

**Fairfax County History Commission
Electronic Meeting
August 4, 2021, 7:30 p.m.**

The Fairfax County History Commission conducted a wholly electronic meeting on August 4, 2021.

Call to Order

1. Audibility of Members' Voices

The Chair called the August 4, 2021 meeting to order at 7:32 p.m. Before proceeding, she read the following script:

To conduct this meeting wholly electronically, the History Commission needs to make certain findings for the record to evidence our compliance with all applicable laws. These motions address this compliance.

First, I am going to conduct a roll call and ask each board member participating in this meeting to state your name and your location. I ask that each of you pay close attention to ensure that you can hear each of your colleagues.

Roll Call

The Chair proceeded to conduct a roll call as follows:

Commissioners Present per Districts:

Cheryl-Ann Repetti, *Chair*
Mary Lipsey
Gretchen Bulova
Carole Herrick*
Elise Murray
Barbara Naef
Anne Stuntz*
Steve Sherman,* *Secretary*
Phyllis Walker Ford
Barbara Peters,* *Treasurer*
Anne Barnes
Sallie Lyons
Tammy Mannarino
Sue Kovach Shuman
Lynne Garvey-Hodge, *Vice Chair*
Jordan Tannenbaum

Location:

Sully
Springfield
Fairfax
McLean
Vienna
Reston
Falls Church
Franconia
Clifton
Annandale
Gunston
Colchester
Mount Vernon
Mantua
Springfield
Fairfax

Esther McCullough
Robert "Bob" Beach***
Subhi Mehdi

Sully
Fairfax
McLean

Commissioners Excused:

David Meyer** (Arrived at 10:00 pm)

City of Fairfax

**Joined by phone (voice-only)*

***Joined after roll call*

County Liaisons Present:

Denice Dressel, Heritage Resources and Plan Development Branch, Fairfax County Department of Planning and Development; Dr. Elizabeth "Liz" Crowell, Archaeology and Collections Branch, Fairfax County Park Authority; Stephanie Langdon, Heritage Conservation Branch, Fairfax County Park Authority; Laura Wickstead, Virginia Room, Fairfax County Public Library.

Guest Present:

Marsha Collins, GIS Branch, Fairfax County Department of Planning and Development; Daniel White, GIS Branch, Fairfax County Department of Planning and Development.

Staff Present:

Elliot Meyer, History Commission Clerk

At this point, the Chair passed the virtual gavel over to Vice Chair Lynne Garvey-Hodge so that she may be heard to make the following motions:

I move that the History Commission certify for the record that each member's voice may be adequately heard by each other member of this Board.

The motion was seconded by Lynne Garvey-Hodge and passed unanimously.

2. Need for an Electronic Meeting:

Second, I move that the History Commission certify that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this Commission and the public to physically attend this meeting in person, and the usual procedures cannot be implemented safely or practically. As a result, I further move that the Fairfax County History Commission conduct this meeting electronically through a dedicated video- and audio-conferencing line, and that the public may access this meeting by calling 1-844-621-3956 and entering access code 1792554084.

The motion was seconded by Jordan Tannenbaum and passed unanimously.

3. Need to Dispense with FOIA's Usual Procedures to Assure Continuity in Government/Continue Operations:

Finally, I move that the History Commission certify that the matters on its agenda today relate to the COVID-19 emergency itself, are necessary for continuity in Fairfax County government, and/or are statutorily required or necessary to continue operations and the discharge of the History Commission's lawful purposes, duties, and responsibilities.

The motion was seconded by Esther McCullough and passed unanimously. The virtual gavel was returned to the Chair.

Presentation

Demonstration of Enhanced GIS Inventory Layering, Marsha Collins and Daniel White, Fairfax County Department of Planning and Development:

- Denice Dressel introduced the presentation. Daniel White and Marsha Collins developed an enhanced ArcGIS mapping tool that provides a comprehensive display of the Inventory of Historic Sites displaying site-specific information across Fairfax County. This is useful for DPD development review and internal use.
 - Marsha Collins conducted the data entry and reviewed every site report (over 350 inventory files).
- Daniel White gave the presentation of the application and walked through different functionalities and information displayed. The project is in the third of four phases:
 - Phase 1: Brainstorming and Design
 - Phase 2: Data enrichment
 - Phase 3: Data review (current phase)
 - Phase 4: Application development
- Sue Kovach Shuman asked if this is different from the historic imagery viewer. Daniel noted that this is much more in-depth than the imagery viewer and there is potential to combine the two tools to provide high-detail imagery with the data on the ArcGIS map.
- Jordan Tannenbaum asked if the application includes a property's eligibility for the National Historic Register. As of now, the application does not include this eligibility, but this feature could be considered in the future.
- The presentation concluded and the floor was opened for questions.
 - Carole Herrick asked about access to this application. Although this tool is currently for internal use, it could be modified or limited as a public tool.
 - Subhi Mehdi asked about the project's timeline. The project is expected to be finalized once DPD is operating at full staff capacity again.
 - Jordan Tannenbaum asked about state and federal access to this tool, noting this is a major consideration in the current federal infrastructure bill.

- All County Inventory sites are in the Commonwealth's system and DPD consults VCRIS data (Virginia's statewide electronic cultural resources GIS database) in all development reviews.
- Federal agencies should also use and have access to the VCRIS system.
- Carole Herrick asked how DPD discloses or protects the information privacy of residents of historic properties. Privacy is always a consideration of DPD and any public-facing data layers could be stripped-down in consultation with the History Commission.

Approval of the July 7, 2021 Minutes

A motion was made by Jordan Tannenbaum to approve the July 7, 2021 History Commission Meeting Minutes:

I move that the History Commission accept the minutes and pay the Clerk [Elliot Meyer].

The motion was seconded by Sue Kovach Shuman and passed unanimously.

Treasurer's Report

Barbara Peters reported for the period ending July 28, 2021:

- Beginning balance: \$46,867.43
- Revenue:
 - FY2022 Contribution: \$21,013.00
 - Service Fee Accrual, 2021: \$6.85
 - PP13 Pay Accrual: \$450.00
 - PP13 Benefits Accrual: \$34.43
- Expenses:
 - Budget Adjustment: \$671.42
 - Minutes, May 2021, Clerk Meyer: \$450.00
 - FICA & Medicare: \$34.43
 - Minutes, June 2021, Clerk Meyer: \$450.00
 - FICA & Medicare: \$34.42
- Ending Balance: \$66,731.44
- Park Authority/History Conference Account Balance carryover: \$1,899.81

See [Attachment 1](#) for FCHC Treasurer's Report.

Unfinished Business

River Farm Historic Overlay District, Tammy Mannarino:

- Tammy Mannarino gave an update on the Board of Supervisors decision regarding the zoning ordinance amendment for the Wellington at River Farm Historic Overlay District (WHOD) during the July 27, 2021 meeting. The decision was deferred at the June 22 meeting, due to the need for more information on legal implications.
 - The amendment is following the passage of SB-1457, which gives the Architecture Review Board (ARB) additional authority in reviewing any proposed subdivision of the property and additionally allows the Board of Supervisors to potentially require that public access be maintained to the property. It applies very narrowly to the WHOD.
- At the July 27 meeting, the Board of Supervisors decided to defer the decision until September 14, 2021, citing feedback from the public.
 - Tammy followed up with Supervisor Storck and the Northern Virginia Conservation Trust to find out who requested the deferral. The deferral was requested by the American Horticultural Society Board members.
- Tammy suggests that the History Commission restate their position in support of the measure before the Board of Supervisors.
 - In April, the History Commission encouraged “the Board of Supervisors to use newly enacted subsection D of Chapter 15, Section 2-2306 of the Code of Virginia (SB1457) to continue public access to the site and to review any proposed subdivision so that Wellington and its cultural landscape may be protected and enjoyed into the future.”

Tammy Mannarino made the following motion:

I move that we as the Fairfax County History Commission under the signature of our Chair, Cheryl Repetti, restate our support for the measures under SB-1457, continuing public access to the property and review of the proposed subdivision by the Architecture Review Board.

The motion was seconded by Barbara Naef and the motion passes unanimously.

- Cheryl Repetti clarified that this measure is specifically regarding the River Farm property because there is no other property in the county that meets these criteria.
- See [Attachment 2](#) for Commissioner’s report.

