairfax County Public Library system opens fully on Saturday, June 6:

- Find complete information at this link. www.fairfaxcounty.gov/library/fcpl-resume-services-introduce-new-hours-june-5
- Regional branch hours: Monday – Wednesday, 10am – 9pm. Thursday – Sunday, 10am – 6pm.
Community branch hours: Monday & Tuesday, 10am-9pm. Wednesday – Saturday, 10am – 6pm. No Sunday hours.
- Curbside pickup will continue.
- 30 minute Express Service discontinued.
- Rooms may be reserved for meetings beginning on June 5. (Rooms A & B have been reserved for the History Commission through the end of the year.)

Collection Additions:

- Susan Hellman donated photographs and documents relating to Sherwood Farm and her family.
- The Holmes Run Acres Civic Association donated their archives to the Virginia Room consisting of records, newsletters, scrapbooks, photographs and more. The collection spans the years 1950-2011.

Other news:

- At the request of the library director, Suzanne LaPierre and Chris Barbuschak are researching and writing a report concerning the history of desegregating Northern Virginia's public libraries. A presentation will be made before the Library Board of Trustees in September.
- Chris was a guest speaker for Heather Bollinger's HIST 186 Collections Management class at NOVA.
- Chris was appointed to the Northern Virginia Community College Historic Preservation Advisory Board.
- Chris was invited to be a member of the FCPS Historical Marker Contest committee, spearheaded by Supervisor Palchik.
- Laura is working with the African American and Beginner Genealogy Special Interest Groups of the Fairfax Genealogical Society.

Attachment 6

Department of Planning and Development
Heritage Resource Staff Report – June 2, 2021
Denice Dressel, Heritage Resource Planner

Staff Report:

Historic Overlay Districts

- **Wellington at River Farm Potential HOD, Mount Vernon District** –The Zoning Ordinance amendment regarding the state-passed legislation is going to the Planning Commission on June 9, 2021, and to the Board of Supervisors on June 22, 2021. There was a community meeting held on May 25, 2021, which Commissioner Mannarino attended. More information about Fairfax’s newest HOD can be found here: [Wellington at River Farm HOD](#) or by contacting [Laura Arseneau](#).
- **Hollin Hills Potential HOD, Mount Vernon District** – Staff will be presenting to the History Commission this fall regarding the Plan and Zoning Amendments for the Hollin Hills Historic Overlay District, before the HOD study goes before the Planning Commission and Board of Supervisors for public hearing. Further information on the study and community meetings can be found here: [Hollin Hills HOD webpage](#) or by contacting [Laura Arseneau](#).
- **Holmes Run Acres Potential HOD, Providence District** – The workgroup met on May 26, 2021, to review the draft design guidelines. There will be another workgroup meeting in June and then they will be taking a break for the summer while staff completes research. More information can be found on the [Holmes Run Acres HOD project webpage](#) or by contacting [Laura Arseneau](#), who will be finishing the HOD requirements.

Survey Efforts

- **African American Context Study and Architectural Survey, request for support** – Staff received word from DHR that Fairfax County was selected to receive a Cost Share matching grant to conduct a heritage resources survey of the County’s African American resources. **DHR will provide \$9,650 to match the county's offer of \$20,500 for a project budget of \$31,150.** Heritage Resources’ staff would again like to thank the History Commission for their support - through their monetary pledge of \$7,500, letters of support, and individual member’s reviews of the research. Staff would like to note the Architectural Review Board’s support of a monetary pledge of \$5,000 and letters of support, as well as DPD’s support of \$8,000 towards the survey. There will be a kickoff meeting with the community this fall. More details to come. Please contact [Denice Dressel](#) for more information about the project.
- **The McLean CBC Planning Study** – The Planning Commission held a public hearing on May 26, 2021, where they received over 3 hours of public testimony. They deferred a decision until June 9 2021 with the record to remain open for public comment. Staff thanks the History Commission for their support for retaining the language to preserve the Old Fire Station through writing to the Planning Commission and Board of Supervisors. **The Board of Supervisors public hearing is scheduled for June 22, 2021 at 4:30.** The [staff report](#) for this Comprehensive Plan amendment is available for review. Additional information about the study can be found on the [McLean Community Business Center \(CBC\) Study webpage](#). Please contact [Denice Dressel](#) for more information about the McLean Heritage Resources survey and staff recommendations.
- **Reston Architectural Survey, Hunter Mill District** – The results of the [Reston Architectural Survey Report](#) were presented to the Reston Master Plan Task Force on May 10th. The task force is

now working with staff to incorporate this information into the Comprehensive Plan where it can be used as a planning tool. More information can be found on the [Reston Area Study webpage](#). Please contact [Denice Dressel](#) if you have any questions.

