

**Fairfax County History Commission
Electronic Meeting
September 7, 2022, 7:30 p.m.**

The Fairfax County History Commission conducted a wholly electronic meeting on September 7, 2022.

Call to Order

1. Audibility of Members' Voices

The Chair called the September 7, 2022 meeting to order at 7:32 p.m. Before proceeding, she read the following script:

To conduct this meeting wholly electronically, the History Commission needs to make certain findings for the record to evidence our compliance with all applicable laws. These motions address this compliance.

First, I am going to conduct a roll call and ask each board member participating in this meeting to state your name and your location. I ask that each of you pay close attention to ensure that you can hear each of your colleagues.

Roll Call

The Chair proceeded to conduct a roll call as follows:

Commissioners Present per Districts:

Cheryl-Ann Repetti, *Chair*
Mary Lipsey
Gretchen Bulova
Carole Herrick*
Subhi Mehdi
Elise Murray
Barbara Naef
Anne Stuntz
Sallie Lyons
Tammy Mannarino
Sue Kovach Shuman
Jenee Lindner
Esther McCullough
Robert "Bob" Beach* **
Lynne Garvey-Hodge, *Vice Chair*
David Meyer**
Jordan Tannenbaum**

Location:

Sully
Braddock
Braddock
McLean
Dranesville
Weems
Reston
Hunter Mill
Colchester
Staunton
Mantua
Springfield
Sully
Fairfax
Springfield
Fairfax City
Springfield

Commissioners Excused:

Fairfax County History Commission
September 7, 2022
Page 2
Phyllis Walker Ford
Anne Barnes
Steve Sherman, *Secretary*
Barbara Peters

**Joined by phone (voice-only)*

***Joined after roll call*

(!) Technical difficulties

County Liaisons Present:

Laura Arseneau, Historic Preservation and Heritage Resources Branch, Fairfax County Department of Planning and Development; Laura Kviklys, Historic Preservation and Heritage Resources Branch, Fairfax County Department of Planning and Development; Grace Davenport, Historic Preservation and Heritage Resources Branch, Fairfax County Department of Planning and Development; Aimee Wells, Archaeology and Collections Branch, Fairfax County Park Authority; Christopher Barbuschak, Virginia Room, Fairfax County Public Library; Megan Riley, Heritage Conservation Branch, Fairfax County Park Authority.

Staff Present:

Elliot Meyer, History Commission Clerk

At this point, the Chair passed the virtual gavel over to Lynne Garvey-Hodge that she might be heard to make the following motions:

I move that the History Commission certify for the record that each member's voice may be adequately heard by each other member of this Board.

The motion was seconded by Tammy Mannarino and passed unanimously.

2. Need for an Electronic Meeting:

Second, I move that the History Commission certify that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this Commission and the public to physically attend this meeting in person, and the usual procedures cannot be implemented safely or practically. As a result, I further move that the Fairfax County History Commission conduct this meeting electronically through a dedicated video- and audio-conferencing line, and that the public may access this meeting by calling 1-571-429-5982 and entering access code 208 742 863#.

The motion was seconded by Esther McCullough and passed unanimously.

3. Need to Dispense with FOIA's Usual Procedures to Assure Continuity in Government/Continue Operations:

Finally, I move that the History Commission certify that the matters on its agenda today relate to the COVID-19 emergency itself, are necessary for continuity in Fairfax County government, and/or are statutorily required or necessary to continue operations and the discharge of the History Commission's lawful purposes, duties, and responsibilities.

The motion was seconded by Esther McCullough and passed unanimously. The gavel was passed back to the Chair.

Prioritized Announcements

- Mary Lipsey announced that she will be resigning from the History Commission at the end of 2022. Mary listed her experiences and accomplishments with the History Commission and expressed her appreciation for the collaboration with her colleagues. Mary requested that the Commission considered appointing Mary as an Advisory Committee member, so she can continue working on the African American History Inventory (AAHI) Database through 2023.
- Barbara Naef announced that she will not be seeking a reappointment to the History Commission and will finish her current term through the end of 2022. Barbara reflected on her service to the History Commission and expressed her appreciation to her colleagues. Barbara also expressed interest in potentially serving in an advisory capacity as well, particularly for archaeology matters.
- Laura Kviklys, Historic Preservation and Heritage Resources Branch, Fairfax County Department of Planning and Development, will be serving as the new History Commission Liaison. Laura Kviklys introduced herself to the Commission and gave a brief background about her experience.
- Laura Arseneau announced that she will be leaving the Commission and Fairfax County to serve as the Deputy Zoning Administrator and Senior Planner for the City of Falls Church.

Minutes

Approval of the August 3, 2022 Minutes

A motion was made by Subhi Mehdi to approve the August 3, 2022 History Commission Meeting Minutes:

I move that the History Commission accept the minutes and pay the Clerk [Elliot Meyer].

The motion seconded by Tammy Mannarino and passed unanimously.

Treasurer's Report

- Sue Kovach Shuman reviewed the Treasurer's report for the period ending August 25, 2022. See [Attachment 1](#) for the September report.

Staff Reports

Archaeology and Collections Branch (ACB), Aimee Wells:

- Aimee Wells, Fairfax County Park Authority, provided ACB project, program, and event updates. See [Attachment 2](#) for the staff report.
 - Specifically, Aimee announced that the Fairfax County Cemetery Preservation Manual was made available to the public. The manual, which was developed with input from multiple Commissioners, will assist landowners across the County with properly preserving historic cemeteries on their properties.
- Aimee presented the ACB findings regarding the historic Courthouse well house located at the Sully Historic Site. She presented her report within the context of *The Ship of Theseus Paradox*, which questions whether a structure that has been reconstructed by replacing every single part remains the same structure. Aimee discussed the well and well house's history, current conditions, and bureaucratic decision-making channels behind the pieces of the well.
 - Jenee Lindner thanked Aimee and the staff for their hard work and suggested that these findings be presented to the Fairfax County Clerk of the Court John Frey.
 - Tammy Mannarino and Sue Kovach Shuman spoke in favor of an interpretive marker for the stone design signifying the original location of the well that is now located within the Courthouse's front entrance.
 - Mary Lipsey suggested that the interpretive marker could include a QR code to provide additional information about the well.

Heritage Conservation Branch, Sarah Petroff:

- Sarah Petroff, Fairfax County Park Authority, gave program and staffing updates regarding the Heritage Conservation Branch. Updates included operation, maintenance, repairs, and the Resident Curator Program. See [Attachment 3](#) for the staff report.
 - Anne Stuntz requested that the staff ensure the staff report file names make it clear what the file is.

Virginia Room, Christopher Barbuschak:

- Christopher Barbuschak, Fairfax County Public Library gave staff and project updates regarding the Virginia Room.

Heritage Resources, Laura Kviklys and Laura Arseneau:

- Laura Kviklys, Fairfax County Department of Planning and Development, gave project, program, and staff updates. See [Attachment 4](#) for the staff report.
 - Additionally, Laura gave an open invite to the History Commissioners to meet with her individually to discuss their initiatives or goals and how the staff can assist with their work moving forward.

New Business

Formation of a Nominating Committee, Cheryl Repetti:

- Cheryl Repetti announced that the Commission should begin considering who will serve on the Nominating Committee to oversee the elections for new leadership. The Committee will be formed in October, the slate of candidates will be presented in November, and elections will happen in December.
 - Cheryl announced that she will not be running for another term as Chair.

Suggested Change to the Discussion Process, Elise Murray:

- Elise proposed that, in the interest of time and concise deliberations, the Chair first asks if there are any motions to be presented before the Commission immediately following a presentation. Elise explained that this will help ensure that members who have motions are heard first and that the subsequent discussion will be limited to the motion on the floor.
- Once the motion is resolved, Elise proposed that the Chair then open the floor to other remarks. See [Attachment 5](#) for proposed changes.
 - Esther McCullough noted Parliamentary Procedures allow for this deliberation, as the motion is opened for the body to fully consider.
 - Cheryl Repetti noted that this is more of a directive to the Chair, rather than a general change to Parliamentary Procedures.