Richmond Highway Bus Rapid Transit, Tammy Mannarino:

- At the July 27, 2021 meeting, the Board of Supervisors endorsed the Preliminary Design Plans for the Richmond Highway BRT project.
- The Board requested that the VDOT and the county staff continue to evaluate areas of concern, including:
 - 11 intersections in the corridor where extra turn lanes are proposed;
 - Impacts to Woodlawn Plantation;
 - Design refinements for Boswell Avenue;

- Lowering the speed limit from 45 mph to 35 mph;
- The necessity of sound walls, which are opposed by the community. This might be eliminated by the above reduction of the speed limit.
- See [Attachment 2](#) for project updates.

Dulles Airport Sky Chef Building Mitigation, Jordan Tannenbaum:

- Jordan confirmed that the Commission had not heard from the Metropolitan Washington Airports Authority (MWAA) concerning their request to become a consulting party.
- Jordan recommended calling the MWAA representative directly. Cheryl Repetti will double check correspondence and coordinate next steps with Jordan.

Soapstone Connector, Jordan Tannenbaum:

- Jordan confirmed that the Commission had not heard from the FHWA and advised that the State Historic Preservation Office be contacted to inquire about the status.
 - Barbara Naef spoke to the director of the Reston Museum about the concept of having a traveling exhibit.
- Cheryl Repetti will review previous correspondence and coordinate follow up with Jordan.

Dunn Loring School, Sue Kovach Shuman:

- Sue said that there are no updates to report.

New Business

Proposed Changes to the Bylaws, Anne Barnes:

- In accordance with the motion passed by the History Commission during the June 2, 2021 meeting, the Bylaws Committee provided a redline version of the bylaws that showed the final changes being proposed from the original bylaws.
- Anne proposed that the History Commission vote on the edited version of the bylaws. The original bylaws, the redlined bylaws, and the final edited bylaws were all provided to the History Commission prior to the meeting.

Anne Barnes made the following motion:

I make the motion that the History Commission vote on the new set of bylaws, based upon the instructions that the Commission gave to update the bylaws.

The motion was seconded by Mary Lipsey.

- Cheryl Repetti reiterated that the Commission had received copies of all three versions (original, redlines, and revised) in July and again prior to the meeting and opened the floor for discussion.
- Lynne Garvey-Hodge requested for a quick review of the changes be given. Anne Barnes and Anne Stuntz reviewed the changes.
 - Anne Stuntz noted the hardest part was using the model bylaws, updating the FOIA requirements and properly referencing the History Commission's policies, but keeping the essence of what was uniquely important from the History Commission's old bylaws.
 - Cheryl Repetti and Elise Murray noted that this process was initiated upon a recommendation from the Budget Committee to change the title of the Audit Committee to the Financial Review Committee and to make all the officers except for the Treasurer eligible to serve on that committee. Then the staff provided recommendations to update certain sections of the bylaws to be in better alignment with FOIA requirements.
- Jordan Tannenbaum asked the Committee if amending members section to stipulate term limits and limits on term renewals would be an appropriate consideration at this time.
 - Several Commissioners noted determining that is under the authority of the Board of Supervisors.
- Barbara Naef suggests the Committee move to a vote.
 - Esther McCullough asked the chair if the majority of the Commission has not read the amended bylaws, should the Commission delay the vote.
 - Barbara Naef and Cheryl Repetti noted that the Commission has a minimum of 10 days to review proposed changes prior to a vote. All three documents were provided to the Commission in accordance with that requirement.
 - Carole Herrick noted that the Bylaws revisions have come up at the last two meetings.

Barbara Naef calls the question to a vote. The motion passed unanimously.

- Cheryl acknowledged that the question raised by Jordan Tannenbaum can be discussed in the future, but also noted that the bylaws vote had been delayed a month.
- See [Attachment 3](#) for the proposed bylaws.

Remote Participation Policy, Cheryl Repetti:

- Cheryl explained that the Virginia Code was recently amended, regarding remote participation for public boards and commissions. As a response, the County Attorney amended the remote participation policy for Fairfax County boards and commissions.
- This expanded the ability for commissioners to participate in meetings remotely to 25 percent of the Commission's annual meetings.

- The amendment expands remote participation for health-related reasons to unlimited participation, if a commissioner has a medical condition or must provide care to a family member with a medical condition. See [Attachment 4](#) for changes to the policy.

At this point, the Chair passed the virtual gavel over to Vice Chair Lynne Garvey-Hodge so that she may be heard to make the following motion:

I move that the History Commission's existing policy on participating remotely at meetings through electronic means be amended to be consistent with recent changes to the Virginia Code.

Specifically, that the Commission's policy be amended to permit members of the History Commission participate remotely if that member's family member has a medical condition that requires the member's care. And that the number of times a member may participate remotely for personal reasons be expanded to 25 percent of the Commission's meetings per year.

Tammy Mannarino seconded the motion.

- Lynne Garvey-Hodge opened the floor for discussion.
 - It was noted that this would create a hybrid meeting. The specific details of how members will join are not determined, but Cheryl Repetti noted that it could be a conference call.
 - Jordan Tannenbaum asks for clarity around absences, specifically around business travel.
 - Cheryl clarified that business travel would count as a personal exemption and that is now expanded to 25 percent of annual meetings.
 - Jordan also asked what happens if a commissioner extends personal absences beyond the allowed threshold.
 - Esther McCullough noted that supervisors do keep track of participation through the meeting minutes to ensure commissioners are meeting their obligations of service to the Commission.
 - Lynne Garvey-Hodge asks when this policy would apply, considering current health restrictions.
 - Cheryl noted that if the Commission is meeting wholly electronically, then this policy does not apply. It is only when the Commission is back in person.
 - Esther McCullough asked who should be informed if a commissioner will be joining remotely.
 - Cheryl answered that they must inform the Chair and Denice Dressel.

Lynne Garvey-Hodge called the motion to a vote. The motion passed unanimously. The gavel was passed back to the Chair.

History Marker Contest, Mary Lipsey:

- Mary Lipsey provided an overview of the proposed historical marker contest for all K-12 students across Fairfax County, which would include both public and private schools. As conceptualized:
 - Students will research and submit an application for a marker for a significant African American historical figure. A proposed goal is to install one marker per district (nine in total).
 - Contest will start January 2022 and winners will be selected in June, 2022.
 - FCPS representatives and other county departments, including One Fairfax, are involved in planning and implementation.
 - Supervisors Palchik has arranged for a budget line in the upcoming budget to pay for the markers.
 - Commissioners will be involved through the activities of three committees – the Curriculum Resource Committee, the Contest Committee, and the Communication Committee. Mary explained the role of each committee.
 - Two members from the History Commission will serve on the Curriculum Resource Committee and on the Contest Committee. Mary Lipsey volunteered to serve on both.
 - Mary Lipsey suggested that the History Commission not be involved in the final voting.
- An open discussion ensued around the fairness of the project structure, different approaches this could take to promote fairness, and other complications.
- Cheryl Repetti restated that the main objective is to collect volunteers for these committees and suggested that this be divided among more than four commissioners to lessen the time commitment for each person.
 - Cheryl volunteered herself.
 - Tammy Mannarino volunteered to be on one of these committees.
 - Barbara Naef and Carole Herrick both acknowledged that they would be available for consultation, but they do not have the time to participate on another committee.
 - Phyllis Walker Ford said that she could attend a curriculum meeting, but she does not have the time to attend weekly meetings.
- Final commissioners being referred back to the organizers are Cheryl Repetti, Mary Lipsey, Tammy Mannarino, and Phyllis Walker Ford, with Barbara Naef and Carole Herrick as alternates.

Confederate Names Task Force, Cheryl Repetti and Sue Kovach Shuman:

- Cheryl Repetti and Sue Kovach Shuman were appointed to a task force that will consider changing the names of Lee Highway and Lee Jackson Memorial Highway. The task force will also consider a public outreach process.

- The task force is supposed to be finished by December 21.

Staff Reports

Archeology and Collection Branch

- Dr. Elizabeth “Liz” Crowell, Fairfax County Park Authority, provided project and staff updates with Archaeology and Collection Branch (ACB). Highlights include:
 - Purchasing of a 6.3-acre parcel that is part of Union Farm, one of George Washington’s Five Farms.
 - New staff hires Tyler Ball and Robin Ramey.
 - Kickoff meeting for the collections facility.
 - Two markers at Freedom Hill Fort Park were dedicated honoring African American and Native American families in Vienna.
- Barbara Naef is being awarded the Park Authority’s Mayo Stuntz Cultural Stewardship Award.
- Tammy Mannarino, Barbara Naef, and Cheryl Repetti confirmed the historical inaccuracy of the name of Grist Mill Park adjacent to the newly acquired 6.3-acre Union Farm parcel. They expressed support for the FCPA to take this opportunity to change the park name.
- Additional updates included artifact cataloging, collections, and archeological investigations. See [Attachment 5](#) for the ACB Staff Report.

