

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: VA-601 - Fairfax County CoC

1A-2. Collaborative Applicant Name: Fairfax County Office to Prevent and End Homelessness

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Fairfax Co. Office to Prevent and End Homelessness

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	No	Yes
5.	EMS/Crisis Response Team(s)	No	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	No	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
9.	Law Enforcement	No	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	No	No
11.	LGBTQ+ Service Organizations	No	No	No
12.	Local Government Staff/Officials	Yes	No	Yes
13.	Local Jail(s)	Yes	Yes	Yes
14.	Mental Health Service Organizations	Yes	No	Yes
15.	Mental Illness Advocates	Yes	No	No

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	No	No	No
18.	Organizations led by and serving people with disabilities	No	No	No
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	No	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	No
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	No	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	No	No	No
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	No	No	No
32.	Youth Homeless Organizations	Yes	No	Yes
33.	Youth Service Providers	Yes	No	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1)Fairfax County CoC’s shares an annual invitation through the CoC Lead Agency’s newsletter, which is available to the public, to encourage new members to join the CoC. The annual invitation describes the purpose and benefits of CoC membership, ensures transparency and inclusivity, explicitly encourages organizations serving culturally specific communities to join and provides instructions on how to become a part of the CoC. Additionally, the same information describing CoC membership and the process to join is available year-round on the CoC Lead Agency’s website.

2)Fairfax County’s CoC operates in compliance with federal nondiscrimination and equal opportunity requirements, which are also stated in the CoC Bylaws. To ensure effective communication with individuals with disabilities, the CoC Lead Agency promotes a person-centered approach and intentionally creates an inclusive environment by holding virtual meetings, ensuring electronic formats are available to those with visual impairments, TTY is used to meet the needs of those with hearing impairments, and other disabilities can be accommodated upon request.

3)As noted in the CoC Bylaws, the CoC adheres to the ‘One Fairfax Policy,’ adopted by the Board of Supervisors, which is the community-wide commitment adopted to consider equity in decision-making and in the development and delivery of future policies, programs, and services. The annual membership invitation specifically encourages organizations serving culturally specific communities experiencing homelessness (including but not limited to Black, Latinx, Indigenous, other People of Color, people identifying as LGBTQ+, people with disabilities, etc.) to join the CoC. The annual membership invitation also includes a survey for members to self-identify their own affiliations and demographics (race, ethnicity, gender, and age) so the CoC can identify any gaps in representation that may exist. The survey is shared through the annual invitation and is also available year-round on the CoC Lead Agency’s website.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1)The CoC Lead Agency regularly engages CoC members and the community (including public, private, nonprofit, and faith communities, and those with lived experience of homelessness) through monthly newsletters, email, individual and public meetings, as well as surveys to ensure input is gathered from a broad range of organizations and individuals that have the expertise and an interest in preventing and ending homelessness. Suggestions and opinions have been raised to the CoC Board and the Fairfax County Board of Supervisors to be considered.

2)The bi-annual CoC meetings are designed to connect partners in the Fairfax County CoC to strengthen a common understanding of homeless system initiatives and performance outcomes. This description is included in the meeting announcements and posted on the CoC Lead Agency’s website along with an overview of meeting agenda and materials. The consistent communication and transparent approach ensures that each CoC member, as well as those interested in learning more about the CoC, are aware of the opportunities to provide input and engage. Stakeholders are consulted in the development of the meeting topics and the meetings are widely publicized to ensure robust representation from the broad CoC membership.

3)To ensure effective communication with individuals with disabilities, the CoC Lead Agency promotes a person-centered approach and intentionally creates an inclusive environment by holding virtual meetings, ensuring electronic formats are available to those with visual impairments, TTY is used to meet the needs of those with hearing impairments, and other disabilities can be accommodated upon request.

4)The CoC uses public meetings and forums to both share information about the CoC and gather input on how to improve the homeless services system. In the coming year, the CoC Board will undertake an “inclusive community engagement” to foster civil discourse and dialogue, community engagement shall ensure that the breadth of interests, ideas, and values of all people are heard and considered. Outreach and public participation processes will be inclusive of diverse races, cultures, ages and other social statuses. Effective listening, transparency, flexibility and adaptability will be utilized to overcome barriers that prevent or limit participation in public processes.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1)The CoC Lead Agency notified the public by listserv announcement on 07/13/23 and through the Lead Agency’s public website on 07/18/23, of the opportunity to apply for HUD CoC Program Funding. The public website was updated on 07/28/23 and linked to a New Funding Information document that ensured the opportunity was accessible to all interested organizations. It encouraged all eligible applicants to apply and noted that current or prior receipt of HUD CoC Program funding was not required to pursue the funding opportunity. This message was reiterated verbally and in writing during a CoC meeting held on 08/04/23.

2)Subsequent to the original announcement made by the CoC Lead Agency of the opportunity to apply for HUD CoC Program funding, the announcement was expanded to include an overview of the local competition process and timeline, local application materials, and federal competition information. Detailed instructions on how new and renewal applicants submit their project applications were reviewed during the CoC meeting on 08/04/23. The meeting materials were posted to the CoC Lead Agency website on 08/04/23.

3)The evaluation criteria the Selection & Ranking Subcommittee used to select new projects was outlined in the 2023 New Funding Information announcement and application. The Selection & Ranking Committee used a Scoring Tool to evaluate the proposals and determine which projects moved forward for bonus funding in the competition. The CoC’s Monitoring & Evaluation (M&E) Tool was used to evaluate existing HUD CoC Program projects for renewals. The M&E Tool included threshold criteria that must be met for the renewal projects to be included in the CoC’s Consolidated Application and produced a score used by the Selection & Ranking Subcommittee to generate the CoC Priority List. The processes for new and renewal projects are included in the CoC’s Operations Policies and available on the CoC Lead Agency’s website.

4)The CoC operates in compliance with federal nondiscrimination and equal opportunity requirements, which are stated in the CoC Bylaws. To ensure effective communication with individuals with disabilities, the CoC Lead Agency promotes a person-centered approach and intentionally creates an inclusive environment by holding virtual meetings, ensuring electronic formats are available to those with visual impairments. TTY is used to meet the needs of those with hearing impairments, and other disabilities can be accommodated upon request.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Nonexistent
13.	Organizations led by and serving people with disabilities	Nonexistent
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1)The CoC Lead Agency, the Office to Prevent and End Homelessness, is a division within Fairfax County’s Department of Housing and Community Development (HCD), which is the local recipient of ESG funding. The CoC Lead Agency leads the planning efforts within HCD and consults with CoC members and stakeholders to determine how to use and allocate the resources. The ESG allocation approach was incorporated into the CoC Operations Policy and approved by the CoC's governance. The ESG funding supports homelessness prevention, rapid rehousing, and related administrative activities.

2)The CoC Lead Agency is directly responsible for monitoring the use of ESG funds. This includes establishing sub-awards with subrecipients, ensuring documentation is complete and information is recorded in the Homeless Management Information System, monitoring spending, approving invoices, analyzing outcomes, preparing and submitting required reports to HUD, and completing quarterly drawdowns in IDIS. Criteria used in the evaluation process are based on the system performance measures and metrics.

3)The CoC Lead Agency administers not only ESG funds, but also CDBG and HOME, and prepares the Consolidated Plan. The CoC geography covers the same geographic area as the Consolidated Plan jurisdiction, which is Fairfax County. The CoC Lead Agency provided the PIT and HIC data to the Fairfax County Board of Supervisors and shared the results in a dashboard available on the CoC Lead Agency’s website.

4)The CoC Lead Agency, the Office to Prevent and End Homelessness, is a division within Fairfax County’s Department of Housing and Community Development, which is the Fairfax County department responsible for preparing the Consolidated Plan. Addressing homelessness is a priority in the Consolidated Plan. The CoC Lead Agency prepares ESG-funded program performance data, including the number of people served and the outcomes achieved, as well as other homeless system metrics, on behalf of the CoC, that are incorporated into Consolidated Plan updates.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The Homeless Liaison Office (HLO) of Fairfax County Public Schools (FCPS) collaborates with all CoC providers to ensure that individuals and families experiencing homelessness are aware of their eligibility for education services and are connected. The HLO and the CoC Lead Agency produced a brochure, available on the FCPS website and in the shelters, to inform parents of the educational resources available for school-age children experiencing homelessness. This includes information such as the option to stay in the original school or enroll in any public school that students living in the same attendance area are eligible to attend, transportation resources, etc. With consent, providers serving school-age children pass parent/guardian contact information, the names of the school-age children, grades, and names of schools of current enrollment directly to the HLO upon entry. The providers address initial transportation barriers and the HLO coordinates with the parent/guardian directly to implement ongoing transportation assistance (typically executed within 3-5 business days) provided through the HLO. The HLO also informs families that students experiencing homelessness are entitled to free or reduced breakfast and lunch, and other applicable extracurricular activities. The HLO partners with the CoC Lead agency to provide annual training accessible to all CoC providers to ensure they are knowledgeable of the eligibility criteria and resources available for school-age children experiencing homelessness. Educational services are also discussed with the parents of non-school age children. Parents of non-school-age children are informed of eligibility for Head Start, eligibility for education benefits is reviewed with veterans, GED and ESL resources are discussed when applicable, and youth providers explore resources available for higher education. The CoC Lead Agency and the HLO continued to partner with the SEA to identify best practices in connecting unaccompanied homeless youth to shelter and medical care and drafted written recommendations to eliminate existing barriers.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

The Homeless Liaison Office (HLO) of Fairfax County Public Schools (FCPS) collaborates with all CoC providers to ensure that individuals and families experiencing homelessness are aware of their eligibility for education services and are connected. The HLO and the CoC Lead Agency produced a brochure, available on the FCPS website and in the shelters, to inform parents of the educational resources available for school age children experiencing homelessness. This includes information such as the option to stay in the original school or enroll in any public school that students living in the same attendance area are eligible to attend, transportation resources, etc. With consent, providers serving school age children pass parent/guardian contact information, the names of the school age children, grades, and names of schools of current enrollment directly to the HLO upon entry. The providers address initial transportation barriers and the HLO coordinates with the parent/guardian directly to implement ongoing transportation assistance (typically executed within 3-5 business days) provided through the HLO. The HLO also informs families that students experiencing homelessness are entitled to free or reduced breakfast and lunch. The HLO partners with the CoC Lead agency to provide an annual training accessible to all CoC providers to ensure they are knowledgeable of the eligibility criteria and resources available for school age children experiencing homelessness. Educational services are also discussed with non-school age individuals. Parents of non-school age children are informed of eligibility for Head Start, eligibility for education benefits is reviewed with veterans, GED and ESL resources are discussed when applicable, the Fairfax County’s Office for Children’s child care subsidy program, and youth providers explore resources available for higher education.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	Yes
7.	Healthy Start	No	Yes
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.		No	No

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	Yes
2.	state sexual assault coalitions	Yes
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1)The CoC Lead Agency works closely with Fairfax County’s Office of Domestic and Sexual Violence Services (DSVS) and the non-profit victim service providers that operate prevention, emergency shelter, as well as permanent housing programs for victims of domestic and sexual violence, stalking, and human trafficking to ensure a comprehensive approach to developing and updating CoC-wide policies. In the past year, process improvements were made to training standards and data collection and reporting to ensure adherence to best practices and the Violence Against Women Act; and policies were reviewed through an equity and trauma-informed lens and updated to meet the provisions outlined in the VAWA 2022 Reauthorization by this collaborative partnership. To ensure that expertise in serving this population is embedded into the highest level of decision-making, the governance of the CoC has representation from both DSVS as well as the non-profit victim service providers. The CoC also has representation on the Council to End Domestic Violence, a 50-member council comprised of senior level public officials and community leaders to guide the development of a coordinated and collaborative community response to domestic violence.

2)A wide range of training opportunities are offered throughout the year to ensure all housing and service providers within the CoC are equipped to serve survivors of domestic violence, dating violence, sexual assault, and stalking. A trauma-informed training designed to help attendees recognize the signs of trauma and implement trauma-informed approaches and policies is offered to CoC members multiple times per year. A multi-day training on the dynamics of domestic and sexual violence and stalking, the criminal & civil justice systems that respond to those crimes, and resources in the community for survivors of domestic violence is also offered two times per year. Additional training topics connected to serving this population that were offered in the past year included serving male-identified survivors of intimate partner violence, family violence research, a review of related legislation, economic abuse, and responding to survivors of human trafficking. Safety planning protocols are woven throughout all the topics covered.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,500 characters)

1)The CoC established and maintains a person-centered approach as a system-wide principle in the daily operation of services and housing and this guidance is included directly in the Coordinated Entry manual. The CoC Lead Agency works closely with Fairfax County’s Office of Domestic and Sexual Violence Services (DSVS) to provide a wide range of training opportunities to ensure all staff providing direct services within the CoC are equipped to serve survivors of DV, dating violence, sexual assault, and stalking at a minimum of bi-annually. Trauma-informed Care trainings are regularly offered throughout the year at a minimum of bi-monthly. Community partners are offered multi-day training on the dynamics of domestic and sexual violence and stalking, coercive control, and the criminal & civil justice systems that respond to those crimes. Resources in the community for survivors of domestic violence is also offered two times per year. Mental Health First Aid training is offered a minimum of bi-annually and focuses on techniques and best practices for supporting individual participants who are experiencing mental health challenges. The TIC and De-escalation training has been designed to help attendees recognize the signs of trauma and implement trauma-informed approaches and policies. In addition, on a bi-monthly basis a Safe Zone training is offered that addresses domestic violence in the LGBTQ+ community and how DV may present differently than cisgender DV. Those designated as victim service providers use a secure database that meets the HMIS Data Standards and VAWA regulations and staff receive training on data collection processes at least annually.

2)Trainings are held to address safety, planning protocols, and other best practices in serving survivors of domestic violence. Training on referrals through Coordinated Entry are provided at least annually which have been increased to quarterly. CE training to address new partners joining the CoC are also offered to Coordinated Entry staff at least annually. Victim service providers were involved in the development of Coordinated Entry policies and procedures as well as the CoC’s Emergency Transfer Plan to ensure that safety and planning protocols were developed with a trauma-informed lens.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC’s Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC’s coordinated entry includes:	
	1. safety planning protocols; and	
	2. confidentiality protocols.	

(limit 2,500 characters)

1)The CoC’s Coordinated Entry system was designed with a trauma-informed lens that considers the unique needs of domestic violence, dating violence, sexual assault, and stalking survivors. Referrals processed through the Coordinated Entry System from victim service providers are anonymized to ensure survivors can access all housing opportunities in the CoC they may be eligible for, including CoC and ESG funded projects, while ensuring confidentiality is protected and safety is prioritized. The 24-hour domestic violence shelters use an evidenced-based Lethality Assessment to consider safety. Survivors assessed to be at imminent risk of lethality are prioritized for shelter placement and safety planning is offered to all survivors that seek services.

The non-profit partner operating the 24-hour domestic violence shelters in the CoC has also provided system-wide training, in addition to training victim service providers across the state, focused on safety planning. This includes providing an overview of the ongoing nature of safety planning as well as what information to consider in the safety planning process (housing, transportation, social media, employment, health care services, cell phone tracking, services for children if relevant, incorporating electronic safety devices (such as dash cameras or body cameras, etc.)). To ensure that expertise in serving this population is embedded into the highest level of decision-making and planning of resources, the governance of the CoC has representation from both DSVS as well as the non-profit victim service providers. In the allocation of available resources, like the Permanent Supportive Housing or Housing Choice Vouchers, local data was disaggregated by race to ensure the various eligible populations, including victims of domestic violence, had equitable access to the housing opportunity. This planning process was approved by the governance of the CoC.

2)Confidentiality is of the utmost importance as it is closely linked to safety. Those designated as victim service providers use a secure, HMIS-comparable database and meets the HMIS Data Standards and VAWA regulations. All providers use written, time-limited, and informed releases of information to document permission, if granted, to share any individual personally identifying information. Personally identifying information is not shared electronically to ensure confidentiality is protected.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below:	
1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1)Fairfax County’s CoC has a comprehensive community response to domestic violence, dating violence, sexual assault, and stalking. There are several coordinating bodies comprised of senior-level decision makers, service and justice system providers, survivor representation, and religious and secular leadership that collaborate to collect and analyze de-identified aggregate data to assess the full scope of community needs related to domestic violence, dating violence, sexual assault, and stalking survivors. CoC membership participates at all levels. Fairfax County’s Office of Domestic and Sexual Violence Services (DSVS), which provides leadership and facilitation support to the breadth of coordinating bodies, also tracks the number of calls to the 24-hour domestic violence hotline, annual trends in numbers served through emergency shelter and permanent housing programs serving victims of domestic violence, domestic dispute call and arrest totals from the Fairfax County Police Department, Office of the Magistrate data, Office of the Commonwealth Attorney’s data, as well as data from several non-profit legal, counseling, faith-based, and advocacy groups.

2)State & local data is tracked and mapped by zip code to determine areas of need and to identify gaps in services. The CoC Lead Agency directly oversees the contracts for the 24-hour domestic violence shelters as well as the HUD CoC rapid rehousing projects serving victims of domestic violence, and in this capacity, analyzes the numbers served, exits to safe and stable housing, demographics, and length of stay. This data is recorded in a database that is separate from but comparable to HMIS and meets the HMIS Data Standards and complies with VAWA regulations. DSVS, in partnership with the CoC, uses the full range of de-identified aggregate data available to determine the type and amount of resources needed to provide immediate safe housing solutions as well as long-term sustainable permanent housing options for domestic violence, dating violence, sexual assault, and stalking survivors.

** **

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
1.	whether your CoC has policies and procedures that include an emergency transfer plan;	
2.	the process for individuals and families to request an emergency transfer; and	
3.	the process your CoC uses to respond to individuals’ and families’ emergency transfer requests.	

(limit 2,500 characters)

1)The CoC’s Emergency Transfer Plan was developed in collaboration with homeless and domestic violence service providers, housing providers (including providers using ESG and CoC funding), legal services, and reviewed by the National Alliance for Safe Housing. The inclusive and strategic collaboration to develop the Emergency Transfer Plan helped to ensure it was designed with a trauma-informed and person-centered lens. The same planning group also helped structure the implementation plan, which included informing providers that those receiving services in ESG and CoC funded projects should be informed of their rights regardless of whether the survivor status is known. The details of the Emergency Transfer Plan, including eligibility, the request process, documentation, confidentiality, safety and security, notification of approval or denial, and the option to appeal were also reviewed upon implementation.

The Transfer Plan itself includes a Notice of Occupancy Rights, which is given to CoC-assisted households and provides an overview of the protections available through the Violence Against Women Act, including protections to both applicants and tenants of rapid rehousing and permanent supportive housing projects.

2)The Notice of Occupancy Rights includes an anti-discrimination policy, the process to request that an abuser be removed from a household, the process to request an emergency transfer, documentation expectations, related laws and protections, reporting provider non-compliance, as well as resources available to promote safety and security. An emergency transfer can be requested verbally or in writing to the rapid rehousing or permanent supportive housing provider.

3) Safety is the utmost priority and therefore the Emergency Transfer Plan explains that short-term immediate solutions may be provided while more permanent options are identified. The CoC’s Emergency Transfer Plan notes that providers are not required to request documentation of the episode of violence from the person seeking the protections to reduce barriers to accessing safe housing solutions and to avoid further traumatization. It is the expectation of the CoC that providers will inform individual participants of the Emergency Transfer Plan and process at various stages, including point of entry into a program. Providers are required to provide an appeals process in the event a transfer request is denied.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC’s geographic area; and	
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.	

(limit 2,500 characters)

1)The CoC’s Coordinated Entry system was designed to ensure that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the geographic region. Referrals processed through the Coordinated Entry System from victim service providers are anonymized to ensure survivors can access all housing opportunities in the CoC they may be eligible for, including but not limited to CoC and ESG funded projects as well as Emergency Housing Vouchers, while also ensuring confidentiality is protected and safety is prioritized. The CoC Lead Agency directly oversees the contracts for the only 24-hour domestic violence shelters as well as the HUD CoC rapid rehousing projects serving victims of domestic violence, and in this capacity regularly communicates with the non-profit provider to ensure housing and service opportunities are known. The CoC Lead Agency also works to ensure that housing and service providers that are not considered victim service organizations are aware of the resources available so individuals and households experiencing domestic violence or have a history of domestic violence can be connected to supports they are interested in pursuing.

2)Fairfax County also has a Domestic Violence Action Center (DVAC), which is a comprehensive, co-located service center, staffed by the county agency and community nonprofit partners, created to provide culturally responsive information and support services for victims of domestic and sexual violence, stalking, and human sex trafficking, and their families. The DVAC can be accessed by any individual or household seeking services. DVAC staff proactively work to identify and address barriers to housing and services for victims and survivors in their daily work. The CoC Lead Agency also directly oversees the contract that funds one of the two Fairfax County domestic violence hotlines, which specifically serves as the main assessment and entry point for those experiencing domestic violence seeking emergency shelter, in order to be assessed in the most effective and responsive manner.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
NOFO Section V.B.1.e.		
Describe in the field below how your CoC:		
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and	
2.	accounted for the unique and complex needs of survivors.	

(limit 2,500 characters)

1)The CoC recognizes the importance of incorporating and elevating the voices of those with a range of lived experience related to homelessness and being a survivor of domestic violence. The CoC has recruited three individuals, who have experienced homelessness in the Fairfax-Falls Church community, to serve as representatives on the CoC board and be compensated for their time. Additional individuals with lived experience serve on a workgroup improving the Coordinated Entry system and a Racial Equity Action Council.
 2)While the CoC does not yet include representation of lived experience specific to being a survivor of domestic violence, the CoC is committed to outreach and recruitment efforts to engage survivors’ expertise in the development and ongoing improvement of CoC-wide policies and programs. Partners within the CoC are highly encouraged to recruit staff with lived experience of homelessness and as a survivor of domestic violence, as well as incorporate survivor’s feedback and recommendations in decision making and program development.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC’s process for evaluating compliance with your CoC’s anti-discrimination policies; and
4.	your CoC’s process for addressing noncompliance with your CoC’s anti-discrimination policies.

(limit 2,500 characters)

1)Fairfax County’s CoC Operations Policy (approved by the CoC’s governance on 10.31.2021), states that the CoC operates in compliance with federal non-discrimination and equal opportunity requirements. The CoC Operations Policy is reviewed annually and updated to incorporate any feedback received. The CoC’s Coordinated Entry Manual, which was developed in collaboration with a wide range of community partners and updated in the same manner, also references the Equal Access and Gender Identity Final Rule as a fundamental principle in the day-to-day operations of all services and housing provided.

2)The CoC Lead Agency collaborates with all homeless service providers to ensure all individuals and families, regardless of gender identity or sexual orientation, receive supportive services, shelter, and housing free from discrimination. In the last year the CoC worked with nine neighboring jurisdictions in a Regional Racial Equity Initiative led by C4 Innovations to develop coordinated goals and strategies that can be implemented to achieve a more racially equitable approach to ending homelessness. The local leadership is comprised of a racially diverse team, with representation from front-line staff, lived experience of homelessness, and non-profit and local government leadership. This work focuses on addressing racial equity as well as also creating inclusive and welcoming projects that operate free of discrimination.

3)The Monitoring & Evaluation Tool used annually to evaluate HUD CoC Program funded projects includes a question focused on the project’s compliance with the Equal Access and Gender Identity Final Rule. The CoC Lead Agency also regularly participates in intake discussions with non-profit partners, by-name list meetings, and quarterly contract meetings. This collaborative approach allows the CoC Lead Agency to provide technical support and assess if anti-discrimination policies translate into inclusive operations.

4)The Monitoring & Evaluation Tool is used to identify if any HUD CoC Program funded projects are underperforming. The CoC Operations Policy notes that projects with performance issues will be notified in writing and, if needed, a plan to improve performance will be developed. This applies to any part of the project’s performance, including compliance with the CoC’s anti-discrimination policies. The CoC Board may choose not to apply for renewal funding for a project that remains noncompliant with anti-discrimination policies.

1C-7.	Public Housing Agencies within Your CoC’s Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?

Fairfax County Redevelopment and Housing Authority	38%	Yes-Both	Yes
Alexandria Redevelopment and Housing Authority	20%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

	1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
	2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

- 1) The Fairfax County Redevelopment and Housing Authority (RHA), operated by the Department of Housing and Community Development (HCD), serves as the exclusive Public Housing Authority (PHA) within the geographical scope of the Continuum of Care (CoC). In July 2020, the Office to Prevent and End Homelessness (OPEH) merged with HCD, a move aimed at enhancing support for community initiatives. This merger aimed to strengthen the local housing continuum from emergency shelter to long-term affordable housing. An existing Memorandum of Understanding (MOU) between the CoC and RHA established provisions for a homeless preference in the Housing Choice Voucher (HCV) program. This setup enabled Coordinated Entry to refer homeless families and individuals with a preference for available voucher opportunities. Included as part of this preference is the implementation of a Move-On strategy, where households in permanent supportive housing (PSH) that no longer need intensive services can receive a voucher and a new PSH tenant can be selected. In the years 2022 and 2023, the implementation of the Emergency Housing Voucher (EHV) program and the related MoU further strengthen the working relationship between the CoC and RHA. Similarly, the FCRHA acquired additional Mainstream vouchers, which were prioritized for those in institutions, individuals at risk of institutionalization, previously homeless individuals in Permanent Supportive Housing (PSH) or Rapid Rehousing (RRH) programs, as well as those who were homeless or at risk of homelessness. During the period from May 1, 2022, to April 20, 2023, a total of 38 referrals were generated. Notably, 76% of these referrals (29) were directed towards individuals within the homeless service system. Moreover, 9 referrals were extended to individuals in institutions or those facing institutionalization, while 24% of the referrals were allocated to individuals who had experienced homelessness before, aligning with the CoC's Move On strategy to facilitate transitions towards stable housing situations.
- 2) This question is not applicable.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. NOFO Section V.B.1.g.	
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In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	Yes
7.	Public Housing	No
8.	Other Units from PHAs:	
	Rental Assistance Demonstration (RAD)	Yes

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section V.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Mainstream, VASH

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section V.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	
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PHA		
Fairfax County Re...		

1C-7e.1. List of PHAs with MOUs

Name of PHA: Fairfax County Redevelopment and Housing Authority

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	19
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	19
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1)The annual Monitoring & Evaluation process of HUD CoC Program funded projects includes an assessment of whether recipients are using the Housing First approach. All recipients accept referrals directly through the CoC’s Coordinated Entry system, which was designed using Housing First as a fundamental principle. Monthly Housing Match meetings, facilitated by the CoC Lead Agency’s Coordinated Entry staff, bring referring and permanent housing providers together to support a seamless transition from homelessness to housing. The outcomes of all housing matches are tracked and, if a placement was unsuccessful, the reasons are documented to support further housing problem-solving conversations and assess if recipients are using the Housing First approach in practice.

2)A Housing First definition is included in the Monitoring & Evaluation Tool used annually to evaluate HUD CoC Program funded projects and it includes an outline of the factors considered. Regarding project entry, this includes asking whether participants are screened out for having too little or no income, active or history of substance abuse, having a criminal record, or a history of victimization. Regarding project exit, this includes asking whether participants are terminated for failure to participate in supportive services, failure to make progress of a service plan, loss of income or failure to improve income, or any activity not covered in a lease agreement that would be typically used for anyone in the geographic area.

3)By-Name List and Housing Match meetings coordinated monthly allow the CoC Lead Agency to consistently monitor projects, outside of just the annual evaluation, to ensure there are no unnecessary barriers to entry or service participation requirements and there is an ongoing focus on housing stabilization. CoC Lead Agency Program staff, as well as Coordinated Entry staff, meet with the leadership and direct service staff within the housing and homeless projects at a minimum of once per month to ensure best practices are implemented, including all aspects of the Housing First approach. Contract meetings are held quarterly to review policies and procedures, outcomes, trend data, and evaluate overall performance. All CoC and ESG recipients are monitored by the CoC Lead Agency, which includes an extensive review of the operations of the projects, documentation requirements, and performance.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

1)To identify and engage all individuals experiencing unsheltered homelessness, outreach teams regularly go to known hot spots, visit drop-in centers, libraries, transit stations, and other places where people experiencing homelessness tend to congregate, and consistently respond to outreach requests from the broader community and partner agencies, such as Parks, Community Centers, and hospitals. The street outreach teams include nonprofit providers contracted by the CoC Lead Agency and outreach staff through the public mental health provider's PATH team and the Health Department's Homeless Healthcare Program to ensure comprehensive support, including behavioral and physical health services. All resources, services, and housing opportunities available are offered to individuals experiencing unsheltered homelessness. To track individuals engaged and organize multi-disciplinary housing-focused conversations, each region maintains an Outreach By-Name-List (BNL) generated through the HMIS. At a minimum, outreach workers attempt to engage with individuals experiencing unsheltered homelessness at least once a month to offer services, including those who are not yet engaged or accepting of services.