- **Gum Springs Cultural Resources Study, Mount Vernon District** – A meeting of community leaders from the Gum Springs area is being planned to move forward creating a community advisory group for the Gum Springs survey and PIF project. This project is being funded by a carryover budget request made by Supervisor Storck last year to fully fund an architectural study and complete a state Preliminary Information form, which is the first step in the process for a National Register nomination. We have not set up a webpage, yet, for this project. If you would like additional information, please contact [Denice Dressel](#).

National Register Nominations

- **Pride of Fairfax National Register Nomination, Mt. Vernon District** – Staff received the draft National Register nomination, which is currently under review. Once initial edits are complete, the draft will be made available to the community for review and comment, before being submitted to Dept. Historic Resources (DHR) and the State Review Board. This project is being partially funded by a Certified Local Government Grant DPD received from the state. Please contact [Denice Dressel](#) with any questions.

NHPA Section 106 Reviews

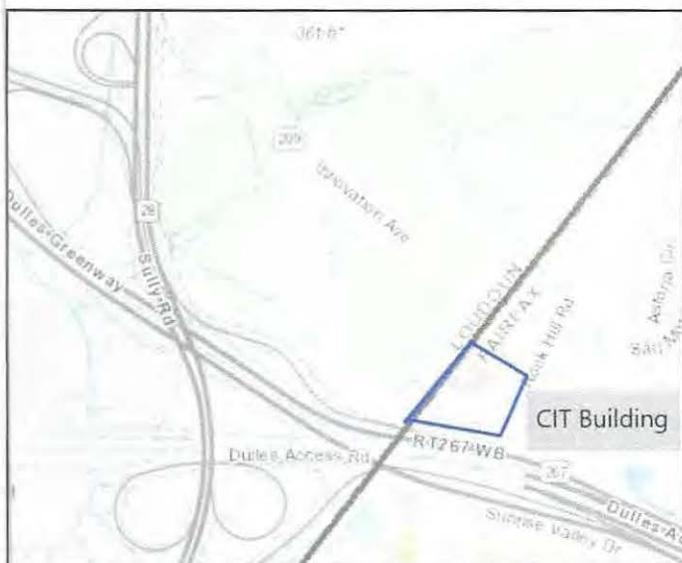
- **Soapstone Connector/Association Drive Office Complex (Hunter Mill District)** – Staff continues to wait for FHWA to provide a draft Memorandum of Agreement to resolve the adverse effects of the project on the historic district. As a reminder, staff suggested HABS documentation of the buildings and HALS documentation of the cultural landscape, and a public history interpretative display such as a website or a traveling library display.

Other Items

- **Civil War Trails Markers** – No update at this time. Staff received an update from the County Attorney looking into the Civil War Trails Markers issues. They are finalizing the draft responses to the Commission's questions and have organized the markers into two comprehensive lists of: 1) markers that are actually orphaned; and 2) markers that are actually sponsored (and previously thought to be orphaned). The findings are being prepared for review and will be sent to the History Commission after that.
- **Historic Courthouse Tour** – A tour is being planned for some time over the summer for the History Commission and ARB to tour the Historic Courthouse, to learn about the history and the resources at the Courthouse, and to discuss some of the pressing repair and interventions the building needs. Dates TBD.

Development Reviews

- **Center for Innovative Technology (CIT)** – Staff conducted an interjurisdictional review for a development proposal in Loudoun County adjacent to and affecting the CIT building near Dulles Airport. The CIT building was completed in 1989 as a result of a state sponsored design competition. Designed by Arquitectonica International Corporation in partnership with Ward/Hall Associates AIA, the CIT building won numerous awards, including the Merit Award for Design, Fairfax County Virginia Exceptional Design Awards Program in 1990. The proposal depicts the removal of the CIT building, which Fairfax County has identified in its Comprehensive Plan as having potential architectural and cultural significance. Staff has recommended a Phase II architectural analysis to evaluate the building’s eligibility for the National Register of Historic Places and a feasibility study to be completed for the preservation and repurposing of the building.



