



Application for New CoC Project

2017 HUD CoC Program Competition Reallocation Funding

Background:

Fairfax County CoC will be reallocating funding during the 2017 Competition. New projects created with this funding must provide Permanent Supportive Housing, Rapid Rehousing or Transitional Housing/Rapid Rehousing.

Detailed Information:

- **Amount of funding available: \$50,000**
- Applications should utilize the entire funding amount.
- Prospective applications can be **expansion of current projects** or brand new projects.
- The project must meet all requirements and regulations of the Interim CoC Program Rule:
https://www.onecpd.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf

The project must meet all requirements and regulations of the 2017 CoC Program NOFA:
<https://www.hudexchange.info/resources/documents/FY-2017-CoC-Program-Competition-NOFA.pdf>

- Permanent Housing Bonus funding can be utilized to create one of the following three project types (more details provided below):
 - Permanent Supportive Housing serving 100% either chronically homeless or DedicatedPlus individuals and/or families
 - Rapid Rehousing serving individuals and/or families
 - Joint Transitional Housing and Rapid Re-Housing serving individuals and/or families

- The reallocated funding cannot be combined with Permanent Housing Bonus funding.
- The project must commit to accept all clients through the Fairfax County CoC's Coordinated System, utilize HMIS or the comparable DV database, and comply with all federal and local expectations of HUD CoC Program grantees.
- The project must utilize a housing first model:
 - "A model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold). Transitional housing projects can be considered to be using a Housing First model for the purposes of this NOFA if they operate with low-barriers, work to quickly move people into permanent housing, and do not require any preconditions for moving into the transitional housing."

- **PROGRAM TYPES:**

- **Permanent Supportive Housing (PSH) :**

PSH provides non-time limited housing and appropriate supportive services. Budget line items can be rental assistance or leasing and operations, supportive services, and administrative costs. Agencies must provide a 25% cash or in-kind match for all funding including rental assistance, excluding leasing. The match must be used for items that are eligible expenses according to HUD regulations.

According to the NOFA, CoCs may create new PSH projects that meet the requirements of the DedicatedPLUS or where 100% of the beds are dedicated to chronic homelessness.

DedicatedPLUS – a PSH project where 100% of the beds are dedicated to serve individuals with disabilities and families in which on adult or child has a disability, including unaccompanied youth that at intake are:

- Experiencing chronic homelessness;
- Residing in a place not meant for human habitation or emergency shelter; but the individuals or families experiencing chronic homelessness had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;
- Residing in transitional housing funded by a Joint TH and PH-RRH component project and who were experiencing chronic homelessness prior to entering the project;
- Residing in a place not meant for human habitation or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or
- Receiving assistance through a Department of Veterans Affairs funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

- **Rapid Rehousing (RRH):**

RRH provides time limited term rental assistance, case management and optional supportive services. Budget line items can be short- or medium-term tenant-based rental assistance, supportive services and administrative costs. Leases must be exclusively in the client's name and their portion of the rent must be paid directly to the landlord. Grantee agencies do not receive any rental/program income to fund additional services in the program. In addition, the entire RRH budget must be matched by a 25% cash or in-kind agency contribution. The match must be used for items that are eligible expenses according to HUD regulations.

New RRH projects may serve homeless individuals and families, including unaccompanied youth, who meet the following criteria:

- Residing in a place not meant for human habitation or an emergency shelter;
- Persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
- Residing in transitional housing funded by a Joint TH and PH-RRH component project; or
- Receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