2)The CoC has street outreach teams covering 100 percent of the CoC's geographic area. Some areas, such as the Ft. Belvoir Army base and CIA Headquarters, have restricted access but outreach is available for engaging unsheltered individuals if necessary.

3)Outreach is conducted regularly and varies in days and times depending on the schedule and availability of the team in each region. At least one outreach team is active in the community five to six days a week.

4)Each region's Outreach BNL accounts for every person experiencing unsheltered homelessness in their region, regardless of whether they are actively engaged in services. This allows outreach teams to track individuals who are not engaging to ensure services can continue to be offered. A policy to remove unsheltered individuals from the list after 90 days is used to keep the BNL up to date, while still considering that it may take outreach workers more time to establish rapport with some of the most vulnerable community members experiencing unsheltered homelessness.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	No
3.	Engaged/educated local business leaders	Yes	No
4.	Implemented community wide plans	No	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

	HIC Longitudinal HMIS Data	2022	2023
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	659	527

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

	Describe in the field below how your CoC:
1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1)The CoC collaborates with local and state benefit administrators to offer mainstream benefit trainings bi-annually and updates as legislation changes.
 2)In addition, the CoC works with project staff and county and private healthcare and substance disorder treatment programs to assist program participants in connecting to local services that meet individual health and mental health needs. CoC coordinates with project staff and public mental health workers in the Community Services Board, including those providing intensive community treatment services for people with acute, complex needs who require outpatient services provided in their daily environment rather than at a behavioral health services site. Intensive Case Management (ICM) teams work with people who have serious mental illness and/or co-occurring substance use disorders, many of whom are homeless. The goal is to engage the individual in services to improve their quality of life and prevent hospitalization, incarceration and homelessness. Services include Case management, Wraparound services (help with housing and other basic needs), Mental health supports, Medication management, Crisis intervention, Jail Diversion (services for individuals with severe mental illness whose behavior has involved the police). In addition, the Community Service Board's Project for Assistance in Transition from Homelessness (PATH) and project-based Hypothermia Services staff collaborates to provide outreach services to individuals who are homeless and unsheltered. The PATH and project staff provide discharge planning services are provided to individuals in state psychiatric hospitals to link individuals to community-based services that enhance successful community-based recovery. The CoC Lead Agency also recently conducted a study to identify individuals served both by the CoC and the state Department of Behavioral Health and Developmental Services.
 3)The CoC partners with local county agencies and project staff to coordinate SSI/SSDI Outreach, Access, and Recovery (SOAR) certification trainings. Partnering project managers have staff that are SOAR certified and collaborate with the CoC and other projects to assure program participants that need SOAR services are served.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

In response to the COVID-19 pandemic, Fairfax County activated its Emergency Operations Plan and formed a workgroup that led the planning and implementation of non-congregate shelters, comprised of 450 rooms in 7 hotels across the region, and developed policies and procedures to address the immediate safety needs of those experiencing homelessness. To prevent the spread of infectious disease, unsheltered individuals assessed to be at high-risk of severe illness were prioritized for non-congregate shelter placement. Although the non-congregate capacity has since been reduced, the approach has continued to be used through the support of pandemic relief funding and funds committed locally. Maintaining non-congregate capacity has also been incorporated into long-term planning for future shelters. In 2016 Fairfax County voters supported a referendum to approve that the Board of Supervisors issue a bond for Human Services and Community Development facilities, which included the renovation or replacement of four of the county’s homeless shelters. As a result of lessons learned through the response to the pandemic, non-congregate approaches are being considered for projects that have not yet been completed.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1)In response to the COVID-19 pandemic, Fairfax County used its Emergency Operations Plan and activated the Emergency Support Function 6: Mass Care Health and Human Services. This prompted the development of a workgroup with representation from 11 county departments, including the Health Department and the CoC Lead Agency, as well as homeless service providers, local hospitals, and community-based health clinics. The Emergency Operations Plan includes written guidance on a comprehensive approach to address mass sheltering needs and additional policies and procedures to prevent and respond to infectious disease outbreaks. Nurse practitioners were involved in the development of written instructions on social distancing, cleaning, handwashing, temperature checks, the use of personal protective equipment, health screenings, isolation and quarantine protocols for exposures, symptomatic and positive tests, as well as vaccines. The CoC Lead Agency works closely with the Health Department to monitor rates of infectious disease and respond accordingly to ensure homeless service providers are following the prevention and response policies. As needed, the Health Department’s Epidemiology Team assesses shelter and other congregate program spaces to make recommendations for how to mitigate the spread of infectious disease. The same team will also alert the CoC Lead Agency of when cases are elevated and additional precautions are needed.

2)The Fairfax County Health Department is a consistent partner in the homeless services system. Nurse practitioners are positioned within the emergency shelters, hypothermia shelters, support outreach practices, and enter data in the HMIS. To prevent infectious disease outbreaks amongst people experiencing homelessness the Health Department helped homeless service providers implement the recommendations for prevention and response. Guidance is provided on social distancing, cleaning, handwashing, temperature checks, the use of personal protective equipment, health screenings, isolation and quarantine protocols for exposures, symptomatic and positive tests, as well as vaccines. Each shelter program has identified quarantine and isolation space if an individual tests positive for an infectious disease. If not available on site, the Nursing team has an on-call schedule to help staff determine if medical care is needed, and individuals are transported to hospitals as needed.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.

(limit 2,500 characters)

1)A workgroup with representation from 11 county departments, including the Health Department and the CoC Lead Agency, homeless service providers, local hospitals and community-based health clinics collaborated to develop guidance and training to equip all homeless service providers with the information needed to prevent and limit infectious disease outbreaks amongst people experiencing homelessness. In response to the COVID-19 pandemic, safety measures tailored to homeless services (based on local and CDC guidance) were shared via email, incorporated into written procedure manuals, and published through the CoC Lead Agency’s monthly listserv, which had a dedicated section to the COVID-19 response. Stakeholders were informed of the occupancy of the non-congregate shelters, disaggregated by race and ethnicity, on a weekly basis. Signs and flyers sharing preventative measures that were produced by the CDC and created locally were also shared via e-mail with homeless service providers and positioned in homeless service facilities throughout the county.

2)The CoC Lead Agency and the Fairfax County Health Department held multiple virtual trainings and monthly meetings (attended by street outreach, shelter, and housing providers) to forge paths of communication and jointly plan to prevent and limit infectious disease outbreaks among people experiencing homelessness. Procedure manuals were developed to ensure providers were informed of how to access non-congregate sheltering designed for isolation and quarantine needs due to COVID-19 exposures, symptomatic, and positive tests. The Health Department supported the implementation of health screenings and new safety precautions, launched vaccine campaigns, and tailored communications to reach marginalized communities. COVID-19 prompted the creation of new communication channels to quickly respond specially to the pandemic, but the partnership between the public health agencies and homeless service providers has strengthened and expanded to jointly address other public health concerns, such as Monkeypox. To ensure that collaboration with healthcare organizations is embedded into the highest level of decision-making, the governance of the CoC has representation from the Health Department. The CoC Lead Agency and the Health Department continue to immediately relay information to providers regarding preventative care, resources available, and measures to take to limit infectious disease outbreaks.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC’s coordinated entry system:	
1.	covers 100 percent of your CoC’s geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. The CoC's area shelters offer continuous 24/7 accessibility as walk-in and telephone-based assessment centers. Additionally, a County-wide human services hotline is available, and mobile street outreach teams conduct assessments at various locations for individuals unable to travel. Collectively, this array of access points ensures full (100%) coverage across the entire geographical expanse of the CoC.

2. The Coordinated Entry (CE) Manual of Fairfax County's CoC outlines well-defined community standards for eligibility and prioritization across all project types, encompassing prevention, emergency shelter, and permanent housing placement. The manual further elaborates on system-wide, standardized assessment procedures categorized by population and project type. Referrals aimed at securing permanent housing (such as rapid rehousing, permanent supportive housing, locally subsidized rental programs, and designated vouchers) are streamlined via a unified Prioritization Pool referral system facilitated through the Homeless Management Information System. To safeguard the anonymity of survivors accessing housing resources, referrals from victim service providers are depersonalized. The primary assessment tool employed is the VI-SPDAT, with referrals for single adults being prioritized based on factors like chronic homelessness, verified terminal illness (life expectancy less than 6 months), vulnerability determined by the VI-SPDAT, and duration of homelessness. (Note: a CoC workgroup is currently evaluating alternative CE assessment tools to use as more equitable options instead of the VI-SPDAT.) Housing placements adhere to specific program criteria and client preferences. For households with children, prioritization hinges on chronic homelessness, presence of documented disabilities, vulnerability as gauged by the VI-F-SPDAT, and the duration of homeless history.

3. The CoC's Lead Agency designates staff solely focused on devising and implementing the CE system. Regular feedback is actively sought from homeless service providers through monthly housing match meetings, ongoing planning meetings, and email correspondences, all aimed at identifying potential system enhancements. To ensure equitable access to housing opportunities, local data has been parsed by race, and this planning approach received approval from the CoC's governing body.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1.The CoC's outreach teams are proactively engaged with individuals residing in unsuitable living conditions, delivering personalized resources and opportunities spanning all housing programs, including rapid rehousing, permanent supportive housing, and shelter entry. By maintaining a consistent presence at key locations “hot spots”, these outreach teams enable individuals who are less inclined to seek assistance to interact with the homeless crisis response system on their own terms. Informative materials are strategically positioned at social service sites countywide, encouraging engagement among those who may otherwise be unlikely to connect with available services.

2.The assessment process operates on a tiered structure, encompassing both immediate crisis needs and long-term housing needs assessments. At both stages, households are prioritized based on their vulnerability and duration of homelessness. All access points initiate with conversations focused on diverting individuals toward housing solutions. For those who undergo a housing needs assessment, entry into the CoC's Coordinated Entry prioritization process follows. This central process channels households into various housing programs. The prioritization is based on factors such as chronic homeless status, VI SPDAT score, and the length of time spent homeless.

3.The Coordinated Entry system places a strong emphasis on accommodating participant preferences, ensuring that the identified housing solution aligns with individual needs. The outcomes of all housing placements are tracked, and in cases where a placement is unsuccessful, the reasons are carefully documented. This documentation supports further discussions aimed at resolving housing-related challenges, ensuring that those who are most vulnerable and given top priority for available resources can access permanent housing within a reasonable timeframe.

4. Continuous By-Name List and Housing Match meetings serve as a mechanism for overseeing the coordinated entry process. This oversight facilitates the intended prioritization of those with the highest needs while also monitoring the speed at which individuals progress through the system, thereby alleviating the housing-seeking burden. The referral process is streamlined to solicit only essential information. The Coordinated Entry Steering Committee plan is to evaluate current assessment tool for invasive questions and lead to a more equitable, client-centered, strengths-based approach

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry–Reporting Violations.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;	
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

1)We actively promote housing and services within the Fairfax County Coordinated Entry System encompasses a range of essential provisions. This includes our Coordinated Service Planning hotline, housing prevention services, street outreach staff, mental health advocates at our community services board and substance use centers, and emergency shelters from all our subpopulations - single adults, households with children, individuals facing domestic violence, unaccompanied youth, and veterans along with our housing providers that support our system by offering Rapid Re-Housing, Transitional Housing, and Permanent Support Housing. Collaboratively with all our providers, spanning all regions of the county, and are supported by translation assistance, ensuring accessibility for all individuals. Regular notifications about housing vacancies are disseminated via our Coordinated Entry System, facilitated through email and live housing match meetings.

Our commitment to nondiscrimination aligns with the principles outlined in 24 C.F.R. 5.105(a), encompassing federal civil rights laws. Upholding HUD's Equal Access Rule at 24 CFR 5.105(a)(2), we prohibit discriminatory eligibility decisions based on sexual orientation, gender identity, or marital status. This principle extends to all projects funded by the CoC Program, ESG Program, and HOPWA Program.

2)To ensure the rights of program participants, comprehensive program agreements are provided, outlining entitlements under federal, state, and local fair housing and civil rights laws. Our providers are trained extensively in Fair Housing practices and collaborate closely with the Fairfax County Human Rights and Equity Programs division. This collaboration facilitates the reporting of any conditions or actions that obstruct fair housing laws.

3)In cases of possible housing discrimination, direct reporting can be made to the Fairfax County Office of Human Rights and Equity Programs, or alternatively to the Equal Rights Center via phone or their online complaint portal. For heightened awareness and outreach, the Office of Human Rights and Equity Programs offers education and training. This includes instruction for landlords, real estate professionals, property managers, lenders, and other housing experts, as well as accessible information for the general public. Informative brochures are also made available to provider staff and program participants.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	04/01/2023

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

	Describe in the field below:
1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1) In 2022, the CoC partnered with 9 neighboring jurisdictions in a year-long Regional Racial Equity Initiative led by C4 Innovations to develop coordinated goals and strategies that each CoC can implement at a local level, and as a region, to achieve a more racially equitable approach to ending homelessness. The Regional Racial Equity Initiative included a disaggregated data analysis of each jurisdiction.

2) C4 Innovation's report outlined several disparities in the CoC. Most notably, Black or African American households account for more than half of all households becoming homeless for the first time in Fairfax County. In comparison, the percentage of white households becoming homeless for the first time (about 35% in all three years) is much lower than the prevalence of this population in Fairfax County at large (63%) (C4 Innovations Quantitative Data Report, 2022). Black or African American households are overrepresented in all exit destination categories, making up between 40-70% of all households exiting to various destinations. Black or African American households make up 70% of all households that exited to temporary housing destinations, and 67% of all households that exited to doubled up destinations (C4 Innovations Quantitative Data Report, 2022). The CoC used the HUD CoC Analysis Tool to identify racial groups over or under-represented in the CoC's homeless population by comparing people experiencing homelessness and living in poverty. The analysis also reviewed length of stay, first time experience of homelessness, exits to permanent housing, returns to homelessness disaggregated by race and ethnicity. CoC Program funded projects as well as all projects contributing data to the Homeless Management Information System were included in the analysis. When comparing the racial and ethnic population distributions in the general population in Fairfax County CoC to Point-in-Time data, the most significant disparity in the demographics of those experiencing homelessness on the night of the 2023 Point-in-Time Count remains the disproportionate representation of people identifying as Black or African American. While 10.8% of the general population in Fairfax County is estimated to identify as Black or African American, 48% of people experiencing homelessness on the night of the count identified as Black or African American. The imbalance slightly improved from the 2022 count, when 50% of people identified as Black or African Americans.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	No
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		Yes

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The CoC is committed to centering equity in the ongoing development of the homeless services system, which is formalized in the bylaws of the CoC’s governance. In 2022 the CoC completed a partnership with nine neighboring jurisdictions in a year-long Regional Racial Equity Initiative led by C4 Innovations to develop coordinated goals and strategies that each CoC can implement at a local level, and as a region, to achieve a more racially equitable approach to ending homelessness. Subsequently, the CoC created a Racial Equity Action Committee (REAC) tasked with implementing the action steps outlined in the REAC Action Plan to help achieve the goal of providing more equitable outcomes for households at risk of or experiencing homelessness. A more equitable homeless services system involves improving how services are delivered at the individual level and changing policies and procedures that create disadvantages for Black, Indigenous, and people of color (BIPOC). The committee will hold the homeless services system accountable by evaluating data which should demonstrate a decrease in the disproportionality of Black people experiencing homelessness, and reflect increased access to inclusive equitable services, resulting in improved outcomes to housing stability. The action plan currently has three focus areas; ensure that people with lived experience have decision-making power, addressing racial disparities in upstream prevention, and lastly develop stronger collaborative relationships with cross sector partners. The REAC is comprised of several stakeholders including people with lived experience in housing instability and homelessness.

The CoC Lead Agency also coordinates with the county-wide strategic initiative to promote racial and social equity, One Fairfax. The CoC Lead Agency created an Equity Impact Plan, with goals and actions designed to better understand the experiences of people of color and other marginalized populations served, build capacity to address equity, provide training on systemic inequities and racism, review policies, procedures, and assessment tools to identify opportunities to improve racial equity. The CoC Lead Agency organized a training on racial equity facilitated by the One Fairfax Chief Equity Officer for all homeless service providers. It also adopted an Equity Review Protocol, which provides a framework for the essentials that must be considered to develop racially equitable and inclusive policy and procedure documents.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	
	Describe in the field below:	
1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and	
2.	the tools your CoC uses.	

(limit 2,500 characters)

1)The CoC Lead Agency prepares and submits the range of HUD-required reports for homeless services (Longitudinal Systems Analysis, System Performance Measures, Point-in-Time Count, CAPER, etc.) and takes the lead in ensuring that progress can be tracked on preventing and eliminating disparities in the provision and outcomes of homeless assistance. In 2022, the CoC Lead Agency designed a Microsoft PowerBI System & Project Dashboard. The Dashboard, which was developed with input from numerous stakeholders, is updated monthly to ensure that all homeless service providers can regularly access their data in a consistent format. This allows individual agencies and projects to see how they are contributing to system outcomes (sorted by project type) and disaggregate each performance outcome by race, ethnicity, gender, and age. Referrals for the housing opportunities accessible through the CoC’s Coordinated Entry system are disaggregated by race and ethnicity to identify any disparities in referrals. Matches to housing as well as housing placements are also disaggregated by race and ethnicity and reviewed regularly by the CoC Lead Agency’s Coordinated Entry (CES) staff. The CoC Lead Agency, which holds contracts with most homeless service providers within the CoC, reviews the Dashboard data, disaggregated by race and ethnicity, during provider contract meetings to ensure trends can be identified. In 2022, the CES created a committee to analyze, evaluate, and provide recommendations to improve the Coordinated Entry system as it relates to equitable, efficient, and effective outcomes for households at-risk of or experiencing homelessness. The activities are focused specifically on access, assessment, prioritization, and referral to programs partnered with our continuum. The members of this committee will provide policy recommendations to the greater COC and governing bodies based on best practices, local data analysis, and community feedback, inclusive of feedback from those with lived expertise.

2)The CoC Lead Agency uses the Microsoft PowerBI System & Project Dashboard that includes outcomes focusing on the rate of inflow and outflow, length of services, and exits to permanent housing disaggregated by demographic data. Also, the committee that provides recommendations to improve the Coordinated Entry system uses disaggregated data from the HMIS to conduct system analysis.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

The CoC is actively working to increase its engagement of people with lived experience of homelessness in leadership roles and decision-making processes. The governance of the CoC includes at least three individuals who have experienced homelessness in the CoC and all agencies that receive HUD CoC Program funding, which represent most homeless providers within the CoC, also have representation of lived experience of homelessness on their Board of Directors. A membership application to serve on the governance of the CoC was created and designed specifically to ensure there were no barriers to people that have previously experienced homelessness or are currently experiencing homelessness. The opportunity was shared through the CoC Lead Agency’s listserv and placed on the CoC Lead Agency’s website. Targeted recruitment support was provided through county agencies that have expertise in engaging marginalized communities and homeless service providers also supported recruitment efforts. A scoring tool was designed for the Nomination Subcommittee to review applications to serve on the CoC Committee, the governance of the CoC, and the scoring rubric was structured to prioritize applicants with lived experience of homelessness. The scoring rubric also prioritized applicants with representation in demographics and affiliations that fill gaps within the existing governance membership. In the CoC’s annual membership recruitment process, affiliations and demographics are also requested so the CoC can see if people with lived experience of homelessness are engaged in other aspects of the CoC. To ensure people with lived experience of homelessness that are involved in shaping the CoC are properly compensated for their expertise, the CoC Lead Agency created two consultant positions that will reimburse for time dedicated via a livable wage. The consultants will participate in future reviews of the Coordinated Entry assessments and prioritization policies and the strategic planning process. People with lived experience were recruited via non-profit partners to participate in the Racial Equity Action Committee and a local non-profit who played a key role in the creation of the REAC has recently hired a person with lived expertise to participate in several initiatives. Recruitment for participation in committees is ongoing and happens in partnership with the non-profit organizations.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.
 Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	1	0
2.	Participate on CoC committees, subcommittees, or workgroups.	6	0
3.	Included in the development or revision of your CoC’s local competition rating factors.	0	0
4.	Included in the development or revision of your CoC’s coordinated entry process.	2	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC is actively working to increase its engagement of people with lived experience of homelessness in leadership roles and decision-making processes. The governance of the CoC includes at least three individuals who have experienced homelessness in the CoC and all agencies that receive HUD CoC Program funding, which represent most homeless providers within the CoC, which also have representation of lived experience of homelessness on their Board of Directors. To ensure people with lived experience of homelessness that are involved in shaping the CoC are properly compensated for their expertise, the CoC Lead Agency created two consultant positions that will reimburse for time dedicated via a livable wage. The consultants will participate in future reviews of the Coordinated Entry assessments and prioritization policies and the strategic planning process. People with lived experience were recruited via non-profit partners to participate in the Racial Equity Action Committee (REAC) and a local non-profit who played a key role in the creation of the REAC has recently hired a person with lived expertise to participate in several initiatives. Recruitment for participation in committees is ongoing and happens in partnership with the non-profit organizations. In 2019 a new partnership was initiated between the Department of Public Works and Environmental Services (DPWES) and the Office to Prevent and End Homelessness (OPEH), the CoC Lead, to benefit the environment and provide assistance for individuals experiencing homelessness. Operation Stream Shield provides part-time, temporary work experience to program participants in emergency shelter or engaged with street outreach. The program provides a stipend and helps individuals develop workforce skills that enable them to better compete for potential jobs. Several program participants have obtained employment with Fairfax County after participating in the program.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:

- | | |
|----|---|
| 1. | how your CoC routinely gathers feedback from people experiencing homelessness; |
| 2. | how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and |
| 3. | the steps your CoC has taken to address challenges raised by people with lived experience of homelessness. |

(limit 2,500 characters)

- 1) The CoC routinely gathers feedback from people experiencing homelessness (PEH) by engaging them in meetings related to individual projects and communitywide issues. “House meetings” at local shelters are conducted to get feedback. Individuals with lived experience are also included on the CoC Board and workgroups. Surveys are periodically conducted to get feedback from PEH on specific issues. Twice in the past year, for example, unsheltered individuals were surveyed about changes the CoC is making to protect people from extreme heat and wildfire smoke. In the next year, the CoC Board will conduct an inclusive community engagement process, especially among PEH, to identify gaps in services and identify new strategies for future County government budget requests.
- 2) All homeless service providers within the CoC, including agencies that operate projects through HUD CoC Program funding or that use ESG, regularly request feedback from PEH. Providers use a person-centered approach, which is central in the CoC’s Coordinated Entry approach. Participants can identify their geographical preferences, type of housing, level of services, etc. and their choices are honored. Participants hold the decision-making power to accept housing and participate in services. During interviews and assessments, participants may choose to refuse to answer questions based on their level of comfort or knowledge without impact on their access to housing and services. More general feedback is solicited by nonprofit homeless service providers via suggestion boxes in facilities where homeless services are provided.
- 3) Client preferences are incorporated directly into the Coordinated Entry referral package that is streamlined to access variety of permanent housing opportunities. Preferences are always considered and prioritized when coordinating housing matches. As different housing opportunities became available this past year, such as the Emergency Housing Vouchers, participants identified challenges in locating housing options. In response, Housing Locators across the CoC took a more pro-active and collaborative approach and developed template letters for providers to advocate when participants were denied housing opportunities. As such, providers reported that rejections experienced by participants, especially those with disabilities, were reduced. Similarly, results of surveys related to heat and wildfires are being used to improve services next summer in 2024.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC’s geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1)An Affordable Housing Preservation Taskforce was created to develop strategic recommendations to guide the County’s efforts in preserving the existing stock market of affordable homes. The Taskforce had a wide range of representation, including advocates that also participate in the CoC. The Fairfax County Board of Supervisors voted to include resource recommendations in FY2023 budgetary guidance; to authorize an amendment to the Housing and Land Use Elements of the Comprehensive Plan to reflect the recommendations made; and to authorize the establishment of a standing interagency task force to address the issues surrounding manufactured homes. In addition to focusing on reforming zoning and land use policies to permit more housing development, the Board of Supervisors also recently directed the CoC Lead Agency to review current zoning requirements and allowances for emergency shelter in commercial and industrial districts where vacant and underutilized properties might be used by private entities to provide sheltering and transitional services to the homeless population and include this issue as a possible addition to the Zoning Ordinance work program for the Board’s consideration. The CoC Lead Agency, positioned within Fairfax County’s Department of Housing and Community Development, is currently working closely with community advocates, the governance of the CoC, and Fairfax County’s Department of Planning and Development over the past year to address the Board of Supervisors requests.

2)The Fairfax County Board of Supervisors set a new goal in 2022 to develop 10,000 affordable housing units by 2034. As of August 1, 2023 there were 1,173 new affordable units under construction and another 2,103 in the development pipeline. In recent years, Fairfax County has become extremely adept with respect to its use of the Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA) which provides a framework for public-private development projects. Through these PPEA agreements, the FCRHA allows affordable housing developers to build, own and operate housing communities pursuant to a long-term leasing agreement which keeps homes affordable. The CoC Lead Agency has also worked closely over the past year with the Department of Planning and Development to prepare for the replacement of two emergency shelters which will include newly added permanent supportive housing as well.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice. NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	07/19/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	07/19/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
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1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	No

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	86
2.	How many renewal projects did your CoC submit?	18
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

- 1)The CoC uses a Monitoring & Evaluation (M&E) Tool, based on HUD’s CoC Program Project Rating and Ranking Tool and input from a variety of stakeholders, that is used to review, rank, and rate the CoC renewal projects. The Tool assesses financial outcomes, housing and capacity, services and policies, data quality, and outcomes, primarily from Annual Performance Report (APR) data. The outcomes are worth 45% of the project’s total score. All responses from each project are compiled into one assessment tool so the CoC Lead Agency can compare outcomes across all HUD CoC Program funded projects.
- 2)Coordinated Entry (CE) is used for HUD CoC Program funded permanent supportive housing and rapid rehousing projects. The CoC Lead Agency’s CE staff collects and analyzes housing match data to assess the length of time between referral to housing placement. This is tracked regularly to identify patterns and determine where issues can be remedied at the system and provider level.
- 3)Vulnerability is one of the areas prioritized in the M&E Tool. The projects that provide housing and services to populations with higher vulnerabilities/service needs receive more points in the specific questions associated with vulnerability. Based on APR data, projects identify the number of veterans, individuals with mental illness, substance abuse disorders, chronic health conditions, HIV, developmental and physical disabilities, TAY, individuals over the age of 62, as well as those currently fleeing domestic violence or report a history of domestic violence. The number and the percentage of clients that meet a vulnerability area increases the M&E Tool score. The Selection & Ranking Subcommittee is provided with the M&E Tool score as well as the project type and uniqueness (for example, if it is the only project of its kind in the CoC).
- 4)The scores for each question and section on the M&E Tool are compiled so the results across all renewal projects can be analyzed from a systems perspective. There is a specific question on the M&E Tool related to vulnerability and the vulnerability of the population served is considered when reviewing the outcomes each project achieved. When more than one renewal project achieved the same M&E Tool score, the Selection & Ranking Subcommittee multiplied the outcome section score by the vulnerability question score. The project that served a more vulnerable population was ranked higher.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

1)A Monitoring & Evaluation Workgroup, comprised of HUD grantees and other homeless service providers, meets annually to revise the Monitoring & Evaluation Tool the CoC uses to review, rank, and rate the CoC renewal projects. As stated in the bylaws, the CoC adheres to the One Fairfax Policy, which is the community-wide commitment to consider equity in decision-making and in the development and delivery of future policies, programs, and services. This includes ensuring that diverse perspectives, including perspectives from people of color, which are over-represented in the CoC’s homeless population, are engaged in the work of the CoC. The Monitoring & Evaluation Workgroup membership included a racially diverse representation. The rating factors used to review project applications are largely based on HUD’s CoC Program Project Rating and Ranking Tool. Input is received each year from the Monitoring & Evaluation Workgroup, which includes a racially diverse representation, to ensure the locally developed Tool can be strengthened. The Monitoring & Evaluation Tool includes a section specifically focused on Equity.

2)The Selection & Ranking Subcommittee membership was intentionally selected to ensure that the leadership officially generating the CoC Priority List included a racially diverse range of expertise. The Selection & Ranking Subcommittee membership also included perspectives from the faith-based community, homeless service providers, non-profit and government experience, expertise in the operation of CoCs, and general service delivery experience.