- **1902 and 1904 Aubrey Place Court** - Staff is reviewing a Proffer Condition Amendment for 1902/1904 Aubrey Place Court in Vienna. The applicant requested to amend the original proffer put in place with the subdivision of the farm in the early 1980s, to preserve the house and one acre of land. The argument put forth for the removal of the house was that the house was not historically significant. Staff from DPD, the Virginia Room, and the County Court archives, with the help of Commissioner Stuntz, produced a report arguing for the historic significance of the house on a local level. The applicant has subsequently submitted a revised site plan which shows the preservation of the house, however, they did not submit a proffer which addressed Heritage Resources' concerns for the preservation of the house. Staff is recommending that the applicant nominate the house to the County's Inventory of History Sites as well as submit a Preliminary Information Form to DHR, and to reaffirm the original proffer to preserve the house, adding its historic significance as a factor.



c. 1945 courtesy of Judy Young



2021 DPD files

Attachment 7

8.30.2019 Draft

Fairfax County History Commission
DRAFT Budget for 2019 15th Annual History Conference
(with 2018 Summary)

Summary of 2018 Income/Expenses:

Income

92 registered participants (11 Commissioners & 2 staff included)
8 Exhibitors
4 Authors = \$2,760.00 Income

Additional monies authorized by the Commission:

\$3,000.00 – Conference
\$1,000.00 – Award
\$6,760.00 – Total Income

Expenses

Awards \$1,296.00
Food \$3,140.00
Decorations \$ 234.62
Printing \$ 201.33
Security \$ 304.88
Sherwood \$ 737.50
\$5,524.80 – Total Expenses

Carry Over - \$1,325.20

Proposed 2019 Budget for Fairfax County History Commission's Annual Conference

Projected INCOME

(carryover) \$1,325.20
110 Participants @ \$25.00 \$2,750.00
10 Students (n/c) (250.00)
10 Exhibitors \$ 150.00
8 Authors \$ 120.00
TOTAL \$ 4,095.20

Projected EXPENSES

Awards \$1,000.00
Food \$3,200.00
Honorarium \$ 400.00
Decorations \$ 250.00
Printing \$ 225.00
Sherwood Community Center \$1,000.00
TOTAL \$6,075.00

Additional Costs = \$1,979.80

Proposed Additional Request from Commission = \$3,000.00 for 2019 Conference

Save the Date! Saturday, November 6, 2021

9:00AM – 11:30AM & 1:15PM – 3:45PM

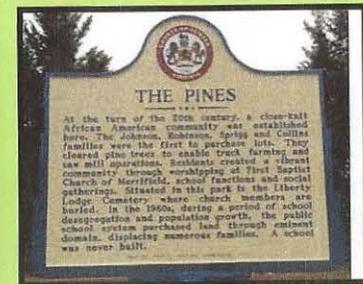
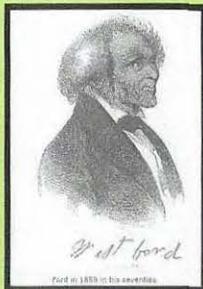
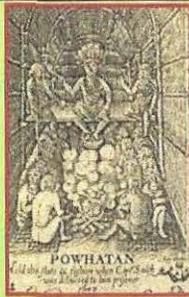
Fairfax County's 17th Annual History Conference

“WE Are Fairfax County!” Part I

The first of Four Consecutive Annual Conferences that will chronologically explore the Peoples who have lived here and called Fairfax County “Home”!

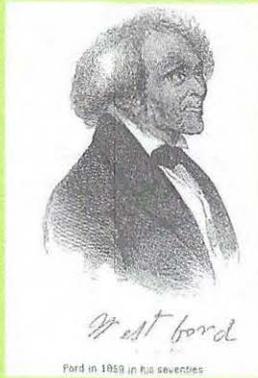
This year: Part 1: **Our Native American and Enslaved & Freed African American People**

Offered Live Stream Via Channel 16 and Facebook AND in person: Sherwood Community Center (draft: 5.29.2021)

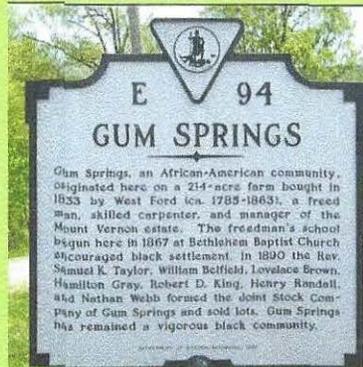


For further information – please email lynnegarveyhodge@gmail.com

(Intentionally Blank – next page is a palette of possible pics for later use)