Statewide Policy Changes to Remote Meetings, Laura Arseneau:

- Laura briefed the History Commission about the details of future changes to the Commonwealth of Virginia's meeting policies. The new guidelines for Boards and Commissions will require 75% of the annual meetings to have in-person quorums. For the History Commission, this means that they can hold up to three virtual meetings per year. Additionally, the virtual meetings cannot be consecutive and the County staff is working on internal guidelines for hybrid meetings. See [Attachment 6](#) for the policy brief.
- Cheryl added that the Commission has the option to either adopt this policy, which will enable three virtual meetings per year, or not adopt the policy, which will mean that all meetings must be in-person. This policy will also apply to Committee meetings as well.
 - Subhi Mehdi asked and Laura clarified that this policy is for the whole Commission and not individual participation (which is a separate policy).
 - Anne Stuntz and Jordan Tannenbaum spoke in favor of the policy adoption.

Jordan Tannenbaum made the following motion:

I move that we approve the new way in which we meet in accordance with state requirements, that will allow us three nonsequential virtual meetings every year.

Cheryl proposed to amend the motion to read:

I move that we accept the Fairfax County History Commission policy for all virtual public meetings.

The amended motion was accepted. Subhi Mehdi seconded the motion.

- Lynne Garvey-Hodge asked about COVID-19 protocols. Laura said that more guidance will be provided to all Boards and Commissions from the County about the safety guidelines.
- Esther McCullough asked what health parameters are being used to guide these policy changes. Laura noted that State of Emergency is at the County level (the Commonwealth State of Emergency was lifted) and that those details have not been released.

Cheryl Repetti called the question and repeated the motion. The motion passed unanimously.

Policy Changes to the Virtual Participation, Laura Arseneau:

- Laura Arseneau explained that there will not need to be substantial revisions to the History Commission's current virtual participation policy beyond some slight wordsmithing to reflect to the language of the County's policy. See [Attachment 6](#) for the policy brief.
- Cheryl Repetti discussed the details of the Commission's current policy, which limits the number of times a commissioner can attend virtually, except for family or personal health reasons.
 - Laura noted that a physical quorum must be present, even if some members attend virtually.
 - Subhi Medhi asked and Cheryl clarified the language that stipulates the exceptions for virtual attendance.
 - Lynne noted that there may need to be further clarification around the Microsoft Teams account subscriptions.

Cheryl Repetti passed the gavel to Lynne and made the following motion:

I move that the Fairfax County History Commission adopt the policy for remote participation for members, as distributed to the Commission.

Tammy Mannarino seconded the motion. The motion passed unanimously.

- Laura Arseneau added that the staff will be available to assist Committees with setting up Microsoft Teams accounts.
 - Cheryl Repetti noted that Committee Chairs will have to purchase an account first and will be reimbursed by the Commission.

Bylaws Revisions to Authorize Awards, Publication Grants, and Other Expenditures, Cheryl Repetti:

- Cheryl Repetti explained that the County Attorney's Office notified Cheryl that the Commission must seek authorization from the County to give cash-rewards to members of the public. This was in response to the inquiry about the Awards Committee seeking authorization for the award ahead of the annual History Commission's Award Ceremony.

- Cheryl explained that this will require a revision to their bylaws, which would codify all the financial activities of the Commission. Cheryl is currently working with the County Attorney's Office to develop appropriate bylaw language and it will be passed along to the Bylaws Committee.
 - Lynne Garvey-Hodge noted that the History Conference will be proceeding with its respective expenditures for the 2022 Conference as it has in the past.
 - Elise Murray proposed that the Bylaw revisions also include a Member Emeritus status for Commissioners. This will extend an indefinite participation status for advisory members to be able to guide the Commission into the future.

Committee Reports

Budget and Inventory Committees, Elise Murray:

- Elise Murray announced that the budget package will be released this month. Elise suggested to increase the base operating budget for the Commission, due to the increase in costs, with line-item justifications. See [Attachment 7](#) for the reference document.

Elise Murray made the following motion:

I move that the History Commission approve a budget request for \$21,013 for FY-2024.

Barbara Naef seconded the motion.

- A general discussion regarding the overview of the budget ensued.

Cheryl called the question. Lynne Garvey-Hodge abstained. The motion passed.

- Tammy Mannarino asked if there were a History Commission handbook that would be available to her and any relatively new members that would detail the budget process.
 - Elise Murray acknowledged that there is, but that it needs to be updated. Barbara Naef noted that she has that bounded manual, but it was not formalized beyond the basics of the History Commission's structure, bylaws, and activities.

Elise Murray made the following motion:

I move that the History Commission spend up to \$275 to send up to 10 members to the National Trust Conference in November.

Barbara Naef seconded the motion. The motion passed unanimously.

History Conference Committee, Lynne Garvey-Hodge:

- Lynne Garvey-Hodge presented the conference materials to the Commission, including the Save the Date and the Conference Brochure. See [Attachment 8](#) for the pertaining documents.

- Subhi Mehdi asked if the images in the brochure have photo credits. Cheryl answered that they do have photo credits, but they are not written into the brochure. Cheryl and Lynne agreed to work out the photo credits.
- Lynne then reviewed the draft conference budget with the Commission.
 - Subhi Mehdi asked for a procedural clarification about the level of detail in the discussion. Lynne explained that this level of detail was necessary because the future cost of the conference will be increasing substantially.
 - Esther McCullough noted that this conference is also one of the largest activities that the Commission manages.
- The Conference Committee's next meeting is September 28, 2022.

Awards Commission, Lynne Garvey-Hodge:

- Lynne Garvey-Hodge noted that there are no additional updates.

African American History Inventory Committee, Mary Lipsey:

- Mary Lipsey said that the only remaining action is the MOU detailing George Mason University and the County's agreement to host the database. Mary explained that this process is still under review by the County Attorney's Office.

Semiquincentennial Commemoration, Gretchen Bulova:

- Gretchen Bulova noted that there is nothing new to report.

Advocacy Committee, Anne Stuntz:

- Anne Stuntz explained that the Advocacy Committee has six upcoming events that they are planning. See [Attachment 9](#) for the Advocacy Committee Report.
 - Specifically, the Historical Society of Fairfax County is hosting an event at Laurel Grove on September 11 at 2:00 PM.
 - Subhi Mehdi asked the Commission to send her upcoming events so the Advocacy Committee can develop an events calendar.

Markers Committee, Mary Lipsey:

- Mary Lipsey provided updates regarding the Markers Committee, including a marker dedication ceremony, applications for new markers, and certificates of appreciation for the students who participated in the County History Marker Project. See [Attachment 10](#) for Committee Report.
 - Carole Herrick discussed the press coverage for the McLean Volunteer Firehouse Marker Dedication ceremony.

Cemetery Preservation Committee, Mary Lipsey:

- Mary Lipsey provided updates regarding the Cemetery Preservation Committee activities. See [Attachment 10](#) for the Committee Report.

Ethnic and Oral History Committee, Esther McCullough:

- Esther McCullough noted that they have coordinated interview times with Channel 16 News for October 17, 20, and 21. The next Ethnic and Oral History Committee meeting will be September 20, 2022, at 7:00 PM.

Resident Curator Program, Robert “Bob” Beach:

- Bob Beach did not have anything additional to add to the program update. In reference to the prior discussion regarding the History Conference, Bob reminded the Commission that the Conference has received a lot of breaks in the cost and that true cost of a conference should be accounted for in the budgeting.

ARB Liaison, Elise Murray:

- Elise provided her report of the Architectural Review Board to the Committee. See [Attachment 11](#) for the Staff Report.

Fairfax City, David Meyer:

- David Meyer provided updates regarding the restoration work at Old Town Hall, the renaming of Confederate namesakes process, and the upcoming Sons of the Revolution meeting in the City.

Website Coordination, Cheryl Repetti:

- Cheryl Repetti updated the minutes and will be posting the History Conference flyer on the website.

Announcements

- Cheryl Repetti announced that the Historic Centreville Society will have Tammy Mannarino discuss the history of Fort Belvoir at their meeting on September 26.
- Lynne Garvey-Hodge will be serving as a docent at the Turning Point Suffragist Memorial on October 3.
- Anne Stuntz urged the Commission to pay their dues to the Friends of the Virginia Room and the book sale will be in November. Anne also noted a recent Confederate name change that took place in the Town of Vienna.
- Jordan Tannenbaum noted that there is an incredible Ken Burns documentary about the Holocaust on PBS. Jordan also noted that the Historic Advisory Council is seeking out any young professionals who would be interested in the Section 106 process.
- Tammy Mannarino announced that the Jefferson Manor community is celebrating its 75th anniversary and Tammy will speak at their next meeting on September 14.