Heritage Conservation Branch

- Stephanie Langton, Fairfax County Park Authority, provided program and project updates. See [Attachment 6](#) for the staff report.
- Resident Curator Program updates were also provided regarding the Hannah P. Clark/Enyedi property, Ellmore Farmhouse, the Turner Farmhouse special exception, the public information meeting regarding the Margaret White Gardens, and an open house event at Ash Grove.

Virginia Room

- Laura Wickstead, Fairfax City Public Library, had to leave the meeting. Cheryl highlighted that the Virginia Room received an additional donation of Black history materials for the Mary Goins Roots Collection. See [Attachment 7](#) for the staff report.

Heritage Resources

- Denice Dressel, Fairfax County Department of Planning and Development, referred the Commission to the staff report. See [Attachment 8](#) for staff report

- Regarding the possible Historic Courthouse tour with the History Commission and ARB, once the Commission resumes in-person meetings, possibly having the tour before a meeting is being considered.
 - Denice received generally positive feedback from the Commission about that idea.

Committee Reports

History Conference Committee, Lynne Garvey-Hodge:

- Lynne first acknowledged that the safety protocols could change around whether the in-person component of the event will be possible.
- Lynne reviewed the proposed draft budget:
 - Total revenue estimated at \$1,820
 - Total expenditures estimated at \$3,370.60
 - Total cost to the Commission estimated at \$1,550.60
- See [Attachment 9](#) for the Draft Budget, Draft Agenda, and Save the Date.

Lynne Garvey-Hodge moved that the total cost to the Commission, projected at \$1,550.60, be the targeted cost to the Commission for the event.

Jordan Tannenbaum seconded the motion. Cheryl opened the floor for discussion.

- Mary Lipsey suggested that the motion be modified to increase the threshold amount to \$2,000.

Lynne Garvey-Hodge modified the motion that the total cost to the Commission shall not exceed the amount of \$2,000 for the event.

Jordan Tannenbaum seconded the motion. The motion passes unanimously.

- Lynne also noted that the History Conference Committee will not meet in August. The next Committee meeting will be on September 29, 2021.

Awards Committee, Lynne Garvey-Hodge:

- The Awards Committee will meet on August 12, 2021 at 7:30pm via Webex.
 - Two people have been nominated for awards.

African American History Inventory Committee, Phyllis Walker Ford and Mary Lipsey:

- The African American History Inventory Committee met July 13, 2021 with 13 members in attendance. The AAHI reviewed the information and formats for templates and set template draft for October 29, with editing and formatting complete in November. The final drafts will be brought before the History Commission in December.

- The next AAHI meeting will be on August 10, 2021 at 2:30 pm.
- See [Attachment 10](#) for the AAHI Committee Report.

Semiquincentennial, Gretchen Bulova:

- Denice Dressel gave report on behalf of Gretchen Bulova, who had to leave the meeting. The state commission meetings were changed from monthly to quarterly.
- At the April 30, 2021 meeting, the Fairfax County workgroup established eight committees.
- The County Workgroup provided recommendations to the Board of Supervisors and the Board approved the Workgroup's recommendations and initial funding for the 250th celebration at the July 27, 2021 BOS meeting.
- The History Commission Semiquincentennial Committee members will include Gretchen Bulova, Mary Lipsey, Sue Kovach Shuman, and Jordan Tannenbaum.

Inventory Committee, Budget Committee, and Annual Report, Elise Murray:

- Nothing to report.

Markers Committee, Mary Lipsey:

- Mary Lipsey provided updates regarding the Marker Committee. See [Attachment 11](#) for the Markers Committee Report.
- The Carrolltown marker is ready for replacement. The History Commission is responsible for the cost of the replacement and the county contractor submitted an invoice for \$895.
 - On February 3, 2021, Mary Lipsey made the motion and the Commission approved the allocation of \$2,920 for the removal and disposal of the old marker.
 - This is \$315 short of what the total cost of the marker replacement will be.

Mary made a motion that the History Commission approve an additional \$315 for the removal of the old Carrolltown historic marker and the installation of the new marker.

Esther McCullough seconded the motion. The motion passes unanimously.

Cemetery Preservation Committee, Mary Lipsey:

- The Committee is working with various groups and getting ready for Eagle Scout projects.

Ethnic and Oral History Committee, Esther McCullough:

- The Ethnic and Oral History Committee met on July 15, 2021. They reviewed the purpose of the Committee and current projects, as an introduction for Commissioner Subhi Mehdi. Discussion included:
 - The oral history project, which has conducted three interviews.
 - Citizen participation and providing resources for county residents to conduct their own oral history projects.
 - Discussed *A Nation of Nations*, by Tom Gjelten, to be read and discussed at the next meeting.
- Two interviews for the oral history project have been confirmed for August 25, 2021. Dana Kaufman will be interviewed by Anne Barnes and Kate Hanley will be interviewed by Lynne Garvey-Hodge.
- The next Ethnic and Oral History Committee meeting will be on August 17, at 7:00 pm, via WebEx. See [Attachment 12](#) for Committee Report.

Resident Curator Program, Robert “Bob” Beach:

- No further comments from what was previously reported. See [Attachment 6](#) for program updates.

Bylaws Committee, Anne Barnes:

- Nothing further to discuss.

Advocacy Committee, Anne Stuntz:

- Update moved to next meeting.

ARB Liaison, Elise Murray:

- Nothing to report.

Fairfax City, David Meyer:

- Fairfax City hired a consultant that will inventory and review certain buildings to add to the existing downtown historic district as contributing elements to the district.
- The City received the architectural drawings for Old Towne Hall.

History Commission Website, Subhi Mehdi:

- Subhi Mehdi reviewed the History Commission website, both language and links, and the major update could be better organization of the information. Subhi will have more details about that at the next meeting.

- The website is up-to-date on publicizing the meeting minutes, and the History Conference save-the-date is also posted.

Announcements

- Jordan Tannenbaum participated in the signing ceremony for the Semiquincentennial Memorandum of Understanding this past weekend and will be going to the White House to participate in the White House Conference of Native American Affairs.
- Lynne Garvey-Hodge will be attending Women's Equality Day on August 26, 2021 and attending the Lucy Burns Museum on August 29, 2021. Additionally, Lynne spoke at the Bull Run howitzer cannon dedication ceremony at Manassas National Battlefield.
- Mary Lipsey also attended the howitzer cannon dedication ceremony.
- Tammy Mannarino's estate sale company will be hosting its next estate sale at the Potts-Fitzhugh Estate, which is the childhood home of Robert E. Lee.

Cheryl Repetti motioned to adjourn the meeting and the meeting adjourned at 10:42 p.m.

Respectfully submitted:

D. Elliot Meyer
Clerk, Fairfax County History Commission



Steve Sherman, Corresponding Secretary
Fairfax County History Commission

Date: 7/8/21

Attachments:

- [Attachment 1](#) – Treasurer Report
- [Attachment 2](#) – Report on River Farm and Richmond Highway BRT System
- [Attachment 3](#) – Fairfax County History Commission Proposed Bylaws
- [Attachment 4](#) – Fairfax County Remote Meeting Policy Change
- [Attachment 5](#) – ACB Staff Report
- [Attachment 6](#) – Heritage Conservation Branch Staff Report
- [Attachment 7](#) – Virginia Room Staff Report
- [Attachment 8](#) – Heritage Resources Staff Report
- [Attachment 9](#) – History Conference Committee Report
- [Attachment 10](#) – African American Historic Inventory Committee Report
- [Attachment 11](#) – Markers Committee Report

[Attachment 12](#) – Ethnic and Oral History Committee Report

Attachment 1

Fairfax County History Commission
Treasurer Report August 4, 2021

FOCUS Account as of July 28, 2021

Beginning balance: June 25, 2021 **\$46,867.43**

Revenue:

- 7/6/2021 FY2022 Contribution \$21,013.00
- 7/1/2021 Service Fee Accrual 2021 \$6.85
- 7/6/2021 PP13 Pay accrual \$450.00
- 7/6/2021 PP13 Benefits accrual \$34.43

Expenses:

- 7/1/2021 Budget Adjustment \$671.42
- 7.2.2021 Minutes May 2021 – Meyer \$450.00
- 7/2/2021 FICA & Medicare \$34.43
- 7/30/2021 Minutes June 2021 – Meyer \$450.00
- 7/30/2021 FICA & Medicare \$34.42