3) System-wide data, including data from HUD CoC funded projects, is consistently disaggregated by race to analyze disparities. This includes assessing if projects mirror the homeless population demographics as well as the factors that may be contributing to disproportionalities (assessment tools, referral or selection processes, landlord barriers, etc.). All HUD CoC funded projects participate in the same Coordinated Entry process to select all participants. To develop system-wide coordinated goals and strategies to achieve a more racially equitable approach to ending homelessness, the CoC Lead Agency facilitated the formation of a Racial Equity Action Committee (REAC) that met over the past year and will continue to meet. This REAC stems from the results of the CoC participation in a Regional Racial Equity Initiative led by C4 Innovations the previous year.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

Describe in the field below:	
1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1)The Reallocation Policy, included in the CoC’s Operations Policy, outlines the purpose of reallocation, the definition, as well as the types – voluntary or performance based. The Monitoring & Evaluation (M&E) Tool is used to evaluate HUD CoC funded projects, including performance related to finances, capacity and utilization, services and policies, data quality, equity, and outcomes. As issues are identified, the CoC Lead Agency notifies the project in writing of the specific concern(s). The project may be asked to develop a plan to improve performance and as needed, the CoC Lead Agency will conduct a more intensive monitoring. The Selection & Ranking Subcommittee considers reallocation for projects that do not improve performance after one year. The CoC’s analysis of system-wide gaps is also used to determine if the projects meet existing community needs, considering project type, project uniqueness, and population served.

2)There were no projects that were identified to be appropriate for reallocation based on performance or less of a need.

3)There were no projects reallocated by the CoC.

4)The lowest performing projects in the CoC, based on the scores from the M&E Tool, are overall strong performers but either have specific areas that can be improved or the M&E Tool needs to be revised next year to more accurately reflect their performance. There were no projects that provided services, which were not needed in the CoC.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/01/2023

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/06/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank–if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/22/2023
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	09/22/2023
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky Community Services
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/28/2023
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2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
	1. describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
	2. state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1)The CoC Lead Agency serves as the HMIS Lead for Fairfax County and is responsible for reviewing comparable databases proposed to be used by domestic violence homeless projects, including any ongoing enhancements, to assess for compliance with HUD data standards prior to selection and implementation. CoC Lead Agency is responsible for meeting with and providing direct oversight to the operating agency to assess the effectiveness of data collection and compliance with VAWA regulations.

2)The operating agency currently uses VAdata, a comparable database. VAdata is a state-wide electronic web-based data collection system designed and managed by the Virginia Sexual and Domestic Violence Action Alliance.

3)This system is housed and maintained by the operating agency, is VAWA-compliant, and able to meet the data collection and reporting requirements for 2022 HMIS data standards. Additionally, the operating agency utilizes VAdata database to collect, analyze, and report on de-identified aggregated data for numbers served, exits to safe and stable housing, demographics, and length of stay. This information, which aligns with the system performance measures, is submitted to CoC Lead Agency and Fairfax County's Domestic and Sexual Violence Services on a monthly and annual basis for each project in the comparable database.

2A-5. Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.
 NOFO Section V.B.3.c. and V.B.7.

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	453	98	355	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	208	43	165	100.00%
4. Rapid Re-Housing (RRH) beds	561	72	489	100.00%
5. Permanent Supportive Housing (PSH) beds	652	0	565	86.66%
6. Other Permanent Housing (OPH) beds	706	0	418	59.21%

2A-5a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.
 NOFO Section V.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

- steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
- how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

- 1) The CoC will increase the bed coverage rate for Other Permanent Housing (OPH) beds to 100% by the 2024 HIC.
- 2) The CoC has received a HOMES HMIS export from our VASH provider and will be manually entering the data into the HMIS. An updated export will be received every six months to ensure the data in the HMIS remains up to date.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	
Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?		Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/28/2023
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
	1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
	2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
	3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1. The CoC's PIT Planning workgroup is comprised of diverse stakeholders, including the Public Schools' Homeless Liaison and the youth homeless services provider operating majority of the youth-specific programming in the CoC. Prior to the count, the workgroup convenes to review the survey previously administered and identify changes needed to better understand local homelessness. The workgroup decided to create a specific youth survey to better understand unsheltered homelessness amongst transition age youth. The CoC Lead Agency collaborated with the youth homeless services provider within the CoC and drafted questions based on guidance from the Youth Count! Initiative, samples of Youth surveys on the HUD Exchange, and a Youth PIT Count survey administered in NYC. The survey drafted locally was piloted by the youth provider and several youth experiencing homelessness to gather feedback on the framing of the survey, word choice, identification of relevant data collection elements, and suggestions on how to ensure culturally appropriate and sensitive data collection. The feedback was incorporated directly into the survey.

2. The CoC had attempted a Youth PIT Count several years ago and, despite having received feedback from stakeholders on the locations to explore and including youth, did not identify a single youth aged 18-24 experiencing unsheltered homelessness on the night of the count. In response, the CoC created a Youth Homelessness Workgroup including representation from the Schools' Homeless Liaison, Department of Neighborhood and Community Services, Family Services, several nonprofit partners, the CoC's youth homeless service provider, and the Juvenile Court's Gang Prevention Taskforce to better identify where homeless youth may be residing. It was determined that for future Youth PIT Counts, a more effective strategy would be to survey all youth between the ages of 18-24 and incorporate questions focused on an experience of unsheltered homelessness. With this approach, the CoC was able to successfully complete 66 surveys with information beyond the survey for the general population. The survey results are providing more insight into locations residing, frequency of instability, causes of homelessness, services accessed, education, sexual orientation as well as demographic information.

3. No youth experiencing homelessness were included as counters during the CoC's most recent unsheltered PIT count.

2B-4.	PIT Count—Methodology Change—CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
	3. describe how the changes affected your CoC's PIT count results; or	
	4. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

(limit 2,500 characters)

- 1) Fairfax County CoC's PIT Planning Workgroup is comprised of a diverse range of stakeholders that convene each year to review the survey previously administered and identify changes needed to better understand homelessness in our community. The Workgroup supports the development of a training plan, considering methodology, to ensure a coordinated and comprehensive approach to conducting the annual PIT Count. While there are improvements each year to the training and communication, there were not changes to the methodology or significant data quality changes between the 2022 and 2023 sheltered PIT Counts. The CoC uses the Homeless Management Information System for the majority of the sheltered count and a spreadsheet is used for victim service providers to submit aggregated results.
- 2) The CoC seeks improvements each year to enhance the collection of information for unsheltered individuals, but there were no changes to the methodology or significant data quality changes between the 2022 and 2023 unsheltered PIT Counts. All mainstream homeless services outreach workers and the Community Services Board's PATH team met virtually to solidify a schedule for PIT-specific outreach to ensure full coverage and prevent duplication of efforts. As in prior years, the CoC also relied on the By-Name List to crosscheck individuals who were physically identified during the 2023 PIT count. Because the outreach data used to generate the By-Name List is regularly updated and reviewed for accuracy, the By-Name List also served as a real-time inventory of everyone who was likely unsheltered on the night of the PIT count. Outreach workers followed up with individuals that were included on the By-Name List but not included on the PIT count to determine if they were actually unsheltered that night.
- 3) There were no changes to the methodology for the sheltered and unsheltered PIT Counts.
- 4) Not applicable.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1)Referral data from Fairfax County’s Coordinated Services Planning (a primary entry point for families) is collected and analyzed alongside HMIS prevention, outreach, and shelter entry data (primary entry points for individuals) to identify emerging characteristics and risk factors of persons becoming homeless for the first time. To strengthen this analysis process, referrals to providers serving households with children, along with the outcomes of the referrals, are now documented directly in HMIS. Outcomes in general are discussed with providers to determine if additional screening questions should be incorporated into the system entry points to better target prevention and diversion services.

2)Prevention and diversion services is the strategy the CoC uses to address individuals and families at risk of becoming homeless and is also the most common entry point for persons becoming homeless for the first time. The CoC has a strong front door to prevention and diversion through Fairfax County’s Coordinated Services Planning, which has the ability to coordinate rental arrears packages, have diversion conversations, and tap into community resources prior to referring to homeless services. To provide quality and timely crisis intervention services, Coordinated Entry staff monitors case load sizes of homelessness prevention cases, directing referrals to providers based on available staff and finances. When prevention referrals exceed capacity, providers prioritize by written verification from court involvement (Unlaw Detainers, and Writs of Eviction) as well as verification of imminent risk of literal homelessness, or fleeing domestic violence. Fairfax County also implemented a Diversion Pilot to serve single adults attempting to access emergency shelter who were either not yet experiencing homelessness or are newly experiencing homelessness. Recognizing the value of this light touch housing-focused problem-solving intervention, the team pivoted to serve single adults in the Hypothermia Prevention Program, focusing on those who were new to the system.

3)Fairfax County’s Office to Prevent and End Homelessness, the CoC Lead Agency, is responsible for overseeing these strategies to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoCs’ geographic area?	No

2C-2.	Length of Time Homeless—CoC’s Strategy to Reduce.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and

3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.
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(limit 2,500 characters)

- 1) Fairfax County's Office to Prevent and End Homelessness (OPEH), CoC Lead Agency, has implemented several initiatives to reduce the length of time individuals and persons in families experience homelessness. Data quality processes have been streamlined to ensure the information being analyzed is accurate. OPEH also incorporated a length of time homeless performance measure, focused on an expected reduction rate per year, in individual contracts held with providers operating Outreach, Prevention, ES, RRH, and PSH programs. OPEH Program Managers hold quarterly meetings with contracted providers to review all performance measures, including length of homelessness, and discuss specific strategies to elevate performance. OPEH also actively engages the few providers who do not hold contracts in discussions about the system-wide performance measures, which are reviewed annually during a Bi-Annual CoC Meeting.
- 2) The CoC uses HMIS to generate By-Name Lists (BNL), which are sorted by population, project and agency and prioritized by chronicity and length of homelessness. The BNL template structure is focused on setting clear actionable next steps, deadlines, and identifying accountable persons to continuously move households towards housing. Each provider uses this BNL template in their staff meetings and OPEH staff join the provider meetings monthly to support each household's progression to housing. The CoC's Coordinated Entry Prioritization Pool, which operates in alignment with HUD's memo on prioritizing length of homelessness for PSH programs, is used to quickly connect individuals and families to housing programs. Length of homelessness is a primary prioritization factor for all housing opportunities through the Prioritization Pool, including voucher programs and local longer term subsidy programs.
- 3) OPEH, the CoC Lead Agency, is responsible for overseeing these strategies to reduce the length of time individuals and families remain homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	

In the field below:

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1)The CoC is increasing the rate that individuals and persons in families residing in ES, SH, TH, and RRH exit to permanent destinations through several strategies. Increasing the number of PSH units is top priority. The CoC has increased its PSH production with 88 units currently in the development pipeline, the most in its history, and more projects being conceptualized. Virginia and its partners have helped spur these developments through "Supportive Housing Institutes" bringing developers and PSH providers together to create new projects. The local PHA has also begun project-basing more vouchers in new housing developments, facilitating an increase in units committed affordable to extremely low-income households as well as PSH units. Beyond these new ventures, the Fairfax CoC continues to host "By-Name List" meetings, with data generated by HMIS, on a monthly basis with providers to develop individualized housing plans and review outflow data. The Fairfax CoC also maintains a locally-funded rental assistance programs to provide additional rapid rehousing-like options for unhoused and disabled households.

2)The CoC has executed several strategies to maintain the rate of retention and successful exits from these programs. The CoC strengthened its partnership with the local PHA through the utilization of the Emergency Housing Vouchers (EHV). Recognizing a need for more supportive services for EHV participants, the local PHA allocated \$5 million over 3 years to provide support services to help participants retain permanent housing. The local PHA also continues to support a "Move-On Strategy" with a preference for PSH participants that no longer need PSH but need affordable housing options. The CoC also continues to prioritize serving individuals with higher barriers in its permanent supportive housing programs and adapts the services appropriately to address the various levels of need. All projects in the CoC use a Housing First approach in which case managers focus on housing stability and the development of tangible plans to increase income and work towards short and long-term housing goals. As needed, PSH providers request case conferencing with the CoC Lead agency and other providers to help provide additional support to participants struggling in current PSH placements.

3)OPEH, the CoC Lead Agency, is responsible for overseeing these strategies to increase the rate that individuals and families exit to or retain permanent housing.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1)The CoC uses reports generated through HMIS on a monthly basis to identify persons who exit homelessness to a permanent housing destination and subsequently return to homelessness. Client data is analyzed on both an aggregate and individual basis. Implementing the Built for Zero methodology, which is focused on different kinds of system inflow, including returns, has been particularly helpful. The recent inclusion of shelter referral data, not just entries, into HMIS has also helped strengthen the CoC’s ability to identify people returning.

2)To reduce the rate of returns, providers examine individual cases of persons returning to homelessness to determine the cause and identify if there were missed opportunities to engage. The data is also explored to see if any indicators of those most at risk of recidivism can be identified and to assess if interventions, services, or approaches should be adjusted to reduce recidivism. The ongoing focus and commitment to regularly analyzing the return data to create awareness and promote solution driven discussions is a key initial strategy to reducing the rate of additional returns to homelessness. Returns data is presented to the full CoC membership and discussed. Providers have also strengthened the capacity to provide diversion services through trainings from the Cleveland Mediation Clinic and a dedicated diversion team was created through funding from the Kaiser Foundation. The goals of increasing exits to permanent housing and decreasing returns to homelessness are also incorporated into homeless service contracts issued by Fairfax County government to ensure the focus on addressing returns is a priority.

3)Fairfax County’s Office to Prevent and End Homelessness, the CoC Lead Agency, is responsible for overseeing these strategies to reduce the rate individuals and persons in families return to homelessness.

2C-5.	Increasing Employment Cash Income—CoC’s Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC’s strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.	

(limit 2,500 characters)

1)The CoC has executed several strategies to increase access to employment case sources. The majority of homeless service providers, including non-CoC Program funded projects, have employment specialist positions designed to provide employment support tailored to the individual’s needs. Services include job search assistance, support in completing job applications, resume building, referrals for interview clothing, practice interviews, career planning – including exploring GED, vocational, or other education programs, etc. Services provided are tailored to the individual employment goals of each household served.

2)The CoC collaborates with Fairfax County’s Economic and Development Authority, which helps to promote collaboration with mainstream employment organizations. This department houses workforce development programs such as the Virginia Employment Commission and the Northern Virginia Workforce Investment Board and Skill Source Group, both of which connect job seekers to a variety of employment, education, and training services available at the local, state, and federal levels. The CoC Lead Agency, Fairfax County’s Department of Public Works and Environmental Services, and several non-profit homeless service providers collaborate on Operation Stream Shield, an initiative that provides employment opportunities for people experiencing homelessness and to improve the water quality of local streams. The non-profit providers help to connect individuals experiencing homelessness to the opportunity, which helps develop workforce skills and enables participants to better compete for other jobs. Training Futures, a nationally recognized workforce development program that provides training for living-wage professional careers, is another employment initiative locally administered by a non-profit provider that serves a range of individuals, including those experiencing homelessness.

3)Fairfax County’s Office to Prevent and End Homelessness, the CoC Lead Agency, is responsible for overseeing the CoC’s strategy to increase income from employment.

2C-5a.	Increasing Non-employment Cash Income–CoC’s Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC’s strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.	

(limit 2,500 characters)

1)The CoC has executed several strategies to increase access to non-employment cash resources. The homeless service providers in the CoC, including those that receive CoC Program funding – specifically FACETS, Pathway Homes, and Shelter House, have SOAR certified staff that can aid in obtaining SSI/SSDI. Providers that do not directly employ SOAR certified staff partner with other providers to help clients gain access. The CoC Lead Agency has recently begun hosting trainings for service providers that are conducted by the local government agency, Dept. of Family Services, that is responsible for benefits enrollment, which keeps providers well informed of changes to policies and processes. The CoC also uses one form to access numerous cash and non-cash benefits, which reduces barriers to attainment. The CoC’s nonprofit partners also focus on providing comprehensive, trauma-informed case management services and work to establish relationships with all persons served. By developing a trusting relationship, case managers are able to help clients navigate forms and processes to access non-employment cash income they are eligible for. Regularly reviewing the data to identify gaps is another strategy to increase access to non-employment cash sources. Income assessments are completed at entry into homeless services programs, and updated annually or as there are changes, to identify which cash and non-employment cash sources clients receive. The Homeless Management Information System (HMIS) is used to document the cash and non-employment cash resources, which helps to support a broader analysis of the data. HMIS reports allow providers to review what participants have access to and identify if any additional non-employment cash sources may be able to be pursued, if not already in process of being obtained.

2)Fairfax County’s Office to Prevent and End Homelessness is responsible for overseeing the CoC’s strategies to increase non-employment cash income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
--	--	----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Permanent Support...	PH-PSH	19	Healthcare

3A-3. List of Projects.

1. **What is the name of the new project?** Permanent Supportive Housing for Transition Age Youth (PSH for TAY)

2. **Enter the Unique Entity Identifier (UEI):** DMH6L8UN88Q5

3. **Select the new project type:** PH-PSH

4. **Enter the rank number of the project on your CoC's Priority Listing:** 19

5. **Select the type of leverage:** Healthcare

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)
 Not applicable.

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

Not applicable.

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/21/2023
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/21/2023
1D-11a. Letter Signed by Working Group	Yes	Letter Signed by ...	09/21/2023
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	09/21/2023
1E-1. Web Posting of Local Competition Deadline	Yes	Web Posting of Lo...	09/21/2023
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/21/2023
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	09/21/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/21/2023
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/22/2023
1E-5b. Local Competition Selection Results	Yes	Final Project Sco...	09/21/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting—CoC-A...	09/22/2023

1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	09/22/2023
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	FY 2023 HDX Compe...	09/21/2023
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	09/21/2023
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/21/2023
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Letter Signed by Working Group

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Web Posting of Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Final Project Scores for All Projects

Attachment Details

Document Description: Web Posting—CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description: FY 2023 HDX Competition Report

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/19/2023
1B. Inclusive Structure	09/19/2023
1C. Coordination and Engagement	09/26/2023
1D. Coordination and Engagement Cont'd	09/19/2023
1E. Project Review/Ranking	09/22/2023
2A. HMIS Implementation	09/21/2023
2B. Point-in-Time (PIT) Count	09/19/2023
2C. System Performance	09/19/2023
3A. Coordination with Housing and Healthcare	09/19/2023
3B. Rehabilitation/New Construction Costs	09/19/2023
3C. Serving Homeless Under Other Federal Statutes	09/19/2023

4A. DV Bonus Project Applicants	09/19/2023
4B. Attachments Screen	09/22/2023
Submission Summary	No Input Required

FAIRFAX COUNTY REDEVELOPMENT AND HOUSING AUTHORITY
FAIRFAX COUNTY DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
FAIRFAX COUNTY, VIRGINIA



Fairfax-Falls Church Community Partnership
2023 HUD CoC Program Competition
1C-7. PHA HOMELESS PREFERENCE (FAIRFAX)

ADMINISTRATIVE PLAN FOR THE HOUSING CHOICE VOUCHER PROGRAM

Revised:	July 2011
Revised:	January 2012
Revised:	June 2012
Revised:	June 2013
Revised:	January 2014
Revised	March 2014
Revised	July 2016
Revised	December 2016
Revised	September 2017
Revised	June 2018
Revised	October 2019
Revised	December 2019
Revised	March 2020
Revised	April 2020
Revised	May 2020
Revised	June 2020
Revised	July 2020
Revised	October 2020
Revised	December 2020
Revised	January 2021
Revised	April 2021
Revised	June 2021
Revised	July 2021
Revised	January 2022
Revised	March 2022

Fairfax County Department of Housing and Community Development
3700 Pender Drive, Suite 100, Fairfax VA 22030-6039
703-246-5100 TTY: 711

South County Center, Suite 527
8350 Richmond Highway, Alexandria, VA 22309
703-704-6790 TTY: 711

Website: www.fairfaxcounty.gov/housing
A Fairfax County, Va., publication.

This Administrative Plan is based on a model developed by Nan McKay & Associates, Inc. At this writing, the model is available to the Fairfax County Redevelopment and Housing Authority (FCRHA) through a paid subscription to Nan McKay & Associates. The model cites and describes HUD regulations and other requirements in detail. As presented, the model policy has been customized to reflect specific supplemental policies of the FCHRA.

Through the subscription service, Nan McKay & Associates issues updates periodically, and the updates must be incorporated in the approved Plan.

- If the update does not affect any specific policies of the FCHRA, the update can be made “administratively” without FCRHA approval.
- If the update does affect specific FCRHA policies, or if other substantive changes to this administrative plan are proposed, the FCHRA must approve the revision.

Because the FCRHA purchased the model plan from Nan McKay & Associates, Inc. and customized it in accordance with the terms of the subscription, the FCRHA has permission to reprint the document.

Fairfax County Department of Housing and Community Development
(AS STAFF TO THE FAIRFAX COUNTY REDEVELOPMENT AND HOUSING AUTHORITY)

Agency Director

Deputy Director

Deputy Director, Real Estate

RENTAL SERVICES DIVISION, OFFICE OF HOUSING MANAGEMENT

Division Director

Associate Director

Senior Program Manager

Senior Housing Services Specialists

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

The FCRHA must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the FCRHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

The FCRHA is permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the FCRHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the FCRHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

FCRHA Policy

The FCRHA has the following local preferences:

- **Homeless preference**
Based upon funding availability and prior year leasing, the FCRHA will allocate 50% of the projected annual new admissions for applicants that meet the Homeless preference and are referred by the Fairfax County Office to Prevent and End Homelessness (OPEH) or the Fairfax County Bridging Affordability (BA) program.

Applicant household must meet the following criteria:

- Referred to FCRHA by OPEH or BA;
- Must meet the criteria of chronic homelessness

The FCRHA defines chronic homelessness, based upon HUD's Technical Guidance issued September 2007, where a chronically homeless person is either:

- An unaccompanied homeless individual with a disabling condition who has been continuously homeless for a year or more;
- An unaccompanied individual with a disabling condition who has had at least four episodes of homelessness in the past three years. In its definition of a chronically homeless person, HUD defines the term "homeless" as "a person sleeping in a place not meant for human habitation (e.g. living on the streets, for example) or living in a homeless emergency shelter"

- **Mainstream** preference
The FCRHA will accept referrals from the Office to Prevent and End Homelessness (OPEH), in collaboration with designate county and state agencies, to issue and administer an allotment of 55 Mainstream vouchers awarded to the FCRHA by HUD in September, 2018. The Mainstream vouchers are designated for non-elderly persons with disabilities transitioning out of institutional and other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless. The preference is intended to provide housing opportunities consistent with the Olmstead decision, which is intended to increase the integrated housing opportunities available for families in the target populations.

- **Working** preference
Applicant(s) must meet one of the following criteria:
 - Head of household and spouse/cohead, or sole member is age 62 or older, or is a person with disabilities;
 - Head of household or spouse must be employed, attending school and/or participating in a job training program or a combination of these for at least 30 hours per week;
 - Sole adult in the household is working less than 30 hours per week and is the primary caretaker of a disabled minor dependent.

- **Residency** preference
Applicant(s) must meet one of the following criteria:
 - Head of household, spouse or cohead must reside in, work or are hired to work in the following jurisdictions: Fairfax County, City of Falls Church, Town of Herndon, Town of Vienna, City of Clifton or City of Fairfax;
 - Head of household, spouse or cohead must have graduated from or are active participants in education and training programs designed to prepare the applicant(s) for the job market in Fairfax County, City of FallsChurch, Town of Herndon, Town of Vienna, City of Clifton or City of Fairfax.

- **Rent Burden** preference
Applicant household must meet one of the following criteria:
 - Must earn less than 50% of the area median income (AMI) based on the family size;
 - Must be paying more than 30% of gross income for rent and utilities.

Hierarchy of Preferences

Local preferences will be aggregated using the following system:

Families that qualify for the **Homeless preference** and are referred to the FCRHA through the OPEH or the BA program and meet the Working preference, Residency preference, and the Rent Burden preference will be identified on the waiting list and will receive

priority over non-homeless families to achieve the FCRHA's homeless lease-up goals for the fiscal year.

Applicant families which qualify for a local preference will receive a higher placement on the waiting list than an applicant family that does not qualify for a local preference.

FCRHA Verification [HCV GB, pp. 5-3 and 5-7]

For family members age 62 or older who claim to be eligible immigrants, proof of age is required in the manner described in 7-II.C. of this plan. No further verification of eligible immigration status is required.

For family members under the age of 62 who claim to be eligible immigrants, the FCRHA must verify immigration status with the United States Citizenship and Immigration Services (USCIS).

The FCRHA will follow all USCIS protocols for verification of eligible immigration status.

7-II.H. VERIFICATION OF PREFERENCE STATUS

The FCRHA must verify any preferences claimed by an applicant that determined placement on the waiting list.

FCRHA Policy

The FCRHA will verify preferences claimed by an applicant using the following methods:

The FCRHA will verify preferences claimed by an applicant using the following methods:

Homeless Preference. Families referred to the FCRHA through one of three homeless programs – Transitional Housing, Project Homes, and Special Needs Homeless, will be considered verified by virtue of their referral through a Fairfax County agency.

Working Preference. Families claiming to meet the FCRHA’s working preference must demonstrate that the family’s head and spouse or sole member meets **at least one** of the criteria outlined in Chapter 4. The FCRHA will verify those factors in accordance with methods outlined in other portions of this chapter.

Residency Preference. The FCRHA will verify the family’s residency through proof of residency, including, but not limited to, a signed lease, Department of Motor Vehicle records, the U.S. Post Office, or electronic means to verify the current address. The FCRHA will verify the family’s employment location through its income verification process.

Rent Burden Preference. The FCRHA will verify the family’s rent payments under its current lease or occupancy agreement by:

Obtaining three months of its most recent rental (or cooperative) receipts to include canceled checks or money orders or a copy of the family's current lease with the landlord, or copy of a lease with a tenant who is sub-leasing the unit to the HCV applicant, or occupancy agreement;

Contacting the landlord (or cooperative) or its agency directly; or

PART III: WAITING LIST MANAGEMENT

TPS-III. A. HCV WAITING LIST

The regulation that requires the PHA to admit applicants as waiting list admissions or special admissions in accordance with admission policies in Chapter 4 does not apply to PHAs operating the EHV program. Direct referrals are not added to the PHA's HCV waiting list.

The PHA must inform families on the HCV waiting list of the availability of EHV's by, at a minimum, either by posting the information to their website or providing public notice in their respective communities in accordance with the requirements listed in Notice PIH 2021-15.

FCRHA Policy

The FCRHA will post information about the EHV program for families on the HCV waiting list on the website.

TPS-III.B. EHV WAITING LIST

The HCV regulations requiring the PHA to operate a single waiting list for admission to the HCV program do not apply to PHAs operating the EHV program. Instead, when the number of applicants referred by the CoC or partnering agency exceeds the EHV's available, the PHA must maintain a separate waiting list for EHV referrals, both at initial leasing and for any turnover vouchers that may be issued prior to September 30, 2023.

Further, the EHV waiting list is not subject to PHA policies in Chapter 4 regarding opening and closing the HCV waiting list. The PHA will work directly with its CoC and other referral agency partners to manage the number of referrals and the size of the EHV waiting list.

TPS-III.C. PREFERENCES

HCV Waiting List Preferences

If local preferences are established by the PHA for HCV, they do not apply to EHV's. However, if the PHA has a **homeless preference** or a VAWA preference for the HCV waiting list, the PHA must adopt additional policies related to EHV's in accordance with Notice PIH 2021-15.

FCRHA Policy

As discussed elsewhere in this Administrative Plan, the FCRHA has established a homeless preference for its HCV waiting list. Accordingly, the FCRHA will refer any HCV applicant on the HCV waiting list who indicates that they qualify for a homeless preference to the appropriate referral agency, as set forth in HUD PIH Notice 2021-15 (or any superseding HUD notice).