Fairfax County History Commission

September 7, 2022

Page 10

- Jenee Lindner provided updates regarding the Jermantown Cemetery community and noted that she will be speaking about the Fairfax family for the Daughters of the American Revolution on September 10.
- Sue Kovach Shuman noted that a Girl Scout gave a fantastic presentation about the history of the Oakton Schoolhouse at the Oakton Community Day and Sue is hoping to mentor her. The Burke Historical Society asked Sue to speak to them on September 25.

Cheryl-Ann Repetti adjourned the meeting at 10:37 p.m.

Respectfully submitted:

D. Elliot Meyer
Clerk, Fairfax County History Commission



Steve Sherman, Corresponding Secretary
Fairfax County History Commission

Date: 10/20/22

Attachments

[Attachment 1](#): September Treasurer's Report

[Attachment 2](#): Archaeology and Collections Branch Staff Report

[Attachment 3](#): Heritage Conservation Branch Staff Report

[Attachment 4](#): Department of Planning and Development Staff Report

[Attachment 5](#): Proposed Change in the Process of Discussion on Motions

[Attachment 6](#): Policies for Virtual Public Meetings and Remote Participation

[Attachment 7](#): FY-2024 Budget Request

[Attachment 8](#): History Conference Committee Report and Documents

[Attachment 9](#): Advocacy Committee Report

[Attachment 10](#): Markers and Cemetery Preservation Committee Reports

[Attachment 11](#): ARB Report

Fairfax County History Commission
September 7, 2022
Page 11

Attachment 1

Fairfax County History Commission
Treasurer Report Sept. 7, 2022

Fairfax County Account as of August 25, 2022
Balance as of July 25, 2022 \$72,431.86 as reported by county
Balance as of July 26, 2002 \$71,631.86 as reported by county
*\$800 difference is the Sewah Studios marker payment

Expenses:

7/31/2022 (pooled) Interest \$34.60
8/12/2022 Minutes for July 2022 - Meyer \$450.
8/12/2022 FICA & Medicare \$34.42

Budget adjustment \$35.23 (unexplained-no reply to email asking)

Ending balance on August 25, 2022 \$71,217.27 as reported by county 1.2

Park Authority/History Conference Account
Interest earned since last month: \$1.09
Available for 2023 conference: \$2,023.91
Submitted by Sue Kovach Shuman
FCHC Treasurer

Attachment 2

Date: 1 September 2022
To: Fairfax County History Commission
From: Aimee Wells, Senior Archaeologist, Resource Management Division
Subject: September meeting, staff report

I am proud to report that this September has four of our Archaeology and Collections Branch staff back in school. Brittany Blanchard and Colleen Boyle were accepted into the Cultural and Heritage Resource Management Master's program at the University of Maryland. Amanda Benge has started her Master's degree in History and New Media at George Mason University, and Elizabeth Paynter is continuing her Master's degree in History, also at George Mason University.

Later this month I will be conducting a training with our Area Crew staff about cemetery maintenance and care. Our Area Crew are the backbone of the Park Authority and oversee the care and keeping of 420 parks encompassing more than 23,500 acres and includes twenty historical cemeteries.

Archaeology at Riverbend Park will have completed the shovel testing portion of investigations this month. Over 7,000 shovel tests were dug at the park, making it the largest Phase I level survey the Park Authority has ever undertaken on its own. This multi-year project will shape our understanding of this resource-based park, how best to manage it given heavy visitor pressure, how to protect resources in danger of flooding, and provide insight into the lives of people who lived here over thousands of years.

I will be presenting at the Northern Virginia Cemetery Consortium on September 12 at 1pm to discuss Fairfax County's efforts to preserve and protect our historic cemeteries.

An open house will be held at Oak Hill, in Annandale on Saturday, Sept. 17, 2022 from noon to 4 p.m. Oak Hill, currently a private residence, is the last surviving home of the Fitzhugh family in Fairfax County. The house and grounds are open to the public once-a-year.

This month the Fairfax County Cemetery Preservation Manual will be uploaded onto our website. It provides guidance to cemetery owners and caretakers on a variety of topics including cemetery survey, cleaning methods, conservation techniques, how to choose a conservator, fundraising, and more. It can be found (soon!) at www.fairfaxcounty.gov/parks/archaeology/cemeteries

Finally, I'd like to give a brief presentation on my findings on the Fairfax County Courthouse well, which Commissioner Lindner asked me to put together for your consideration. I gathered available information from the Park Authority, the VA Room, and the Courthouse to present, and included a .pdf of the presentation in my report.

Attachment 3

Heritage Conservation Branch
Resource Management Division
History Commission Updates
September 2022

Location: Vienna, VA

Operations and Maintenance

- Engineering company TMG has begun working at **Dranesville Tavern** to repair termite damage and are currently sourcing their materials, their timeframe is mid-July to mid Fall 2022, an update is posted on the Resident Curator website. [Resident Curator Program | Park Authority \(fairfaxcounty.gov\)](#)

Historic Sites Volunteer Corps

[VolunteerMatch](#)

- HSVC will host a landscape clean-up on September 10th at historic Union Farm.

Resident Curator Program Updates

- EHT Traceries has begun their site assessment for Union Farm's HSR & Treatment Plan.

Staff Report: FINAL

Historic Overlay Districts

- **Holmes Run Acres Potential HOD, Mason District** – Staff held an in-person community outreach meeting on July 26th at the Woodburn Elementary School and a virtual meeting for community outreach on Thursday, August 4. The Holmes Run Acres Community Poll closes on Friday, September 9. Staff will review poll data and determine next steps. Public hearings for this plan amendment have not been scheduled. More information can be found on the [Holmes Run Acres HOD project webpage](#) or by contacting [Denice Dressel](#).
- **Gum Springs Study, Mount Vernon District – NO UPDATE.** Working with a small group of community leaders, staff has prepared a Request for Proposal (RFP) to hire a consultant to conduct a cultural resources study for the Gum Springs Community. The RFP is under review and should be released for response in the near future. **Background:** This project is being funded by a carryover budget request made by Supervisor Storck last year. If you would like additional information, please contact [Denice Dressel](#).

Survey Efforts

- **Modern Architectural Survey, County Wide – NO UPDATE.** Staff received notification last week that our request was fully funded through Virginia Department of Historic Resources' (VDHR) Cost Share Grant program. The survey should get underway sometime in early fall 2022. **Background:** On April 1, 2022, staff submitted the application to the (VDHR) to their Cost Share grant program for a county-wide selective survey of mid-century architectural resources. This application was truly a team effort, with the History Commission supporting the required matching funding along with the ARB; the Virginia Room assisting in the identification of the resources to be surveyed; and the Virginia Chapter of the AIA assisting in drafting the background context and scope for the survey. A total of 18 districts and 167 individual resources were identified, bringing the total estimated cost down to \$42,200. Staff thanks the History Commission for its continued, generous support of \$7500 in matching funds. The Architectural Review Board also pledged \$7500. The Department of Planning and Development will contribute \$15,000. Our final request to DHR for funding amounted to \$16,200. This will also include DHR's support in administering the survey.
- **African American Context Study and Architectural Survey, County Wide -** Staff received an initial draft of the survey and is currently reviewing. A public information meeting is planned for early fall to share the results of the survey with the community, date TBD. **Background:** DHR will provide \$9,650 to match the county's offer of \$20,500 for a project budget of \$31,150. Heritage Resources' staff would again like to thank the History Commission for their support - through their monetary

pledge of \$7,500, letters of support, and individual member's reviews of the research. Staff would like to note the Architectural Review Board's support of a monetary pledge of \$5,000 and letters of support, as well as DPD's support of \$8,000 towards the survey. Please contact [Denice Dressel](#) for more information about the project.