Ending balance: July 28, 2021 \$66,731.44

Park Authority/History Conference Account

Balance carryover \$1,899.81

Submitted by: Barbara Peters, FCHC Treasurer

Attachment 2

**Report on River Farm and the Richmond Highway Bus Rapid Transit (BRT) System
For
The August 4, 2021 Fairfax County History Commission Meeting**

1. River Farm – At their July 27, 2021 meeting, the Board of Supervisors chose to again defer their decision on the Zoning Ordinance amendment for the Wellington at River Farm Historic Overlay District (WHOD). The Supervisors were unanimous in deferring their decision until the September 14 meeting. This is the measure related to SB 1457 that gives the Architecture Review Board additional authority in reviewing any proposed subdivision of the property and additionally allows the Board of Supervisors to potentially require that public access be maintained to the property. It applies very narrowly to the WHOD. Information from Supervisor Storck's staff and from Northern Virginia Conservation Trust indicates that a group of AHS board members asked the BoS to delay their decision in order to keep pressure on parties to come to an agreement on the sale of the property. In our April 2021 Letter to the Board of Supervisors, the History Commission encouraged "the Board of Supervisors to use newly enacted subsection D of Chapter 15, Section 2-2306 of the Code of Virginia (SB1457) to continue public access to the site and to review any proposed subdivision so that Wellington and its cultural landscape may be protected and enjoyed into the future." We may want to consider reiterating that support in another letter ahead of the September decision.

2. Richmond Highway BRT – Also at their July 27, 2021 meeting, the Board of Supervisors endorsed the Preliminary Design Plans for the BRT project. They did ask that VDOT and County Staff continue to evaluate a few areas of concern. These are:

- 11 intersections in the corridor where extra turn lanes are proposed
- Impacts to Woodlawn Plantation
- Design refinements for Boswell Ave
- Lowering the speed from 45 miles an hour to 35.
- The necessity of sound walls which are opposed by the community (which may be eliminated by the above reduction in the speed limit)

The BRTs latest plans have minimized disturbances at Gum Springs and at the Groveton School. These areas still bear watching as retaining walls and sound walls are still being evaluated. Some areas we have commented on in the past (Old Mount Vernon HS and Wells Fargo Bank) are outside the BRT scope. They fall under the VDOT Corridor improvement project. We have an initial draft of the Wells Fargo PIF and the Groveton School/Walsh Hall PIF and hope to provide these to DHR shortly.

- nomination for the Groveton School/Walsh Hall. A virtual community meeting on the BRT designs and process was held on June 30 and is available on-line. Comments are due by July 9 (Friday).

Attachment 3

FAIRFAX COUNTY HISTORY COMMISSION BYLAWS

Draft of April 13, 2021

ARTICLE I: NAME

The name of this commission is the Fairfax County History Commission, hereinafter referred to as the "Commission."

These bylaws replace and supersede the Commission bylaws adopted on December 3, 2019 and are effective as of [insert date of these bylaws' adoption by the Board of Supervisors].

ARTICLE II: PURPOSE

The purposes of the Commission are to advise the County Government and generally to promote public interest in all matters bearing on the history of Fairfax County. In pursuance of these purposes, the Commission shall:

- (A) Prepare for publication a survey list of sites, areas and structures having historic, archaeological, and architectural value in Fairfax County.
- (B) Advise the Board of Supervisors ("Board") and appropriate agencies of County Government in the carrying out of existing projects and the maintenance of existing County-operated sites and buildings that are important in the history of the County. The Commission may proffer its advice to County agencies without request by such agencies; and County agencies have been instructed by the Board to seek the Commission's advice when appropriate and to consider the Commission's advice whenever it is submitted.
- (C) Promote the establishment of volunteer citizen special-interest groups, including especially the creation of trusts or endowments which will preserve and restore historic sites and buildings, as well as seek to provide for historic preservation using tax incentives and other legal instruments.
- (D) Encourage activities at all education levels which will stimulate interest in the archaeological and historic background of Fairfax County.
- (E) Provide liaison with public and private historic agencies in the County and on the State and National level in accordance with adopted policies appearing in the Commission's Adopted Policies Manual.

ARTICLE III: MEMBERSHIP

Appointments. The membership of the Commission shall consist of three membership categories:

A. Regular Members

There shall be 21 regular members who shall have the power to vote and who shall be appointed by the Board for three-year terms. The membership of the Commission shall include at least one member who is a resident from each supervisor election district of the Board. The membership of the Commission shall include at least one member of a racial minority group. The membership of the Commission shall include at least one member who is a professional historian, at least one member who is a professional archaeologist, and at least one member who is a professional architect with competence in historic architecture. The membership of the Commission shall include one City of Fairfax nominee, subject to appointment by the Board for three-year terms. Except for the City of Fairfax regular member, all regular members shall be residents of Fairfax County.

B. Advisory Members

Nonvoting advisory members, who shall serve without compensation, may be appointed by the Commission for a term of one calendar year. They shall be experts in such field as the Commission's work requires. Advisory members need not be residents of Fairfax County.

C. Honorary Members

The Board may appoint nonvoting, honorary members who shall serve without compensation. Honorary members need not be residents of Fairfax County.

Resignations and Vacancies. In the event a Regular Member cannot serve or resigns from office, then the Chair, the Secretary, or the County staff coordinator shall advise the Clerk for the Board of Supervisors of the vacancy in writing. Any vacancies among Regular Members shall be filled by the Board for the balance of the unexpired term with due regard for the membership requirements stated above.

Holdovers. In the event a Regular Member completes his or her term of office, remains qualified to serve as a Regular Member, and the Board has not reappointed that member to another term or appointed a successor member, then that person may continue to serve until such time as the member is reappointed or a successor member is appointed.

ARTICLE IV: OFFICERS

The officers of the Commission shall be the Chair, the Vice-Chair, Secretary, and Treasurer. They shall be elected from among nominees selected by the Nominating Committee and/or by nominations received during a meeting of the Commission. They shall be elected annually at the last meeting of the calendar year by majority vote of the Commission present at the meeting and serve a term of one year, beginning the following January. No officer shall serve more than three consecutive terms in the same office. The duties of the officers shall be:

Chair: The Chair shall preside at all meetings, and be responsible for the promotion and implementation of the Commission's purposes. The Chair shall set an agenda for each meeting and shall serve as an ex-officio member of all committees except the Nominating Committee.

Vice-Chair: The Vice-Chair shall perform all the duties of the Chair in the absence of the Chair and shall serve as Chair if necessary until the annual election of officers.

Secretary: The Secretary shall handle outgoing correspondence at the direction of the Commission and Chair, and shall maintain the records of the Commission with the exception of

those records maintained by the Treasurer. The records shall include, but not be limited to, rosters, correspondence, committee minutes, draft meeting minutes, approved meeting minutes, and any additional materials required by the Virginia Freedom of Information Act, subject to the requirements of Article V below. The Secretary will also ensure that the original approved copy of all meeting minutes and all records of the Commission are deposited in the official repository in the Virginia Room. The Secretary shall be responsible for maintaining the Adopted Policies Manual.

Treasurer: The Treasurer shall oversee all monies of the Commission. The Treasurer shall have custody of the financial records, and shall report on the financial status of the Commission at each meeting. The Treasurer shall make the records available for an annual review by the Financial Review Committee. In the event the Treasurer's office becomes vacant, the Chair shall assume the responsibilities of the Treasurer until the office is filled in accordance with this section.

Replacement Officers: If any office becomes vacant for any reason, it shall be filled by an election at the next regular meeting of the Commission. The newly elected officer shall complete the unexpired term of the officer succeeded. Prior to the election of any replacement officer, all members shall be provided with notice of the proposed election before the meeting at which the replacement is elected.

ARTICLE V: MEETINGS

VFOIA. All meetings shall be open to the public except as provided under the Virginia Freedom of Information Act, Virginia Code § 2.2-3700 *et seq.*, as amended ("VFOIA"). Pursuant to Virginia Code § 2.2-3701, "meeting" or "meetings" means the meetings including work sessions, when sitting physically, or through electronic communication means pursuant to the VFOIA or other applicable Virginia law, as a body or entity, or as an informal assemblage of (i) as many as three members or (ii) a quorum, if less than three, of the constituent membership, wherever held, with or without minutes being taken, whether or not votes are cast, of any public body. The Commission may hold public hearings and report its findings to the Board on Commission issues that affect the public interest.

Notice and Agenda. Notice and the agenda of all meetings shall be provided as required under the VFOIA. All meetings shall be preceded by properly posted notice stating the date, time, and location of each meeting. Notice of regular Commission meetings, including the date, time, and place thereof, shall be announced to Commission members and the public one month prior to the meeting. Notice of committee meetings shall be announced at least three working days prior to the meeting. Notice of emergency meetings, reasonable under the circumstances, shall be given contemporaneously with the notice provided to Commission members. Notices of all meetings shall be provided to the Office of Public Affairs for posting at the Government Center and on the County Web site.