- **Joint Transitional Housing - Rapid Rehousing (TH-RRH):**

The Joint TH and PH-RRH component project includes two existing program components – transitional housing and permanent housing-rapid rehousing – in a single project to serve individuals experiencing homelessness, including individuals or families fleeing or attempting to flee domestic violence. A Joint TH and PH-RRH component project must be able to provide both components, including the units supported by the transitional housing component and the tenant-based rental assistance and services provided through the PH-RRH component, to all participants. A program participant may choose to receive only the transitional housing unit or the assistance provided through the PH-RRH component, but the recipient or subrecipient must make both types of assistance available. Participants can utilize services for up to a total of 24 months. Budget line items can be leasing of a structure or units and operating costs to provide transitional housing, short- or medium-term tenant-based rental assistance on behalf of program participants to pay for the rapid rehousing portion of the project, supportive services and administrative costs. Agencies must provide a 25% cash or in-kind match for all funding including rental assistance, excluding leasing. The match must be used for items that are eligible expenses according to HUD regulations.

Important Dates:

- There will be a meeting to discuss details of this application and prospective new projects on Thursday, August 3 at the Government Center, 12000 Government Center Parkway; Conference Center room #7 from 1:00 p.m. – 2:00 p.m. Attendance at this meeting is not required but recommended.

- Inform Julie Maltzman by Tuesday August 8 of interest in applying for this funding opportunity – 703-324-3965 or julie.maltzman@fairfaxcounty.gov
- Applications are accepted via email only and are due by Monday, August 14 prior to 12:00 noon.
 - Email to: julie.maltzman@fairfaxcounty.gov
 - Request a delivery and read confirmation to ensure successful receipt.

Application should include the following items and be limited to a maximum of four pages if applying for new project:

- Name of agency
- Point of contact and contact information
- Project Name
- Overall description of proposed project, including project model, number to be served, housing type and quantity, services that will be provided
- Community need for proposed program citing data if possible
- Experience with operating similar programs
- Experience operating Housing First programs
- If applicable, experience with administering rental assistance
- Experience with managing federal funding
- Projected staffing plan for new project
- Simple budget including how the HUD CoC Program funds will be divided between rental assistance, leasing, supportive services, operating and administrative funds and basic description of line items, as well as the sources and amount of cash and in-kind match
- For those organizations which are not currently HUD CoC Program grantees the attached Agency Capacity Tool.

Application should include the following items and be limited to a maximum of three pages if applying for expansion of a current project:

- Name of agency
- Point of contact and contact information
- Project Name
- Which current project will be expanded through this application
- Overall description of proposed project, including project model, number to be served, housing type and quantity, services that will be provided
- Community need for proposed program citing data if possible
- Projected staffing plan for new project
- Simple budget including how the HUD CoC Program funds will be divided between rental assistance, leasing, supportive services, operating and administrative funds and basic description of line items, as well as the sources and amount of cash and in-kind match

Criteria for Evaluation of Applications:

The CoC Committee of the Governing Board of the Community Partnership to Prevent and End Homelessness will consider the following factors in selecting a project to be included in the CoC application to HUD:

- Need in the community addressed by the project
- Overall quality of the application
- Demonstrated experience of the organization in successfully implementing similar projects
- Number of homeless persons the project will serve
- Range and depth of the services that will be provided to them
- Experience operating Housing First programs
- Commitment to the CoC's Coordinated System and serving those prioritized by the CoC's policies and procedures
- Capacity of organization to implement and operate new program

Procedure following submission of applications:

- Applicants will be notified if further information is required.
- Applicants will be notified if the CoC Committee would like a presentation about the project the week of August 14.
- Applicants will be notified if they are or are not chosen to submit an application to HUD as part of the 2017 HUD CoC Program competition.
- When notified the applicant/s will be required to submit a brief description of the project for the Ranking Committee.
- The applicant/s selected will be required to fill out a new project application in e-snaps as part of the competition. A draft is due to OPEH on August 24 prior to 4:00 p.m. and the final application must be submitted in e-snaps on August 28 prior to 4:00 p.m.
- Following the completion of the application in e-snaps the project will be ranked as part of the CoC-wide ranking process. It will be considered under the new project category.
- Inclusion of the project application in the Collaborative Application does not guarantee funding.
- Decision on funding of all projects will be announced by HUD at a later date.