Ford in 1859 in his seventies



Native Americans made lightweight "points" from bone as well as stone tools
Source: Virginia Humanities, Virginia Indian Archive, [Bone Weaving Tools and Projectile Points](#), [Early Woodland Stone Tools](#)



Attachment 8

African American History Inventory Committee
May 11, 2021 Meeting Minutes

Attendees: Phyllis Walker Ford, co-chair; Mary Lipsey, co-chair; David Meyer; Tammy Mannarino, Anne Stuntz, Cheryl-Ann Repetti, Carole Herrick, Sue Kovach Shuman, Barbara Naef, Esther McCullough. Staff: Chris Barbuschak, Kyra Davis, as host.

Excused Absent: Lynne Garvey Hodge, Jordan Tannenbaum

Co-Chair Ford convened meeting at 2:30 and passed the gavel to make the three motions required for a virtual meeting.

Two items on the Agenda.

1 - Two draft templates for recording research information being collected were reviewed with full discussion concerning details, including:

- ways to identify geographical location of particular community cultural resource, including use of county map, and locations where materials are housed;
- consideration of various data base platforms for use, ultimately, on the HC website . Carole Herrick forwarded her Dranesville District information to the committee as example of formatting she used;
- agreed Phyllis and Mary will determine template format for the committee to use in gathering information.
- Cheryl and Chris will work on IT options for creating and using the collected data.
- Phyllis will contact GMU History Media Center for suggestions
- Sue will converse with her daughter concerning options
- Cheryl will talk with HC web site coordinator Thomas

2 – AAHI presence at the November History Conference was discussed with multiple ideas proposed

- At prior meeting Committee members had approved proposing to the Conference Committee that the AAHI design the afternoon sessions to showcase the AAHI initiative results to date.
- Following Ron Chase Gum Springs community presentation at the GS museum, proposed subjects included various community histories, the Manassas Industrial School & Jennie Dean, African American organizations such as Sons & Daughters, Odd Fellows, churches & associated schools.
- Option to have presentation detailing oral history interview completed by West Springfield High School student, part of the AAHI initiative project, discussed.
- Phyllis will take these ideas and committee proposal to scheduled meeting with Lynne .

Mary suggested the full HC consider offering regular virtual meetings addressing various topics related to the AAHI. The Committee identified Advocacy as the HC committee to consider this initiative.

The meeting was adjourned at 4:00 p.m. Next meeting: June 8, 2021 at 2:30pm

Attachment 9

Markers Committee, Mary Lipsey:

- The Markers Committee is working on the placement of the Pleasant Grove Church marker. Ownership of land parcel is unclear.
- Mary Lipsey and Sue Kovach Shuman met May 14, 2021 with Supervisor Palchik's office and other volunteers to discuss the History Marker Contest for FCPS students. The committee members will be divided into smaller groups with specific tasks. The plans are that the contest will be introduced January 2022.
- The James Lee Elementary School and Carrolltown markers were ordered and are expected soon.

Cemetery Preservation Committee, Mary Lipsey:

- The Fairfax County Cemetery Preservation Association is busy with clean-ups and preservation inquiries from community residents, future Eagle Scouts, and DAR Chapters.
- Association members did a clean up at the Sons and Daughters of Liberty cemetery at Pine Ridge Park.
- Members also placed flags at veterans' graves at Sons and Daughters, Merrifield, Jermantown cemeteries and the war memorial at the Fairfax Courthouse.
- After a windstorm, a DAR chapter member reported trees down in Wakefield Chapel Cemetery. The Park Authority quickly removed the downed trees. Commissioner Lipsey visited the cemetery and was glad to see that no gravestones had been damaged.

Attachment 10

FAIRFAX COUNTY HISTORY COMMISSION BYLAWS

Draft of April 13, 2021

ARTICLE I: NAME

The name of this commission is the Fairfax County History Commission, hereinafter referred to as the "Commission."

These bylaws replace and supersede the Commission bylaws adopted on December 3, 2019 and are effective as of [insert date of these bylaws' adoption by the Board of Supervisors].