Fairfax County CoC (VA-601)
2023 HUD CoC Program Competition
1C-7. PHA HOMELESS PREFERENCE
(ALEXANDRIA)



Alexandria Redevelopment and Housing Authority

HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN

Effective Date: 4/1/2022

Chapter 19
SPECIAL PURPOSE VOUCHERS

PART I:	MAINSTREAM VOUCHER PROGRAM	19-2
19-I.A.	PROGRAM OVERVIEW [Notice PIH 2020-01]	19-2
	Overview	19-2
19-I.B.	ELIGIBLE POPULATION	19-3
19-I.C.	PARTNERSHIP AND SUPPORTIVE SERVICES	19-3
19-I.D.	WAITING LIST ADMINISTRATION	19-3
	Admission Preferences	19-4
19-I.E.	PORTABILITY	19-6
19-I.F.	PROJECT-BASING MAINSTREAM VOUCHERS	19-6
PART II:	EMERGENCY HOUSING VOUCHER PROGRAM	19-7
19-II.A.	FUNDING OVERVIEW	19-7
19-II.B.	SERVICE FEES	19-10
19-II.C.	CONTINUUM OF CARE (CoC);	19-13
	Other Partnering Organizations	19-13
19-II.D.	REFERRALS	19-14
	CoC and Partnering Agency Referrals	19-13
	Offers of Assistance with CoC Referral	19-15
19-II.E.	HCV WAITING LIST	19-15
19-II.F.	S	19-16
	HCV Waiting List Preferences	19-16
	EHV Waiting List Preferences	19-16
19-II.G.	FAMILY ELIGIBILITY	19-17
19-II.H.	REFERRING AGENCY DETERMINATION OF ELIGIBILITY	19-17
19-II.I.	PHA SCREENING	19-18
	Mandatory Denials	19-18
	Permissive Denial	19-19
19-II.J.	INCOME VERIFICATION AT ADMISSION	19-20
19-II.K.	SOCIAL SECURITY NUMBER AND CITIZENSHIP VERIFICATION STATUS	19-22
19-II.L.	AGE AND DISABILITY VERIFICATION	19-22
19-II.M.	INCOME TARGETING	19-23
19-II.N.	INITIAL VOUCHER TERM	19-23
19-II.O.	HOUSING SEARCH ASSISTANCE	19-23
19-II.P.	HQS PRE-INSPECTIONS	19-24
19-II.Q.	INITIAL LEASE TERM	19-25
19-II.R.	PORTABILITY	19-25
19-II.S.	PAYMENT STANDARDS	19-28
19-II.T.	TERMINATION OF VOUCHERS	19-29



EHV-II.F. PREFERENCES

HCV Waiting List Preferences

If local preferences are established by the ARHA for HCV, they do not apply to EHV. However, if the ARHA has a **homeless preference** or a VAWA preference for the HCV waiting list, the ARHA must adopt additional policies related to EHV in accordance with Notice PIH 2021-15.

ARHA Policy

The ARHA does offer a **currently experiencing homelessness** preference for the HCV waiting list. ARHA will provide the CoC a list of the HCV applicants who have selected this preference.

ARHA does not offer a VAWA preference for the HCV waiting list.

EHV Waiting List Preferences

With the exception of a residency preference, the ARHA may choose, in coordination with the CoC and other referral partners, to establish separate local preferences for EHV. The PHA may, however, choose to not establish any local preferences for the EHV waiting list.

ARHA Policy

No local preferences have been established for the EHV waiting list.



Fairfax County CoC (VA-601)
 2023 HUD CoC Program Competition
 1C-7. PHA MOVING ON PREFERENCE



FAIRFAX COUNTY

FAIRFAX COUNTY
 REDEVELOPMENT AND HOUSING
 AUTHORITY

3700 Pender Drive, Suite 300
 Fairfax, Virginia 22030-7444

V I R G I N I A

Telephone: (703) 246-5000 ♦ Fax: (703) 653-1361
 TTY: 711

August 15, 2023

HUD Headquarters

To whom it may concern:


The Continuum of Care's commitment to the goal of ending homelessness and its mission of providing affordable housing to one of our community's most vulnerable populations is consistent with the goals of the Fairfax County Redevelopment and Housing Authority (FCRHA).

Fairfax County's local preferences included in the FCRHA's Housing Choice Voucher (HCV) program is to serve individuals who are homeless and are referred to the FCRHA through the Transitional Housing, Project Homes, or Special Needs Homeless programs. This local preference includes current CoC Program PSH participants who no longer require intensive services. This inclusion generates movement in the CoC Program funded PSH projects as referred participants transition to other housing assistance programs. As such, new vacancies are created for persons experiencing homelessness. This local preference is included in the FCHRA's "Administrative Plan for the Housing Choice Voucher Program", which is the guidance document for implementing the HCV program, including project-based vouchers (PBV).

The criticality of prioritizing individuals and families who are homeless is also reflected in the FCRHA's waiting list policy for the HCV Program. Current FCRHA policy is to close the waiting list for the program when the estimated waiting period for assistance for applicants on the list reaches 24 months for the most current applicants. However, since May 2008, the FCRHA approved a policy to keep the waiting list open to preferences for homelessness (Transitional Housing, Project Homes, and Special Needs Homeless) and other special purpose voucher allocations, even when the waiting list is closed to other applicants.

The FCRHA will continue to work with the Office to Prevent and End Homelessness, as well as the entire county human services system to identify priority populations, such as individuals and families who are homeless, and provide them with affordable, stable housing options using all the federal, state, local, and private and non-profit resources that are available to the county.

Sincerely,

DocuSigned by:

 40CFF6F9A2544C...

Amy Ginger

Assistant Secretary, Fairfax County Redevelopment and Housing Authority

Certificate Of Completion

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Subject: Complete with DocuSign: 2023_08 Attachment 1C-7 Letter .pdf	
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Document Pages: 1	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Felicia Dunn
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	12000 Government Center Pkwy
	Department of Information Technology
	Fairfax, VA 22035-0063
	Felicia.Dunn@fairfaxcounty.gov
	IP Address: 166.94.3.230

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Signer Events

Amy Ginger
 Amy.Ginger@fairfaxcounty.gov
 Assistant Secretary
 Fairfax County Government
 Security Level: Email, Account Authentication (None)

Signature

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Envelope Sent	Hashed/Encrypted	2023 August 15 12:24
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FAIRFAX COUNTY CONTINUUM OF CARE

September 08, 2023

U.S. Department of Housing and Urban Development

SUBJECT: Support for the Fairfax County Continuum of Care priorities for serving individuals and families experiencing homelessness with severe service needs

To whom it may concern:

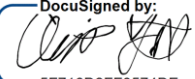
I am writing to express my support for the Fairfax County 2023 Continuum of Care (CoC) Program Collaborative Application and particularly for the CoC priorities for serving individuals and families experiencing homelessness with severe service needs in Fairfax County's CoC service area. As a person with lived experience of homelessness I am keenly aware of how important receiving assistance through the CoC is and this need is magnified for persons with severe service needs.

Presently I am a member of Fairfax County's Racial Equity Action Committee (REAC). This group has, as its objective, the goal that all persons experiencing housing instability and homelessness in Fairfax County have an equitable path to safe, stable, homes in communities of their choosing. The work of this Committee is clearly in line with Fairfax County's priorities expressed above.

I am grateful for this opportunity to express my support for assistance for individuals and families experiencing homelessness with severe service needs and I am confident that through the CoC Program in Fairfax County, many will receive the services they so greatly need.

Sincerely,

Arrick Littles

DocuSigned by:

5F716D2FF8574DE...

09/08/2023 | 15:16:25 EDT

Dianna Taylor

DocuSigned by:

C42064F9B3E94BE...

09/11/2023 | 14:49:25 EDT

Lisa Jones

DocuSigned by:

175654F63B36497...

09/11/2023 | 09:42:19 EDT

**FAIRFAX COUNTY CONTINUUM OF CARE
Monitoring & Evaluation Tool**

Agency: Pathway Homes, Inc.

AGENCY COMPONENT

Projects using HUD CoC Program Funding must meet the following requirements. Projects that do not meet all of the threshold criteria will be required to come into compliance within 90 days from the date in which the Monitoring & Evaluation Tool is submitted. Projects that do not meet this criteria and do not rectify the issues within 90 days will automatically be ranked below all other projects that are in compliance.

1	Does the agency have an <i>active</i> SAM registration and valid Unique Entity Identifier?	YES
2	Does the agency have an independent financial audit completed within 12 months of the end of the agency's fiscal year?	YES
3	Is the agency free of outstanding or delinquent federal debts? It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless: (a) A negotiated repayment schedule is established and the repayment schedule is (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.	YES
4	Does the agency have fiscal capacity to operate all of its HUD CoC grants?	YES
5	Does the agency have financial/accounting policies, procedures and controls that align with HUD 2 CFR Part 200 regulations? If a project applicant has previously received HUD grants, the organization must have demonstrated its ability to meet HUD's financial expectations. If any of the following have occurred, the project applicant would NOT meet this threshold criteria: (a) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon; (b) Audit finding(s) for which a response is overdue or unsatisfactory; (c) History of inadequate financial management accounting practices; (d) Evidence of untimely expenditures on prior award; (e) History of other major capacity issues that have significantly affected the operation of the project and its performance; (f) History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and (g) History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.	YES
6	Is the agency free of any debarments and/or suspensions? In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.	YES
7	Does the agency have a system to track matching funds, both cash and in-kind?	YES
8	Does the agency utilize the CoC's Coordinated Entry guidelines to fill all HUD CoC funded project vacancies/referral slots?	YES
9	Does the agency use a Housing First approach as pertains to its HUD CoC Funded Projects? (definition and Renewal Application expectations below) <i>Housing First Definition:</i> "Any project that indicates that it follows a Housing First model cannot place preconditions or eligibility requirements—beyond HUD's eligibility requirements—on persons entering housing, nor can it require program participants to participate in supportive service activities or make other rules, such as sobriety, a condition of housing. Recipients may offer and encourage program participants to participate in services, but there may be no time limit as to when he/she must do so." (A program can require regular meetings with a case manager) <i>Renewal Application Criteria:</i> The project ensures that participants are not screened out based on the following items: Having too little or little [no] income Active or history of substance abuse Having a criminal record with exceptions for state-mandated restrictions History of victimization (e.g. domestic violence, sexual assault, childhood abuse) <i>Renewal Application Criteria:</i> The project ensures that participants are not terminated from the program for the following reasons: Failure to participate in supportive services Failure to make progress on a service plan Loss of income or failure to improve income Any activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	YES
10	Does the agency have a homeless or formerly homeless rep. on the Board of Directors or equivalent policymaking entity? 24 CFR § 578.75(g)(1)? If NO, does the agency have an equivalent policymaking entity with consumer representation?	YES
11	Does the agency have a general conflict-of interest policy for staff and Board members. 24 CFR § 578.95(c); 24 CFR § 578.103(a)(11)	YES
SUBRECIPIENTS (continue to PART 2 if no subrecipients)		
12	Does the agency have a contract or MOU with all subrecipients?	YES
13	Does the agency perform programmatic, administrative, and financial monitoring of the subrecipients at least annually?	YES
14	Does the agency share administrative funds with the subrecipient agencies?	YES


FAIRFAX COUNTY
— VIRGINIA —




Fairfax County CoC (VA-601)
2023 HUD CoC Program Competition
1E-1.LOCAL COMPETITION DEADLINE

CONTACT INFORMATION: Our office is open 9:00 am - 5:00 pm, Monday - Friday


Share This

 703-246-5000
TTY 711

 OPEHGeneralMail@fairfaxcounty.gov

 3700 Pender Drive
Fairfax, VA 22030

 [fairfaxcountyhousing](#)

 Thomas Barnett,
Deputy Director

Continuum of Care

Continuum of Care Program

The Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) Program provides significant financial resources to communities throughout the country and mandates procedures and policies for implementing a local housing crisis response system. Notices regarding the Fairfax CoC Program local competition and Fairfax County's CoC Consolidated Application (our community's request for funding) are available on this page, which will be updated throughout the competition.

2023 HUD COC PROGRAM COMPETITION INFORMATION

Overview



Competition Timeline



As the Collaborative Applicant for Fairfax County's CoC (VA-601), the Office to Prevent and End Homelessness is responsible for conducting a local funding competition to evaluate, select, and rank projects as part of the CoC Consolidated Application and the CoC Priority List.

Fairfax County CoC's local competition schedule, which includes information for renewal project applications and how to apply for the new funding opportunities, can be found below. These deliverables have been established no later than 30 days before the FY2023 CoC Program Competition Application submission deadline on September 28th in accordance with the NOFO. Information due to the CoC Lead should be submitted by 4:00 pm on the date requested. Renewal and new project applicants will be notified in writing whether or not their applications were accepted for inclusion in the CoC Consolidated Application and ranked on the CoC Priority Listing at least 15 days before the FY2023 CoC Program Competition Application submission deadline on September 28th.

Please review the documents linked under Application Materials for New & Renewal Projects for more details on the new funding opportunities available to the Fairfax County CoC as part of the HUD FY2023 CoC Program Funding Competition.

Date	Deliverable
07/31/2023	New Funding Opportunities Application Available
08/01/2023	HUD Grantees Applicant Profile Draft from e-snaps due to CoC Lead
08/03/2023	HUD Grantees Applicant Profile Final from e-snaps due to CoC Lead
08/04/2023	New Funding Opportunities & Renewals Meeting Meeting ID: 263 385 229 076 Passcode: A8xUSy Or call in (audio only) +1 571-429-5982,,969907477# United States, Arlington Phone Conference ID: 969 907 477#
08/17/2023	New Funding Opportunities Project Applications due to CoC Lead
08/29/2023	Selection & Ranking Subcommittee meeting (new project selection & Priority List)
09/01/2023	HUD Grantees Draft Renewal Project Applications from e-snaps due to CoC Lead
09/07/2023	HUD Grantees Final Renewal Project Applications from e-snaps due to CoC Lead
09/8/2023	New Funding Opportunities Draft Project Applications from e-snaps due to CoC Lead
09/14/2023	New Funding Opportunities Final Project Applications from e-snaps due to CoC Lead

Application Materials for New & Renewal Projects**2022 HUD COC PROGRAM COMPETITION INFORMATION****Overview****Competition Timeline****Application Materials for New & Renewal Projects**

Continuum of Care Membership

The Fairfax County Continuum of Care (CoC) strives to ensure that membership and participation in the CoC includes a diverse and broad representation of all the necessary voices needed to accomplish the goal of ending homelessness. Any organization or individual connected to Fairfax County that is interested in preventing and ending homelessness in our community, including but not limited to representatives outlined in [24 CFR § 578.3](#), can become a member of the CoC at any time. The CoC encourages organizations serving culturally specific communities experiencing homelessness (including but not limited to Black, Latinx, Indigenous, other People of Color, people identifying as LGBTQ+, people with disabilities, etc.), to become a part of the CoC. To join, please subscribe to the CoC's listerv under 'Homeless Services Information' at [E-Mail Subscriptions \(fairfaxcounty.gov\)](#). The CoC engages the membership through this listerv by distributing monthly newsletters and CoC announcements, including invitations to the Bi-Annual [CoC Meetings](#). If you are new to the CoC, please complete [this survey](#) so we can learn more about you. Thank you for your partnership in preventing and ending homelessness in Fairfax County!

Continuum of Care Meetings

The goal of the CoC (Continuum of Care) meetings is to connect partners in the Fairfax-Falls Church community and to build and strengthen common understanding of homeless system initiatives and performance outcomes.

COC MEETING INFORMATION



TRANSLATE

AWARDS

SITE FEEDBACK

MAIN ADDRESS

12000 Government Center Pkwy
Fairfax, VA 22035

Phone

703-324-7329

TTY 711

SITE TOOLS

SUPPORT

ADDITIONAL RESOURCES



The Official Site of Fairfax County

Courtesy Copy: HUD CoC NoFO, Membership Meeting



Fairfax County Government, VA <noreply-subscriptions@govdelivery.fairfaxcounty.gov>

To Hua, Ning; Culin, Lindsey; Rao, Anita; Knippler, Stephen; Eller, Virginia; Sohi, Navneet; Roy, Shashi; Spratley, Kathy R.; WWWDev; Barnett, Thomas M.; Huang, Yuezhong

Thu 7/13/2023 6:26 PM

Reply Reply All Forward

You forwarded this message on 7/14/2023 10:31 AM. If there are problems with how this message is displayed, click here to view it in a web browser.

This is a courtesy copy of an email bulletin sent by Thomas Barnett.

This bulletin was sent to the following groups of people:

Subscribers of Homeless Services Information (546 recipients)

MM-DD-YYYY

[View as a webpage / Share](#)

FAIRFAX COUNTY VIRGINIA

OFFICE to PREVENT and END HOMELESSNESS Homeless Services Information

MM-DD-YYYY



2023 HUD CoC Program Competition is open

The US Department of Housing and Urban Development (HUD) released the [Notice of Funding Opportunity](#) (NOFO) for the FY2023 HUD Continuum of Care (CoC) Program Competition on July 5, 2023. Detailed information regarding this national competition can be found [here](#).

The Estimated Annual Renewal Demand (ARD) Amount Report for the FY2023 CoC Program Competition is not yet available. The Office to Prevent and End Homelessness will share details on new and renewal amounts when it is released by HUD. Fairfax County [Continuum of Care webpage](#) will also be updated through the competition process with meeting information, application instructions and forms, and deadlines.

A full **Continuum of Care Membership meeting** including information about new CoC funding and renewals, will be held on Friday, August 4, 2023, from 9:30 am to 11:00 am. [Click this link to join via Microsoft Teams at the time of the meeting](#). No registration is required.

Meeting ID: 263 385 229 076
Passcode: A8xUSy

Or call in (audio only)
+1 571 429 5982, 969907477# United States, Arlington
Phone Conference ID: 969 907 477#

Fairfax County's CoC encourages applications from all eligible applicants regardless of whether the entity is currently receiving HUD funding or has ever received CoC funding. This includes any organizations led by and for Black, Indigenous, or other People of Color historically marginalized. Technical assistance will be provided to ensure this funding opportunity is accessible.

Applications for NEW funding opportunities will be due to Stephen Knippler, CoC Manager, at stephen.knippler@fairfaxcounty.gov by 4:00 p.m. on August 17, 2023.

Tips, Information and Resources to Stay Safe in the Extreme Heat

- During extreme heat days, it is important to take precautions to stay safe. Stay indoors; drink plenty of liquids, wear loose-fitting clothing and know the signs of heat exhaustion.
- Sign up for Fairfax Alerts to get notified about heat emergencies.
- In addition to shopping malls, stores or movie theaters, you can cool off at one of our county facilities designated as Cooling Centers.

[Learn More](#)



Fairfax County Government, Virginia
12000 Government Center Pkwy Fairfax, VA 22035
Website | 703-324-7329

FAIRFAX COUNTY CONTINUUM OF CARE Monitoring & Evaluation Tool

OVERVIEW

To ensure effective and efficient use of HUD Continuum of Care (CoC) Program Funding, all projects in Fairfax County's CoC (VA-601) receiving HUD CoC Program funding must complete the Monitoring & Evaluation Tool annually.

The Monitoring & Evaluation Tool includes information on the agency capacity, compliance with federal regulations, use of the federal funding, housing capacity and utilization, demographic information, vulnerability assessment, implementation of best practices connected to services and policies, data quality, and outcomes. The outcomes reviewed align with several System Performance Measures (numbers served, length of time experiencing homelessness, employment and income information, and exits to permanent housing). The data collected is largely based on the Annual Performance Report (APR) submitted to HUD. The Monitoring & Evaluation Tool is reviewed and updated annually by the Monitoring & Evaluation Workgroup, comprised of recipients of HUD CoC Program funding as well as other non-profit representatives and community members that are a part of the CoC.

A Monitoring & Evaluation Tool must be completed for each individual project and submitted to the Office to Prevent and End Homelessness (OPEH), the CoC Lead Agency, by the established Monitoring & Evaluation schedule in order for the renewal application to be included in the CoC's submission in the subsequent HUD CoC Program competition. Agencies or projects that do not make submissions by this deadline will lose 2 points for each business day the information is late. OPEH reviews and scores each Tool. Scoring methodology is outlined directly in the Tool. The Monitoring & Evaluation Workgroup also convenes after the Monitoring & Evaluation Tools are submitted to OPEH to discuss the aggregated results of the monitoring (with identifying names of agencies and projects omitted) to ensure integrity of process. Agencies receive a scored copy of their Tool(s) via email along with the final range of scores. Agencies are given 2 weeks to review their scored Tools and submit any inquiries they have to OPEH before they become final.

The score is used by the Selection & Ranking Subcommittee to develop the CoC Priority List during the annual competition for HUD CoC Program.

INSTRUCTIONS

Supplemental documents needed to complete the PROJECT Component:

- 1) Renewal Application (for grant submitted during the latest Competition)
- 2) Full APR from Sage for 2020 project

Additional Instructions:

- * Only type in the gray cells when completing the AGENCY and PROJECT Components
- * It is the responsibility of each Recipient to complete all forms and all questions. Subrecipients should be consulted as needed.
- * The Monitoring & Evaluation Tool must be submitted by all agencies applying for renewal or reallocation funding during the HUD CoC Program Competition.
- * Only one AGENCY Component needs to be completed, regardless of how many projects the agency operates.
- * When submitting the Monitoring & Evaluation Tool, the subject of the email should match the name of the project as it is listed on the PROJECT Component (i.e. "1991 CRSC/Pathway Homes SHP"). Please specify which Tool contains the completed AGENCY Component and AGENCY Attachments.
- * If submitting the Attachments electronically, the name of the file should match the name on the Attachment list (i.e. "PART 1: #2a")

**FAIRFAX COUNTY CONTINUUM OF CARE
Monitoring & Evaluation Tool**

Agency:

AGENCY COMPONENT

Projects using HUD CoC Program Funding must meet the following requirements. Projects that do not meet all of the threshold criteria will be required to come into compliance within 90 days from the date in which the Monitoring & Evaluation Tool is submitted. Projects that do not meet this criteria and do not rectify the issues within 90 days will automatically be ranked below all other projects that are in compliance.

- | | | |
|---|--|----------------------|
| 1 | Does the agency have an active SAM registration and valid Unique Entity Identifier? | <input type="text"/> |
| 2 | Does the agency have an independent financial audit completed within 12 months of the end of the agency's fiscal year? | <input type="text"/> |
| 3 | Is the agency free of outstanding or delinquent federal debts?
It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:
(a) A negotiated repayment schedule is established and the repayment
(b) Other arrangements satisfactory to HUD are made before the award of funds by HUD. | <input type="text"/> |
| 4 | Does the agency have fiscal capacity to operate all of its HUD CoC grants? | <input type="text"/> |
| 5 | Does the agency have financial/accounting policies, procedures and controls that align with HUD 2 CFR Part 200 regulations?
If a project applicant has previously received HUD grants, the organization must have demonstrated its ability to meet HUD's financial expectations.
If any of the following have occurred, the project applicant would NOT meet this threshold criteria:
(a) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
(b) Audit finding(s) for which a response is overdue or unsatisfactory;
(c) History of inadequate financial management accounting practices;
(d) Evidence of untimely expenditures on prior award;
(e) History of other major capacity issues that have significantly affected the operation of the project and its performance;
(f) History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and
(g) History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes. | <input type="text"/> |
| 6 | Is the agency free of any debarments and/or suspensions?
In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government. | <input type="text"/> |
| 7 | Does the agency have a system to track matching funds, both cash and in-kind? | <input type="text"/> |
| 8 | Does the agency utilize the CoC's Coordinated Entry guidelines to fill all HUD CoC funded project vacancies/referral slots? | <input type="text"/> |
| 9 | Does the agency use a Housing First approach as pertains to its HUD CoC Funded Projects?
(definition and Renewal Application expectations below)
<i>Housing First Definition:</i>
"Any project that indicates that it follows a Housing First model cannot place preconditions or eligibility requirements—beyond HUD's eligibility requirements—on persons entering housing, nor can it require program participants to participate in supportive service activities or make other rules, such as sobriety, a condition of housing. Recipients may offer and encourage program participants to participate in services, but there may be no time limit as to when he/she must do so." (A program can require regular meetings with a case manager)
<i>Renewal Application Criteria:</i> The project ensures that participants are not screened out based on the following items:
Having too little or little [no] income
Active or history of substance abuse
Having a criminal record with exceptions for state-mandated restrictions
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)
<i>Renewal Application Criteria:</i> The project ensures that participants are not terminated from the program for the following reasons:
Failure to participate in supportive services
Failure to make progress on a service plan
Loss of income or failure to improve income
Any activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area | <input type="text"/> |
| 10 | Does the agency have a homeless or formerly homeless rep. on the Board of Directors or equivalent policymaking entity? 24 CFR § 578.75(g)(1)?
If NO, does the agency have an equivalent policymaking entity with consumer representation? | <input type="text"/> |
| 11 | Does the agency have a general conflict-of interest policy for staff and Board members. 24 CFR § 578.95(c); 24 CFR § 578.103(a)(11) | <input type="text"/> |
| SUBRECIPIENTS (continue to PART 2 if no subrecipients) | | |
| 12 | Does the agency have a contract or MOU with all subrecipients? | <input type="text"/> |
| 13 | Does the agency perform programmatic, administrative, and financial monitoring of the subrecipients at least annually? | <input type="text"/> |
| 14 | Does the agency share administrative funds with the subrecipient agencies? | <input type="text"/> |

**FAIRFAX COUNTY CONTINUUM OF CARE
Monitoring & Evaluation Tool**

Agency: _____
 Subrecipient: _____
 Project: _____
 Project Type: _____
 SAGE APR, Q01a Grant Year: _____
 SAGE APR, Q01a Grant Number: _____
 SAGE APR, Q01a 2020 Grant Amount: _____
 Renewal Application 2021 Renewal Application Amount: _____

PROJECT COMPONENT

FINANCIAL

1 Please list the Total HUD Budget:

	Total HUD Budget	Additional Funding	Total Project Budget	% of HUD Request	% of Project Budget
Real Property Leasing			\$ -	0%	0%
Short / Medium Term Rental Assistance			\$ -	0%	0%
Long-Term Rental Assistance			\$ -	0%	0%
Operating Costs			\$ -	0%	0%
Supportive Services Subtotal			\$ -	0%	0%
Administration Subtotal			\$ -	0%	0%
TOTALS	\$ -	\$ -	\$ -	0%	0%
Cash Match					
In-Kind Match					
Total Match	\$ -			0%	

- 2 Does this project draw down funds from HUD's Line of Credit Control System (LOCCS) at least quarterly? _____
- 3 Have all HUD funds been drawn down for the last complete grant year? _____
 If NO, how much (\$) was unspent? (Leave blank if not applicable) _____
 If NO, why were funds unspent? (Leave blank if not applicable) _____
- 4 Excluding the last complete grant year, how many years has funding not been completely utilized in the past three years? _____
- 5 Does this project have any funds that can be voluntarily reallocated? _____
 If YES, how much (\$) ? (Leave blank if not applicable) _____
- 6 Cost per client:
- APR Q5a Total Number of Persons Served _____
- APR Q5a Total Number of Adults Served _____
- APR Q5a Total Number of Households Served (Number of Adult Heads of Household) _____
- Cost per client by Total HUD Budget _____ \$0
- Cost per household per Total Project Budget - Supportive Services line item (information only) _____ \$0
- Cost per household per Total Project Budget - Rental Assistance line item (information only) _____ \$0
- Cost per client by Total Project Budget (information only) _____ \$0

HOUSING CAPACITY & UTILIZATION

- 7 Number of units owned (PSH ONLY) _____
- Number of units leased _____
- 8 Bed and Unit Inventory
- APR Q2 Total Units _____
- Total Beds _____
- Total Dedicated CH Beds (PSH ONLY) _____
- 9 Utilization Rate - Point-in-Time Count of Households on the Last Wednesday
- APR Q8b January _____
- APR Q8b April _____
- APR Q8b July _____
- APR Q8b October _____
- 0%

- 10 (PSH ONLY) Does this project conduct Housing Quality Standards (as defined by HUD) reviews at least annually for all units? _____
- (RRH ONLY) Does this project conduct Basic Habitability Inspections for all units that rental assistance is provided for? _____
- 11 Have environmental reviews been completed for all PSH units / an overall environmental review completed for RRH units? _____
- 12 Does the project have guidelines in place to adhere to Fair Market Rent and Rent-Reasonableness? _____

13 What was the living situation prior to entering the program?
 If households were not literally homeless at program entry as indicated on the APR because they moved from one PH project to another PH project within the CoC, please mark "YES" under Homeless or Institutional Setting if they were homeless at initial project entry.