Reston Architectural Survey, Hunter Mill District - Reston Area Comprehensive Plan Update- The task force meetings for the plan amendment reviews have concluded. During the month of September, staff is holding a number of community outreach meetings, to gain community input about all draft sections of the Reston Area Comprehensive Plan. Public comment will be accepted on the drafts from September 6 through October 31. Please reach out to Denice for additional details **Background:** Chris Daniel, Chair of the Architectural Review Board, is a member of the Reason Master Plan Task Force. Staff has been working with Mr. Daniel to craft language and draft maps to include in the Reston Master Plan update. The results of the [Reston Architectural Survey Report](#) were presented to the Reston Master Plan Task Force on May 10th. The task force is now working with staff to incorporate this information into the Comprehensive Plan where it can be used as a planning tool. More information can be found on the [Reston Area Study webpage](#). Please contact [Denice Dressel](#) if you have any questions.

National Register Nominations

- **Wolf Trap National Park Historic District, Dranesville District – NO UPDATE.**

NHPA Section 106 Reviews

- **Soapstone Connector/Association Drive Office Complex, Hunter Mill District – NO UPDATE.** FCDOT had a public information meeting on Monday July 11, 2022. They presented the draft MOA with comments due August 1, 2022. Staff and the History Commission both provided comments back on the draft MOA. **Background:** Staff received draft Memorandum of Agreement from FHWA/FCDOT to respond to the adverse effects of the federally-funded project on the historic district. Staff feels that the MOA is a good start, but that the public history component of the proposed mitigation is insufficient. During the Consulting Parties meeting, staff suggested HABS documentation of the buildings and HALS documentation of the cultural landscape, interpretive signage, and a public report that provides detailed research information about the Association Drive complex.
- **DC Area Coastal Storm Risk Management Study, Mount Vernon District-** The proposal includes the construction of flood walls in the Belle Haven area. The impacted heritage resource would be George Washington Memorial Parkway, on the NRHP. While this is not in Section 106 review yet, it will be upcoming. Staff and History Commission comments were submitted to the US Army Corps of Engineers on July 29, staff is awaiting their response.

Other Items

- **History Commission Liaison-** Laura Kviklys began at DPD August 15 and will serve as the new History Commission Liaison and Senior Heritage Resources Planner.
- **Limited Term History Commission Program Staff** – Beginning September 26, a newly hired Planner II will start at DPD. This position will initially support the African American markers program and will serve in a support role to the History Commission.
- **Architectural Review Board position (Heritage Resources Planner II)** - The duties of this position include support to the ARB and ARB Administrator as well as creating and writing staff reports for ARB cases. This position is a Planner II and closed on August 12, 2022.
- **Heritage Resources Branch Chief** - Laura Arseneau, Heritage Resources Branch Chief, will be taking a new position as a senior planner with the City of Falls Church. Laura's last day will be Friday, September 9.
- **Historic Courthouse, Providence District** – DPWES and their consultant, Whitman, Requardt & Associates, LLP presented the planned demolition of the Historic Courthouse (non-historic) wings and masonry repair at the August ARB meeting. The masonry repair and repointing project is fully funded and is being included with the wing demolition project. The tentative timeline for both projects begins in fall 2022 and runs through summer 2024.
- **Virtual Meeting Policy**
- **Potential Partnerships with Academic Institutions**

Attachment 5

To:

History Commission, Staff

From:

Elise Murray

Date:

September 4, 2022

Re:

Proposed Change In The Process Of Discussion On Motions

I would like to put this change in the process of discussion on motions before the Commission.

Adopting the steps outlined below, could provide a way to continue the valuable dialog of the Commission and get through motions more efficiently. This will make a place for comments or suggestions that are germane to the subject, but not on point once a motion is on the floor. It will also make it easier to keep track of the motion.

- After a presentation, the Chair should ask if anyone is prepared to make a motion and recognize them.
- If not, discussion as usual follows.
- Once a motion is made, all subsequent discussion should be limited to the motion on the floor.
- After the motion is resolved, the Chair will call for a moment for other remarks.
- Generally, discussion on these remarks will not take place during the current meeting.

Attachment 6

THE FAIRFAX COUNTY HISTORY COMMISSION POLICY FOR ALL-VIRTUAL PUBLIC MEETINGS

1. AUTHORITY AND SCOPE

- a. This policy is adopted pursuant to the authorization of Va. Code § 2.2-3708.3 and is to be strictly construed in conformance with the Virginia Freedom of Information Act (VFOIA), Va. Code §§ 2.2-3700—3715.
- b. This policy shall not govern an electronic meeting conducted to address a state of emergency declared by the Governor or the Fairfax County Board of Supervisors. Any meeting conducted by electronic communication means under such circumstances shall be governed by the provisions of Va. Code § 2.2-3708.2.

2. DEFINITIONS

- a. “**BAC**” means the Fairfax County History Commission or any committee, subcommittee, or other entity of the History Commission.
- b. “**Member**” means any member of the History Commission.
- c. “**All-virtual public meeting**”, means a public meeting conducted by the History Commission using electronic communication means during which all members of the public body who participate do so remotely rather than being assembled in one physical location, and to which public access is provided through electronic communication means, as defined by Va. Code § 2.2-3701.
- d. “**Meeting**” means a meeting as defined by Va. Code § 2.2-3701.
- e. “**Notify**” or “**notifies**,” for purposes of this policy, means written notice, including, but not limited to, email or letter, but does not include text messages or messages exchanged on social media.

3. WHEN AN ALL-VIRTUAL PUBLIC MEETING MAY BE AUTHORIZED

An all-virtual public meeting may be held under the following circumstances:

- a. It is impracticable or unsafe to assemble a quorum of the History Commission in a single location, but a state of emergency has not been declared by the Governor or Fairfax County Board of Supervisors; or
- b. Other circumstances warrant the holding of an all-virtual public meeting, including, but not limited to, the convenience of an all-virtual meeting; and
- c. The History Commission has not had more than two all-virtual public meetings, or more than 25 percent of its meetings rounded up to the next whole number, whichever is greater, during the calendar year; and
- d. The History Commission’s last meeting was not an all-virtual public meeting.

4. PROCESS TO AUTHORIZE AN ALL-VIRTUAL PUBLIC MEETING

- a. The History Commission may schedule its all-virtual public meetings at the same time and using the same procedures used by the History Commission to set its meetings calendar for the calendar year; or
- b. If the History Commission wishes to have an all-virtual public meeting on a date not scheduled in advance on its meetings calendar, and an all-virtual public meeting is authorized under Section 3 above, the History Commission Chair may schedule an all-virtual public meeting provided that any such meeting comports with VFOIA notice requirements.

5. ALL-VIRTUAL PUBLIC MEETING REQUIREMENTS

The following applies to any all-virtual public meeting of the History Commission that is scheduled in conformance with this Policy:

- a. The meeting notice indicates that the public meeting will be all-virtual and the History Commission will not change the method by which the History Commission chooses to meet without providing a new meeting notice that comports with VFOIA;
- b. Public access is provided by electronic communication means that allows the public to hear all participating members of the History Commission;
- c. Audio-visual technology, if available, is used to allow the public to see the members of the History Commission;
- d. A phone number, email address, or other live contact information is provided to the public to alert the History Commission if electronic transmission of the meeting fails for the public, and if such transmission fails, the History Commission takes a recess until public access is restored;
- e. A copy of the proposed agenda and all agenda packets (unless exempt) are made available to the public electronically at the same time such materials are provided to the History Commission;
- f. The public is afforded the opportunity to comment through electronic means, including written comments, at meetings where public comment is customarily received; and
- g. There are no more than two members of the History Commission together in one physical location.

6. RECORDING IN MINUTES:

Minutes are taken as required by VFOIA and must include the fact that the meeting was held by electronic communication means and the type of electronic communication means used.

7. CLOSED SESSION

If the History Commission goes into closed session, transmission of the meeting will be suspended until the public body resumes to certify the closed meeting in open session.

8. STRICT AND UNIFORM APPLICATION OF THIS POLICY

This Policy shall be applied strictly and uniformly, without exception, to the entire membership, and without regard to the matters that will be considered or voted on at the meeting.

THE FAIRFAX COUNTY HISTORY COMMISSION POLICY FOR THE REMOTE PARTICIPATION OF MEMBERS

1. AUTHORITY AND SCOPE

- a. This policy is adopted pursuant to the authorization of Va. Code § 2.2-3708.3 and is to be strictly construed in conformance with the Virginia Freedom of Information Act (VFOIA), Va. Code §§ 2.2-3700—3715.
- b. This policy shall not govern an electronic meeting conducted to address a state of emergency declared by the Governor or the Fairfax County Board of Supervisors. Any meeting conducted by electronic communication means under such circumstances shall be governed by the provisions of Va. Code § 2.2-3708.2. This policy also does not apply to an all-virtual public meeting.