Frequency. The Commission shall meet monthly or as determined by the Chair. Meetings shall be held at a time agreed to by a majority of the Commission's members, and at a place arranged by the staff of the supporting County department.

Voting. A quorum is necessary for a vote. A majority of the voting membership of the Commission shall constitute a quorum. In making any recommendations, adopting any plan, or approving any proposal,

action shall be taken by a majority vote of the Commission's voting members present and voting. Upon the request of any voting member, the vote of each voting member on any issue shall be recorded in the minutes. All votes shall be taken during a public meeting, and no vote shall be taken by secret or written ballot or by proxy.

Conduct. Except as otherwise provided by Virginia law or these bylaws, all meetings shall be conducted in accordance with *Robert's Rules of Order, Newly Revised*. Except as specifically authorized by the VFOIA or other applicable Virginia law, no meeting shall be conducted through telephonic, video, electronic, or other communication means where the members are not all physically assembled to discuss or transact public business.

Public Access. For any meeting, at least one copy of the agenda, all agenda packets, and, unless exempt under the VFOIA, all materials furnished to Commission members shall be made available for public inspection at the same time such documents are furnished to the Commission members. Pursuant to the VFOIA, any person may photograph, film, record, or otherwise reproduce any portion of a meeting required to be open, but such actions may not interfere with any Commission proceedings.

Records. The Secretary shall ensure that minutes of meetings, as prepared by the Clerk to the Commission, are recorded as required under the VFOIA. Minutes prepared by the Clerk shall include: (1) the date, time, and location of each meeting; (2) the members present and absent; (3) a summary of the discussion on matters proposed, deliberated, or decided; and (4) a record of any votes taken. Such minutes are public records and subject to inspection and copying by citizens of the Commonwealth or by members of the news media. The supporting County department shall provide staff support to review and confirm that the records and minutes of the meetings comply with the VFOIA prior to their submission to the Virginia Room.

Attorney-Client Privilege. Records containing legal advice from counsel to the Commission, and advice provided in closed session by legal counsel to the Commission, are protected by the attorney-client privilege and from disclosure under the VFOIA. Any such records or advice should not be disclosed by members of the Commission to any third party, or the privilege against disclosure may be waived. Questions regarding the handling of records or advice subject to attorney-client privilege should be directed to the Commission's legal counsel.

ARTICLE VI - ATTENDANCE AND PARTICIPATION

Any Commission member who misses three consecutive meetings, more than half of the scheduled meetings within a 12-month period, or who fails to participate in the work of the Commission, without good cause acceptable to a majority of the other Commission members, may be subject to removal from the Commission.

ARTICLE VII - REMOVAL

Any Commission member(s) may be recommended to the Board of Supervisors for removal from the Commission for cause, including but not limited to cause as set forth in Article VI, by a two-thirds majority vote of the Commission's voting members present and voting. The members' authority to

recommend removal under these bylaws neither limits nor waives the Board's authority to remove members from the Commission as provided by law.

ARTICLE VIII: COMMITTEES

The Chair shall appoint all Standing Committees, except the Nominating Committee and the Executive Committee. Standing Committees shall be made up of members of the History Commission.

The Standing Committees shall include, but not be limited to, the following:

A. Budget Committee

At the close of the fiscal year, the Budget Committee shall prepare and present an operational budget for the coming fiscal year.

B. Nominating Committee

The Nominating Committee shall present a slate of officers in preparation for the annual election of officers in accordance with Article IV. The Chair shall call for three members of the Commission to volunteer each year at the October meeting to serve on the Nominating Committee.

C. Bylaws Committee

The Bylaws Committee shall ensure that the bylaws are current and shall recommend amendments when changes are appropriate, doing so in accordance with the procedures in Article X.

D. Financial Review Committee

The Financial Review Committee shall meet with the Treasurer to conduct an annual review of the financial records and submit a report to the Commission within two months of the close of the fiscal year, which is June 30th. The Financial Review Committee shall consist of four regular members of the Commission, excluding the Treasurer.

E. Executive Committee

The Executive Committee shall be composed of the officers of the Commission. The immediate past Chair shall be a non-voting member of the Executive Committee for a period of one year immediately following the end of their term. If the immediate past Chair is not a member of the Commission, then they will be a non-voting Advisory Member. The Executive Committee shall recommend to the Commission organizational and operating procedures, annual goals, and objectives for adoption.

All committee meetings shall comply with the notice and other requirements of the VFOIA. To the extent practicable, any such committees shall be composed of at least four members. In addition to the meetings requirements noted above, committee meetings may be held at the call of the Chair or at the request of two members, with notice to all members.

ARTICLE IX – COMPLIANCE WITH LAW AND COUNTY POLICY

The Commission shall comply with all Virginia laws, including, but not limited to, the VFOIA, and the Virginia State and Local Government Conflict of Interests Act, Virginia Code § 2.2-3100 *et seq.*, as amended, with all County ordinances, and with all County policies concerning the activities of its boards, authorities, and commissions. In case of a conflict between a provision of these bylaws and any applicable ordinance or law, the provisions of the applicable ordinance or law, as the case may be, shall control. In the case of a conflict between the Adopted Policies Manual and these bylaws, any applicable ordinance, or law, the provisions of the applicable bylaw, ordinance, or law, as the case may be, shall control.

ARTICLE X – AMENDMENT OF BYLAWS

These bylaws may be proposed for amendment at any regular meeting of the Commission by a two-thirds majority vote by those members present and voting, provided notice of the proposed amendment has been given to members at the previous regular meeting or has been delivered by mail or electronically to members at least ten days prior to the meeting. Upon approval of any bylaw amendments by the Commission, the bylaws shall be submitted to the Board for their approval. Any such amendments shall become effective upon approval by the Board.

These bylaws were approved by the Board of Supervisors on [INSERT DATE OF BOARD ITEM].

GIVEN under my hand this _____ day of _____, 2021

Jill G. Cooper
Clerk for the Board of Supervisors
Department of Clerk Services

Attachment 4

FAIRFAX COUNTY HISTORY COMMISSION'S POLICY FOR PARTICIPATION IN MEETINGS BY ELECTRONIC COMMUNICATION

1. **AUTHORITY AND SCOPE.**

- a. This policy is adopted pursuant to the authorization of Va. Code § 2.2-3708.2 and is to be strictly construed in conformance with the Virginia Freedom of Information Act (VFOIA), Va. Code §§ 2.2-3700—3715.
- b. This policy shall not govern an electronic meeting conducted to address a state of emergency declared by the Governor. Any meeting conducted by electronic communication means under such circumstances shall be governed by the provisions of Va. Code § 2.2-3708.2(A)(3) or other applicable law or ordinance.

2. **DEFINITIONS.**

- a. “**Commission**” means the History Commission.
- b. “**Member**” means any member of the Commission.
- c. “**Remote participation**,” “**remotely participate**,” or “**participate remotely**” mean participation by a member of the Commission via telephonic, video, or other audio or combined audio and video electronic communication method where the member is not physically assembled with the other members of the Commission.
- d. “**Meeting**” means a meeting as defined by Va. Code § 2.2-3701.
- e. “**Notify**” or “**notifies**,” for purposes of this policy, means actual notice, including, but not limited to, email, text, telephone, or in-person notice.

3. **MANDATORY REQUIREMENTS**

Regardless of the reasons why the member is participating in a meeting from a remote location by electronic communication means, the following conditions must be met for the member to participate remotely:

- a. A quorum of the Commission must be physically assembled at the primary or central meeting location; and
- b. Arrangements have been made for the voice of the remotely participating member to be heard by all persons at the primary or central meeting location. If at any point during the meeting the voice of the remotely participating member is no longer able to be heard by all persons at the meeting location, the remotely participating member shall no longer be permitted to participate remotely.