APRQ15 Living Situation (at entry)	Total	Homeless or Institutional Setting?
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

		Total	%
14	Vulnerability		
	APRQ13a1 Mental Health Problem		0%
	(adults at start)		
	Alcohol Use Disorder		0%
	Drug Use Disorder		0%
	Both Alcohol and Drug Use Disorder		0%
	Chronic Health Condition		0%
	HIV/AIDS		0%
	Developmental Disability		0%
	Physical Disability		0%
	APRQ14a Domestic Violence History		0%
	APRQ14b Persons Fleeing Domestic Violence		0%
	APRQ5a Veterans		0%
	APRQ5a Chronically Homeless Persons		0%
	APRQ5a Youth Under Age 25		0%
	APRQ5a Parenting Youth Under Age 25 with Children		0%
	APRQ11 Age 62+		0%
			0.00
15	Race (Information only)	#	%
	APRQ12a White		0%
	Black, African American, or African		0%
	Asian or Asian American		0%
	American Indian, Alaska Native, or Indigenous		0%
	Native Hawaiian or Pacific Islander		0%
	Multiple Races		0%
	Client Doesn't Know/Client Refused		0%
	Data Not Collected		0%
		0	
16	Ethnicity (Information only)	#	%
	APRQ12b Non-Hispanic/Non-Latin(a)(o)(x)		0%
	Hispanic/Latin(a)(o)(x)		0%
	Client Doesn't Know/Client Refused		0%
	Data Not Collected		0%
		0	
17	(PSH ONLY) Severity of Service Needs - identify the number of units that fall under each service level:		
	Service Level 1: Scattered Sites:		0%
	Service Level 2: Part-time / on-site staff:		0%
	Service Level 3: 24/7 or almost 24/7 on-site staff:		0%
		0	
17	(RRH ONLY) Average length of time between project start date and housing move-in date		
	APRQ22c Average length of time to housing		

SERVICES & POLICIES

18	Does the program have a staff member responsible for ensuring that minors and Transitioning Age Youth (18-24) are in school and/or receiving appropriate educational services per HUD Requirements? <i>Note: all programs must have staff with educational services knowledge as all programs may serve people between the ages of 18-24.</i>	
19	Does the project comply with HUD's "Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity" Rule, which mandates that HUD's housing programs be open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status?	
20	Is there a systematic process for ensuring that clients apply for and obtain all mainstream resources to which they are entitled? (TANF, SSI/SSDI, SNAPs, Medicaid, CHIP, local mental and somatic health care, etc.)	
21	Does this project utilize a form that allows clients to apply for 4 or more benefits at once?	
22	Does this project provide follow-up at least annually to ensure benefits are received and renewed?	
23	Does this project provide transportation assistance to clients wishing to receive help getting to benefit appointments, employment training and/or jobs?	
24	Does this project have a policy for discharging clients for noncompliance?	
25	Does this project have a grievance policy for clients?	
26	Have all program participants been given the opportunity to complete client satisfaction surveys during the last	
27	Does the agency involve homeless individuals and families through employment or volunteer services, constructing, rehabilitating, maintaining, or operating the project, or in providing supportive services for the project? 24 CFR § 578.75	
28	Do representatives from your agency participate in homeless system committees and meetings?	
29	Have all agency-wide deliverables been submitted to HUD and OPEH in a timely manner this past year? (GIW, AP, Renewal	
30	(PSH ONLY) How does this project identify individuals/households that no longer need the intensive supports of PSH? <i>Information only</i>	
30	(RRH ONLY) How does this project determine when a household no longer needs assistance? <i>Information only</i>	

DATA QUALITY

31	APR Q6a Data Quality: Personally Identifiable Information - % of Error Rate		
32	APR Q6b Data Quality: Universal Data Elements - % of Error Rate		
	Veteran Status (3.7)		
	Project Start Date (3.10)		
	Relationship to Head of Household (3.15)		
	Client Location (3.16)		
	Disabling Condition (3.8)		
			0%
33	APR Q6c Data Quality: Income and Housing Data Quality - % of Error Rate		
	Destination (3.12)		
	Income and Sources (4.2) at Start		
	Income and Sources (4.2) at Annual Assessment		
	Income and Sources (4.2) at Exit		
			0%
34	APR Q6e Data Quality: Timeliness	# of Start Records	# of Exit Records
	0 Days		
	1-3 Days		
	4-6 Days		
	7-10 Days		
	11+ Days		

OUTCOMES *SPM indicates outcome measures that are also HUD SYSTEM PERFORMANCE MEASURES*

35	APRQ22b (SPM #1) What is the average length of stay (number of days) for Leavers and for Stayers? <i>Please combine Recipient and Subrecipient data</i>	Days	Years
	Leavers		0.0
	Stayers		0.0
		Total	%
36a	APRQ16 Number of adult stayers not yet required to have an annual assessment		0%
36b	APRQ16 (SPM #4) How many adults had income? <i># of adults that met this measure</i>		0%
37	APRQ17 (SPM #4) How many adults were employed <i>(receiving earned income)? # of adults that met this measure</i>		0%
38	APRQ19a1&2 (SPM #4) How many adults increased income while in the program? <i># of adults that met this measure</i>		0%
39	APRQ20b (SPM #4) How many adults received non-cash benefits? <i># of adults that met this measure</i>		0%
40	APRQ5a How many persons exited?		0%
41a	APRQ23c (SPM #7) How many persons exited to permanent housing destinations?		0%
41b	APRQ23c (PSH ONLY) How many persons exited to 'Permanent Housing (other than RRH) for formerly homeless persons'?		0%
41c	APRQ23c (SPM #7) Total persons whose destinations excluded them from the calculations?		0%
42	APRQ5a (SPM #7) How many persons maintained their housing stability in the program?		0%
43	APRQ23c& APRQ5a (SPM #7) How many persons exited to permanent housing (Q41a) AND how many persons maintained their housing stability in the program (Q42)? (add both together)	0	0%

EQUITY *Information only*

44	Does your agency have BIPOC and/or LGBTQIA+ representation in management and leadership positions?	
45	Does your agency have BIPOC and/or LGBTQIA+ representation on the Board of Directors?	
46	Does your agency have a process for reviewing & incorporating feedback from persons with lived experience of homelessness?	
47	Has your agency reviewed policies and procedures with an equity lens?	
48	Does your agency review outcome data disaggregated by race, ethnicity, etc. at least annually?	
49	Does your agency have a plan to create more equitable program outcomes?	

ADDITIONAL COMMENTS

Please provide any additional comments or other areas that need explanations, such as a difference in anticipated and actual program outputs, outcomes or bed utilization, errors on the APR, etc.:

**FAIRFAX COUNTY CONTINUUM OF CARE
Monitoring & Evaluation Tool**

Agency:

REQUIRED ATTACHMENTS - Check to confirm submitted. Compile in order listed below.

- PART 1: #2a (NONPROFITS ONLY)** Latest agency audit management letter
 - PART 1: #2b (NONPROFITS ONLY)** First page of IRS Form 990 – Return of Organization Exempt from Income Tax
 - PART 1: #2c (NONPROFITS ONLY)** Agency's latest IRS Form 941
 - PART 1: #5** Agency's financial/accounting policies, procedures and controls documents
 - PART 1: #10a** List of Board of Directors (or Advisory Board for Governmental Agencies)
 - PART 1: #10b** Consumer Representation Waiver from HUD *(if applicable)*
 - PART 1: #10c** List of members for equivalent policymaking entity *(if applicable)*
 - PART 1: #12 (FOR THOSE WITH SUBRECIPIENTS ONLY)** – Copy of Subrecipient contracts
 - PART 1: #13 (FOR THOSE WITH SUBRECIPIENTS ONLY)** – Documentation of most recent annual subrecipient monitoring
-
- PART 2:** Copy of full HUD Annual Performance Report [VIEW / PRINT COMPLETE APR](#)
 - PART 2: #2** Documentation of LOCCS drawdowns; should include summary of total amount expended as well as dates of withdrawals. The two documents can be found under Grant Information – General Tab and Vouchers Tab.
 - PART 2: #11 (PSH ONLY)** – List of Units' Addresses and the dates of their environmental reviews for this project (please submit in excel format)
(If requests for environmental reviews have been submitted, please include the request date)
 - PART 2: #11 (RRH ONLY)** – Copy of overall environmental review *(If requests for environmental reviews have been submitted, please include the request date)*
 - PART 2: #24** Discharge for non-compliance policy
 - PART 2: #25** Clients Grievance Policy
 - PART 2: #26** Summarize the results of the client satisfaction surveys completed during the last completed grant year. Provide the total number of surveys collected.

**FAIRFAX COUNTY CONTINUUM OF CARE
Monitoring & Evaluation Tool**

SCORING RUBRIC

SECTION	#	Question	PERMANENT SUPPORTIVE HOUSING		RAPID REHOUSING		
			Scoring Ranges - PSH	Performance Measures Targets - PSH	Scoring Ranges - RRH	Performance Measures Targets - RRH	
			MAX POINTS	MAX POINTS	MAX POINTS	MAX POINTS	
			86	86	86	86	
FINANCIAL (12 points)	2	Does this project draw down funds from HUD's	YES = 1 point		YES = 1 point		1
	3	Have all HUD funds been drawn down for the last	YES = 3 points	100% of HUD funding is used	YES = 3 points	100% of HUD funding is used	3
	4	Excluding the last complete grant year, how many	0 Years = 5 points 1 Year = 3 points		0 Years = 5 points 1 Year = 3 points		5
	6	Cost per client by Total HUD Budget	Less than or equal to \$15,000 = 3 points \$15,001 - \$23,000 = 2 points Greater than \$23,000 = 1 point		Less than or equal to \$15,000 = 3 points \$15,001 - \$23,000 = 2 points Greater than \$23,000 = 1 point		3
HOUSING & CAPACITY (17 points)	7	Number of units leased	If any leased = 1 point		If any leased = 1 point		1
	9	Utilization Rate - Total Units	95 - 100% = 5 points 90 - 94% = 4 points 85 - 89% = 3 points 75 - 84% = 2 points 50 - 74% = 1 point Below 50% = 0 points	≥ 95% utilization rate	95 - 100% = 5 points 90 - 94% = 4 points 85 - 89% = 3 points 75 - 84% = 2 points 50 - 74% = 1 point Below 50% = 0 points	≥ 95% utilization rate	5
	10	Does this project conduct Housing Quality Standard	YES, if confirmed by attachment = 1 point	100% of units receive HQS inspection annually	YES, if confirmed by attachment = 1 point		1
	11	Have environmental reviews been completed for	YES, if confirmed by attachment = 1 point	100% of units receive environmental reviews	YES, if confirmed by attachment = 1 point	1 environmental review is completed for all units	1
	12	Does the project have guidelines in place to address	YES = 1 point		YES = 1 point		1
	13	What was the living situation prior to entering the	If all "Homeless or IS" YES = 1 point	100% of clients were literally homeless at entry	If all "Homeless or IS" YES = 1 point	100% of clients were literally homeless at entry	1
	14	Vulnerability	4.0+ = 4 points 3.0 - 3.9 = 3 points 2.0 - 2.9 = 2 points 1.0 - 1.9 = 1 point		2.1+ = 4 points 1.6 - 2.0 = 3 points 1.1 - 1.5 = 2 points 0.5 - 1.0 = 1 point		4
	17	What is the service level of this project? (PSH ONLY)	Service Level 3 = 3 points Service Level 2 = 2 points Service Level 1 = 1 point		N/A		0
17	Average length of time to housing (RRH ONLY)	N/A		0 - 30 days = 3 points 31 - 60 days = 2 points 61+ days = 1 point		3	
Services & Policies (12 points)	18	Does the program have a staff member responsible	YES = 1 point		YES = 1 point		1
	19	Does the project comply with HUD's "Equal Access	YES = 1 point		YES = 1 point		1
	20	Is there a systematic process for ensuring that client	YES = 1 point		YES = 1 point		1
	21	Does this project utilize a form that allows client	YES = 1 point		YES = 1 point		1
	22	Does this project provide follow-up to ensure be	YES = 1 point		YES = 1 point		1
	23	Does this project provide transportation assistance	YES = 1 point		YES = 1 point		1
	24	Does this project have a policy for discharging cl	YES = 1 point		YES = 1 point		1
	25	Does this project have a grievance policy for clie	YES, if confirmed by attachment = 1 point		YES, if confirmed by attachment = 1 point		1
	26	Have all program participants been given the op	YES, if confirmed by attachment = 1 point		YES, if confirmed by attachment = 1 point		1
27	Does the agency involve homeless individuals ar	YES = 1 point		YES = 1 point		1	
28	Does the agency involve homeless individuals ar	YES, if confirmed by attachment = 1 point		YES, if confirmed by attachment = 1 point		1	
29	Have all agency-wide deliverables been submitte	YES, if confirmed by attachment = 1 point		YES, if confirmed by attachment = 1 point		1	
Data Quality	31	Data Quality: PII (% of Error Rate)	If less than or equal to 5% = 1 point		If less than or equal to 5% = 1 point		1
	32	Data Quality: UDE (% of Error Rate)	If less than or equal to 5% = 1 point		If less than or equal to 5% = 1 point		1
	33	Data Quality: Income and Housing (% of Error Ra	If less than or equal to 5% = 4 points		If less than or equal to 5% = 4 points		4
	34	Data Quality: Timeliness (% of Error Rate)	If less than or equal to 5% = 1 point		If less than or equal to 5% = 1 point		1
Outcomes (39 points)	35	What is the average length of stay (number of days) for Leavers and for Stayers? Subrecipient data should be included in the total	Under 1000 days = 3 points Between 1000 & 2000 days = 2 points Over 2000 days = 1 point		Under 365 = 3 points Between 366 and 548 = 2 points Over 549 days = 1 point		3
	36	How many adults had income? Number of adults that met this measure	90 - 100% = 8 points 80 - 89% = 6 points 70 - 79% = 4 points 60 - 69% = 2 points Below 60% = 0 points	≥ 90% of adults have income	90 - 100% = 8 points 80 - 89% = 6 points 70 - 79% = 4 points 60 - 69% = 2 points Below 60% = 0 points	≥ 90% of adults have income	8
	37	How many adults were employed? Number of adults that met this measure	50 - 100% = 4 points 35 - 49% = 3 points 20 - 34% = 2 points 10 - 19% = 1 point Below 10% = 0 points	≥ 50% of adults are employed	80 - 100% = 4 points 60 - 79% = 3 points 40 - 59% = 2 points 20 - 39% = 1 point Below 20% = 0 points	≥ 80% of adults are employed	4
	38	How many adults increased income while in the program? Number of adults that met this measure	80 - 100% = 4 points 60 - 79% = 3 points 40 - 59% = 2 points 20 - 39% = 1 point Below 20% = 0 points	≥ 80% of adults increase income	80 - 100% = 4 points 60 - 79% = 3 points 40 - 59% = 2 points 20 - 39% = 1 point Below 20% = 0 points	≥ 80% of adults increase income	4
	39	How many adults received non-cash benefits? Number of adults that met this measure	90 - 100% = 4 points 80 - 89% = 3 points 70 - 79% = 2 points 60 - 69% = 1 point Below 60% = 0 points	≥ 90% of adults receive non-cash benefits	90 - 100% = 4 points 80 - 89% = 3 points 70 - 79% = 2 points 60 - 69% = 1 point Below 60% = 0 points	≥ 90% of adults receive non-cash benefits	4
	43	How many persons maintained their housing stability in the program AND how many persons exited to permanent housing? (add both together)	95 - 100% = 15 points 90 - 94% = 12 points 85 - 89% = 9 points 80 - 84% = 6 points Below 80% = 3 points	≥ 95% of persons maintain housing stability	95 - 100% = 15 points 90 - 94% = 12 points 85 - 89% = 9 points 80 - 84% = 6 points Below 80% = 3 points	≥ 95% of persons maintain housing stability	15

	HUD COC BONUS		HUD DV BONUS
	Second Story		St. John's Community Services
Project Type	PSH		RRH
Length of Project	12MOS		12Mos
Amount Requested	\$238,343		\$467,082
Clients	5		16
Staffing*	1 FTE		1 FTE
Units	5		8

*staffing may include case managers, supervisors, clinicians, etc

	Amount Requested	Amount Available
HUD CoC BONUS	\$238,343	\$704,742
HUD DV BONUS	\$467,082	\$577,175

Applications assigned for review

	Anna	Gerry	Hilary	Jennifer	Lesley
Second Story	X	X	X	X	X
St. John's Community Services (SJCS)	X	X	X	X	X



Fairfax-Falls Church Community Partnership

2023 HUD CoC Program Competition

NEW FUNDING SCORING TOOL

Reviewer Name:

Instructions: There are 100 regular points and 10 bonus points available. Please enter the scores in the gray cells, take notes as needed, and answer the final question on whether the project is recommended for inclusion in the CoC's Application. The scores from each Reviewer will be averaged; significant differences will be discussed on 08/29. The scores for each project will auto-populate on the Totals tab.

Agency/Project Name	Project Type	Amount Requested (12 MOS)
SECOND STORY PSH for Transition Ag	PSH	\$238,343

APPLICATION SECTION	MAX POINTS	SCORE	NOTES
C. Project Description			
7. (scope of project, project address gaps and improves system performance)	15	<input type="text"/>	<input type="text"/>
8. (housing first)	10	<input type="text"/>	<input type="text"/>
9. (supportive services provided)	10	<input type="text"/>	<input type="text"/>
10. (HMIS/comparable database participation)	5	<input type="text"/>	<input type="text"/>
11. (timeline to meet project milestones)	5	<input type="text"/>	<input type="text"/>
D. Project Budget			
12. (funding requested)	5	<input type="text"/>	<input type="text"/>
13. (budget narrative)	10	<input type="text"/>	<input type="text"/>
E. Agency Experience			
14. (experience in performing the activities proposed)	10	<input type="text"/>	<input type="text"/>
15. (outcome measures)	5	<input type="text"/>	<input type="text"/>
16. (agency's organizational structure)	10	<input type="text"/>	<input type="text"/>
17. (agency's experience in managing federal funding or similar grants)	5	<input type="text"/>	<input type="text"/>
18. (addressing racial equity)	5	<input type="text"/>	<input type="text"/>
Overall Quality of the Application	5	<input type="text"/>	<input type="text"/>
	100	0	

BONUS POINTS		
Did the project mention they will use subsidized housing units (not subsidized through HUD CoC funding) for at least 25% of the units in the project?	5	<input type="text"/>
	5	0
Did the project mention they will partner with health providers (including mental health) to help those served in the project?	5	<input type="text"/>
	5	0
TOTAL SCORE	110	0

Do you recommend this project for inclusion in the CoC's Application?



Fairfax-Falls Church Community Partnership

2023 HUD CoC Program Competition - DV Bonus

NEW FUNDING SCORING TOOL

Reviewer Name:

Instructions: There are 100 regular points and 10 bonus points available. Please enter the scores in the gray cells, take notes as needed, and answer the final question on whether the project is recommended for inclusion in the CoC's Application. The scores from each Reviewer will be averaged; significant differences will be discussed on 08/29. The scores for each project will auto-populate on the Totals tab.

Agency	Project Name	Project Type	Amount Requested (12 MOS)
SJCS	RRH - DV Bonus	RRH	\$467,082

APPLICATION SECTION	MAX POINTS	SCORE	NOTES
C. Project Description			
7. (scope of project, project address gaps and improves system performance)	15		
8. (housing first)	10		
9. (supportive services provided)	10		
10. (HMIS/comparable database participation)	5		
11. (timeline to meet project milestones)	5		
D. Project Budget			
12. (funding requested)	5		
13. (budget narrative)	10		
E. Agency Experience			
14. (experience in performing the activities proposed)	10		
15. (outcome measures)	5		
16. (agency's organizational structure)	10		
17. (agency's experience in managing federal funding or similar grants)	5		
18. (addressing racial equity)	5		
Overall Quality of the Application	5		
	100	0	
BONUS POINTS			
Did the project mention they will use subsidized housing units (not subsidized through HUD CoC funding) for at least 25% of the units in the project?	5		
	5	0	
Did the project mention they will partner with health providers (including mental health) to help those served in the project?	5		
	5	0	
TOTAL SCORE	110	0	

Do you recommend this project for inclusion in the CoC's Application?



Knippler, Stephen

To Lauren Leventhal; Eleanor Vincent

Cc Sylisa Lambert-Woodard; Barnett, Thomas M.; Thomas-Campbell, Nikki

[Reply](#) [Reply All](#) [Forward](#) [More](#)

Wed 6/28/2023 3:13 PM



Fairfax County CoC (VA-601)
2023 HUD CoC Program Competition
1e-2a. SCORED FORMS FOR ONE PROJECT

Thank you for working to compile the information submitted as part of the Monitoring & Evaluation (M&E) process. The scores will be used again this year by the Selection & Ranking Subcommittee during the FY2023 HUD CoC Program Competition.

The scored Tools are attached and the scoring columns on the Project Component tabs are visible. Below are the overall scores for the 2023 Monitoring & Evaluation Tools that were submitted by your agency.

Project Name	Tool Score (out of 86)	Percent
2009 SHP	77	90%
1991 SHP	71	83%
2007 SHP	70	81%
1994 SHP	67	78%
SPC 10C	66	77%
1995 SHP	66	77%
SPC 9C	63	73%
2015 SHP	63	73%
2014 SHP	60	70%
2011 SHP	58	67%
SPC 1C	55	64%

It has come to my attention that the instructions in "Directions for Part 2" are incomplete for the entry for row 39 on the Project Component page. The instructions should have included information on how you can include those who had government provided health insurance in your calculation. Please review this item in your attached project M&E Tools, and if you determine that the figure needs adjusting based on this addition, please reach out to me and we will provide the technical assistance in determining how to make the adjustment. It is possible that the adjustment will result in a change to the project's overall score. For example, if the clients included these highlighted fields in the APR Q21, that could increase your score in question 39 on the M&E tool, so please contact me for directions. It is important to note that the numbers will not be added together.

21 - Health Insurance	At Start	At Annual Assessment for Stayers	At Exit for Leavers
MEDICAID	9	10	1
MEDICARE	1	2	0
State Children's Health Insurance Program	0	0	0
Veteran's Administration (VA) Medical Services	0	0	0
Employer-Provided Health Insurance	0	0	0
Health Insurance obtained through COBRA	0	0	0
Private Pay Health Insurance	0	1	0
State Health Insurance for Adults	1	1	0
Indian Health Services Program	0	0	0
Other	0	0	0
No Health Insurance	3	0	0
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	0	0
Number of stayers not yet required to have an annual assessment		0	
1 Source of Health Insurance	9	10	1
More than 1 Source of Health Insurance	1	2	0

The clients included in the above highlighted fields must be deduplicated with those included in the highlighted fields below to get the correct value.

Q20b: Number of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No sources	20	20	4
1+ Source(s)	8	1	0
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	3	0
Total	28	24	4

Also note that an adjustment has already been made to all the 2023 M&E Tools from what I had released. It is in the Project Component section and it is to cell J37, the Match percentage calculation. The formula had previously included Real Property Leasing's budget figure in the denominator and it should not be. The revised formula excludes that figure.

Regarding the submission of all the information that is part of the M&E Tools, Pathway Homes' submission of the Agency Component and agency Attachments did not arrive to me until the Monday after the Friday deadline. When given the explanation that this was due to the email that contained these documents bouncing back due to the size, the M&E Working Group waived any point reductions. They did, however, request that I inform you that, in the future, Pathway Homes should ensure that they leave themselves enough time that, should something like this happen again, they would be able to address the problem in time and get the documents submitted by the deadline.

The Agency Component, as well as the attachments submitted, were complete and no issues were identified, although I recommend that Pathway Homes follow-up on the outstanding Environmental Review requests so that it may have Environmental Review clearance documentation for its files..

Please do not hesitate to contact me if you have any questions regarding the Tools or the process. Agencies have until July 14th to review the scored Tools and submit any inquiries to OPEH before the scores are considered final. Thank you!

Sincerely,
 Steve

FAIRFAX COUNTY CONTINUUM OF CARE Monitoring & Evaluation Tool

OVERVIEW

To ensure effective and efficient use of HUD Continuum of Care (CoC) Program Funding, all projects in Fairfax County's CoC (VA-601) receiving HUD CoC Program funding must complete the Monitoring & Evaluation Tool annually.

The Monitoring & Evaluation Tool includes information on the agency capacity, compliance with federal regulations, use of the federal funding, housing capacity and utilization, demographic information, vulnerability assessment, implementation of best practices connected to services and policies, data quality, and outcomes. The outcomes reviewed align with several System Performance Measures (numbers served, length of time experiencing homelessness, employment and income information, and exits to permanent housing). The data collected is largely based on the Annual Performance Report (APR) submitted to HUD. The Monitoring & Evaluation Tool is reviewed and updated annually by the Monitoring & Evaluation Workgroup, comprised of recipients of HUD CoC Program funding as well as other non-profit representatives and community members that are a part of the CoC.

A Monitoring & Evaluation Tool must be completed for each individual project and submitted to the Office to Prevent and End Homelessness (OPEH), the CoC Lead Agency, by the established Monitoring & Evaluation schedule in order for the renewal application to be included in the CoC's submission in the subsequent HUD CoC Program competition. Agencies or projects that do not make submissions by this deadline will lose 2 points for each business day the information is late. OPEH reviews and scores each Tool. Scoring methodology is outlined directly in the Tool. The Monitoring & Evaluation Workgroup also convenes after the Monitoring & Evaluation Tools are submitted to OPEH to discuss the aggregated results of the monitoring (with identifying names of agencies and projects omitted) to ensure integrity of process. Agencies receive a scored copy of their Tool(s) via email along with the final range of scores. Agencies are given 2 weeks to review their scored Tools and submit any inquiries they have to OPEH before they become final.

The score is used by the Selection & Ranking Subcommittee to develop the CoC Priority List during the annual competition for HUD CoC Program.

INSTRUCTIONS

Supplemental documents needed to complete the PROJECT Component:

- 1) Renewal Application (for grant submitted during the latest Competition)
- 2) Full APR from Sage for 2020 project

Additional Instructions:

- * Only type in the gray cells when completing the AGENCY and PROJECT Components
- * It is the responsibility of each Recipient to complete all forms and all questions. Subrecipients should be consulted as needed.
- * The Monitoring & Evaluation Tool must be submitted by all agencies applying for renewal or reallocation funding during the HUD CoC Program Competition.
- * Only one AGENCY Component needs to be completed, regardless of how many projects the agency operates.
- * When submitting the Monitoring & Evaluation Tool, the subject of the email should match the name of the project as it is listed on the PROJECT Component (i.e. "1991 CRSC/Pathway Homes SHP"). Please specify which Tool contains the completed AGENCY Component and AGENCY Attachments.
- * If submitting the Attachments electronically, the name of the file should match the name on the Attachment list (i.e. "PART 1: #2a")

AGENCY COMPONENT

Projects using HUD CoC Program Funding must meet the following requirements. Projects that do not meet all of the threshold criteria will be required to come into compliance within 90 days from the date in which the Monitoring & Evaluation Tool is submitted. Projects that do not meet this criteria and do not rectify the issues within 90 days will automatically be ranked below all other projects that are in compliance.