2. DEFINITIONS

- a. “BAC” means the Fairfax County History Commission or any committee, subcommittee, or other entity of the History Commission.
- b. “Member” means any member of the History Commission.
- c. “Remote participation” means participation by an individual member of the History Commission by electronic communication means in a public meeting where a quorum of the History Commission is physically assembled, as defined by Va. Code § 2.2-3701.
- d. “Meeting” means a meeting as defined by Va. Code § 2.2-3701.
- e. “Notify” or “notifies,” for purposes of this policy, means written notice, such as email or letter. Notice does not include text messages or communications via social media.

3. MANDATORY REQUIREMENTS

Regardless of the reasons why the member is participating in a meeting from a remote location by electronic communication means, the following conditions must be met for the member to participate remotely:

- a. A quorum of the History Commission must be physically assembled at the primary or central meeting location; and
- b. Arrangements have been made for the voice of the remotely participating member to be heard by all persons at the primary or central meeting location. If at any point during the meeting the voice of the remotely participating member is no longer able to be heard by all persons at the meeting location, the remotely participating member shall no longer be permitted to participate remotely.

4. PROCESS TO REQUEST REMOTE PARTICIPATION

- a. On or before the day of the meeting, and at any point before the meeting begins, the requesting member must notify the History Commission Chair (or the Vice-Chair if the requesting member is the Chair) that they are unable to physically attend a meeting due to (i) a temporary or permanent disability or other medical condition that prevents the member's physical attendance, (ii) a family member's medical condition that requires the member to provide care for such family member,

thereby preventing the member's physical attendance, (iii) their principal residence location more than 60 miles from the meeting location, or (iv) a personal matter and identifies with specificity the nature of the personal matter.

b. The requesting member shall also notify the History Commission staff liaison of their request, but their failure to do so shall not affect their ability to remotely participate.

c. If the requesting member is unable to physically attend the meeting due to a personal matter, the requesting member must state with specificity the nature of the personal matter. Remote participation due to a personal matter is limited each calendar year to two meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. There is no limit to the number of times that a member may participate remotely for the other authorized purposes listed in (i)—(iii) above.

d. The requesting member is not obligated to provide independent verification regarding the reason for their nonattendance, including the temporary or permanent disability or other medical condition or the family member's medical condition that prevents their physical attendance at the meeting.

e. The Chair (or the Vice-Chair if the requesting member is the Chair) shall promptly notify the requesting member whether their request is in conformance with this policy, and therefore approved or disapproved.

5. PROCESS TO CONFIRM APPROVAL OR DISAPPROVAL OF PARTICIPATION FROM A REMOTE LOCATION

When a quorum of the History Commission has assembled for the meeting, the History Commission shall vote to determine whether:

a. The Chair's decision to approve or disapprove the requesting member's request to participate from a remote location was in conformance with this policy; and

b. The voice of the remotely participating member can be heard by all persons at the primary or central meeting location.

6. RECORDING IN MINUTES:

a. If the member is allowed to participate remotely due to a temporary or permanent disability or other medical condition, a family member's medical condition that requires the member to provide care to the family member, or because their principal residence is located more than 60 miles from the meeting location the History Commission shall record in its minutes (1) the History Commission's approval of the member's remote participation; and (2) a general description of the remote location from which the member participated.

b. If the member is allowed to participate remotely due to a personal matter, such matter shall be cited in the minutes with specificity, as well as how many times the member has attended remotely due to a personal matter, and a general description of the remote location from which the member participated.

c. If a member's request to participate remotely is disapproved, the disapproval, including the grounds upon which the requested participation violates this policy or VFOIA, shall be recorded in the minutes with specificity.

7. CLOSED SESSION

If the History Commission goes into closed session, the member participating remotely shall ensure that no third party is able to hear or otherwise observe the closed meeting.

8. STRICT AND UNIFORM APPLICATION OF THIS POLICY

This Policy shall be applied strictly and uniformly, without exception, to the entire membership, and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

The Chair (or Vice-Chair) shall maintain the member's written request to participate remotely and the written response for a period of one year, or other such time required by records retention laws, regulations, and policies.

Attachment 7

DRAFT

erm 9/7/2022

**Fairfax County History Commission
 Basis for FY 2024 Budget Request**

	Actual FY 2022	Estimate FY 2023	Request FY 2024
<u>Income</u>			
Fairfax County Contribution	\$21,013	\$21,013	\$21,013
Interest/Other	4,848	--	--
Carry Over from Previous Year	49,219	56,216	31,816
Total Available	<u>\$75,080</u>	<u>\$77,229</u>	<u>\$52,829</u>
Operating Expenses (See Below)	\$18,864	\$45,413	--
Carry Over	\$56,216	\$31,816	

<u>Operating Expenses</u>	Actual FY 2022	Estimate FY 2023
Minutes Recording & Transcription	\$5,813.11	\$5,813.11
Copying, Postage & Supplies	141.01	150.00
Memberships and Subscriptions	400.00	400.00
Conferences & Meetings		
Preservation, Education & Related		
Preservation Consultants		
Archeology Consultants		10,000.00
Historical Marker Program	2,340.00	10,000.00
Historical Marker Maintenance	2,340.00	5,800.00
Awards Programs		300.00
Publications		
Oral History		
History Conference	330.00	2,000.00
Advocacy		3,000.00
Microsoft Teams		450.00
African American Survey	7,500.00	
Modern Architectural Survey		7,500.00
Total	<u>\$18,864.12</u>	<u>\$45,413.11</u>

Preliminary Draft--Subject to Change

Attachment 8

Subject: Summary of 8/24/2022 FCHC Annual History Conference Meeting & events to date
Importance: High

Good evening, all!

Yes, we met on 8/24 & present were: Laura Kiviklys, Megan Riley, Esther McCullough, Cheryl Repetti, Jordan Tannenbaum, Mike Irwin, Phyllis Walker Ford and Elizabeth Crowell.

We spent most of our time reviewing & discussing the brochure – which we had received just a few hours before gathering. Cheryl's work on the graphics and layout was lovely. Content needs some serious tightening – but all could fit on a back-to-back type flyer. (see final version, attached), which was just completed last Friday evening. Esther did a yeoman's job of editing & she & I worked on 8/24 until after midnight making changes & needed to meet again over the weekend. A work of art is the brochure this year!!! Thank you for the support from the Advocacy Team!!

We discussed briefly the budget and also flow of the 11/5/2022 conference.

It was not until late this afternoon did I receive a final proposed bill from Printit for our copies: We will begin with 200 and the cost will be \$186.00 – below the \$320.00 which the Commission voted on early in August at our 8/3/2022 meeting. They will be 6.25" x 9.25" & printed in color, back-to-back.

A proposed Draft Budget and Agenda is attached as well – I will briefly review all for this evening's FCHC meeting. Any discussions of same – let's try to keep in our committee meetings, or in emails directly to me.

The work of scoping out food proprietors is still in progress – most are reluctant to offer box lunches or anything pre-wrapped. The food industry has suffered greatly this year with the economy. But we have landed on Main Street Bagels for breakfast, beverages via Jason's, pasta for lunch via Jason's; other possibilities include corned beef sliders from 4 Provinces Irish Restaurant in Falls Church and small German sandwiches with donated chocolate candies from German Gourmet; Fruit salad from either Jason's or Italian Gourmet for breakfast and possible cannoli's for lunch dessert from same; Shamrock shortbread in prepackaged foil from Carroll's (very reasonable – still waiting on final costs). We are looking at around 90 for number of attendees. We will have a better idea once we begin receiving registrations via Cindy Jordan from Liz's Team at the Fairfax County Park Authority. The brochure should be posted on the FCHC website within the next few days. And the Advocacy Team has a plan for distribution at local events this month & into October.

All food pricings, distribution, packaging, etc. will be further discussed at our FCHC Annual Conference meeting on Wednesday, 9/28/2022.

I apologize for the late check-in here – but much of this information was not available until today. If I have left anything significant out here, please Reply directly to me.

