



AFFORDABLE HOUSING ADVISORY COUNCIL Continuum of Care Committee

PUBLIC MEETING MINUTES

WHEN: Wednesday, April 13, 2022, at 2:00 p.m.

WHERE: Government Center
Conference Room 232
12000 Government Center Parkway
Fairfax, VA 22035

AGENDA: Call to Order, Roll Call, Approve Minutes
Regional Racial Equity Analysis
Gaps Analysis
Strategic Plan
HUD CoC Program Awards & Operations Policy
Bi-Annual CoC Meeting Planning
Announcements
Adjourn



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AFFORDABLE HOUSING ADVISORY COUNCIL

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ATTENDANCE:

Organization	Name	Attending (Yes/No)	Location (For Remote Participants Only)
Cornerstones	Maura Williams	Yes	
FACETS	Carole Huell	Yes	
Family Services, Fairfax County <i>Domestic and Sexual Violence Services</i>	Vanessa Cullers	Yes	
Family Services, Fairfax County <i>Public Assistance and Employment Services</i>	Lisa Jones	Yes	Remote
Health Department, Fairfax County	Nathalie Washington	No	
Northern Virginia Family Service	Claire Louis	Yes	
Pathway Homes	Lauren Leventhal	Yes	Bristow, VA
Public Schools, Fairfax County	Kathi Sheffel	Yes	Remote
Shelter House	Laura Woody	Yes	

Non CoC Committee Members

Organization	Name	Attending
Housing and Community Development, Fairfax County <i>Office to Prevent and End Homelessness</i>	Thomas Barnett	Yes
	Jamie Ergas	Yes
	Ling-Yun Garada Lin	Yes
	Diana Pina	Yes

MOTION 1: A motion was made to certify for the record that each CoC Committee member's voice may be adequately heard by each other CoC Committee member.

Motioned by: Carole Huell

Motion seconded by: Laura Woody

No Discussion. Motion passed unanimously.

MOTION 2: A motion was made to approve the minutes of the March 4, 2022, CoC Committee Meeting.

Motioned by: Vanessa Cullers

Motion seconded by: Claire Louis

No Discussion. Motion passed unanimously.

REGIONAL RACIAL EQUITY ANALYSIS:

- ☐ **Listening Sessions.** There were listening sessions facilitated by C4 Innovations with a variety of populations and stakeholders across the 9 jurisdictions participating in the Metropolitan



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Washington Council of Governments Regional Racial Equity Analysis. Each jurisdiction got to send representatives to participate. The questions that C4 Innovations asked were recently provided to the jurisdictions. There were multiple high-level highlights identified from the regional summary organized by C4 Innovations reviewed in the CoC Committee meeting.

As the work with C4 Innovations ends, it was suggested that it would be helpful for C4 Innovations to provide guidance on what to do next. It was also noted that collaborating with landlords to make housing options more accessible should also be an ongoing focus.

REAC (the Regional Equity Action Council) member shared the experience of participating in the listening sessions. The questions did require participants to share their experiences, which required a high degree of vulnerability. It was noted the questions could have been less repetitive and more trauma informed.

- ☐ **Stakeholder Surveys.** The due date was pushed back to ensure there is a good sampling of responses. There were several highlights and common themes under organizational-level challenges section of the handout that were reviewed in the CoC Committee meeting.

If there are specific trainings (equity, customer-service tailored to the population, sensitivity training, self-care, etc.) that should be regularly provided, this can be shared with the Office to Prevent and End Homelessness for support in coordinating. It was noted that it is important to educate at all levels, including board leadership. For day-to-day staff, the connection between the training and the work needs to be developed. When developing training, the focus on the experience of those served (customers, not clients), needs to be at the forefront. It was noted that it is important to be intentional about when meetings are scheduled, the language used, etc.