1	Does the agency have an <i>active</i> SAM registration and valid Unique Entity Identifier?	<input style="width: 90%;" type="text"/>
2	Does the agency have an independent financial audit completed within 12 months of the end of the agency's fiscal year?	<input style="width: 90%;" type="text"/>
3	<p>Is the agency free of outstanding or delinquent federal debts?</p> <p>It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:</p> <p>(a) A regulated repayment schedule is established and the repayment schedule is being followed; (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.</p>	<input style="width: 90%;" type="text"/>
4	Does the agency have fiscal capacity to operate all of its HUD CoC grants?	<input style="width: 90%;" type="text"/>
5	<p>Does the agency have financial/accounting policies, procedures and controls that align with HUD 2 CFR Part 200 regulations?</p> <p>If a project applicant has previously received HUD grants, the organization must have demonstrated its ability to meet HUD's financial expectations. If any of the following have occurred, the project applicant would NOT meet this threshold criteria:</p> <p>(a) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon; (b) Audit finding(s) for which a response is overdue or unsatisfactory; (c) History of inadequate financial management accounting practices; (d) Evidence of untimely expenditures on prior award; (e) History of other major capacity issues that have significantly affected the operation of the project and its performance; (f) History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and (g) History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.</p>	<input style="width: 90%;" type="text"/>
6	<p>Is the agency free of any debarments and/or suspensions?</p> <p>In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.</p>	<input style="width: 90%;" type="text"/>
7	Does the agency have a system to track matching funds, both cash and in-kind?	<input style="width: 90%;" type="text"/>
8	Does the agency utilize the CoC's Coordinated Entry guidelines to fill all HUD CoC funded project vacancies/referral slots?	<input style="width: 90%;" type="text"/>
9	<p>Does the agency use a Housing First approach as pertains to its HUD CoC Funded Projects? (definition and Renewal Application expectations below)</p> <p><i>Housing First Definition:</i> "Any project that indicates that it follows a Housing First model cannot place preconditions or eligibility requirements—beyond HUD's eligibility requirements—on persons entering housing, nor can it require program participants to participate in supportive service activities or make other rules, such as sobriety, a condition of housing. Recipients may offer and encourage program participants to participate in services, but there may be no time limit as to when he/she must do so." (A program can require regular meetings with a case manager)</p> <p><i>Renewal Application Criteria:</i> The project ensures that participants are not screened out based on the following items: Having too little or little [no] income Active or history of substance abuse Having a criminal record with exceptions for state-mandated restrictions History of victimization (e.g. domestic violence, sexual assault, childhood abuse)</p> <p><i>Renewal Application Criteria:</i> The project ensures that participants are not terminated from the program for the following reasons: Failure to participate in supportive services Failure to make progress on a service plan Loss of income or failure to improve income Any activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area</p>	<input style="width: 90%;" type="text"/>
10	Does the agency have a homeless or formerly homeless rep. on the Board of Directors or equivalent policymaking entity? 24 CFR § 578.75(g)(1)?	<input style="width: 90%;" type="text"/>
	If NO, does the agency have an equivalent policymaking entity with consumer representation?	<input style="width: 90%;" type="text"/>
11	Does the agency have a general conflict-of interest policy for staff and Board members. 24 CFR § 578.95(c); 24 CFR § 578.103(a)(11)	<input style="width: 90%;" type="text"/>
SUBRECIPIENTS (continue to PART 2 if no subrecipients)		
12	Does the agency have a contract or MOU with all subrecipients?	<input style="width: 90%;" type="text"/>
13	Does the agency perform programmatic, administrative, and financial monitoring of the subrecipients at least annually?	<input style="width: 90%;" type="text"/>
14	Does the agency share administrative funds with the subrecipient agencies?	<input style="width: 90%;" type="text"/>

**FAIRFAX COUNTY CONTINUUM OF CARE
Monitoring & Evaluation Tool**

Agency:	Pathway Homes, Inc.
Subrecipient:	N/A
Project:	1991 Pathway Homes SHP
Project Type:	PSH
SAGE APR, Q01a Grant Year:	01/01 - 12/31
SAGE APR, Q01a Grant Number:	VA0096L3G012013
SAGE APR, Q01a 2020 Grant Amount:	\$401,676
Renewal Application 2021 Renewal Application Amount:	\$403,887

SCORE = 71

MAX POINTS = 86 % = 83%

PROJECT COMPONENT

FINANCIAL

1 Please list the Total HUD Budget:
SAGE APR, Q28

	Total HUD Budget	Additional Funding	Total Project Budget	% of HUD Request	% of Project Budget
Real Property Leasing	\$ -	\$ -	\$ -	0%	0%
Short / Medium Term Rental Assistance	\$ -	\$ -	\$ -	0%	0%
Long-Term Rental Assistance	\$ -	\$ -	\$ -	0%	0%
Operating Costs	\$ 221,080	\$ -	\$ 221,080	55%	55%
Supportive Services Subtotal	\$ 157,692	\$ -	\$ 157,692	39%	39%
Administration Subtotal	\$ 22,904	\$ -	\$ 22,904	6%	6%
TOTALS	\$ 401,676	\$ -	\$ 401,676	100%	100%
Cash Match	\$ 100,419				
In-Kind Match	\$ -				
Total Match	\$ 100,419			25%	

2 Does this project draw down funds from HUD's Line of Credit Control System (LOCCS) at least quarterly? YES

3 Have all HUD funds been drawn down for the last complete grant year? YES

If NO, how much (\$) was unspent? (Leave blank if not applicable)

If NO, why were funds unspent? (Leave blank if not applicable)

4 Excluding the last complete grant year, how many years has funding not been completely utilized in the past three years? 0

5 Does this project have any funds that can be voluntarily reallocated? NO

If YES, how much (\$) ? (Leave blank if not applicable)

6 Cost per client:

APR Q5a Total Number of Persons Served	43
APR Q5a Total Number of Adults Served	42
APR Q5a Total Number of Households Served (Number of Adult Heads of Household)	42
Cost per client by Total HUD Budget	\$9,341
Cost per household per Total Project Budget - Supportive Services line item (information only)	\$3,755
Cost per household per Total Project Budget - Rental Assistance line item (information only)	\$0
Cost per client by Total Project Budget (information only)	\$9,341

HOUSING CAPACITY & UTILIZATION

7 Number of units owned (PSH ONLY) 24

Number of units leased 0

8 Bed and Unit Inventory

APR Q2 Total Units	24
Total Beds	40
Total Dedicated CH Beds (PSH ONLY)	4

9 Utilization Rate - Point-in-Time Count of Households on the Last Wednesday

APR Q8b January	35
APR Q8b April	40
APR Q8b July	38
APR Q8b October	37
Average	156%

10 (PSH ONLY) Does this project conduct Housing Quality Standards (as defined by HUD) reviews at least annually for all units? YES

(RRH ONLY) Does this project conduct Basic Habitability Inspections for all units that rental assistance is provided for?

11 Have environmental reviews been completed for all PSH units / an overall environmental review completed for RRH units? YES

12 Does the project have guidelines in place to adhere to Fair Market Rent and Rent-Reasonableness? YES

13 What was the living situation prior to entering the program?
If households were not literally homeless at program entry as indicated on the APR because they moved from one PH project to another PH project within the CoC, please mark "YES" under Homeless or Institutional Setting if they were homeless at initial project entry.

Living Situation (at entry)	Total	Homeless or Institutional Setting?
Emergency shelter, incl. hotel/motel paid for w/	10	YES
Transitional housing for homeless persons	5	YES
Place not meant for habitation (HUD)	9	YES
Permanent housing (other than RRH) for formerly	18	YES

14 Vulnerability

	Total	%
APRQ13a1 Mental Health Problem	39	93%
(adults at start) Alcohol Use Disorder	13	31%
Drug Use Disorder	2	5%
Both Alcohol and Drug Use Disorder	4	10%
Chronic Health Condition	18	43%
HIV/AIDS	2	5%
Developmental Disability	3	7%
Physical Disability	7	17%
APRQ14a Domestic Violence History	8	19%
APRQ14b Persons Fleeing Domestic Violence	1	2%
APRQ5a Veterans	1	2%
APRQ5a Chronically Homeless Persons	34	81%
APRQ5a Youth Under Age 25	1	2%
APRQ5a Parenting Youth Under Age 25 with Children	0	0%
APRQ11 Age 62+	9	21%
Total	43	3.38

15 Race (Information only)

	#	%
APRQ12a White	25	58%
Black, African American, or African	16	37%
Asian or Asian American	2	5%
American Indian, Alaska Native, or Indigenous	0	0%
Native Hawaiian or Pacific Islander	0	0%
Multiple Races	0	0%
Client Doesn't Know/Client Refused	0	0%
Data Not Collected	0	0%
Total	43	

16 Ethnicity (Information only)

	#	%
APRQ12b Non-Hispanic/Non-Latin(a)(o)(x)	42	98%
Hispanic/Latin(a)(o)(x)	1	2%
Client Doesn't Know/Client Refused	0	0%
Data Not Collected	0	0%
Total	43	

17 (PSH ONLY) Severity of Service Needs - identify the number of units that fall under each service level:

Service Level 1: Scattered Sites:	24	100%
Service Level 2: Part-time / on-site staff:	0	0%
Service Level 3: 24/7 or almost 24/7 on-site staff:	0	0%
Total	24	

THIS SECTION IS FOR OPEH USE ONLY

FINANCIAL 12 POINTS 12

2 YES = 1 point 1 1

3 YES = 3 points 3 3

5 DROP DOWN TO VIEW SCORING 5 5

6 DROP DOWN TO VIEW SCORING 3 3

HOUSING CAPACITY & UTILIZATION 17 POINTS 13

7 If any leased = 1 point 1 0

Scoring is intended to balance cost per client in projects that own units

9 DROP DOWN TO VIEW SCORING 5 5

10 YES, if confirmed by attachment = 1 point 1 1

10 YES, if confirmed by attachment = 1 point 1 0

11 YES, if confirmed by attachment = 1 point 1 1

12 YES = 1 point 1 1

13 If all "Homeless or IS" YES = 1 point 1 1

14 PSH SCORING 4 3

RRH SCORING

17 DROP DOWN TO VIEW SCORING 3 1.0

0.0

0.0

1

17 (RRH ONLY) Average length of time between project start date and housing move-in date
APRQ22c Average length of time to housing

17 DROP DOWN TO VIEW SCORING 3 0

SERVICES & POLICIES

SERVICES & POLICIES 12 POINTS 12

18 Does the program have a staff member responsible for ensuring that minors and Transitioning Age Youth (18-24) are in school and/or receiving appropriate educational services per HUD Requirements? *Note: all programs must have staff with educational services knowledge as all programs may serve people between the ages of 18-24.* YES

19 Does the project comply with HUD's "Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity" Rule, which mandates that HUD's housing programs be open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status? YES

20 Is there a systematic process for ensuring that clients apply for and obtain all mainstream resources to which they are entitled? (TANF, SSI/SSDI, SNAPs, Medicaid, CHIP, local mental and somatic health care, etc.) YES

21 Does this project utilize a form that allows clients to apply for 4 or more benefits at once? YES

22 Does this project provide follow-up at least annually to ensure benefits are received and renewed? YES

23 Does this project provide transportation assistance to clients wishing to receive help getting to benefit appointments, employment training and/or jobs? YES

24 Does this project have a policy for discharging clients for noncompliance? YES

25 Does this project have a grievance policy for clients? YES

26 Have all program participants been given the opportunity to complete client satisfaction surveys during the last completed grant year? YES

27 Does the agency involve homeless individuals and families through employment or volunteer services, constructing, rehabilitating, maintaining, or operating the project, or in providing supportive services for the project? 24 CFR § 578.75 (g)(2) YES

28 Do representatives from your agency participate in homeless system committees and meetings? YES

29 Have all agency-wide deliverables been submitted to HUD and OPEH in a timely manner this past year? (GIW, AP, Renewal App, APR) YES

18 YES = 1 point 1 1

19 YES = 1 point 1 1

20 YES = 1 point 1 1

21 YES = 1 point 1 1

22 YES = 1 point 1 1

23 YES = 1 point 1 1

24 YES = 1 point 1 1

25 YES, if confirmed by attachment = 1 point 1 1

26 YES, if confirmed by attachment = 1 point 1 1

27 YES = 1 point 1 1

28 YES = 1 point 1 1

29 YES = 1 point 1 1

30 (PSH ONLY) How does this project identify individuals/households that no longer need the intensive supports of PSH? *Information only*
Pathways continuously assesses the strengths, needs, abilities, and preferences of the individuals it serves from intake through exit from its programs. Part of that assessment explores the level of care and intensity of supports each individual needs. Through this process, we are able to identify each individual's ability and willingness to enter/stay in PSH, whether they are more successful in a 1-2 bedroom or congregate setting, and the internal and external resources they have to remain in PSH. This process also helps us evaluate, on an ongoing basis, when individuals have developed the skills to succeed in other types of permanent housing, based on resources available to them, eligibility for those resources, and their level of motivation to become more self-sufficient.

NEW in 2022 - Changed Data Quality Section

DATA QUALITY 7 POINTS 7

DATA QUALITY

31 **APR Q6a** Data Quality: Personally Identifiable Information - % of Error Rate 0%

32 **APR Q6b** Data Quality: Universal Data Elements - % of Error Rate

Veteran Status (3.7) 0%

Project Start Date (3.10) 0%

Relationship to Head of Household (3.15) 0%

Client Location (3.16) 0%

Disabling Condition (3.8) 0%

33 **APR Q6c** Data Quality: Income and Housing Data Quality - % of Error Rate

Destination (3.12) 0%

Income and Sources (4.2) at Start 0%

Income and Sources (4.2) at Annual Assessment 0%

Income and Sources (4.2) at Exit 0%

34 **APR Q6e** Data Quality: Timeliness

	# of Start Records	# of Exit Records
0 Days	0	2
1-3 Days	3	0
4-6 Days	0	0
7-10 Days	1	1
11+ Days	4	2

31 If less than or equal to 5% = 1 point 1 1

32 If less than or equal to 5% = 1 point 1 1

33 If less than or equal to 5% = 5 point 5 5

OUTCOMES *SPM indicates outcome measures that are also HUD SYSTEM PERFORMANCE MEASURES*

OUTCOMES 38 POINTS 27

35 **APRQ22b** (SPM #1) What is the average length of stay (number of days) for Leavers and for Stayers?
Please combine Recipient and Subrecipient data

	Days	Years
Leavers	725.8	2.0
Stayers	2144.71	5.9
Total	6	14%

36a **APRQ16** Number of adult stayers not yet required to have an annual assessment 6 14%

36b **APRQ16** (SPM #4) How many adults had income? # of adults that met this measure 29 81%

37 **APRQ17** (SPM #4) How many adults were employed (receiving earned income)? # of adults that met this measure 6 17%

38 **APRQ19a1&2** (SPM #4) How many adults increased income while in the program? # of adults that met this measure 27 75%

39 **APRQ20b** (SPM #4) How many adults received non-cash benefits? # of adults that met this measure 31 74%

40 **APRQ5a** How many persons exited? 5 12%

41a **APRQ23c** (SPM #7) How many persons exited to permanent housing destinations? 0 0%

41b **APRQ23c** (PSH ONLY) How many persons exited to 'Permanent Housing (other than RRH) for formerly homeless persons'? 0 0%

41c **APRQ23c** (SPM #7) Total persons whose destinations excluded them from the calculations? 3 60%

42 **APRQ5a** (SPM #7) How many persons maintained their housing stability in the program? 38 90%

43 **APRQ23c& APRQ5a** (SPM #7) How many persons exited to permanent housing (Q41a) AND how many persons maintained their housing stability in the program (Q42)? (add both together) 38 90%

35 PSH SCORING 3 3

RRH SCORING

36 DROP DOWN TO VIEW SCORING 8 6

37 PSH SCORING | RRH SCORING 4 1

38 DROP DOWN TO VIEW SCORING 4 3

39 DROP DOWN TO VIEW SCORING 4 2

43 DROP DOWN TO VIEW SCORING 15 12

EQUITY *Information only*

EQUITY 0 POINTS

44 Does your agency have BIPOC and/or LGBTQIA+ representation in management and leadership positions? YES

45 Does your agency have BIPOC and/or LGBTQIA+ representation on the Board of Directors? YES

46 Does your agency have a process for reviewing & incorporating feedback from persons with lived experience of homelessness? YES

47 Has your agency reviewed policies and procedures with an equity lens? YES

48 Does your agency review outcome data disaggregated by race, ethnicity, etc. at least annually? YES

49 Does your agency have a plan to create more equitable program outcomes? YES

ADDITIONAL COMMENTS

Please provide any additional comments or other areas that need explanations, such as a difference in anticipated and actual program outputs, outcomes or bed utilization, errors on the APR, etc.:

Q9 - There were difficulties filling vacancies in 2 units that have 4-bedrooms. Several individuals elected to remain in the CoC Coordinated entry pool in hopes that a 1-bedroom unit would become available rather than accept these vacancies. one individual did accept a vacancy at one of these sites and changed his mind on move-in dat. He was discharged back to the shelter and re-entered into the Pool.

Q13 - the 18 individuals entering from other PSH for formerly homeless persons transitioned from other PSH programs due to clinical need. All but one of them met the definition of chronic homelessness at the time of their original entry into PSH. In previous years, we were instructed to mark "Yes" for homeless status of PSH prior entry if those individuals were chronically homeless/homeless at their original entry into PSH.

Q14 - 34 individuals were documented in the EHR as chronically homeless at their original entry into PSH.

Q39 - Followed instructions on tool to deduplicate individuals with non-cash benefits and health insurance. Ppercent calculation is inaccurate because it does not remove individuals who have not yet been required to have an assessment.

REQUIRED ATTACHMENTS - Check to confirm submitted. Compile in order listed below.

SUBMIT FOR AGENCY

- PART 1: #2a** (NONPROFITS ONLY) Latest agency audit management letter
- PART 1: #2b** (NONPROFITS ONLY) First page of IRS Form 990 – Return of Organization Exempt from Income Tax
- PART 1: #2c** (NONPROFITS ONLY) Agency's latest IRS Form 941
- PART 1: #5** Agency's financial/accounting policies, procedures and controls documents
- PART 1: #10a** List of Board of Directors (or Advisory Board for Governmental Agencies)
- PART 1: #10b** Consumer Representation Waiver from HUD *(if applicable)*
- PART 1: #10c** List of members for equivalent policymaking entity *(if applicable)*
- PART 1: #12** (FOR THOSE WITH SUBRECIPIENTS ONLY) – Copy of Subrecipient contracts
- PART 1: #13** (FOR THOSE WITH SUBRECIPIENTS ONLY) – Documentation of most recent annual subrecipient monitoring

SUBMIT FOR PROJECT

- PART 2:** Copy of full HUD Annual Performance Report [VIEW / PRINT COMPLETE APR](#)
- PART 2: #2** Documentation of LOCCS drawdowns; should include summary of total amount expended as well as dates of withdrawals. The two documents can be found under Grant Information – General Tab and Vouchers Tab.
- PART 2: #11** (PSH ONLY) – List of Units' Addresses and the dates of their environmental reviews for this project (please submit in excel format) *(if requests for environmental reviews have been submitted, please include the request date)*
- PART 2: #11** (RRH ONLY) – Copy of overall environmental review *(if requests for environmental reviews have been submitted, please include the request date)*
- PART 2: #24** Discharge for non-compliance policy
- PART 2: #25** Clients Grievance Policy
- PART 2: #26** Summarize the results of the client satisfaction surveys completed during the last completed grant year. Provide the total number of surveys collected.

**FAIRFAX COUNTY CONTINUUM OF CARE
Monitoring & Evaluation Tool**

SCORING RUBRIC

SECTION	#	Question	PERMANENT SUPPORTIVE HOUSING		RAPID REHOUSING	
			Scoring Ranges - PSH	Performance Measures Targets - PSH	Scoring Ranges - RRH	Performance Measures Targets - RRH
FINANCIAL (12 points)	2	Does this project draw down funds from HUD's	YES = 1 point		YES = 1 point	
	3	Have all HUD funds been drawn down for the last	YES = 3 points	100% of HUD funding is used	YES = 3 points	100% of HUD funding is used
	4	Excluding the last complete grant year, how many	0 Years = 5 points 1 Year = 3 points		0 Years = 5 points 1 Year = 3 points	
	6	Cost per client by Total HUD Budget	Less than or equal to \$15,000 = 3 points \$15,001 - \$23,000 = 2 points Greater than \$23,000 = 1 point		Less than or equal to \$15,000 = 3 points \$15,001 - \$23,000 = 2 points Greater than \$23,000 = 1 point	
HOUSING & CAPACITY (17 points)	7	Number of units leased	If any leased = 1 point		If any leased = 1 point	
	9	Utilization Rate - Total Units	95 - 100% = 5 points 90 - 94% = 4 points 85 - 89% = 3 points 75 - 84% = 2 points 50 - 74% = 1 point Below 50% = 0 points	≥ 95% utilization rate	95 - 100% = 5 points 90 - 94% = 4 points 85 - 89% = 3 points 75 - 84% = 2 points 50 - 74% = 1 point Below 50% = 0 points	≥ 95% utilization rate
	10	Does this project conduct Housing Quality Standard	YES, if confirmed by attachment = 1 point	100% of units receive HQS inspection annually	YES, if confirmed by attachment = 1 point	
	11	Have environmental reviews been completed for	YES, if confirmed by attachment = 1 point	100% of units receive environmental reviews	YES, if confirmed by attachment = 1 point	1 environmental review is completed for all units
	12	Does the project have guidelines in place to address	YES = 1 point		YES = 1 point	
	13	What was the living situation prior to entering the	If all "Homeless or IS" YES = 1 point	100% of clients were literally homeless at entry	If all "Homeless or IS" YES = 1 point	100% of clients were literally homeless at entry
	14	Vulnerability	4.0+ = 4 points 3.0 - 3.9 = 3 points 2.0 - 2.9 = 2 points 1.0 - 1.9 = 1 point		2.1+ = 4 points 1.6 - 2.0 = 3 points 1.1 - 1.5 = 2 points 0.5 - 1.0 = 1 point	
	17	What is the service level of this project? (PSH ONLY)	Service Level 3 = 3 points Service Level 2 = 2 points Service Level 1 = 1 point		N/A	
Services & Policies (12 points)	17	Average length of time to housing (RRH ONLY)	N/A		0 - 30 days = 3 points 31 - 60 days = 2 points 61+ days = 1 point	
	18	Does the program have a staff member responsible	YES = 1 point		YES = 1 point	
	19	Does the project comply with HUD's "Equal Access	YES = 1 point		YES = 1 point	
	20	Is there a systematic process for ensuring that client	YES = 1 point		YES = 1 point	
	21	Does this project utilize a form that allows client	YES = 1 point		YES = 1 point	
	22	Does this project provide follow-up to ensure be	YES = 1 point		YES = 1 point	
	23	Does this project provide transportation assistance	YES = 1 point		YES = 1 point	
	24	Does this project have a policy for discharging cl	YES = 1 point		YES = 1 point	
	25	Does this project have a grievance policy for client	YES, if confirmed by attachment = 1 point		YES, if confirmed by attachment = 1 point	
	26	Have all program participants been given the opportunity	YES, if confirmed by attachment = 1 point		YES, if confirmed by attachment = 1 point	
Data Quality	27	Does the agency involve homeless individuals and	YES = 1 point		YES = 1 point	
	28	Does the agency involve homeless individuals and	YES, if confirmed by attachment = 1 point		YES, if confirmed by attachment = 1 point	
	29	Have all agency-wide deliverables been submitted	YES, if confirmed by attachment = 1 point		YES, if confirmed by attachment = 1 point	
	31	Data Quality: PII (% of Error Rate)	If less than or equal to 5% = 1 point		If less than or equal to 5% = 1 point	
Outcomes (39 points)	32	Data Quality: UDE (% of Error Rate)	If less than or equal to 5% = 1 point		If less than or equal to 5% = 1 point	
	33	Data Quality: Income and Housing (% of Error Rate)	If less than or equal to 5% = 4 points		If less than or equal to 5% = 4 points	
	34	Data Quality: Timeliness (% of Error Rate)	If less than or equal to 5% = 1 point		If less than or equal to 5% = 1 point	
	35	What is the average length of stay (number of days) for Leavers and for Stayers? <i>Subrecipient data should be included in the total</i>	Under 1000 days = 3 points Between 1000 & 2000 days = 2 points Over 2000 days = 1 point		Under 365 = 3 points Between 366 and 548 = 2 points Over 549 days = 1 point	
	36	How many adults had income? <i>Number of adults that met this measure</i>	90 - 100% = 8 points 80 - 89% = 6 points 70 - 79% = 4 points 60 - 69% = 2 points Below 60% = 0 points	≥ 90% of adults have income	90 - 100% = 8 points 80 - 89% = 6 points 70 - 79% = 4 points 60 - 69% = 2 points Below 60% = 0 points	≥ 90% of adults have income
	37	How many adults were employed? <i>Number of adults that met this measure</i>	50 - 100% = 4 points 35 - 49% = 3 points 20 - 34% = 2 points 10 - 19% = 1 point Below 10% = 0 points	≥ 50% of adults are employed	80 - 100% = 4 points 60 - 79% = 3 points 40 - 59% = 2 points 20 - 39% = 1 point Below 20% = 0 points	≥ 80% of adults are employed
	38	How many adults increased income while in the program? <i>Number of adults that met this measure</i>	80 - 100% = 4 points 60 - 79% = 3 points 40 - 59% = 2 points 20 - 39% = 1 point Below 20% = 0 points	≥ 80% of adults increase income	80 - 100% = 4 points 60 - 79% = 3 points 40 - 59% = 2 points 20 - 39% = 1 point Below 20% = 0 points	≥ 80% of adults increase income
	39	How many adults received non-cash benefits? <i>Number of adults that met this measure</i>	90 - 100% = 4 points 80 - 89% = 3 points 70 - 79% = 2 points 60 - 69% = 1 point Below 60% = 0 points	≥ 90% of adults receive non-cash benefits	90 - 100% = 4 points 80 - 89% = 3 points 70 - 79% = 2 points 60 - 69% = 1 point Below 60% = 0 points	≥ 90% of adults receive non-cash benefits
	43	How many persons maintained their housing stability in the program AND how many persons exited to permanent housing? (add both together)	95 - 100% = 15 points 90 - 94% = 12 points 85 - 89% = 9 points 80 - 84% = 6 points Below 80% = 3 points	≥ 95% of persons maintain housing stability	95 - 100% = 15 points 90 - 94% = 12 points 85 - 89% = 9 points 80 - 84% = 6 points Below 80% = 3 points	≥ 95% of persons maintain housing stability



Fairfax County CoC (VA-601)
2023 HUD CoC Program Competition
1E-5. NOTIFICATION OF PROJECTS
REJECTED - REDUCED

From: [Knippler, Stephen](#)
Sent: Monday, September 11, 2023 2:28 PM
To: [Jessica D'elia](#)
Subject: RE: Information on Continuum of Care New Project Application

Good afternoon, Jess,

This email confirms the debriefing that we have scheduled with you for **Thursday, October 5, 2023, at 2:00 p.m.** The score for the St. John's Community Services RRH-DV Bonus project was too low and was the reason the project was not selected for inclusion with the Fairfax Continuum of Care Collaborative Application. We look forward to meeting with you and discussing the application and any questions that you may have.

Sincerely,

Stephen E. Knippler
Continuum of Care Manager
Office to Prevent and End Homelessness
Fairfax County Department of Housing and Community Development
3700 Pender Drive, Suite 300
Fairfax, Virginia 22030-6039
703-246-5161; 711 TTY
703-653-7130 FAX
stephen.knippler@fairfaxcounty.gov

From: Jessica D'elia <jdedia@sjcs.org>
Sent: Tuesday, August 29, 2023 5:14 PM
To: Knippler, Stephen <Stephen.Knippler@fairfaxcounty.gov>
Subject: Re: Information on Continuum of Care New Project Application

Hi Stephen,

Yes, that would be appreciated. Thank you in advance for your time.

Jess DElia

From: Knippler, Stephen <Stephen.Knippler@fairfaxcounty.gov>
Sent: Tuesday, August 29, 2023 5:07:54 PM
To: Jessica D'elia <jdedia@sjcs.org>
Subject: Information on Continuum of Care New Project Application

Good afternoon, Jess,

This is to inform you that the Fairfax Continuum of Care (CoC) Selection & Ranking Subcommittee did not recommend inclusion of the St. John's Community Services RRH-DV Bonus project in the Fairfax CoC Collaborative application to be submitted to the U.S. Department of Housing and Urban Development. We thank you for your interest in the process. If you would like a debriefing regarding the application, please let me know and I will arrange for a date and time.

Sincerely,

Stephen E. Knippler
Continuum of Care Manager
Office to Prevent and End Homelessness
Fairfax County Department of Housing and Community Development
3700 Pender Drive, Suite 300
Fairfax, Virginia 22030-6039
703-246-5161; 711 TTY
703-653-7130 FAX
stephen.knippler@fairfaxcounty.gov

From: Knippler, Stephen
Sent: Wednesday, September 6, 2023 3:16 PM
To: mairin.rivett@shelterhouse.org; Judy Chang; Dave Maloney; Marshalee Brown; 'PATHWAYS - Eleanor Vincent'; 'PATHWAYS - Lauren Leventhal'; Bob Clements; Anthony Arnolie; Cathy Benn; Michelle Stitt; 'NEW HOPE HOUSING - Dana Murray'; Colin Davis; FACETS - Carolyn Mellone; Najmuddin Hasam; Daphne Edwin
Cc: 'PATHWAYS - Sylisa Lambert-Woodard'; 'SHELTER HOUSE - Joe Meyer'; 'FACETS - Joe Fay'; 'SECOND STORY - Judith Dittman'; Ashley McSwain; Barnett, Thomas M.
Subject: 2023 HUD CoC Program Competition Project Rankings
Attachments: 2023 CoC Project Ranking.pdf

Good afternoon, Continuum of Care Program Competition renewal project applicants,

The Selection and Ranking Subcommittee for the Fairfax County Continuum of Care (CoC) Program Competition met last week and acted on new project selection and the Priority List. **This is to inform you that your renewal applications were accepted for inclusion in the Fairfax County CoC Consolidated Application and will be ranked on the Priority Listing in the order shown in the attached document.**

If you have any questions regarding the CoC Program Competition, please let me know.

Stephen E. Knippler
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Rank #	Agency Name	Project Name	Tier 1 Funds	Tier 2 Funds	Total
1	Pathway Homes, Inc.	2009 Pathway Homes SHP	\$199,670		\$199,670
2	New Hope Housing	PSH Group Homes	\$377,448		\$377,448
3	Pathway Homes, Inc.	1991 Pathway Homes SHP	\$403,887		\$403,887
4	Pathway Homes, Inc.	2007 Pathway Homes SHP	\$200,043		\$200,043
5	FACETS	TRIUMPH III	\$745,421		\$745,421
6	Pathway Homes, Inc.	1994 Pathway Homes SHP	\$246,928		\$246,928
7	Pathway Homes, Inc.	Pathway Homes SPC 9C *	\$424,298		\$424,298
8	Pathway Homes, Inc.	Pathway Homes SPC 10C *	\$956,023		\$956,023
9	Pathway Homes, Inc.	1995 Pathway Homes SHP	\$328,058		\$328,058
10	FACETS	Linda's Gateway	\$456,732		\$456,732
11	Shelter House, Inc.	DV Rapid Rehousing Project	\$1,166,480		\$1,166,480
12	Pathway Homes, Inc.	2015 Pathway Homes SHP	\$623,311		\$623,311
13	Shelter House, Inc.	RISE	\$1,067,905		\$1,067,905
14	Second Story	Rapid Rehousing for TAY	\$223,040		\$223,040
15	FACETS	TRIUMPH	\$199,922		\$199,922
16	Pathway Homes, Inc.	2014 Pathway Homes SHP	\$1,455,586		\$1,455,586
17	Pathway Homes, Inc.	2011 Pathway Homes SHP	\$288,248	\$116,405	\$404,653
18	Pathway Homes, Inc.	Pathway Homes SPC 1C *		\$588,337	\$588,337
19	Second Story	Second Story PSH for TAY		\$238,343	\$238,343
			\$9,363,000	\$943,085	\$10,306,085

*Previously administered by Fairfax County Department of Housing and Community Development

Barnett, Thomas M.