4. **PROCESS TO REQUEST REMOTE PARTICIPATION**

- a. On or before the day of the meeting, and at any point before the meeting begins, the requesting member must notify the FCHC Chair (or the Vice-Chair if the requesting member is the Chair) that they are unable to physically attend a meeting due to (i) a temporary or permanent disability or other medical condition that prevents the member's physical attendance or (ii) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance or (iii) a personal matter and identifies with specificity the nature of the personal matter.
- b. The requesting member shall also notify the Director of the Department providing staff service to the FCHC of their request, but their failure to do so shall not affect their ability to remotely participate.
- c. If the requesting member is unable to physically attend the meeting due to a personal matter, the requesting member must state with specificity the nature of the personal matter. Remote participation due to a personal matter is limited each calendar year to two meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. There is no limit to the number of times that a member may participate remotely due to a temporary or permanent disability or other medical condition or that of a family member that requires the member to provide care.
- d. The requesting member is not obligated to provide independent verification regarding the reason that they are not able to physically attend the meeting.
- e. The Chair (or the Vice-Chair if the requesting member is the Chair) shall promptly notify the requesting member whether their request is in conformance with this policy, and therefore approved or disapproved.

5. PROCESS TO CONFIRM APPROVAL OR DISAPPROVAL OF PARTICIPATION FROM A REMOTE LOCATION

When a quorum of the Commission has assembled for the meeting, the Commission shall vote to determine whether:

- a. The Chair's decision to approve or disapprove the requesting member's request to participate from a remote location was in conformance with this policy; and
- b. The voice of the remotely participating member can be heard by all persons at the primary or central meeting location.

6. RECORDING IN MINUTES:

- a. If the member is allowed to participate remotely due to a temporary or permanent disability or other medical condition, the Commission shall record in its minutes (1) the Commission's approval of the member's remote participation; and (2) the remote location from which the member participated.
- b. If the member is allowed to participate remotely due to a personal matter, such matter shall be cited in the minutes with specificity, as well as whether this is the first or second meeting of the

calendar year in which the member has participated remotely due to a personal matter, and the remote location from which the member participated.

- c. If a member's request to participate remotely is disapproved, the disapproval, including the grounds upon which the requested participation violates this policy or VFOIA, shall be recorded in the minutes with specificity.

7. CLOSED SESSION

If the Commission goes into closed session, the member participating remotely shall ensure that no third party is able to hear or otherwise observe the closed meeting.

8. STRICT AND UNIFORM APPLICATION OF THIS POLICY

This Policy shall be applied strictly and uniformly, without exception, to the entire membership, and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

Attachment 5

August 29, 2021
Archaeology and Collections Branch
History Commission Report
Elizabeth A. Crowell, Ph.D.

Ash Grove - ACB staff is conducting archaeological investigations around the foundation of the brick kitchen prior to its stabilization. Earlier attempts were conducted to stabilize the structure by putting a concrete collar at its base. As well, there were a series of attempts to dewater the area. Artifact cataloging is underway.

Riverbend – Deed Research; computer modeling; cataloging artifacts, data entry, analysis

Clark Enyedi House – On site meeting to address water/plumbing/septic issues with contractor and Resident Curator and the effects of the proposed work on archaeological resources. Archaeologists will monitor any upcoming construction activities.

LLV – Artifact cataloging.

Green Spring Garden - ACB staff is preparing the management summary report for the area where a moon gate will be constructed.

Human Resources

New HRS I Hired

Welcome to Tyler Ball. Tyler Ball joins the staff as a Staff Archaeologist. He will work as a lithic specialist in our laboratory as well as leading cultural resource inventory work throughout the park system. Tyler has an MA in Maritime Studies (Underwater Archaeology) from East Carolina University, and a BA degree in Anthropology from Marshall University. Tyler has also worked on both underwater and terrestrial sites throughout the United States as well as internationally. A couple of Tyler's interests include understanding the impact of climate change on shoreline and underwater sites, as well as in bringing archaeology alive for the public.

New HRS II Hired

Welcome Robin Ramey. Robin Ramey joins the team as a Staff Archaeologist. She will lead field projects for the Branch, as she has done for two years in a limited term role. Robin has an MA in archaeology from North Carolina State University, a graduate certificate in GIS, and received her undergraduate degree in Archaeology from the University of Mary Washington, with an undergraduate certificate in GIS. Robin has a special interest in 18th-century archaeology of the Chesapeake and the utilization of GIS in archaeological studies. Robin has been busy working with current staff to implement a new GIS collection method in the field.

Land Acquisition

Union Farm

The Fairfax County Park Authority purchased a 6.6633 acre parcel of land from the Mount Vernon Ladies Association of the Union. The parcel was part of Union Farm, one of George Washington's Five Farms. The property contains a historic house, Union Farm, constructed in the 1850s, and heavily modified in the 20th century. The property includes standing outbuildings, and significant archaeological resources

associated with enslaved Africans, an overseer, as well as other archaeological resources. The property is adjacent to the FCPA's Grist Mill Park, the entrance of which is on with the red and white barn, known as Grist Mill Park (not to be confused with George Washington's Grist Mill).

Teams/Meetings

Collections Facility

Collections Facility Kick of Meeting

Deaccessioning of Collections from other jurisdictions

Cemeteries

Working with citizens' groups regarding cemeteries.

Interpretive markers

Marker dedication scheduled July 31 for two markers honoring African American and Native American families in Vienna.

Replacement of Marker at Ox Hill Battlefield Park that suffered from storm damage.

History Commission

History Commission Monthly Meeting

History Commission African American History Initiative Committee

History Commission History Conference Committee

Friends of Fairfax County Archaeology and Cultural Resources Board Meeting

Friends of Historic Huntley

Archeological Society of Virginia Board Meeting

Environmental Systems Research Institute (ESRI) Conference

ACB staff attended the ESRI conference.

Emergency site visit to Manassas Gap RR to assess damage to a collapsed culvert.

Countywide Review

- o Development Rev. 63
- o Stream Restoration 12
- o FCDOT 11
- o VDOT 6
- o Report Review 9
- o Storm Water 4
- o Easements 12
- o Natural Resource Assessment 10
- o Trails 4
- o Lake Accotink Assessments – 30 alignments
- o Geocache 3
- o Fort Belvoir 2
- o Encroachments 2

Attachment 6

Heritage Conservation Branch
Resource Management Division
History Commission Updates
August 2021
Location: Updates from Winchester

Museum Collections

- The Museum Collections artiFACTS blog for July, highlighting an ice grater, was posted. PSA link Blog link
- The Museum Collections Manager attended the Construction Documents Kick-Off Meeting for the Collections Facility on July 19.
- The Museum Collections Manager attended the VAM Focus Group for Collections & Exhibitions as part of VAM's Community Conversations: Facing Challenges in the Museum Field initiative

Operations and Maintenance Projects

- Repair and maintenance work by AP Construction for Ash Grove's historic brick kitchen will begin early August. Archaeology work on site was completed late July.

Volunteers HSVC

- The Museum Collections Manager has taken over administrative duties for the HSVC until the vacant LTE position is filled.
- The next HSVC event is scheduled for Saturday, August 14th at Stempson House.

Resident Curator Program Updates

- The curator at Hannah P. Clark/Enyedi began structural improvements to the cellar.
- ServiceSource, resident curator for Ellmore Farmhouse, submitted its Special Exception application for approval of its nonprofit use at the property.
- The Turner Farmhouse special exception was approved by the Board of Supervisors on July 27th for nonprofit use of the leased RCP property as a retreat center for grief and bereavement support.
- An annual maintenance inspection will occur at the Stempson House in August.
- A public information meeting was hosted on July 27th at Green Spring Gardens to discuss the upcoming advertisement of Margaret White Gardens for curator applications. As part of the advertising process, an open house event will be hosted at the property on Saturday, August 7th between 10am and 2pm. Parking will be available onsite. The application package will be made available on the RCP webpage later in August.
- In advance of re-advertising the Ash Grove house for curator applications, an open house event will be held at Ash Grove on Saturday, August 14th, between 10am and 2pm. Due to limited parking onsite, a shuttle service will be provided from a designated parking location. Shuttle details will be available on the RCP webpage as the date approaches. The application package will be made available on the RCP webpage later in August.

Attachment 7



Fairfax County Public Library's Virginia Room
Staff Report to the Fairfax County History Commission

August 4, 2021

Collections: From the Roots family, the Virginia Room received an additional donation of Black history materials for the Mary Goins Roots Collection. "Visit Fairfax" donated some materials relating to Fairfax County's celebration of the American Civil War Sesquicentennial.

Research and Access: A researcher from Georgia has been working in the Virginia Room for the past week. He told me yesterday he had visited the Virginia Room for the first time ever in mid-March 2020, and returned the next day to find that the library was closed due to the pandemic. He has been waiting ever since to specifically make a trip to come back here. He also made the comment that our collections on certain Virginia and Maryland topics are better than the Library of Virginia's which he visited this past February.

County Government: Laura Wickstead and Chris Barbuschak recently met with the entire staff from the County Archives & Records Management Branch earlier this month. None had visited the Virginia Room. We gave them a tour and discussed how we both can better collaborate together and more efficiently offer access to county agency records.