ARTICLE II: PURPOSE

The purposes of the Commission are to advise the County Government and generally to promote public interest in all matters bearing on the history of Fairfax County. In pursuance of these purposes, the Commission shall:

- (A) Prepare for publication a survey list of sites, areas and structures having historic, archaeological, and architectural value in Fairfax County.
- (B) Advise the Board of Supervisors ("Board") and appropriate agencies of County Government in the carrying out of existing projects and the maintenance of existing County-operated sites and buildings that are important in the history of the County. The Commission may proffer its advice to County agencies without request by such agencies; and County agencies have been instructed by the Board to seek the Commission's advice when appropriate and to consider the Commission's advice whenever it is submitted.
- (C) Promote the establishment of volunteer citizen special-interest groups, including especially the creation of trusts or endowments which will preserve and restore historic sites and buildings, as well as seek to provide for historic preservation using tax incentives and other legal instruments.
- (D) Encourage activities at all education levels which will stimulate interest in the archaeological and historic background of Fairfax County.
- (E) Provide liaison with public and private historic agencies in the County and on the State and National level in accordance with adopted policies appearing in the Commission's Adopted Policies Manual.

ARTICLE III: MEMBERSHIP

Appointments. The membership of the Commission shall consist of three membership categories:

A. Regular Members

There shall be 21 regular members who shall have the power to vote and who shall be appointed by the Board for three-year terms. The membership of the Commission shall include at least one member who is a resident from each supervisor election district of the Board. The membership of the Commission shall include at least one member of a racial minority group. The membership of the Commission shall include at least one member who is a professional historian, at least one member who is a professional archaeologist, and at least one member who is a professional architect with competence in historic architecture. The membership of the Commission shall include one City of Fairfax nominee, subject to appointment by the Board for three-year terms. Except for the City of Fairfax regular member, all regular members shall be residents of Fairfax County.

B. Advisory Members

Nonvoting advisory members, who shall serve without compensation, may be appointed by the Commission for a term of one calendar year. They shall be experts in such field as the Commission's work requires. Advisory members need not be residents of Fairfax County.

C. Honorary Members

The Board may appoint nonvoting, honorary members who shall serve without compensation. Honorary members need not be residents of Fairfax County.

Resignations and Vacancies. In the event a Regular Member cannot serve or resigns from office, then the Chair, the Secretary, or the County staff coordinator shall advise the Clerk for the Board of Supervisors of the vacancy in writing. Any vacancies among Regular Members shall be filled by the Board for the balance of the unexpired term with due regard for the membership requirements stated above.

Holdovers. In the event a Regular Member completes his or her term of office, remains qualified to serve as a Regular Member, and the Board has not reappointed that member to another term or appointed a successor member, then that person may continue to serve until such time as the member is reappointed or a successor member is appointed.

ARTICLE IV: OFFICERS

The officers of the Commission shall be the Chair, the Vice-Chair, Secretary, and Treasurer. They shall be elected from among nominees selected by the Nominating Committee and/or by nominations received during a meeting of the Commission. They shall be elected annually at the last meeting of the calendar year by majority vote of the Commission present at the meeting and serve a term of one year, beginning the following January. No officer shall serve more than three consecutive terms in the same office. The duties of the officers shall be:

Chair: The Chair shall preside at all meetings, and be responsible for the promotion and implementation of the Commission's purposes. The Chair shall set an agenda for each meeting and shall serve as an ex-officio member of all committees except the Nominating Committee.

Vice-Chair: The Vice-Chair shall perform all the duties of the Chair in the absence of the Chair and shall serve as Chair if necessary until the annual election of officers.

Secretary: The Secretary shall handle outgoing correspondence at the direction of the Commission and Chair, and shall maintain the records of the Commission with the exception of those records maintained by the Treasurer. The records shall include, but not be limited to,

rosters, correspondence, committee minutes, draft meeting minutes, approved meeting minutes, and any additional materials required by the Virginia Freedom of Information Act, subject to the requirements of Article V below. The Secretary will also ensure that the original approved copy of all meeting minutes and all records of the Commission are deposited in the official repository in the Virginia Room. The Secretary shall be responsible for maintaining the Adopted Policies Manual.

Treasurer: The Treasurer shall oversee all monies of the Commission. The Treasurer shall have custody of the financial records, and shall report on the financial status of the Commission at each meeting. The Treasurer shall make the records available for an annual review by the Financial Review Committee. In the event the Treasurer's office becomes vacant, the Chair shall assume the responsibilities of the Treasurer until the office is filled in accordance with this section.

Replacement Officers: If any office becomes vacant for any reason, it shall be filled by an election at the next regular meeting of the Commission. The newly elected officer shall complete the unexpired term of the officer succeeded. Prior to the election of any replacement officer, all members shall be provided with notice of the proposed election before the meeting at which the replacement is elected.