From: Knippler, Stephen
Sent: Tuesday, August 29, 2023 5:04 PM
To: Judith Dittman
Cc: Cathy Benn
Subject: Information on Continuum of Care New Project Application

Good afternoon, Judith,

This is to inform you that the Fairfax Continuum of Care (CoC) Selection & Ranking Subcommittee recommended inclusion of the Second Story PSH for Transition Age Youth project in the Fairfax CoC Collaborative application to be submitted to the U.S. Department of Housing and Urban Development (HUD) for funding consideration. Please proceed with preparing the HUD Application that will be part of the Collaborative Application, and submit a draft to me **by Friday, September 8, 2023.**

Below are links to two documents to help you navigate eSNAPS for this project.

- [CoC Planning Detailed Instructions](#)
 - [CoC Planning Navigational Guide](#)

If you have any questions regarding this, please let me know.

Sincerely,

Stephen E. Knippler
Continuum of Care Manager
Office to Prevent and End Homelessness
Fairfax County Department of Housing and Community Development
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Fairfax, Virginia 22030-6039
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703-653-7130 FAX
stephen.knippler@fairfaxcounty.gov

Barnett, Thomas M.

From: Knippler, Stephen
Sent: Wednesday, June 28, 2023 3:13 PM
To: Lauren Leventhal; Eleanor Vincent
Cc: Sylisa Lambert-Woodard; Barnett, Thomas M.; Thomas-Campbell, Nikki
Subject: 2023 M&E Tools - Pathway Homes, Inc.
Attachments: 2023 Monitoring & Evaluation Tool - Pathway Homes 1991 SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes 2007 SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes SPC01C SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes, 1995 SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes, 2009 SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes, 2011 SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes, 2014 SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes, 2015 SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes, SPC09C SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes, SPC10C SHP.xlsx; 2023 Monitoring & Evaluation Tool - Pathway Homes, 1994 SHP.xlsx

Thank you for working to compile the information submitted as part of the Monitoring & Evaluation (M&E) process. The scores will be used again this year by the Selection & Ranking Subcommittee during the FY2023 HUD CoC Program Competition.

The scored Tools are attached and the scoring columns on the Project Component tabs are visible. Below are the overall scores for the 2023 Monitoring & Evaluation Tools that were submitted by your agency.

Project Name	Tool Score (out of 86)	Percent
2009 SHP	77	90%
1991 SHP	71	83%
2007 SHP	70	81%
1994 SHP	67	78%
SPC 10C	66	77%
1995 SHP	66	77%
SPC 9C	63	73%
2015 SHP	63	73%
2014 SHP	60	70%
2011 SHP	58	67%
SPC 1C	55	64%

It has come to my attention that the instructions in “Directions for Part 2” are incomplete for the entry for row 39 on the Project Component page. The instructions should have included information on how you can include those who had government provided health insurance in your calculation. Please review this item in your attached project M&E Tools, and if you determine that the figure needs adjusting based on this addition, please reach out to me and we will provide the technical assistance in determining how to make the adjustment. It is possible that the adjustment will result in a change to the project’s overall score. For example, if the clients included these highlighted fields in the APR Q21, that could increase your score in question 39 on the M&E tool, so please contact me for directions. It is important to note that the numbers will not be added together.

21 - Health Insurance			
	At Start	At Annual Assessment for Stayers	
MEDICAID	9	10	
MEDICARE	1	2	
State Children's Health Insurance Program	0	0	
Veteran's Administration (VA) Medical Services	0	0	
Employer-Provided Health Insurance	0	0	
Health Insurance obtained through COBRA	0	0	
Private Pay Health Insurance	0	1	
State Health Insurance for Adults	1	1	
Indian Health Services Program	0	0	
Other	0	0	
No Health Insurance	3	0	
Client Doesn't Know/Client Refused	0	0	
Data Not Collected	0	0	
Number of stayers not yet required to have an annual assessment		0	
1 Source of Health Insurance	9	10	
More than 1 Source of Health Insurance	1	2	

The clients included in the above highlighted fields must be deduplicated with those included in the highlighted fields below to get the correct value.

Q20b: Number of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No sources	20	20	4
1+ Source(s)	8	1	0
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	3	0
Total	28	24	4

Also note that an adjustment has already been made to all the 2023 M&E Tools from what I had released. It is in the Project Component section and it is to cell J37, the Match percentage calculation. The formula had previously included Real Property Leasing's budget figure in the denominator and it should not be. The revised formula excludes that figure.

Regarding the submission of all the information that is part of the M&E Tools, Pathway Homes' submission of the Agency Component and agency Attachments did not arrive to me until the Monday after the Friday deadline. When given the explanation that this was due to the email that contained these documents bouncing back due to the size, the M&E Working Group waived any point reductions. They did, however, request that I inform you that, in the future, Pathway Homes should ensure that they leave themselves enough time that, should something like this happen again, they would be able to address the problem in time and get the documents submitted by the deadline.

The Agency Component, as well as the attachments submitted, were complete and no issues were identified, although I recommend that Pathway Homes follow-up on the outstanding Environmental Review requests so that it may have Environmental Review clearance documentation for its files..

Please do not hesitate to contact me if you have any questions regarding the Tools or the process. Agencies have until **July 14th** to review the scored Tools and submit any inquiries to OPEH before the scores are considered final. Thank you!

Sincerely,
Steve

Stephen E. Knippler
Continuum of Care Manager
Office to Prevent and End Homelessness
Fairfax County Department of Housing and Community Development
3700 Pender Drive, Suite 300
Fairfax, Virginia 22030-6039
703-246-5161; 711 TTY
703-653-7130 FAX
stephen.knippler@fairfaxcounty.gov

Barnett, Thomas M.

From: Knippler, Stephen
Sent: Wednesday, June 28, 2023 3:27 PM
To: mairin.rivett@shelterhouse.org; Danielle Colon; SHELTER HOUSE - Laura Woody
Cc: Joe Meyer; Barnett, Thomas M.; Thomas-Campbell, Nikki
Subject: 2023 M&E Tools - Shelter House (RISE, DV RRH, RRH)
Attachments: 2023 Monitoring & Evaluation Tool - Shelter House Rapid Re-Housing.xlsx; 2023 Monitoring & Evaluation Tool - Shelter House, DV RRH.xlsx; 2023 Monitoring & Evaluation Tool - Shelter House, RISE Project.xlsx

Thank you for working to compile the information submitted as part of the Monitoring & Evaluation (M&E) process. The scores will be used again this year by the Selection & Ranking Subcommittee during the FY2023 HUD CoC Program Competition.

The scored Tools are attached and the scoring columns on the Project Component tabs are visible. Below are the overall scores for the 2023 Monitoring & Evaluation Tools that were submitted by your agency.

Project Name	Tool Score (out of 86)	Percent
Rapid Re-Housing Project	65	76%
DV Rapid Rehousing Project	63	73%
RISE	61	71%

It has come to my attention that the instructions in "Directions for Part 2" are incomplete for the entry for row 39 on the Project Component page. The instructions should have included information on how you can include those who had government provided health insurance in your calculation. Please review this item in your attached project M&E Tools, and if you determine that the figure needs adjusting based on this addition, please reach out to me and we will provide the technical assistance in determining how to make the adjustment. It is possible that the adjustment will result in a change to the project's overall score. For example, if the clients included these highlighted fields in the APR Q21, that could increase your score in question 39 on the M&E tool, so please contact me for directions. It is important to note that the numbers will not be added together.

21 - Health Insurance	At Start	At Annual Assessment for Stayers
MEDICAID	9	10
MEDICARE	1	2
State Children's Health Insurance Program	0	0
Veteran's Administration (VA) Medical Services	0	0
Employer-Provided Health Insurance	0	0
Health Insurance obtained through COBRA	0	0
Private Pay Health Insurance	0	1
State Health Insurance for Adults	1	1
Indian Health Services Program	0	0
Other	0	0
No Health Insurance	3	0
Client Doesn't Know/Client Refused	0	0
Data Not Collected	0	0
Number of stayers not yet required to have an annual assessment		0
1 Source of Health Insurance	9	10
More than 1 Source of Health Insurance	1	2

The clients included in the above highlighted fields must be deduplicated with those included in the highlighted fields below to get the correct value.

Q20b: Number of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No sources	20	20	4
1+ Source(s)	8	1	0
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	3	0
Total	28	24	4

Also note that an adjustment has already been made to all the 2023 M&E Tools from what I had released. It is in the Project Component section and is to cell J37, the Match percentage calculation. The formula had previously included Real Property Leasing's budget figure in the denominator and it should not be. The revised formula excludes that figure.

The Agency Component, as well as the attachments submitted, were complete and no issues were identified.

Please do not hesitate to contact me if you have any questions regarding the Tools or the process. Agencies have until **July 14th** to review the scored Tools and submit any inquiries to OPEH before the scores are considered final. Thank you!

Sincerely,
Steve

Stephen E. Knippler
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Office to Prevent and End Homelessness
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Fairfax, Virginia 22030-6039
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stephen.knippler@fairfaxcounty.gov

Barnett, Thomas M.

From: Knippler, Stephen
Sent: Wednesday, June 28, 2023 3:25 PM
To: Najmuddin Hasam; Megan Hansen
Cc: Ashley McSwain; Barnett, Thomas M.; Thomas-Campbell, Nikki
Subject: 2023 M&E Tool - New Hope Housing (PSH Group Homes)
Attachments: 2023 Monitoring & Evaluation Tool - NHH, PSH Group Homes.xlsx

Thank you for working to compile the information submitted as part of the Monitoring & Evaluation (M&E) process. The scores will be used again this year by the Selection & Ranking Subcommittee during the FY2023 HUD CoC Program Competition.

The scored Tools are attached and the scoring columns on the Project Component tabs are visible. Below is the overall score for the 2023 Monitoring & Evaluation Tool that was submitted by your agency.

Project Name	Tool Score (out of 86)	Percent
PSH Group Homes	77	89%

It has come to my attention that the instructions in “Directions for Part 2” are incomplete for the entry for row 39 on the Project Component page. The instructions should have included information on how you can include those who had government provided health insurance in your calculation. Please review this item in your attached project M&E Tools, and if you determine that the figure needs adjusting based on this addition, please reach out to me and we will provide the technical assistance in determining how to make the adjustment. It is possible that the adjustment will result in a change to the project’s overall score. For example, if the clients included these highlighted fields in the APR Q21, that could increase your score in question 39 on the M&E tool, so please contact me for directions. It is important to note that the numbers will not be added together.

21 - Health Insurance			
	At Start	At Annual Assessment for Stayers	
MEDICAID	9	10	
MEDICARE	1	2	
State Children's Health Insurance Program	0	0	
Veteran's Administration (VA) Medical Services	0	0	
Employer-Provided Health Insurance	0	0	
Health Insurance obtained through COBRA	0	0	
Private Pay Health Insurance	0	1	
State Health Insurance for Adults	1	1	
Indian Health Services Program	0	0	
Other	0	0	
No Health Insurance	3	0	
Client Doesn't Know/Client Refused	0	0	
Data Not Collected	0	0	
Number of stayers not yet required to have an annual assessment		0	
1 Source of Health Insurance	9	10	
More than 1 Source of Health Insurance	1	2	

The clients included in the above highlighted fields must be deduplicated with those included in the highlighted fields below to get the correct value.

Q20b: Number of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No sources	20	20	4
1+ Source(s)	8	1	0
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	3	0
Total	28	24	4

Note also that two adjustments were made to your submitted Tool in the Project Component section:

- 1) An adjustment has been made to all the 2023 M&E Tools from what I had released. It is to cell J37, the Match percentage calculation. The formula had previously included Real Property Leasing’s budget figure in the denominator and it should not be. The revised formula excludes that figure.
- 2) At line 17 (PSH ONLY), the response required the number of units, versus number of clients. The entries were adjusted to reflect units (where New Hope Housing had put 10 for Service Level 2, I changed it to 1 and where New Hope had put 7 for Service Level 3, I changed it to 1; this resulted in total units under the three Service Levels to be 2).

The Agency Component, as well as the attachments submitted, were complete and no issues were identified, although I recommend that New Hope Housing follow-up on the Environmental Review requests so that it may have Environmental Review clearance documentation for its files.

Please do not hesitate to contact me if you have any questions regarding the Tools or the process. Agencies have until **July 14th** to review the scored Tools and submit any inquiries to OPEH before the scores are considered final. Thank you!

Sincerely,
Steve

Stephen E. Knippler
Continuum of Care Manager
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Barnett, Thomas M.

From: Knippler, Stephen
Sent: Wednesday, June 28, 2023 3:21 PM
To: Catie Price; Cathy Benn
Cc: Judith Dittman; Barnett, Thomas M.; Thomas-Campbell, Nikki
Subject: 2023 M&E Tool - Second Story (Rapid Rehousing for TAY)
Attachments: 2023 Monitoring & Evaluation Tool - Second Story RRH.xlsx

Thank you for working to compile the information submitted as part of the Monitoring & Evaluation (M&E) process. The scores will be used again this year by the Selection & Ranking Subcommittee during the FY2023 HUD CoC Program Competition.

The scored Tools are attached and the scoring columns on the Project Component tabs are visible. Below are the overall scores for the 2023 Monitoring & Evaluation Tools that were submitted by your agency.

Project Name	Tool Score (out of 86)	Percent
Rapid Rehousing for TAY	62	72%

It has come to my attention that the instructions in “Directions for Part 2” are incomplete for the entry for row 39 on the Project Component page. The instructions should have included information on how you can include those who had government provided health insurance in your calculation. Please review this item in your attached project M&E Tool, and if you determine that the figure needs adjusting based on this addition, please reach out to me and we will provide the technical assistance in determining how to make the adjustment. It is possible that the adjustment will result in a change to the project’s overall score. For example, if the clients included these highlighted fields in the APR Q21, that could increase your score in question 39 on the M&E tool, so please contact me for directions. It is important to note that the numbers will not be added together.

21 - Health Insurance			
	At Start	At Annual Assessment for Stayers	
MEDICAID	9	10	
MEDICARE	1	2	
State Children’s Health Insurance Program	0	0	
Veteran’s Administration (VA) Medical Services	0	0	
Employer-Provided Health Insurance	0	0	
Health Insurance obtained through COBRA	0	0	
Private Pay Health Insurance	0	1	
State Health Insurance for Adults	1	1	
Indian Health Services Program	0	0	
Other	0	0	
No Health Insurance	3	0	
Client Doesn’t Know/Client Refused	0	0	
Data Not Collected	0	0	
Number of stayers not yet required to have an annual assessment		0	
1 Source of Health Insurance	9	10	
More than 1 Source of Health Insurance	1	2	

The clients included in the above highlighted fields must be deduplicated with those included in the highlighted fields below to get the correct value.

Q20b: Number of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No sources	20	20	4
1+ Source(s)	8	1	0
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	3	0
Total	28	24	4

Also note that an adjustment has already been made to all the 2023 M&E Tools from what I had released. It is in the Project Component section and it is to cell J37, the Match percentage calculation. The formula had previously included Real Property Leasing’s budget figure in the denominator and it should not be. The revised formula excludes that figure.

The Agency Component, as well as the attachments submitted, were complete and no issues were identified.

Please do not hesitate to contact me if you have any questions regarding the Tools or the process. Agencies have until **July 14th** to review the scored Tools and submit any inquiries to OPEH before the scores are considered final. Thank you!

Sincerely,
Steve

Stephen E. Knippler
 Continuum of Care Manager
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stephen.knippler@fairfaxcounty.gov

Barnett, Thomas M.

From: Knippler, Stephen
Sent: Wednesday, June 28, 2023 3:20 PM
To: Colin Davis; Chuell
Cc: FACETS - Joe Fay; Barnett, Thomas M.; Thomas-Campbell, Nikki
Subject: 2023 M&E Tools - FACETS (TRIUMPH, Linda's Gateway, and TRIUMPH III)
Attachments: 2023 Monitoring & Evaluation Tool - FACETS, Linda's Gateway.xlsx; 2023 Monitoring & Evaluation Tool - FACETS, Triumph III.xlsx; 2023 Monitoring & Evaluation Tool - FACETS, Triumph Permanent Supportive Housing.xlsx

Thank you for working to compile the information submitted as part of the Monitoring & Evaluation (M&E) process. The scores will be used again this year by the Selection & Ranking Subcommittee during the FY2023 HUD CoC Program Competition.

The scored Tools are attached and the scoring columns on the Project Component tabs are visible. Below are the overall scores for the 2023 Monitoring & Evaluation Tools that were submitted by your agency.

Project Name	Tool Score (out of 86)	Percent
TRIUMPH III PSH	67	78%
Linda's Gateway PSH	62	72%
TRIUMPH PSH	61	71%

It has come to my attention that the instructions in "Directions for Part 2" are incomplete for the entry for row 39 on the Project Component page. The instructions should have included information on how you can include those who had government provided health insurance in your calculation. Please review this item in your attached project M&E Tools, and if you determine that the figure needs adjusting based on this addition, please reach out to me and we will provide the technical assistance in determining how to make the adjustment. It is possible that the adjustment will result in a change to the project's overall score. For example, if the clients included these highlighted fields in the APR Q21, that could increase your score in question 39 on the M&E tool, so please contact me for directions. It is important to note that the numbers will not be added together.

21 - Health Insurance	At Start	At Annual Assessment for Stayers
MEDICAID	9	10
MEDICARE	1	2
State Children's Health Insurance Program	0	0
Veteran's Administration (VA) Medical Services	0	0
Employer-Provided Health Insurance	0	0
Health Insurance obtained through COBRA	0	0
Private Pay Health Insurance	0	1
State Health Insurance for Adults	1	1
Indian Health Services Program	0	0
Other	0	0
No Health Insurance	3	0
Client Doesn't Know/Client Refused	0	0
Data Not Collected	0	0
Number of stayers not yet required to have an annual assessment		0
1 Source of Health Insurance	9	10
More than 1 Source of Health Insurance	1	2

The clients included in the above highlighted fields must be deduplicated with those included in the highlighted fields below to get the correct value.

Q20b: Number of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No sources	20	20	4
1+ Source(s)	8	1	0
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	3	0
Total	28	24	4

Also note that an adjustment has already been made to all the 2023 M&E Tools from what I had released. It is in the Project Component section and it is to cell J37, the Match percentage calculation. The formula had previously included Real Property Leasing's budget figure in the denominator and it should not be. The revised formula excludes that figure.

The Agency Component, as well as the attachments submitted, were complete and no issues were identified.

Please do not hesitate to contact me if you have any questions regarding the Tools or the process. Agencies have until **July 14th** to review the scored Tools and submit any inquiries to OPEH before the scores are considered final. Thank you!

Sincerely,
Steve

Stephen E. Knippler
Continuum of Care Manager
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Fairfax County Department of Housing and Community Development
3700 Pender Drive, Suite 300
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703-246-5161; 711 TTY
703-653-7130 FAX
stephen.knippler@fairfaxcounty.gov

Rank #	Score	Agency Name	Project Name	Accepted or Rejected	Requested Funding Amount	Reallocated Funds
1	77	Pathway Homes, Inc.	2009 Pathway Homes SHP	Accepted	\$199,670	\$0
2	76	New Hope Housing	PSH Group Homes	Accepted	\$377,448	\$0
3	71	Pathway Homes, Inc.	1991 Pathway Homes SHP	Accepted	\$403,887	\$0
4	70	Pathway Homes, Inc.	2007 Pathway Homes SHP	Accepted	\$200,043	\$0
5	68	FACETS	TRIUMPH III	Accepted	\$745,421	\$0
6	67	Pathway Homes, Inc.	1994 Pathway Homes SHP	Accepted	\$246,928	\$0
7	66	Pathway Homes, Inc.	Pathway Homes SPC 9C *	Accepted	\$424,298	\$0
8	66	Pathway Homes, Inc.	Pathway Homes SPC 10C *	Accepted	\$956,023	\$0
9	66	Pathway Homes, Inc.	1995 Pathway Homes SHP	Accepted	\$328,058	\$0
10	66	FACETS	Linda's Gateway	Accepted	\$456,732	\$0
11	63	Shelter House, Inc.	DV Rapid Rehousing Project	Accepted	\$1,166,480	\$0
12	63	Pathway Homes, Inc.	2015 Pathway Homes SHP	Accepted	\$623,311	\$0
13	63	Shelter House, Inc.	RISE	Accepted	\$1,067,905	\$0
14	62	Second Story	Rapid Rehousing for TAY	Accepted	\$223,040	\$0
15	62	FACETS	TRIUMPH	Accepted	\$199,922	\$0
16	60	Pathway Homes, Inc.	2014 Pathway Homes SHP	Accepted	\$1,455,586	\$0
17	58	Pathway Homes, Inc.	2011 Pathway Homes SHP	Accepted	\$404,653	\$0
18	55	Pathway Homes, Inc.	Pathway Homes SPC 1C *	Accepted	\$588,337	\$0
19	101**	Second Story	Second Story PSH for TAY	Accepted	\$238,343	\$0
N/A	80**	St. John's Community Services	RRH-DV Bonus	Rejected	\$0	\$0
					\$10,306,085	\$0

*Previously administered by Fairfax County Department of Housing and Community Development

**Different Scoring Tool and points available for New Projects

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Contact Info:

- 703-246-5000 TTY 711
- OPEHGeneralMail@fairfaxcounty.gov
- 3700 Pender Drive Fairfax, VA 22030
- fairfaxcountyhousing
- Thomas Barnett Deputy Director

Department Resources

- Homelessness Homepage >
- Accessing Services +
- The Partnership +
- Homeless Data +
- How to Help >
- Stay Informed >

Continuum of Care

Continuum of Care Program

The Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) Program provides significant financial resources to communities throughout the country and mandates procedures and policies for implementing a local housing crisis response system. Notices regarding the Fairfax CoC Program local competition and Fairfax County's CoC Consolidated Application (our community's request for funding) are available on this page, which will be updated throughout the competition.

2023 HUD COC PROGRAM COMPETITION INFORMATION

- Overview +
- Competition Timeline** +
- Application Materials for New & Renewal Projects x

The following documents are the final collaborative application materials submitted by the Fairfax County Continuum of Care (CoC) Lead Agency on behalf of the Fairfax County CoC (VA-601) to the Department of Housing and Urban Development (HUD) during the FY2023 HUD CoC Program competition:

- 2023 CoC Application
- 2023 CoC Priority List
- 2023 Project List (Accepted and Ranked in CoC Priority List)

The following materials will be used to submit applications to CoC for the Bonus and DV Bonus funding opportunities available during the 2023 HUD CoC Program competition.

System tray: 3:12 PM 9/22/2023

2023 HUD CoC Consolidated Application

Fairfax County Government, VA <noreply-subscriptions@govdeli>
To: Barnett, Thomas M. Fri 9/22/2023 4:57 PM

[View as a webpage / Share](#)

FAIRFAX COUNTY

VIRGINIA

OFFICE to PREVENT and END HOMELESSNESS

Homeless Services Information

09-22-2023

2023 HUD CoC Consolidated Application

The following documents are the final draft of the consolidated application materials to be submitted by the Fairfax County Office to Prevent and End Homelessness as the Continuum of Care Collaborative Applicant on behalf of the Fairfax County CoC (VA-601) to the US Department of Housing and Urban Development (HUD) during the FY2023 HUD CoC Program competition:

- [2023 CoC Application](#)
- [2023 CoC Priority List](#)
- [2023 Project List](#) (Accepted and Ranked in CoC Priority List)

For questions or comments about the application, please send an email to Stephen Knippler, CoC Manager, at stephen.knippler@fairfaxcounty.gov by **5:00 p.m. on September 26, 2023**. For more information about the Fairfax Continuum of Care, including an overview of the competition, a timeline, and application materials - click the button below.

Fairfax CoC

4:59 PM
9/22/2023



2023 HDX Competition Report PIT Count Data for VA-601 - Fairfax County CoC

Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	1041	1222	1191	1310
Emergency Shelter Total	763	1,004	996	1049
Safe Haven Total	0	0	0	0
Transitional Housing Total	190	161	138	148
Total Sheltered Count	953	1165	1134	1197
Total Unsheltered Count	88	57	57	113

Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	190	350	303	273
Sheltered Count of Chronically Homeless Persons	131	314	273	207
Unsheltered Count of Chronically Homeless Persons	59	36	30	66

2023 HDX Competition Report

PIT Count Data for VA-601 - Fairfax County CoC

Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	161	140	169	218
Sheltered Count of Homeless Households with Children	161	140	169	218
Unsheltered Count of Homeless Households with Children	0	0	0	0

Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	55	33	48	32	34
Sheltered Count of Homeless Veterans	46	25	44	30	22
Unsheltered Count of Homeless Veterans	9	8	4	2	12

*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report

HIC Data for VA-601 - Fairfax County CoC

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	502	404	494	81.78%	0	8	0.00%	404	80.48%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	208	165	165	100.00%	0	43	0.00%	165	79.33%
RRH Beds	527	462	527	87.67%	0	0	NA	462	87.67%
PSH Beds	652	565	652	86.66%	0	0	NA	565	86.66%
OPH Beds	706	418	706	59.21%	0	0	NA	418	59.21%
Total Beds	2,595	2,014	2,544	79.17%	0	51	0.00%	2,014	77.61%

2023 HDX Competition Report
HIC Data for VA-601 - Fairfax County CoC

2023 HDX Competition Report

HIC Data for VA-601 - Fairfax County CoC

Notes

*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

**For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	327	338	330	330

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	84	103	114	144

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	366	451	659	527

2023 HDX Competition Report
HIC Data for VA-601 - Fairfax County CoC

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Summary Report for VA-601 - Fairfax County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Revised FY 2021	FY 2022	Submitted FY 2021	Revised FY 2021	FY 2022	Difference	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	2635	2937	117	135	129	-6	74	82	64	-18
1.2 Persons in ES, SH, and TH	2780	3086	161	162	155	-7	92	91	69	-22

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Revised FY 2021	FY 2022	Submitted FY 2021	Revised FY 2021	FY 2022	Difference	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	2828	3255	548	548	545	-3	221	220	225	5
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	2967	3400	549	550	548	-2	251	237	234	-3

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)		Returns to Homelessness in Less than 6 Months			Returns to Homelessness from 6 to 12 Months			Returns to Homelessness from 13 to 24 Months			Number of Returns in 2 Years	
	Revised FY 2021	FY 2022	Revised FY 2021	FY 2022	% of Returns	Revised FY 2021	FY 2022	% of Returns	Revised FY 2021	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	163	92	31	17	18%	18	5	5%	10	6	7%	28	30%
Exit was from ES	1038	807	113	62	8%	65	46	6%	66	78	10%	186	23%
Exit was from TH	75	48	0	1	2%	0	0	0%	0	7	15%	8	17%
Exit was from SH	0	0	0	0		0	0		0	0		0	
Exit was from PH	546	536	44	39	7%	29	11	2%	18	39	7%	89	17%
TOTAL Returns to Homelessness	1822	1483	188	119	8%	112	62	4%	94	130	9%	311	21%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	1222	1191	-31
Emergency Shelter Total	1004	996	-8
Safe Haven Total	0	0	0
Transitional Housing Total	161	138	-23
Total Sheltered Count	1165	1134	-31
Unsheltered Count	57	57	0

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	2796	2823	3135	312
Emergency Shelter Total	2651	2673	2980	307
Safe Haven Total	0	0	0	0
Transitional Housing Total	158	163	169	6

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	329	324	328	4
Number of adults with increased earned income	29	23	16	-7
Percentage of adults who increased earned income	9%	7%	5%	-2%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	329	324	328	4
Number of adults with increased non-employment cash income	144	178	121	-57
Percentage of adults who increased non-employment cash income	44%	55%	37%	-18%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	329	324	328	4
Number of adults with increased total income	159	191	133	-58
Percentage of adults who increased total income	48%	59%	41%	-18%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	72	76	92	16
Number of adults who exited with increased earned income	12	13	20	7
Percentage of adults who increased earned income	17%	17%	22%	5%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	72	76	92	16
Number of adults who exited with increased non-employment cash income	30	31	28	-3
Percentage of adults who increased non-employment cash income	42%	41%	30%	-11%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	72	76	92	16
Number of adults who exited with increased total income	36	38	41	3
Percentage of adults who increased total income	50%	50%	45%	-5%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	2175	2193	2695	502
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	626	548	692	144
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	1549	1645	2003	358

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	2577	2598	3140	542
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	920	802	892	90
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1657	1796	2248	452

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	591	619	585	-34
Of persons above, those who exited to temporary & some institutional destinations	175	184	153	-31
Of the persons above, those who exited to permanent housing destinations	119	122	160	38
% Successful exits	50%	49%	54%	5%

Metric 7b.1 – Change in exits to permanent housing destinations

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1705	1666	2475	809
Of the persons above, those who exited to permanent housing destinations	646	617	983	366
% Successful exits	38%	37%	40%	3%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	629	802	866	64
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	618	786	849	63
% Successful exits/retention	98%	98%	98%	0%

2023 HDX Competition Report
FY2022 - SysPM Data Quality
VA-601 - Fairfax County CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	409	733	582	152	154	154	1109	980	986	366	391	588			
2. Number of HMIS Beds	409	733	582	152	154	154	1009	888	795	365	391	588			
3. HMIS Participation Rate from HIC (%)	100.00	100.00	100.00	100.00	100.00	100.00	90.98	90.61	80.63	99.73	100.00	100.00			
4. Unduplicated Persons Served (HMIS)	2712	2672	2980	183	163	169	992	918	1088	1807	1927	2235	869	895	862
5. Total Leavers (HMIS)	2042	2102	2354	36	60	60	155	161	166	1109	804	1373	501	664	618
6. Destination of Don't Know, Refused, or Missing (HMIS)	651	565	920	9	1	0	9	42	22	54	59	97	237	243	186
7. Destination Error Rate (%)	31.88	26.88	39.08	25.00	1.67	0.00	5.81	26.09	13.25	4.87	7.34	7.06	47.31	36.60	30.10

2023 HDX Competition Report
FY2022 - SysPM Data Quality

2023 HDX Competition Report

Submission and Count Dates for VA-601 - Fairfax County CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/28/2023	Yes
2023 HIC Count Submittal Date	4/28/2023	Yes
2022 System PM Submittal Date	2/28/2023	Yes

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)-AMERICAN RESCUE PLAN (ARP) ALLOCATION PLAN

NOTE: The Fairfax CoC Lead Agency administers not only the CoC and ESG funding locally, but also CDBG and HOME. The attached HOME-ARP allocation plan and grant agreement demonstrates the amount of HOME-ARP funding that will be allocated to new permanent supportive housing units. See pages 31 & 32 for details.