THANK YOU!!!

See you soon!

All good things,

Lynne Garvey -Hodge

Fairfax County History Commission, Vice Chairperson,
Historian I, At-Large Commissioner &
Annual Conference & Awards Chairperson

Fairfax County History Commission's 18th Annual History Conference
 "WE Are Fairfax County – Part II,
 "Early Immigrant Groups of Fairfax County – Sowing the Seeds of Today's Fairfax County Today"
 Saturday, November 5, 2022
 Sherwood Community Center, Fairfax, Virginia & Live-Streamed via Channel 16
 (both confirmed)

DRAFT - AGENDA – revised 8.24.2022

TIMES	SPEAKER (MC – LMGH)	TOPIC	Notes/Background Info.
8:30 – 9:30am	The Honorable David Meyer, Mayor of The City of Fairfax Chairman of the Fairfax County Board of Supervisors, Jeff McKay Congressman 11 th District, Commonwealth of Virginia, Gerry Connolly	WELCOME! Awards presentations to Fairfax County Awards Recipients	*Confirmed *Confirmed pending schedule; may tape or remote in (poc – Amir) *Confirmed pending schedule; may tape or remote in (poc, Maddy White)
9:30 – 10:15am	Esther McCullough, FCHC Commissioner & member 1 st Baptist, Vienna, Virginia	The Earliest African-American Churches & their Communities in Fairfax County (1st Baptist, Vienna & Bethel Baptist, Gum Springs, & Others (Clifton Primitive Baptist Church?))	*Confirmed; Intended to be a segue from 2021 Conference & indicate the realities of early 20 th c. Segregation
10:15-10:25am	BREAK	BREAK	BREAK
10:25 - 11:10am	Dr. Eric Larsen, Director of Archaeology, the Germanna Foundation	"The German Influence in our area – from the 18th c. Germanna Colony"	*Recommendations by Liz Crowell & confirmed at this time
11:10 - 11:55am	Martha Catlin, Historian for the Alexandria Monthly Meeting of Friends at Woodlawn	The Quakers of Fairfax County – Their Heritage & Their Impact, Author of "As They Were Led: Quakerly Steps and Missteps Toward Native Justice 1795 - 1940."	*Confirmed, unless COVID re-occurs * bio is attached
11:55 – 12:45pm	LUNCH [need to work w/ Channel 16 to ID what remote viewers will be watching during lunch]	LUNCH	LUNCH
12:45 – 1:45 pm	Shawn & Susan Dilles, authors, "The Jewish Community of Northern Virginia"	Early Jewish Immigration to Fairfax County	*Have long been researching & will discuss the three waves of Jewish immigration that impacted Virginia (and the whole U.S), and the first Reform, Conservative and Orthodox congregations to serve the county. We also have some accounts of second (sometimes third) generation folks who left a visible mark on the area (for example by building Tyson's Corner and Reston) and establishing landmark stores in the area like Giant, Hechingers, Shoppers Food Warehouse, Hechts, Vienna Inn, etc.

1

Fairfax County History Commission's 18th Annual History Conference
 "WE Are Fairfax County – Part II,
 "Early Immigrant Groups of Fairfax County – Sowing the Seeds of Today's Fairfax County Today"
 Saturday, November 5, 2022
 Sherwood Community Center, Fairfax, Virginia & Live-Streamed via Channel 16
 (both confirmed)

1:45 – 1:55pm	BREAK	BREAK	*Confirmed via Susan KS & Jordan T -with a hearty THANK YOU!! 🙏
1:55 - 2:40pm	John Murphy, Charter President, Fr. Corby Division of the Ancient Order of Hibernians located at St. Mary of Sorrows RC Church in Fairfax Station, VA.	Fairfax County's Earliest Irish Citizens	*Confirmed * Member Ffx. Sta. RR Museum & St. Mary's Church
2:40 – 3:30pm	Dr. Martha Pallante & Dr. Donna DiBlasio	Looking beyond the "Big Apple": Investigating the Immigrant Experience in Understudied Communities	*They are doing a case study of an Italian community in Ohio * Confirmed via Liz Crowell * Need bio & background info.
3:30 – 3:35pm	THANK YOU	CLOSING COMMENTS	

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Martha Claire Catlin is the Historian for the Alexandria Quaker Meeting at Woodlawn. In 2010, she retired from a career in historic preservation at the federal Advisory Council on Historic Preservation. Building on over thirty years of research, her current emphasis is on the Woodlawn settlements of antislavery Quakers and African Americans of the pre-Civil War and 19th century eras in the Mount Vernon area.

Additional background:

Martha Claire Catlin is an independent researcher and author of *As They Were Led: Quakerly Steps and Missteps Toward Native Justice 1795-1940*, published by Quaker Heron Press 2021. From 1987 to 2009, she was a member of the professional staff to the presidentially appointed federal Advisory Council on Historic Preservation. Before her federal career, she held positions as adjunct assistant professor of architectural history at Montana State University; historic preservation officer for the City of Bozeman, Montana; consulting historian and architectural historian for the State of Montana; the cities of Bozeman and Butte, Montana; Fairfax County, Virginia; the City of Alexandria, Virginia; and the National Trust for Historic Preservation's Woodlawn-Pope Leighey House historic site. She was Associate Editor and staff writer for *Art West* magazine, Kalispell, Montana; and exhibits director of art centers, festivals, and galleries in Chicago, Illinois; Phoenix and Flagstaff, Arizona; and Helena and Chester, Montana. She holds a B.A.:Honors Program, Art History and Philosophy, Northern Arizona University, and an M.A. in American History, Montana State University. A lifelong Quaker, her childhood worship community was the Sandy Spring Monthly Meeting, Sandy Spring, Maryland. She currently serves as Historian for her longtime worship community, Alexandria Monthly Meeting of the Society of Friends, Woodlawn, Alexandria, Virginia.

Fairfax County History Commission's 18th Annual History Conference
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(both confirmed)

Insights Into the Germanna Landscape: Changes on the Edge of Colonial Virginia

Eric L. Larsen, Ph.D.

Bio

Dr. Eric Larsen is the Director of Archaeology for the Germanna Foundation. Over the last seven years, Larsen has overseen a new project examining a widening complex of Germanna Sites. This work focuses primarily on the first half of the 18th century developments at Germanna, a small settlement built on a ridge overlooking the Rapidan River that today sits in Orange County, Virginia. Larsen also helps steward the 1757 Georgian house known as Salubria, the oldest brick structure in Culpeper County, Virginia.

Dr. Larsen has worked more than 30 years in the Mid-Atlantic Region. He has worked with the National Park Service at Harpers Ferry National Historical Park. He led a project for the University of Maryland on an African-American neighborhood – the Anne-Arundel County Courthouse block – in Annapolis, Maryland. After this, he worked with the City of Alexandria helping remove the gas station from the Freedman's Cemetery Site and then later helping with excavations at Ferry Farm.

For In-Person/Live Conference:

- * Make sure to stop by to visit the various exhibitors & authors
- * Bring a History book to donate for our now traditional "Drop & Swap" table
- * Bring a "family" recipe (5 copies, please & leave one at the registration table for copying & later distribution) of yours that represents a favorite African-American, Jewish, German or Irish recipe for our "Drop & Swap" Recipe table
- * Please make sure to complete your Evaluation & leave at the Registration table

**Fairfax County History Commission, History Conference 2022 -
 "WE Are Fairfax County!" – Part II
 "Sowing the Seeds of Fairfax County Today!"**

Proposed Budget DRAFT– 2022 Fairfax County History Conference

Projected Attendance (approx.) * - Non-paying attendees

10 Students *
 10 Presenters *
 6 Channel 16 Crew *
 20 Authors/Exhibitors
 15 Commissioners
 65 Paying Attendees
126 audience members (Number for food orders)

Projected Income (Note: \$30.00 new Registration Fee this year to cover Diverse Food items)

100 attendees x \$30.00 = \$ 3,000.00
 10 Authors @ \$15.00 = 150.00
 10 Exhibitors @ \$15.00 = 150.00
 Commission contribution
 (carryover) = 2,022.00

\$ 5,322.00

Projected Expenses

Scholarships to 10 students \$300.00
 Copies 350.00 [handouts to be available online at FCHC Website]
 Miscellaneous 100.00
 Save the Date Copies n/c [Online]
 Food 3,500.00 (may be less considerably less than this)
 (approx. – will include \$400 to Main St. Bagels for:
 8 dozen bagels; 7 lbs./cream cheese; 3 lbs. of lox); working w/ German Gourmet,
 4 Provinces Irish Restaurant, Jason's, Italian Gourmet & Carroll's (tins of Shamrock Shortbread)
 Honorariums three @ \$100.00 300.00
Still in discussion: 300.00
Lodging costs for out of town presenters;
Approx. local lodging is \$89 - \$110/night, if reservations are made now.