ARTICLE V: MEETINGS

VFOIA. All meetings shall be open to the public except as provided under the Virginia Freedom of Information Act, Virginia Code § 2.2-3700 *et seq.*, as amended ("VFOIA"). Pursuant to Virginia Code § 2.2-3701, "meeting" or "meetings" means the meetings including work sessions, when sitting physically, or through electronic communication means pursuant to the VFOIA or other applicable Virginia law, as a body or entity, or as an informal assemblage of (i) as many as three members or (ii) a quorum, if less than three, of the constituent membership, wherever held, with or without minutes being taken, whether or not votes are cast, of any public body. The Commission may hold public hearings and report its findings to the Board on Commission issues that affect the public interest.

Notice and Agenda. Notice and the agenda of all meetings shall be provided as required under the VFOIA. All meetings shall be preceded by properly posted notice stating the date, time, and location of each meeting. Notice of regular Commission meetings, including the date, time, and place thereof, shall be announced to Commission members and the public one month prior to the meeting. Notice of committee meetings shall be announced at least three working days prior to the meeting. Notice of emergency meetings, reasonable under the circumstances, shall be given contemporaneously with the notice provided to Commission members. Notices of all meetings shall be provided to the Office of Public Affairs for posting at the Government Center and on the County Web site.

Frequency. The Commission shall meet monthly or as determined by the Chair. Meetings shall be held at a time agreed to by a majority of the Commission's members, and at a place arranged by the staff of the supporting County department.

Voting. A quorum is necessary for a vote. A majority of the voting membership of the Commission shall constitute a quorum. In making any recommendations, adopting any plan, or approving any proposal, action shall be taken by a majority vote of the Commission's voting members present and voting. Upon

the request of any voting member, the vote of each voting member on any issue shall be recorded in the minutes. All votes shall be taken during a public meeting, and no vote shall be taken by secret or written ballot or by proxy.

Conduct. Except as otherwise provided by Virginia law or these bylaws, all meetings shall be conducted in accordance with *Robert's Rules of Order, Newly Revised*. Except as specifically authorized by the VFOIA or other applicable Virginia law, no meeting shall be conducted through telephonic, video, electronic, or other communication means where the members are not all physically assembled to discuss or transact public business.

Public Access. For any meeting, at least one copy of the agenda, all agenda packets, and, unless exempt under the VFOIA, all materials furnished to Commission members shall be made available for public inspection at the same time such documents are furnished to the Commission members. Pursuant to the VFOIA, any person may photograph, film, record, or otherwise reproduce any portion of a meeting required to be open, but such actions may not interfere with any Commission proceedings.

Records. The Secretary shall ensure that minutes of meetings, as prepared by the Clerk to the Commission, are recorded as required under the VFOIA. Minutes prepared by the Clerk shall include: (1) the date, time, and location of each meeting; (2) the members present and absent; (3) a summary of the discussion on matters proposed, deliberated, or decided; and (4) a record of any votes taken. Such minutes are public records and subject to inspection and copying by citizens of the Commonwealth or by members of the news media. The supporting County department shall provide staff support to review and confirm that the records and minutes of the meetings comply with the VFOIA prior to their submission to the Virginia Room.

Attorney-Client Privilege. Records containing legal advice from counsel to the Commission, and advice provided in closed session by legal counsel to the Commission, are protected by the attorney-client privilege and from disclosure under the VFOIA. Any such records or advice should not be disclosed by members of the Commission to any third party, or the privilege against disclosure may be waived. Questions regarding the handling of records or advice subject to attorney-client privilege should be directed to the Commission's legal counsel.

ARTICLE VI - ATTENDANCE AND PARTICIPATION

Any Commission member who misses three consecutive meetings, more than half of the scheduled meetings within a 12-month period, or who fails to participate in the work of the Commission, without good cause acceptable to a majority of the other Commission members, may be subject to removal from the Commission.

ARTICLE VII - REMOVAL

Any Commission member(s) may be recommended to the Board of Supervisors for removal from the Commission for cause, including but not limited to cause as set forth in Article VI, by a two-thirds majority vote of the Commission's voting members present and voting. The members' authority to recommend removal under these bylaws neither limits nor waives the Board's authority to remove members from the Commission as provided by law.