Attachment 8

Staff Report:

Historic Overlay Districts

- **Wellington at River Farm HOD, Mount Vernon District** – On June 16, 2021, the Planning Commission recommended for the Board of Supervisor’s (BOS) approval the Zoning Ordinance amendment regarding the state-passed legislation that would (i) allow public access to any historic area, landmark, building, structure, or land; or (ii) provide that no subdivision may occur within any historic district unless approved by the review board or, on appeal, by the governing body of the locality as being compatible with the historic nature of such area, landmarks, buildings, or structures therein. This provision applies only to a parcel or parcels that collectively are (i) adjacent to a navigable river and a national park and (ii) in part or as a whole subject to an easement granted to the National Park Service or Virginia Outdoors Foundation on or after January 1, 1973. **On July 13, 2021, the BOS deferred decision only to September 14, 2021. Public written testimony is still being accepted.** More information about Fairfax’s newest HOD can be found here: [Wellington at River Farm HOD](#) or by contacting [Laura Arseneau](#).
- **Hollin Hills Potential HOD, Mount Vernon District** – Supervisor Storck requested that a community survey for the HOD be completed before the staff report is published. Planning Commission and BOS public hearings will be rescheduled after the survey is complete. Before the public hearings, staff will be presenting to the History Commission the Plan and Zoning Amendments for the Hollin Hills Historic Overlay District. Further information on the study and community meetings can be found here: [Hollin Hills HOD webpage](#) or by contacting [Laura Arseneau](#).
- **Holmes Run Acres Potential HOD, Providence District** – The workgroup met on Wednesday, July 14th, 2021, 6:30 p.m. - 8:30 p.m. The next meeting is TBD. Public hearings for this plan amendment have not been scheduled. More information can be found on the [Holmes Run Acres HOD project webpage](#) or by contacting [Laura Arseneau](#).
- **Gum Springs Study, Potential HOD, Mount Vernon District** – Staff met with community stakeholders and the Mount Vernon Supervisor and staff twice in July. During the last meeting, the community identified 5 members to work with staff through the Request for Proposal (RFP) process for a survey to be completed in Gum Springs. The community is considering creating a Historic Overlay District (HOD) for the area. This project is being funded by a carryover budget request made by Supervisor Storck last year. A webpage has not been created, yet, for this project. If you would like additional information, please contact [Denice Dressel](#).

Survey Efforts

- **Lorton Visioning Study (Plan Amendment 2021-IV-LP1), Mount Vernon District** - The County is undertaking the Lorton Visioning 2040 study to bolster the sense of place within the Lorton community over the next 20 years. The study will identify and analyze existing and future assets and resources within the Lorton area and evaluate and recommend revisions to the Comprehensive Plan for land use, placemaking, parks and recreational areas, environmental corridors, historic resources, public facilities, multi-modal transportation infrastructure, and other supporting infrastructure that reflects the community’s future vision. Staff is preparing to conduct a windshield survey of the study

area by conducting archival research and getting input from the Mount Vernon History Commission representatives. The windshield survey is scheduled for early fall. More information about the project can be found on the project's webpage, [Lorton Visioning Study](#), or contact [Denice Dressel](#).

- **African American Context Study and Architectural Survey, County Wide** – Staff recently reviewed the draft scope sent from DHR which will be sent to the state consultants for bid. DHR will provide \$9,650 to match the county's offer of \$20,500 for a project budget of \$31,150. Heritage Resources' staff would again like to thank the History Commission for their support - through their monetary pledge of \$7,500, letters of support, and individual member's reviews of the research. Staff would like to note the Architectural Review Board's support of a monetary pledge of \$5,000 and letters of support, as well as DPD's support of \$8,000 towards the survey. There will be a kickoff meeting with the community this fall. More details to come. Please contact [Denice Dressel](#) for more information about the project.
- **Reston Architectural Survey, Hunter Mill District** – Chris Daniel, Chair of the Architectural Review Board, is a member of the Reason Master Plan Task Force. Staff has been working with Mr. Daniel to craft language and draft maps to include in the Reston Master Plan update. The results of the [Reston Architectural Survey Report](#) were presented to the Reston Master Plan Task Force on May 10th. The task force is now working with staff to incorporate this information into the Comprehensive Plan where it can be used as a planning tool. More information can be found on the [Reston Area Study webpage](#). Please contact [Denice Dressel](#) if you have any questions.

National Register Nominations

- **Pride of Fairfax National Register Nomination, Mount Vernon District** – The consultant has completed the initial edits and has submitted the revised draft to the DHR Northern Office and county DPD-HR staff for review. A final stakeholders meeting is being planned for either August 24th or 25th to go over the completed nomination, talk about next steps, and address any questions. The nomination is planned to go to the State Review Board for their consideration at the December 2021 meeting. This project is being partially funded by a Certified Local Government Grant DPD received from the state. Please contact [Denice Dressel](#) with any questions.

NHPA Section 106 Reviews

- **Soapstone Connector/Association Drive Office Complex, Hunter Mill District** – **NO UPDATE**. Staff continues to wait for FHWA to provide a draft Memorandum of Agreement to resolve the adverse effects of the project on the historic district. As a reminder, staff suggested HABS documentation of the buildings and HALS documentation of the cultural landscape, and a public history interpretative display such as interpretive signage, a website, or a traveling library display.

Other Items

- **Civil War Trails Markers, County Wide** – **NO UPDATE**. Staff received an update from the County Attorney looking into the Civil War Trails Markers issues. They are finalizing the draft responses to the Commission's questions and have organized the markers into two comprehensive lists of: 1) markers that are actually orphaned; and 2) markers that are actually sponsored (and previously thought to be orphaned). The findings are being prepared for review and will be sent to the History Commission after that.

- **Historic Courthouse Tour** – A tour is being planned for the History Commission and ARB for some time in the future, once in-person meetings have resumed, to learn about the history and the resources at the Courthouse, and to discuss some of the pressing repair and interventions the building needs. Heather Bollinger, Historic Records Manager, and I discussed scheduling the tour the day of a regularly scheduled meeting, prior to the meeting start time and wanted to get the Commission's input. Dates TBD.

Development Reviews

- **PCA 81-C-111 (Zelinger Family Trust), Hunter Mill District – 1902/1904 Aubrey Place Court** – Staff is recommending that the applicant nominate the house to the County's Inventory of History Sites and reaffirm the original proffer to preserve the house, adding its historic significance as a factor. The applicant has subsequently submitted a revised site plan which shows the house remaining and have added a proffer to retain the house. However, they have not agreed to complete a nomination form for the Inventory, nor did they add language to note the significance of the house in the proffer.

As a reminder, the application was for a Proffer Condition Amendment for 1902/1904 Aubrey Place Court in Vienna. The applicant requested to remove the house and subdivide the land, amending the original proffer put in place with the subdivision of the farm in the early 1980s, to preserve the house on one acre of land. The argument put forth for the removal of the house was that the house was not historically significant. Staff from DPD, the Virginia Room, and the County Court archives, with the help of Commissioner Stuntz, produced a report arguing for the historic significance of the house on a local level. **Planning Commission Public Hearing 9/22/2021. BOS Public Hearing TBD.** Please contact [Denice Dressel](#) with any questions.



c. 1945 courtesy of Judy Young



2021 DPD files

Attachment 9
 "WE Are Fairfax"
 "In the Beginning...."