Gifts to Speakers tbd - Commissioner books??
 Table cloths/decorations/supplies 200.00
 Sherwood Conference Ctr.
 10 hrs. x \$149.50/hr.=
 1,550.00, less deposit \$500 = n/c;
 AV needs (2 Projector Screens, Ceiling projector, DVD player, Podium w/ mic, - need to double check to see if these are pd. items)
 Awards: Plaques @ \$40.00/ea. x 6 240.00 +
 \$ \$ tbd Award monies 700.00 (still need to finalize particulars w/ Committee & County Attorney's office for 2023)

\$5,990.00

Projected Cost to History Commission for 2022: \$ (\$ 990.00)

Prior year info. for comparison purposes only

Fairfax County History Commission

Proposed Budget – 2018 Fairfax County History Conference

Projected Income

110 attendees x \$25.00 =	\$ 2,500.00
10 Authors @ \$15.00 =	150.00
10 Exhibitors @ \$15.00 =	150.00
Commission contribution =	<u>3,000.00</u>

\$ 5,800.00

Projected Expenses

Scholarships to 10 students	\$250.00
Copies	150.00 [handouts to be available online at FCHC Website]
Miscellaneous	100.00
Save the Date Copies	n/c [in kind donation - FMVC]
Food	2,750.00
Honorariums @ \$75.00	75.00
Gifts to Speakers	80.00
Table cloths/decorations/supplies	150.00
Sherwood Conference Ctr. 10 hrs. x \$149.50/hr.=	1,500.00
1,500.00, less deposit \$500 =	1,000.00
Awards: Plaques @ \$35.00/ea. x 3	105.00
AV needs (2 Projector Screens, Ceiling projector, DVD player, Podium w/ mic,)	
	<u>\$5,160.00</u>

Projected Cost to History Commission for 2018: \$ (640.00)

Summary of 2017:

(per FFx. Cty. Finance Dept.)

Revenue - \$2,205.00

Expenses- 4,956.79

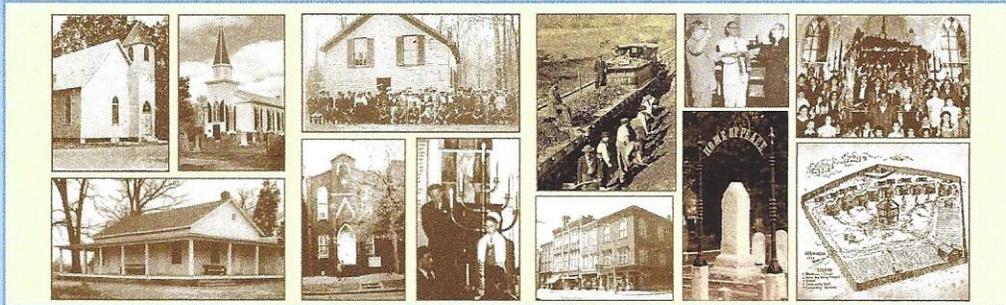
\$2,751.79 = cost to Commission – 2017 Conference

FAIRFAX COUNTY HISTORY COMMISSION
IN PARTNERSHIP WITH FAIRFAX COUNTY PARK AUTHORITY & THE CITY OF FAIRFAX PRESENTS
THE 18TH ANNUAL HISTORY CONFERENCE

**WE ARE FAIRFAX COUNTY PART II : EARLY IMMIGRANTS
SOWING THE SEEDS OF TODAY'S FAIRFAX COUNTY**

SATURDAY, NOVEMBER 5, 2022 8:30 AM-3:30 PM
STACY C. SHERWOOD COMMUNITY CENTER, 3740 OLD LEE HWY, FAIRFAX, VA 22030

A HYBRID CONFERENCE: LIVE OR LIVE-STREAMED ON CHANNEL 16 & FACEBOOK
THIS FLYER CAN BE VIEWED AT <https://www.fairfaxcounty.gov/history-commission/>



Annual awards presented by Congressman of the 11th District, Gerry Connolly, Commonwealth of Virginia & Chairman Jeff McKay, Fairfax County Board of Supervisors

- The Earliest African-American Churches & their Communities in Fairfax County:** *Esther McCullough, Fairfax County History Commission & member of First Baptist Church of Vienna, one of the county's first Black Baptist churches*
- The German Influence in Our Area: The 18th century Germanna Colony:** *Dr. Eric Larsen, Director of Archaeology, Germanna Foundation*
- The Quakers of Fairfax County: Their Heritage & Their Impact:** *Martha Catlin, Historian, Alexandria Monthly Meeting of Friends at Woodlawn*
- Early Jewish Immigration to Fairfax County:** *Shawn & Susan Dilles, Authors, "The Jewish Community of Northern Virginia"*
- Fairfax County's Earliest Irish Citizens:** *John Murphy, Charter President, Fr. Corby Division of the Ancient Order of Hibernians, St. Mary of Sorrows RC Church, Fairfax Station, VA*
- Looking Beyond the 'Big Apple': Investigating the Immigrant Experience in Understudied Communities:** *Dr. Martha Pallante, Professor of History, Youngstown University & Dr. Donna M. DiBlasio, Professor Emerita & Former Director, Ctr. for Applied History, Youngstown University*

In-person CONFERENCE: Main Street Bagel Breakfast

Italian, German, & Irish Lunch

DROP & SWAP! Bring a Book and/or 5 copies of a favorite African-American, Jewish, German, Italian, or Irish Recipe to Swap

REGISTRATION FORM FOR ON-SITE ATTENDANCE ONLY

Complete a form for each person attending and mail or email to Cindy.Jordan@fairfaxcounty.gov
Fairfax County History Conference

c/o Cindy Jordan, Fairfax County Park Authority Resource Management Division
12055 Government Center Pkwy, Suite 936, Fairfax, VA 22035-1118

ADMISSION FOR ON-SITE ATTENDANCE: \$30 EXHIBIT/AUTHOR TABLE (additional fee): \$15

REGISTRATION DEADLINE: OCTOBER 28, 2022

Enjoy an International Menu! Registration includes Breakfast from Maine Street Bagels and Lunch

NAME: _____ ORGANIZATION: _____

EMAIL: _____ PHONE: _____

ADDRESS: _____

FEE: Conference Admission \$30 Exhibit/Author table additional fee \$15

PAYMENT METHOD: Credit Card Check

Make check payable to FCPA. Check Number: _____

Credit Card Number: _____

Name on Card: _____ Expiration Date: _____

Signature: _____



QUESTIONS? CONTACT US AT: FCISTORYCONFERENCE@GMAIL.COM

The Fairfax County Park Authority is committed to equal access in all programs and services. Special accommodations will be provided upon request. Please call the ADA/Access coordinator at 703-324-8563, at least 10 working days in advance of the date services are needed. TTY 703-803-3354; <https://www.fairfaxcounty.gov/parks/accessible>



Attachment 9

**Advocacy Committee Meeting
Fairfax County History Commission
Thursday, August 18, 2022 at 7 pm**

MINUTES draft 9/6/2022
(total members = 9 so 5 is a quorum)

Attendance

Carole Herrick	
Lynne Garvey Hodge	absent
Tammy Mannarino	
Subhi Medhi	
Barbara Peters	
Cheryl Ann Repetti	absent
Sue Kovach Schuman	
Anne Stuntz	
Jordan Tannenbaum	absent

Virtual Meeting

The appropriate script was read and motions taken.

Minutes

Tammy Mannarino moved that the minutes of the last meeting be accepted as distributed. Carole Herrick seconded; the motion passed.

Advocacy needs a budget

What supplies are needed?

We have some stock. Tammy has some things at her house. Running low on some things. VR has a box. Not in meeting room – it's in the VR office itself.