ARTICLE VIII: COMMITTEES

The Chair shall appoint all Standing Committees, except the Nominating Committee and the Executive Committee. Standing Committees shall be made up of members of the History Commission.

The Standing Committees shall include, but not be limited to, the following:

A. Budget Committee

At the close of the fiscal year, the Budget Committee shall prepare and present an operational budget for the coming fiscal year.

B. Nominating Committee

The Nominating Committee shall present a slate of officers in preparation for the annual election of officers in accordance with Article IV. The Chair shall call for three members of the Commission to volunteer each year at the October meeting to serve on the Nominating Committee.

C. Bylaws Committee

The Bylaws Committee shall ensure that the bylaws are current and shall recommend amendments when changes are appropriate, doing so in accordance with the procedures in Article X.

D. Financial Review Committee

The Financial Review Committee shall meet with the Treasurer to conduct an annual review of the financial records and submit a report to the Commission within two months of the close of the fiscal year, which is June 30th. The Financial Review Committee shall consist of four regular members of the Commission, excluding the Treasurer.

E. Executive Committee

The Executive Committee shall be composed of the officers of the Commission. The immediate past Chair shall be a non-voting member of the Executive Committee for a period of one year immediately following the end of their term. If the immediate past Chair is not a member of the Commission, then they will be a non-voting Advisory Member. The Executive Committee shall recommend to the Commission organizational and operating procedures, annual goals, and objectives for adoption.

All committee meetings shall comply with the notice and other requirements of the VFOIA. To the extent practicable, any such committees shall be composed of at least four members. In addition to the meetings requirements noted above, committee meetings may be held at the call of the Chair or at the request of two members, with notice to all members.

ARTICLE IX – COMPLIANCE WITH LAW AND COUNTY POLICY

The Commission shall comply with all Virginia laws, including, but not limited to, the VFOIA, and the Virginia State and Local Government Conflict of Interests Act, Virginia Code § 2.2-3100 *et seq.*, as amended, with all County ordinances, and with all County policies concerning the activities of its boards, authorities, and commissions. In case of a conflict between a provision of these bylaws and any applicable ordinance or law, the provisions of the applicable ordinance or law, as the case may be, shall control. In the case of a conflict between the Adopted Policies Manual and these bylaws, any applicable ordinance, or law, the provisions of the applicable bylaw, ordinance, or law, as the case may be, shall control.

ARTICLE X – AMENDMENT OF BYLAWS

These bylaws may be proposed for amendment at any regular meeting of the Commission by a two-thirds majority vote by those members present and voting, provided notice of the proposed amendment has been given to members at the previous regular meeting or has been delivered by mail or electronically to members at least ten days prior to the meeting. Upon approval of any bylaw amendments by the Commission, the bylaws shall be submitted to the Board for their approval. Any such amendments shall become effective upon approval by the Board.

These bylaws were approved by the Board of Supervisors on [INSERT DATE OF BOARD ITEM].

GIVEN under my hand this _____ day of _____, 2021

Jill G. Cooper
Clerk for the Board of Supervisors
Department of Clerk Services

Attachment 11

Architectural Review Board Report

**December 10, 2020; January 14, 2021; February 11, 2021
and March 11, 2021 Webex Meetings**

CONSENT ITEMS:

December: None

January

Approved subject to conditions: Proposal for refacing of signage for Bank of America building, located at 13928 Lee Highway in the Centreville Historic Overlay District. The applicant proposes to install two new building mounted illuminated walls signs and reface the existing illuminated monument sign. Gary Brent from MG permits represents the application. Sully District.

February: None

March: None

ACTION ITEMS:

December

Approved: Proposal for site plan modifications and landscaping near W-13 and W-15 buildings located at 9514 and 9517 Workhouse Way in Lorton. This proposal is located within the Workhouse section of the Laurel Hill Adaptive Reuse Area. The applicant proposes site modifications with a new plaza between the buildings. This application previously came before the ARB in July 2020 as a workshop item. Ms. Jenny Alvarez of Samaha Associates, PC represents the application. **Mount Vernon District**

January

Approved: Proposal for architecture for grocery store anchor site located in the Laurel Hill Adaptive Reuse Area. This site is located within the penitentiary wall on the eastern side of the retail commercial area and is under contract to LIDL. Conceptual architecture was reviewed and approved by the ARB in 2014. The ARB previously approved the architecture in August 2020. The applicant submitted the ARB approved architecture to VDHR for their review. As a result, VDHR requested modifications to the architectural design. Mount Vernon District