GAPS ANALYSIS:

- ☐ **Gaps analysis purpose.** Quantify and prioritize unmet needs (calculation between the estimated amount of need and the current capacity).
- ☐ Summary of gaps analysis discussion from March 4, 2022, meeting is included in the meeting materials.
- ☐ HOME-ARP Background: The [American Rescue Plan \(ARP\)](#) provides \$5 billion (nationally) to assist individuals or households who are:
 - ✓ Homeless,
 - ✓ At risk of homelessness,
 - ✓ Fleeing, attempting to flee, domestic violence, dating violence, sexual asst stalking, or human trafficking, or
 - ✓ Other populations where providing supportive services or assistance would prevent the family's homelessness or would serve those at greatest risk of housing stability.by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability across the country. These grant funds will be



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administered through HUD's [HOME Investment Partnerships Program \(HOME\)](#). \$7.9 million dollars of HOME-ARP funding was awarded to Fairfax County, which needs to be spent by 2030.

- ☐ **Scope of Work for Gaps Analysis** required to use [HOME-ARP](#) (Virginia Center for Housing Research (VCHR), Virginia Tech)
 - Data Compilation and Analysis: VCHR will use 2014-2018 Comprehensive Housing Affordability Data (CHAS), 2019 American Community Survey (ACS), 2021 Point in Time County (PIT Count) or other data provided by the county to assess the unmet needs of HOME-ARP qualifying populations. VCHR will provide the analytical basis for the needs assessment and gap analysis for HOME-ARP qualified populations.
 - Review: VCHR will present the methodology and findings to county staff and solicit feedback.
 - Consultation: VCHR will help facilitate communication with stakeholders as well as gather information to diagnose and improve programs.
 - Deliverables: VCHR will work with county staff to develop a HOME-ARP Allocation Plan document.
- ☐ The Office to Prevent and End Homelessness is going to prepare specific suggestions to bring to the CoC Committee and other stakeholders. There are a number of options that will be explored and presented.

STRATEGIC PLAN:

- ☐ **Summary of strategic plan discussion** from March 4, 2022, meeting is included in the meeting materials.
- ☐ **Board Matter.** The “Review of Current Operational Performance of County and Nonprofit Service Providers in Preventing and Ending Homelessness” was reviewed in the CoC Committee meeting. The motion included in the Board Matter was reviewed. This is also tentatively scheduled to be discussed at the Affordable Housing Advisory Council (AHAC) meeting in May. The Office to Prevent and End Homelessness will coordinate with the CoC Committee and share the information that will be developed to present to the Housing Committee during one of the meetings in 2022.
- ☐ **Community Solutions.** Four changes that can help every community end homelessness graphic is included in the meeting materials.

COC COMMITTEE MEMBERSHIP – NOMINATION WORKGROUP:

It was proposed by the Chair that a Nomination Workgroup be formed to develop a nomination process for new members to join the CoC Committee. This includes bringing ideas and suggestions to help outline what recruitment looks like, what the vetting looks like, what representation is needed, etc. Staff support would be provided by the Office to Prevent and End Homelessness.



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The current representation was reviewed.

Current	TYPE
	Government – Community Services Board
X	Government – Department of Family Services
X	Government – Health Services
X	Persons with lived experience of homelessness
X	Public and Private Housing Service Providers – Nonprofits
	Public and Private Housing Service Providers – Healthcare
	Public and Private Housing Service Providers – Faith Community
X	Public and Private Housing Service Providers – Schools
	Public and Private Housing Service Providers – Criminal Justice System
	Public and Private Housing Service Providers – Training & Employment

MOTION 3: A motion was made to establish a Nomination Workgroup with Claire Louis and Laura Woody as representatives.

Motioned by: Carole Huell

Motion seconded by: Laura Woody

No Discussion. Motion passed unanimously.