November 6, 2021; 9:00am – 11:30am | 1:15pm – 3:45PM

Conference: 2021 – Reconstruction/Economy	Conference: 2022 Early 20 th c.+WWI	Conference: 2023 WWII – 1950's	Conference: 2024 1960's - Present	Notes
Open/Welcome/Awards 11/6/2021 (confirm – 3/24/2021?) Congressman G. Connolly/J. McKay 9:30am – 9:45 am (confirmed) AAHI Project Overview – Barbara Naef, Commissioner (less than 5 min.)	Asian, Irish, German, Jewish Immigration		Civil Rights	
Native American Heritage & Archaeology [Eleven Federally recognized Native American tribes in Virginia; heritage going back 12,000 – 15,000 yrs.] Brad Hatch, PhD (Patawomack Tribe) 9:45am – 10:30am (Confirmed) Break 10:30 – 10:40am Alisa Pettit, PhD 10:40 – 11:25am Virtual interpretation of the Native American presence particularly at River Bend Park Mini Break 11:25 – 11:30am				
Economy – national impact on entire country, Key Note speaker, * Noah Cincinnati; (Confirmed) The Economics of Slavery & how the African American community was affected 11:30 – 12:30PM				
L U N C H 12:30 – 1:15pm/VIDEOS TBD				
Pre-Reconstruction: Freed Slave Communities 1:15 – 2:15pm GW – 1799; Hayfield; 1842 – Wm. Foote (Alex. Area) Freedman Villages – ID what were the differences 1867 African American men vote * Ron Chase (Confirmed), 20-25 minutes Video to be filmed by Channel 16 in museum *Carrolltown history and marker Evelyn Russell, PhD (Confirmed) *The Pines, Naomi's video plus Mary Lipsey intro (Check w/ Channel 16, Pam Gardner) *Pleasant Grove – Carole Herrick or TBA *Solenne Montgomery and Nia King, West Springfield students discuss internship-Oral History interviews. * [still need time stamps] Presentation of the AAHI Project 2:15 – 2:45pm [check w/ Phyllis/Mary - notes from prior mtgs.* Spencer Crew? * Marion Ransell Cohen, Include Ilda, Alexandria & Centreville key locations] * Linneal Taylor- History of African Americans founding Clifton and history of the Clifton Cemetery at Clifton Road and Henderson Road. (confirmed) 2:45 – 3:15pm * Close 3:15 – 3:35pm				
Post CW: - What - Who - Where – tie it all together:				

SAVE THE DATE! SATURDAY, NOVEMBER 6, 2021



9:00AM – 12:30PM (LUNCH WITH VIDEOS) & **1:15PM – 3:45PM**

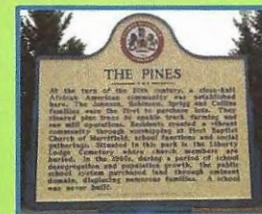
FAIRFAX COUNTY'S 17TH ANNUAL HISTORY CONFERENCE

“WE ARE FAIRFAX COUNTY!” PART I

The first of Four Consecutive Annual Conferences that will chronologically explore the Peoples who have lived here and called Fairfax County “Home”!

This year: Part 1: Our Native American, Enslaved and Free African American Peoples

Offered Live Stream Via Channel 16 and Facebook AND in person: Sherwood Community Center, 3740 Old Lee Highway, City of Fairfax, Virginia, 22030



** County History Award Winners will be announced*

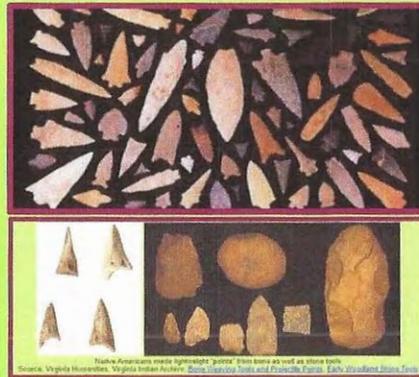
** Kick-offs with Congressman Gerry Connolly & Chairperson Fairfax County Board of Supervisors, Jeff McKay*

** Guest speakers to include:*

Noah Cincinnati, PhD, Associate Professor of History, NVCC; Ron Chase, Director, Gum Springs Historical Society;

Brad Hatch, PhD, Alisa Pettit, PhD, Evelyn Russel, PhD, Barbara Naef, Fairfax County History Commissioner,

Linneall Naylor, local historian and descendant of numerous African American blood lines hailing from Clifton, Manassas & other parts of Virginia



For further information – please email fhhistoryconference@gmail.com

Registration Information

will be available in September, 2021

Thank you!

We will look forward to seeing you November 6, 2021!

Proposed DRAFT - FCHC/HC/2021Budget – “WE Are Fairfax” – Part I ; 7.28.2021

See summary of expenses from 2019 Conference below:

History Conference 2019

Revenue:

Conference registrations:

75 attendees @ 25	\$1875	(includes 18 commissioners & 2 staff)
8 tables @ 15	120	
3 authors @ 15	<u>45</u>	
	\$2045	

Expenses:

Facility rental	843.75	
Jason’s Deli	\$2911.46	(110 portions)
Wegman’s cakes	116.00	
Burke Florist	115.00	
Copies	104.72	
Decorations/supplies	221.77	
Awards	196.25	
Monetary awards	600.00	
Honorariums	<u>400.00</u>	

Total: \$5508.95

The Commission provided \$3,463.95 to cover expenses remaining.

Projected 2021 Revenue & Expenses:

65 Attendees @ \$25.00 = \$1,625

10 Exhibitors @ \$15.00 = \$ 150

3 authors @ \$15.00 = \$45

TOTAL \$1,820 [note: does not include speakers or Channel 16 crew]

Expenses:

Facility Rental	\$ - 0 -	
Jason’s Deli	1,546.60	[note: other expenses based on discussed needs]
Tip	310.00	
Copies	100.00	
Decorations/Supplies	225.00	
Awards	200.00	
Monetary Awards	650.00	
Honorarium	250.00	
Miscellaneous	<u>89.00</u>	

Projected Expense Total \$ 3,370.60

Cost to Commission - \$1,550.60

Attachment 10

African American Historic Inventory Committee

Tuesday July 13, 2021

In Attendance : Phyllis Walker Ford, Mary Lipsey, Sue Kovack Shuman, Barbara Naef, Esther Mc McCullough, Tammy Mannarino. Anne Stuntz, Cheryl Repetti, Carole Herrick, Subhi Medhi, Barbara Peters
Staff Denice Dressel and Liz Crowell

The template was discussed. A sample template and an example of a completed template will be sent to the committee members. The committee agreed that the templates will be added to the history commission website. After completion of this phase, the committee will discuss what additional type of website presentation will be used for the inventory. Ex. Database, interactive map, story map The committee will work with the county webmaster before making a choice.

Deadlines for the templates were discussed. During the discussion, the timeline for the county historical marker student contest was explained and how the contest's timeline impacts our committee's timeline.

The following timeline was agreed upon.

All finalized templates will be submitted no later than Friday, October 29, 2021.
Editing and formatting will take place during the month of November.
The final version will be introduced at the History Commission's meeting on Wednesday December 1, 2021.

Commissioner Lipsey will create a guideline and rules to follow for consistency in order to aid the editing process.

Next meeting is Tuesday August 10, 2021.

Attachment 11

Marker Committee Report August 4, 2021

1. The Carrolltown marker is ready for replacement. The History Commission pays the entire cost including installation of the marker that is totally new. The marker is being replaced because of inaccuracies in the original text.

The county contractor has submitted an invoice of \$895 that includes removal and disposal of the old sign and installation of the new sign. (A total of three trips)

The cost of \$895 adds \$315 more to what was approved on February 3rd, 2021.

I so move that the History Commission approve an additional \$315 for the installation of the Carrolltown marker.

2 Commissioner Lipsey has reached out to the contractor to get estimate of installation fees for markers for the next year.

3. James Lee Elementary School marker pole is installed and soon text section will be added.

4. Pleasant Grove marker is awaiting approval of land permit by VDOT.

Attachment 12

Ethnic and Oral History Committee Meeting Report

Held July, 15, 2021, 7:00 PM by Webex

Script read regarding reason for Webex meeting.

Members:

Anne Stuntz, Anne Barnes, Barbara Peters, Cheryl-Ann Repetti, Phyllis Walker-Ford, Subhi Mehdi & Esther McCullough present. Lynne Garvey-Hodge, Tammy Mannarino and Sallie Lyons absent.

Purpose of Committee

Our committee purpose is set forth in the By-laws of the Commission.

Purpose of committee project - Oral History Project is to collect and present personal oral history and recollections from the Fairfax County citizens that have not been highlighted in our history, with the focus on Fairfax County history. It was suggested that we conduct oral history interviews of retired supervisors. This would show a model for how the interviews should be conducted.

The retired supervisor part of oral History interviews is not progressing due to limited contact for the potential interviewees. We completed three last quarter and have interview dates August 5th & 6th assigned for three more. Seeking Kate Hanley, Dana Kauffman, Gerry Hyland, & Joan DuBois. I am calling every number and emailing from gathered sources. No replies yet. Channel 16 will assign later dates and times.

Citizen Participation - We are to each consider questions to ask a senior citizen being interviewed and think of ways to train the public to conduct interviews in their districts. Subhi will work on a kit to present this information.

It was suggested we do some planning and decide our goals and time lines. We will discuss at the next meeting.

Diversity in Fairfax County - Next, we are looking forward to doing something on the diversity in the county. The inclusion of youth working on these searches is something we will consider. It is suggested to read A Nation of Nations by Tom Gjelten to see ways to present on about 5 groups.

Adjourned at 8:30 PM.

Esther McCullough, Chairman