Approved: Proposal for architecture for retail building on western side of Penitentiary area located in the Laurel Hill Adaptive Reuse Area. Conceptual architecture was reviewed and approved by the ARB in 2014. The architecture proposed is similar to the architecture proposed in. The ARB previously approved the architecture in August 2020. The applicant submitted the ARB approved architecture to VDHR for their review. As a result, VDHR requested modifications to the architectural design. Mount Vernon District

February: None

March

Approved: Proposal to install an Illuminated Sign over building entrance located at 3750 Centerview Drive. The applicant is proposing to install an illuminated wall sign over the main building entrance. The sign is replacing a previously-installed illuminated sign. Mr. Gary Brent represents the application. Sully District.

After a workshop in January, Approved: Proposal for landscape to a single-family residential dwelling located at 1000 Dogue Hill Lane. The applicant is proposing the installation of landscaping to complement the new addition approved by the ARB in September 2020 (ARB 05-LFK-02 Amendment). Mr. Jay Graham and Ms. Mila Antova represent the application. Dranesville District.

Voted to recommend adoption: Proposal for a new Wellington at River Farm Historic Overlay District located at 7931 East Boulevard Drive, Alexandria, VA 22308. The applicant is proposing a new county Historic Overlay District (HOD) known as Wellington at River Farm. On November 17, 2020, the Board of Supervisors authorized the consideration of a Comprehensive Plan amendment for a potential River Farm HOD in the Mount Vernon Planning District, Mount Vernon Supervisor District. A presentation was given by staff at the February ARB meeting. Ms. Laura Arseneau represents the application. Mt. Vernon District.

WORKSHOPS:

December

Proposal for restroom facility at the Laurel Hill Central Green park, located at 8780 Furnace Road in Lorton. The applicant (Fairfax County Park Authority) proposes the construction of a new restroom facility at the Laurel Hill Central Green Park Area to support the existing picnic pavilions. The pavilions were previously approved by the ARB in September 2019. Mr. Don Gray, PE of Shaffer Wilson, Sarver and Gray represents the proposal. **Mount Vernon District**

Proposal to provide dog kennels as an additional use and a new septic field, located at 16001 Lee Highway in Centreville in the Bull Run Bridge Historic Overlay District. The applicant requests a Special Exception SE 2019-SU-018 to add dog kennels as an additional use on the property. The property is currently owned by the Humane Society of Fairfax County and is used as horse stables. No new buildings are proposed. Mr. Mark Crain of Harold A. Logan associates represents the proposal. **Sully District**

January: One above, approved in March.

February: None

March

Proposal retail dumpster enclosure for the retail store located in the Laurel Hill Adaptive Reuse Area. Approved in April.

PRESENTATIONS:

December: **Judicial Center Master Plan Update- Ellen von Hully Bronson/Kim Callahan**

Architectural Review Board Report
May 13, 2021 Webex Meeting

Consent Items: None

Action Items

Approved: **Proposal for a new Single-Family Dwelling in Creekside at Fox Chapel located at 5680 Willow Brook Lane in the Robey's Mill Historic Overlay District.** The applicant is proposing the construction of a single-family home within the Creekside at Fox Chapel Community. Mr. Bruce Gould represents the application. Springfield District.

Workshops

Proposal for the renovation of Building W-35 adjacent to the Workhouse Arts Center and located at 9541 Workhouse Way, within the boundaries of the 2001 district identified in the Lorton Correctional Complex MOA. **The proposal is to renovate the county's existing and future museum and archaeology collections and associated support space.** The existing building is approximately 15,000 gsf. The shell of the building will remain with new punched openings and a roof added to the existing shell with the renovation of the interior. A small addition of around 1,500 gsf and new entrance will be added to the front of the building.

The 2001 Lorton Correctional Complex MOA stipulates that the ARB review undertakings within the area eligible for listing in the National Register of Historic Places and that the area within the Eligible District is subject to review as stipulated in Section 7-200 of the Fairfax County Zoning Ordinance. Section 7-200 of the Zoning Ordinance stipulates that: 1) plans shall be referred to the ARB for its review and recommendation and 2) ARB approval shall be required prior to the issuance of building permits. Ms. Jaclyn Miller of Glave and Holmes will be representing the application. **Mt. Vernon District.**

Presentation: Wellington at River Farm Historic Overlay District Zoning Ordinance Amendment-Lily Yegazu,DPD.