HUD CoC PROGRAM AWARDS AND OPERATIONS POLICY:

- ☐ [HUD CoC Program Awards](#). The U.S. Department of Housing and Urban Development (HUD) announced the awards from the HUD CoC Program Competition awards on March 14, 2022.
 - Fairfax County's Continuum of Care received a total of \$10,080,294 in project funding, which is a 9% (\$842,143) *increase* from the previous year.
 - All 19 existing projects, as well as the planning grant, were fully funded.
 - The increase is largely attributed to the award of Shelter House's Domestic Violence Bonus Project Expansion, which brings \$772,730 in new HUD CoC Program funding for victims of domestic violence.
- ☐ [Continuum of Care Operations Policy](#).
 - CoC Membership Overview / Invitation and Outreach
 - CoC Meetings (Bi-Annual CoC Meetings)
 - CoC & HMIS Lead Agency
 - HUD CoC Program: Monitoring & Evaluation
 - HUD CoC Program: Reallocation
 - HUD CoC Program: Significant Project Changes



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- HUD CoC Program: New Funding Opportunities
- HUD CoC Program: Priority List
- Emergency Solutions Grant
- Virginia Homeless Solutions Grant

☐ **Selection & Ranking Subcommittee** responsibilities include:

- 1) Review proposals for new bonus funding opportunities via an evaluation tool and select the new project(s) to move forward in the CoC's collaborative application for HUD CoC Program funding, and
- 2) Rank all projects.

☐ **Selection & Ranking Subcommittee proposed 2022 Membership.**

- Lesley Abashian (Human Services Director, City of Fairfax)
- Hilary Chapman (Housing Program Manager, Metropolitan Washington Council of Governments)
- Jennifer Hope (Former CoC Manager, Loudoun County)
- Oliver Reid (Human Services Program Manager, Prince William County)
- Dipti Pidikiti-Smith (Deputy Director of Advocacy, Legal Services of Northern Virginia)
- Anna Shermeyer (Government Grants Manager, Northern Virginia Family Service)
- Gerry Williams (Faith Community)

MOTION 4: A motion was made to approve the proposed 2022 membership of the Selection & Ranking Subcommittee.

Motioned by: Laura Woody

Motion seconded by: Claire Louis

No Discussion. Motion passed unanimously.

BI-ANNUAL COC MEETING PLANNING:

☐ **Goal.** The goal of the Bi-Annual Continuum of Care Meeting is to connect partners in the Fairfax-Falls Church Community to build and strengthen common understanding of homeless system initiatives and performance outcomes.

☐ **Recent CoC Meetings:** <https://www.fairfaxcounty.gov/homeless/coc-meetings>

☐ **Draft Agenda for Bi-Annual CoC Meeting in summer 2022:**

- 1) Intro to the CoC (orient members that are new to the CoC as of the past several years)
- 2) Point-in-Time Count & System Performance Measures
- 3) Homeless Services System Updates
 - Built for Zero
 - Regional Racial Equity Initiative (Action Plan)
 - Summary of Lessons Learned from QPID
- 4) CoC Governance
 - Strategic Plan
 - Gaps Analysis



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ANNOUNCEMENTS:

- ☐ Goal for affordable housing. [Fairfax County Board of Supervisors Doubles Affordable Housing Production Goal](#): On March 22, the Fairfax County Board of Supervisors officially raised the bar for affordable housing by announcing they were doubling their goal from producing a minimum of 5,000 units by 2034 to creating 10,000 net new units affordable to households earning up to 60 percent area median income.
- ☐ QPID Hotels.
- ☐ End of hypothermia program.

AGENDA FOR MEETING ON ~~JULY 13, 2022~~ ~~JULY 26, 2022~~ JULY 14, 2022:

- ☐ Call to Order, Roll Call, Approve Minutes
- ☐ Regional Racial Equity Analysis
- ☐ Gaps Analysis
- ☐ Strategic Plan
- ☐ Review Data (LSA, SPM, PIT), tentatively review what data is being prepared for the Board Matter
- ☐ Announcements
- ☐ Adjourn

MOTION 5: A motion was made to adjourn the meeting.

Motioned by: Carole Huell

Motion seconded by: Laura Woody

No Discussion. Motion passed unanimously.

NEXT MEETING: The next meeting will be on ~~July 13, 2022~~, ~~July 26, 2022~~, July 14, 2022 at 2:00 p.m.; the location is TBD.