- And printing and copying \$2000 – **Tammy and Sue will inventory what we have**
 - Approved: AAHI brochure 270 for 1000 – Sarah Godfrey put it together printing to be outsourced. To be sent to all supervisors. By us.
 - 300 Revised HC trifold or equivalent -
 - Marker map – missing 3 or so, needs updating: MARY – can we do it? Can our staff do it?
 - Inventory description – Inventory: ELISE
 - Awards information – someone should
 - Approved: Conference save the date – Tammy wants to send it to Lynne.
 - Past conference URLs

- When possible: African American churches, schools – in meantime, flier about African American Inventory and Database.
- Copies of reports, like we did for Ed
- Sign Up Sheet? On clipboard?
- Big display trifold. Easy to update to reflect activities, (where store it) \$500 new one
- BARBARA FOUND the 6' Banner "*Fairfax County History Commission*"
- Tents, table, chairs
- Approved: Tablecloth – vista print. Logo on front. 6' 8'? \$270 on vista print
- Are there things could be purchased through the county?
- We need a line in the budget that says Office supplies @\$200.
- Total budget \$2500-3000
- Short Term need is through June 30, then full budget for FY '24.
- We are in 2023 budget now.
- NEED THAT BUDGET MEETING --
- (Barbara Peters won't be at Sep meeting)

Anne and Tammy will prepare budget and distribute to committee (see end of this document)

Actual will go up and down based on number of events.

Subhi to write to all members to ask for Calendar of Events from each magisterial district Conference has great potential to reach a wider and bigger audience. In September the Commission puts in for next FY. BOS votes in April.

Annual events we know about:

Check out Northern Virginia Magazine calendar

Ask Patrick Lennon or someone else at Visit Fairfax

Some annual events:

- Viva Vienna – Memorial Day weekend
- Tinner Hill - June
- Juneteenth
- July 4
- 4 H fair, August, Frying Pan Park

Upcoming:

- Historical Soc of Fairfax County, Lauren Grove, Sept 11
- Oak Hill open house, Sept 17.
- Oktoberfests, including Vienna Oct 1
- Fall Festival City of Fairfax Oct 8
- Centerville Day Oct 15
- Tour de Mount Vernon is Oct 22.
- Taste of Annandale: Oct 1 postponed to April 29 2023

**Subhi volunteered to send email out to Commission members –
to request known dates of events in their districts.**

We need to keep our ears to the ground to learn about community events in time to participate. Barbara mentioned the rededication of the Park across from Jeb Stuart HS – an ideal event for History Commission participation and visibility.

Advocacy procedures

- History Commission members to coordinate attendance at events in their districts with Advocacy Committee.
- Thank you and follow up letters/email will be sent. From whom? Cheryl or one of us. HC Stationery.
- Updating brochures, coordinating with authors of same – Committee chairs to be advised of Advocacy Committee schedule and encouraged to update committee materials as appropriate.
- Storage. Access. Checking in and checking out material. Printed materials will be stored in Advocacy containers (folders, boxes) in Virginia Room staff office.
- Evernote checklist: Tammy used it to keep track of what to take to events. We could use shared google docs for Calendar and supplies.
- Etc.

Budget Follow up from Meeting:

BUDGET request
**Fiscal Year 2024 Budget Request
from Advocacy Committee: \$3,000**

\$ 700 Trifold with FCHC Title board
\$1,800 Printing and Copying
 \$1500 Print copies of flyers/brochures (5 flyers x \$300@)
 300 Print copies of Commission reports
\$ 200 For occasional non profit event participation fees
\$ 300 Office supplies (postage, paperweights, display holders, tablecloth clamps, twine, fasteners, tote for supplies etc)

\$3,000 TOTAL

Funding request
For the Balance of Fiscal Year 2023

Fairfax County History Commission

September 7, 2022

Page 33

from Advocacy Committee: \$3,000

\$ 650 2 FCHC Feather Flag Banners

\$1,850 Printing and Copying

 \$1500 Print copies of flyers/brochures (5 flyers x \$300@)

 \$300 Print revised History Commission brochure

 \$300 Copy Inventory flyer

 \$300 Print Marker brochures

 \$300 Print Save the Date for Conference

 \$300 Print Awards Program Information

 \$ 350 Print copies of Commission reports

\$ 200 For occasional non profit participation fees

\$ 300 Office supplies

\$3,000 TOTAL

Attachment 10

History Commission Marker Committee report September 2022

Marker Dedication Ceremony for the McLean Volunteer Fire House was held Sunday August 21st. Firefighters, Boy Scouts, and community residents all enjoyed learning about the history of the firehouse and the department.

Marker and Proffer Status for budgeting purposes

- Orange and Alexandria Railroad Trestle Bridge will need to be replaced. Lake Accotink Park staff think they can install it themselves.
- Pleasant Grove Historical Church and Dranesville Tavern Both texts are written. Location for the marker and property ownership has to be obtained.
- Wiley's tavern applicant was still looking for permission from owner. Last heard from him in March 2022.
- Annandale United Methodist contacted me in 2021. They may have dropped the idea when they realized it would be impossible to get a marker installed in time for their September 2021 anniversary celebration.
- Merrifield. Summer 2022 I have been working with the applicant on the draft text.
- Mason District Supervisor Penny Gross may be considering two markers.

OUTSTANDING HISTORY COMMISSION MARKER PROFFERS 2022

Accotink Village	held by Land Development	\$1500
Ann C. Williams subdivision	held by History Commission	\$1500
Lorton two markers	by History Commission	\$4500

Plaskett Farm	held by History Commission	\$2500
Sugarland Rd./ Dranesville tavern	held by History Commission	\$2500

History Marker Project

All marker submission participants are receiving certificates of appreciation.

Plans are to recognize finalists with a presentation with the Board of Supervisors.

Cemetery

1. Researching info on Jermantown Cemetery burials for an on line story map.
2. Wonderful family event at the Jermantown Cemetery Legacy event
3. Working with a scout about a possible Eagle Scout Project at Sons and Daughters of Liberty at Pine Ridge Park.
4. Presenting how to preserve and protect cemeteries to DAR Chapter.
5. Connected same DAR cemetery with "cemetery warden" at Pohick Cemetery to get permission to clean markers of Revolutionary War soldiers.
6. Presenting to NoVA LLI about the history of county African American cemeteries.

**Architectural Review Board Report
August 11, 2022 Meeting**

Consent Items: None

Action Items:

1. Approved: 7523 Elba Rd. Carport Repair and Shed, located at 7523 Elba Rd Alexandria VA 22306, in the Hollin Hills HOD. The applicant is proposing the in-kind repair/replacement of existing carport framing; replacement of existing built up flat roofing with new TPO roofing system; replace existing 4" box gutters with new 5 1/2" box gutters; addition of new storage/office accessory structure attached to main house with a covered breezeway adjacent to carport roof; addition of driveway extension/parking space; replacement of existing tiled bluestone patio substrate with cast in place substrate; replacement of, existing exterior metal edged planters with tiled bluestone planters. Eric Wilbur represents the application. **Mount Vernon District**

Workshop Items:

2. 4957 Brook Forest Dr. Garage Addition, located in the 4957 Brook Forest Dr Fairfax VA 22030. The applicant is proposing modifications to the Heritage Resource known as the Woodaman House which include an attached three car garage addition. The application comes to the ARB as a result of a proffered development condition. Jim Souvaxis represents the application. **Springfield District**

3. Bobotek Residence - Addition & Renovation, located in the 2102 Mason Hill Dr Alexandria VA 22306, in the Hollin Hills HOD. Addition and renovation to existing 2 story single family residence in Hollin Hills. This is the 2nd Workshop application. **Mount Vernon District**

4. 7204 Beechwood Addition, located in the 7204 Beechwood Rd Alexandria VA 22307, in the Hollin Hills HOD. Entry and living space addition/remodel. A previous version of this project was reviewed via workshop and action item. Jeremiah Huth represents the application. **Mount Vernon District**

Presentation:

County consultant on the **planned demolition of the Historic Courthouse wings and masonry repair.** Brian M. Barna, P.E., Whitman, Requardt & Associates, LLP and Gasim Elfaki, R.A., Department of Public Works and Environmental Services represent the project.