March 2023



A Publication of Fairfax County, VA

Fairfax County, Virginia

Consultation

In accordance with Section V.A of U.S. Department of Housing and Urban Development (HUD) Notice CPD-21-10 (page 13), before developing its HOME-ARP allocation plan, at a minimum, a Participating Jurisdiction (PJ) must consult with:

- Continuum of Care(s) (CoC(s)) serving the jurisdiction's geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans' groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state's boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Describe the consultation process including methods used and dates of consultation:

Fairfax County Department of Housing and Community Development (HCD) began the consultation process with external partners and current and future stakeholders for feedback according to HUD's program guidance.

- In Person Consultation Meeting – Affordable Housing Advisory Council (AHAC), Consolidated Community Funding Advisory Committee (CCFAC), Continuum of Care (CoC) Committee, Disability Services Board (DSB), Fair Housing Task Force, Fairfax County Redevelopment and Housing (FCRHA), Fairfax-Falls Church Community Services Board (CSB), Office of Human Rights and Equity Programs (OHREP), December 6, 2022
- Virtual Consultation Meeting – AHAC, CCFAC, CoC Committee, CSB, DSB, FCRHA, Fair Housing Task Force, December 8, 2022
- Survey sent to those unable to make Consultation Meetings
- Meeting with CCFAC - December 13, 2022
- Interviews - January 9, 2023
- Public hearing - January 10, 2023
- Public comment period - January 13, 2023 – February 3, 2023

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Affordable Housing Advisory Council	Public agency that addresses the needs of qualifying populations	Consultation Session	Refer to consultation summary below
Bethany House of Northern Virginia	Homeless service provider; Domestic violence service provider	Survey	Refer to consultation summary below
The Brain Foundation	Private organization that addresses the needs of persons with disabilities	Survey	Refer to consultation summary below
CFH	Homeless service provider	Consultation Session	Refer to consultation summary below
Community Action Advisory Board	Public agency that addresses the needs of qualifying populations	Survey	Refer to consultation summary below
Consolidated Community Funding Advisory Committee	Public agency that addresses the needs of qualifying populations	Consultation Session	Refer to consultation summary below
Cornerstones	Homeless service provider	Consultation Session	Refer to consultation summary below
Edu Futuro	Private organization that addresses civil rights and fair housing	Consultation Session	Refer to consultation summary below
FACETS	Continuum of Care; Homeless service provider	Consultation Session	Refer to consultation summary below
Fairfax County Dept. of Family Services – Office of Domestic and Sexual Violence	Continuum of Care; Homeless service provider; Domestic violence service provider; Public agency that addresses the needs of qualifying populations	Consultation Session	Refer to consultation summary below

Fairfax County Dept. of Housing & Community Development – Office to Prevent & End Homelessness	Homeless service provider; Public agency that addresses the needs of qualifying populations	Consultation Session	Refer to consultation summary below
Fairfax County Redevelopment and Housing Authority	Public housing agency (PHA)	Consultation Session	Refer to consultation summary below
Fairfax County Office of the County Executive – Chief Equity Officer	Public organization that addresses civil rights and fair housing	Consultation Session	Refer to consultation summary below
Fairfax NAACP	Private organization that addresses civil rights and fair housing	Consultation Session	Refer to consultation summary below
Fairfax-Falls Church Community Services Board	Public organization that addresses the needs of persons with disabilities	Interview	Refer to consultation summary below
Good Shepherd Housing and Family Services	Homeless service provider; Private organization that addresses civil rights and fair housing	Consultation Session	Refer to consultation summary below
Individuals (3)	Continuum of Care; Recipient of services	Consultation Session	Refer to consultation summary below
The Lamb Center	Continuum of Care; Homeless service provider	Consultation Session	Refer to consultation summary below
Legal Aid Justice Center	Private organization that addresses civil rights and fair housing	Consultation Session	Refer to consultation summary below
Legal Services of Northern Virginia	Private organization that addresses civil rights and fair housing	Survey	Refer to consultation summary below
National Coalition of 100 Black Women, Inc. Northern Virginia Chapter	Private organization that addresses civil rights and fair housing	Survey	Refer to consultation summary below
New Hope Housing	Homeless service provider; Private organization that	Consultation Session	Refer to consultation summary below

	addresses civil rights and fair housing		
Operation Renewed Hope Foundation	Homeless service provider; Private organization that addresses the needs of veterans	Interview	Refer to consultation summary below
Pathway Homes	Homeless service provider; Private organization that addresses the needs of persons with disabilities	Consultation Session	Refer to consultation summary below
Second Story	Homeless service provider; Private organization that addresses civil rights and fair housing	Consultation Session	Refer to consultation summary below
Shelter House	Continuum of Care; Homeless service provider	Consultation Session	Refer to consultation summary below
Society of St. Vincent DePaul	Homeless service provider	Survey	Refer to consultation summary below
Virginia Housing	Public housing agency (PHA)	Interview	Refer to consultation summary below

Summarize feedback received and results of upfront consultation with these entities:

Agencies and organizations offered input by attending consultation meetings (held both in-person and virtually), responding to a survey or by individual interview. Input and feedback from all participants in the consultation process is summarized below. Input from the public hearing and public comment period is included in the “Public Participation” section.

COVID-impacted Challenges

Participants described changes during the COVID time-period (last three years) that impact their organizations and their clients. For clients, participants observed changes in employment and financial situations, living conditions, family dynamics, and physical or mental conditions. Participants explained that clients have not regained steady employment and many are taking gig-type employment like Uber driving. For people with disabilities, employment opportunities ceased during much of the past three years and many have not returned. Participants also described younger people who are disconnected from education and jobs and seniors who cannot work due to disability and ageism. Many participants mentioned increased isolation among clients and noted that isolation has exacerbated or created mental illness among clients.

Living situations changed substantially over the course of COVID. Participants observe fewer people living in overcrowded conditions (for fear of disease transmission), but greater housing

instability and more people who are unsheltered or otherwise homeless as a result. One participant explained “overcrowding turned into homelessness.” Participants discussed COVID relief efforts and clients’ more substantial debts and rental arrears as relief efforts have ended. Participants suggested that data for the COVID period will be impacted by relief measures that kept people “out of the system.”

Participants observed a number of shifts in family dynamics including increased caregiving needs, often requiring people to quit their jobs to become full-time caregivers. A number of participants discussed increased family instability resulting in housing instabilities. They explained that foster parents are unable to continue supports for children aging out of the foster system because of increased costs of living. Participants mentioned guardians of people with disabilities had died, creating a shortage of people serving as guardians and complicating care for people with disabilities. Participants also observed incidence of domestic violence and severity of injury increasing. One participant observed that unsheltered clients experience more illness.

Participants also discussed increased number of people with disabilities and increased severity of disability. They explained that many seniors are experiencing self-care disabilities and need both supportive services and home modification. Participants observed increasing substance use disorder and mental health issues.

Many participants emphasized the impracticality of certain types of assistance given the lack of housing supply. Increases in rental prices, which have been steep in order for landlords to recover from the COVID-period restrictions have significantly surpassed Fair Market Rent (FMR) and made units meeting assistance criteria much harder to find. Participants discussed inadequacy of FMR in both providing compensation for building operations and placing clients in units. Additionally, participants observed that fewer landlords are willing to rent to people in need and many are becoming stricter about identity documentation.

Participants explained that landlords who have been supportive of housing programs are selling their properties and new landlords are less supportive, or not at all. They also observed continued source-of-funds discrimination. They explained that landlords are deferring maintenance and tenants are afraid to request repairs. One participant suggested that deferred maintenance was a mechanism to force tenants to leave and described landlords scaring tenants to get them to leave. Though participants acknowledge the usefulness of the eviction moratorium, they described an ongoing eviction crisis, whether literal or effective. They noted that clients’ criminal backgrounds complicate matters and cited an increase in petty misdemeanors as a challenge for keeping people housed in the increasingly difficult market context.

Participants explained that housing is getting more expensive across the board, even rented rooms. Since values are increasing, the market will bear higher rents and real estate taxes are increasing, effecting both renters and owners (especially seniors on fixed incomes). Increased home values and prices also impact organizations’ ability to acquire units. Further, participants mentioned the effect of property tax increases on non-profits who do not have tax-exempt properties. They observed that new residential construction is primarily for households with higher incomes and recounted that existing housing is being converted to luxury units resulting

in a net loss of affordable units and a larger gap for extremely low-income households. They also discussed the deteriorating condition of housing and the aging housing stock. One participant emphasized the deplorable condition of units in land-lease mobile home parks and dangerous conditions in homes owned by vulnerable seniors. One participant mentioned people at risk of losing their homes because of safety issues (major systems failures or inaccessibility). Finally, participants mentioned inflation as increasing the cost of living.

Housing and Services Gaps

Many participants addressed the overall supply of housing as a root-cause of housing instability and homelessness. However, participants discussed the need for some specific types of units including units affordable to people with the lowest incomes (less than 30 percent of AMI), single room occupancy units (SROs), assisted living for seniors and people with disabilities, accessible units, permanent supportive housing units for families, locally administered supportive housing (Arlington was provided as an example), subsidized housing for students, and homeownership opportunities. Many participants mentioned a need for more landlords accepting housing assistance as well as justice-involved, disabled or otherwise hard-to-house individuals. A number of participants mentioned the county should avoid and eventually phase out congregate shelters and transitional housing, however others discussed the importance of shelters, especially for those individuals and households (including children) who are the victims of domestic violence. Though participants recognized the needs for many types of housing, a number of participants identified permanent supportive housing as the most critical need.

Participants emphasized the need for non-profit or County administered housing that is less effected by the market context. To that end, participants wanted more funds for acquiring the units their clients need and more vouchers. One participant suggested HUD funding could not fully cover the costs of acquisition. Participants emphasized the inadequacy of hotels as temporary housing and the need for permanent units. Some participants identified needs in specific areas and mentioned Route 1 and the southern part of the County.

Participants discussed a variety of regulatory and process barriers to providing services. Participants mentioned intake and service availability delays that impair their organizations' ability to house clients. Participants suggested that central intake and application processes would be helpful for assisted living (to streamline and make access more equitable) and for victims of domestic violence. Participants suggested assistance that has more flexible use and eligibility requirements would allow for more nimble direction of funds and support in an increasingly difficult market. They also suggested locally administrated Tenant Based Rental Assistance (TBRA) and supportive housing would be helpful. They also discussed homelessness diversion and prevention efforts as being more effective in the current market.

Participants emphasized support services are critical to successful housing outcomes. Many mentioned the need for permanent supportive housing, but indicated supportive services are hard to fund and workers providing services are scarce. Participants suggested system-wide coordination and efficiencies gained from more sophisticated coordination could help alleviate

the shortage, but that more funding would be necessary to adequately compensate workers and attract enough workers to the field.

Participants also described service gaps: home modification for seniors and people with disabilities, legal services to address guardianship and power-of-attorney needs, domestic violence and trauma informed services in shelters, programs to help people (young and elderly) transition out of nursing home facilities, accessibility modifications for renters, support for maintenance needs that are outside of the usual scope of property management (moving furniture, changing light bulbs), and job training (Workforce, Innovation, Skills Hub (WISH) cited as an example). Participants also discussed a broader need for ongoing training, education and moral support for clients once they are housed and receiving services. They discussed support for career advancement, training regarding rights (tenant, accessibility, fair housing, etc.), mentoring, and general effort to allow people to keep advancing. One participant noted ongoing counseling is needed for homeowners, especially new homeowners, in crisis (major systems failure and no cash to fix it) and support for older, often disabled homeowners that need to transition out of their family home. Finally, one participant discussed the enormous need for home repairs that are far larger than service organizations can address (weatherization, County home repair services).

Participants also discussed the need for more case managers, especially clinical case managers. They explained some services fall outside of eligible expenses, but are provided despite lack of funding which strains organizations and providers. Participants specifically suggested crisis support teams for extremely low-income clients.

Organization Needs

Many participants discussed service gaps and difficulties providing services in the context of staff shortages. Participants explained they have a hard time finding staff because they are unable to offer enough compensation and job stability to compete with other jobs, particularly those offering remote work opportunities. They explained that funding for client support services and program administration is insufficient and unstable, leading to staffing challenges. Some participants even described housing and food insecurity among staff and suggested staff should be paid a living wage. Participants suggested people in supportive service occupations are burnt-out and interest in vacant positions is very low. Participants also described negative outcomes of staff shortages including inability to mobilize resources and bottlenecks in the system. One participant gave an example: they explained hotels are full because there is not enough case management and support resources to maintain continuity of service and keep people moving onto permanent housing. Some participants cited difficulty supporting group homes for persons with intellectual disabilities, even though they have increased efficiency of staff by reducing staff travel between homes. Other participants mentioned location of housing affects travel distances of support staff and as a result, their productivity. Another participant mentioned locating new housing near supportive services is helpful for both clients and service providers.

Participants also discussed challenges in providing services in the context of worsening conditions and insufficient funding. They observed racial and socioeconomic disparities

worsening and mentioned pockets of poverty in Route 1, Culmore, Herndon and Centreville. They explained many clients have not financially recovered from COVID and described unemployment, long waiting lists for housing and services, ongoing transportation challenges impacting work, as well as worsening food insecurity. One participant described raising funds to meet additional demand and working long hours, uncompensated, to deploy those funds. This example is indicative of the staffing shortages experienced by participants more broadly.

Participants had fewer requests for emergency rental assistance because of funding created to respond to COVID, but qualified that funding was unevenly distributed, Hispanic populations received less funding, and access to funding took longer. A participant also noted COVID infections were also higher in the Hispanic population, due in part to their service-related employment and prominence in the mandatory workforce. Participants anticipated the increasing need for rental assistance and increasing numbers of households experiencing homelessness as COVID-related assistance wanes.

Participants suggested reduced administrative burden such as reporting and documentation requirements along with more user-friendly and streamlined reporting programs could alleviate the staffing shortage to some degree, by freeing up staff time. However, participants expressed overwhelming need for more funding for greater compensation that will attract people to the field. They further explained funding for administration, management and services does not keep up with the funding for new units.

Participants discussed policy, political, and market contexts impacting housing. Participants identified zoning as a barrier for affordable housing and housing equity. They also discussed incompleteness of efforts to combat discrimination in housing, citing exemptions in Virginia's source of funds law as complicating enforcement, discrimination in lending and need for more education and equity testing. They also cited tenant laws as favoring landlords in Virginia and fewer opportunities and mechanisms for tenant organizing in Virginia. Participants suggested policy makers at the local and state levels are not making decisions based on the needs of their constituents and emphasized policy changes are required to close the housing gap and address ongoing equity issues in the county. Some participants discussed more disruptive/brand new/progressive policy needs and one cited the European social housing approach. Someone suggested rent control or other mechanisms to slow escalation of housing prices may be needed.

Additional data and analysis needs

Participants reviewed high-level plan data and analysis. Many participants confirmed households and individuals identifying as Black or African American are overrepresented in the populations they serve. Participants also confirmed households identifying as Hispanic were overrepresented. Though many participants confirmed data matched their experiences and observations, they noted the data cannot portray the intricacy of individual experiences.

Participants identified a number of additional subpopulations that are overrepresented in the populations they serve, need additional attention, or for whom it would be helpful to have more

data. These groups include seniors, LGBTQIA, individuals 18-24 (TAYS), people who are couch surfing (especially among young people and veterans), justice-involved individuals, veterans, people who are hospitalized but cannot be discharged because they do not have an appropriate placement, people living in mobile home parks slated for redevelopment, the population of immigrants, people aging out of foster care, people with poor credit, people with no or expired documentation, people with a substance use disorder (SUD) and people with mental illness.

Participants also explained data is siloed in ways that may distort the overarching context or factors that complicate housing challenges. For example, participants cited the co-occurrence of homelessness and disabilities as a need for additional quantitative analysis. Participants also suggested analysis by age group would be useful. Participants desire more holistic data that is regularly accessible for decision making, advocacy and raising awareness. One participant suggested the PIT data needs to be supplemented to provide detailed information about individuals and households experiencing homelessness.

A number of participants suggested continued planning and research should be undertaken and policies and programs should be refined to address root-causes of housing instability and racial disparities. They described transportation, land use, history of exclusion manifested in the built environment, and benefits cliffs among other root-causes and complicating factors. They explained awareness of housing instability and racial disparity is a key component of addressing root causes and many participants mentioned raised awareness, outreach and community engagement as an ongoing need.

Public Participation

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- ***Date(s) of public notice for public hearing: 12/16/2022***
- ***Date(s) of public notice for public comment period: 1/13/2023***
- ***Public comment period: start date - 1/13/2023 end date - 2/3/2023***
- ***Date(s) of public hearing: 1/10/2023***

Describe the public participation process:

After engaging in the consultation process required by HUD, the Department of Housing and Community Development prepared proposed allocations of the HOME-ARP funding. These proposed allocations were incorporated into the Notice of Public Hearing and this notice for a public hearing to be convened by the Consolidated Community Funding Advisory Committee on January 10, 2023, was made public on December 16, 2022. The notice was published in newspapers with diverse circulations (*The Washington Times*, *El Tiempo Latino*, and *Hoa Think Don Viet Bao* – a Vietnamese language newspaper) and put on the County and Fairfax County Redevelopment and Housing Authority web sites. It was disbursed to be made available for viewing at Fairfax County’s 22 libraries, at community centers, and at senior centers.

Comments received as part of the public hearing process were accepted and preparation of the Proposed HOME-ARP Allocation Plan was completed. An Official Notice of Public Comment Period was made public on January 13, 2023.

Describe efforts to broaden public participation:

Continuing efforts are made to broaden citizen participation by expanding the methods of providing public notices of citizen participation opportunities. Specifically, Fairfax County’s efforts include having its Notice of Public Hearing and Official Notice of Public Comment printed in a newspaper of general circulation as well as in two non-English language newspapers. The County also made use of social media, specifically Facebook, and a blog on the Fairfax County Redevelopment and Housing Authority web site. In addition, a direct email was sent to over 400 individuals/organizations inviting them to the public hearing. Recipients included nonprofit providers of affordable housing and human services; County agencies, boards, commissions and advisory groups; and potentially affected stakeholder organizations in the county. A request was made to partnering agencies to forward the notice to interested persons and organizations as well.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

A number of hearing participants urged the county to increase funding for home repair and modification for low-income homeowners. Each of these participants described their relationship with Rebuilding Together, a non-profit serving Arlington, Fairfax and Falls Church and

recounted the organization's effectiveness in addressing critical home repair and modification needs, but explained that the organization and the county's Home Repair for the Elderly and Disabled Program cannot meet the extent of the need for critical home repair and modification in the county. Participants cited need demonstrated through calls and requests to Rebuilding Together, service limitations due to funding, as well as national trends of increasing home repair and modification needs. In addition to needed funding, many participants urged the county to include housing affordability and stability among homeowners in County plans.

One participant urged the county to dedicate funding for undocumented immigrants citing increasing housing and related service needs. The participant cautioned that undocumented immigrants are likely to remain unserved unless programs and funding are specifically dedicated to the population.

Representatives from Cornerstones were present and expressed support for the HOME-ARP Allocation proposal presented in advance of the public hearing. Representatives emphasized the importance of affordable housing planning and investments, especially needed investments in permanent housing and supportive services as well as ongoing tenant based rental assistance.

One participant offered information about their company greenhouse product that includes technology for food cultivation. The participant suggested that this technology could be applied to help address homelessness.

Participants discussed the real-estate tax burden carried by non-profits ineligible for County tax abatement. They emphasized that real estate taxes are a significant part of their operating costs and that the organization could benefit greatly from either grants to pay taxes or tax abatement.

During the public comment period on the Proposed HOME-ARP Allocation Plan, one nonprofit organization commented that the production goal of 88 affordable rental housing units from this funding source is specifically tied to permanent supportive housing, which by definition would provide housing for those with qualifying disabilities. The commenter noted that seniors are presenting themselves at shelters and have been engaging in many more preventive services trying to avoid eviction and relocation that can lead to homelessness, and stated that a majority of seniors are categorized in the under 30 percent AMI income category and will be a missing population, as they may not be qualified under the disability definitions as required under permanent supportive housing.

HCD responded by stating that older adults, or seniors, are not categorically excluded from permanent supportive housing. Some older adults in Fairfax County are experiencing chronic homelessness with serious disabilities or chronic illnesses and they usually have a household income below 30 percent of AMI. Secondly, the new permanent supportive housing under this HOME-ARP Allocation Plan would have a preference for people experiencing homelessness, including older adults, and prioritized for people defined as chronically homeless, including

older adults. All the HOME-ARP qualifying populations, including the older adults, would remain eligible for the housing, though not as a preference or prioritized.

The nonprofit also commented that the statement in the plan that says Fairfax County will not limit eligibility for HOME ARP rental housing or non-congregate shelter, seems to be incongruent with the goal statement that the 88 affordable rental housing units will be in the form of permanent supportive housing. According to the nonprofit, permanent supportive housing by definition would limit eligibility to those with a disability, and may disqualify many seniors unless they have a qualifying disability.

HCD responded by stating that “permanent supportive housing” takes many formats and serves a wide variety of populations that need supportive services paired with deeply affordable housing. The permanent supportive housing funded by the HOME-ARP program does not require tenants to have disabilities for admission. While people defined as “chronically homeless” will be prioritized, the other qualifying populations remain eligible.

Fairfax County also received general inquiries into the nature of the program and asking for clarification regarding the future process for the availability of funds.

Summarize any comments or recommendations not accepted and state the reasons why:

All comments and recommendations were accepted and no adjustments were made to the proposed funding allocations.

Needs Assessment and Gaps Analysis

The Homeless Needs Inventory and Gap Analysis tables include data from the 2022 Point-In-Time count (PIT) and Housing Inventory Count (HIC). The number of individuals and households experiencing homelessness may vary depending on when the data was collected. Therefore, the gap analysis shown below does not give the full picture. The rapidly changing job market and housing market since the COVID-19 pandemic may have fluctuated the demand for housing assistance. Likewise, the housing demand inventory is subject to seasonal fluctuations. For example, extra beds are added to shelters for the homeless in winter. It should be emphasized that quantitative analysis using point-in-time data certainly helps to shed light on gaps, but not all. Qualitative analysis, such as stakeholder interviews that were additionally conducted, helps to further understand the gap.

Although the current inventory appears to exceed the homeless population, people continue to experience homelessness in the county. Given the constraints in identifying households experiencing homelessness it is inevitable that the population of people experiencing homelessness is underestimated. Rather than a simple, direct comparison of HIC to PIT, the Homeless Needs Gap Analysis and subsequent discussion of household experiencing chronic homelessness seeks to evaluate whether there are sufficient services tailored to the needs of people and households experiencing homelessness. Out of individuals currently (accessed September 2022) experiencing literal homelessness: in transitional housing, street outreach, day shelter and emergency shelter programming, 246 people are identified as likely to be experiencing chronic homelessness. Furthermore, the number of unsheltered and chronically homeless individuals have not decreased at the same rate as other sub-populations. Compared to the recent 5-year average (2017-2021), chronic homelessness increased by 34.8 percent, while non-chronic homelessness increased by 8 percent in 2022. Therefore, this analysis identifies the chronic homelessness of the 246 people identified as a minimum gap and further identifies a variety of need through in-depth consideration of available data and feedback from organizations and agencies who participated in the consultation process.

Participants in the consultation process emphasized support services are critical to successful housing outcomes. Many mentioned permanent supportive housing as the most critical need, but emphasized that supportive services are hard to fund and workers providing services are scarce. Participants also discussed the importance of outreach and case management in identifying households experiencing homelessness and the ongoing support required access and retain housing. For full details please see the “*Housing and Services Gaps*” discussion in the consultation summary above.

OPTIONAL Homeless Needs Inventory and Gap Analysis Table

Homeless													
	Current Inventory					Homeless Population				Gap Analysis			
	Family		Adults Only		Vets	Family HH (at least 1 child)	Adult HH (w/o child)	Vets	Victims of DV	Family		Adults Only	
	# of Beds	# of Units	# of Beds	# of Units	# of Beds					# of Beds	# of Units	# of Beds	# of Units
Emergency Shelter	384	143	165	-	0								
Transitional Housing	169	60	31	-	0								
Permanent Supportive Housing	151	40	518	518	103								
Other Permanent Housing	194	141	237	221	8								
Sheltered Homeless						166 households (608 people)	176	9	97 households (199 people)				
Unsheltered Homeless						0	345	22	0				
Current Gap										See discussion of chronic homelessness below.			

Data Sources: 2022 Point-in-Time Count (PIT) & Continuum of Care Housing Inventory Count (HIC)

Chronic Homelessness

Of the 246 households experiencing chronic homelessness, 4 percent are persons in families (11 people), and 235 (96 percent) are adult only households. Based on turnover rates in permanent supportive housing programs in Fairfax in fiscal year 2021 (July 1, 2020-June 30, 2021), it would take the system at least 16 months to house the current eight family households and nearly four years to house the 235 current single households in permanent supportive housing programs. However, a point in time count does not include the average inflow of those experiencing chronic homelessness, which average 28 individuals a month which compounds the bottleneck of housing resources.

Adult only households experiencing chronic homelessness are predominantly served in Street Outreach programs and day drop-in centers (82 percent) meaning that in addition to experiencing longer lengths of homelessness and having an on-going disability, individuals are facing the elements related to unsheltered homelessness. Only 15 percent of those experiencing chronic unsheltered homelessness have attempted to access shelter assessment. Except for participants in transitional housing, individuals identified as chronically homeless tend to spend on average 45 days longer in the homeless services system due to lack of resources than clients not experiencing chronic homelessness. Providing a direct route to Permanent Supportive Housing would likely both chronic homelessness and unsheltered homelessness in Fairfax County.

1. Current Inventory from HIC (September 2022)
 - 1) Emergency Shelter

- **Family ES Projects (Total Beds: 384. Total Units: 143):** Bethany, Next Steps, Patrick Henry, Embry Rucker, Katherine Hanley. Artemis R1 and R3. No QPID.
- **Singles ES Project (Total Beds: 165):** Medical Respite R2 and R3, APS Shelter, Kennedy, Mondloch House, Baileys, Embry Rucker. Artemis R1 and R3.

2) Transitional Housing

- **Families Projects (Total beds: 169, Total Units: 60):** Safe Places, Homestretch, Second Story AYM, SH DV TH.
- **Singles Projects (Total Beds: 31):** Second Story HYI, Second Story RHY.

3) Permanent Supportive Housing

- **Families Projects (Total Beds: 151, Total units: 40):** Milestones, Kate’s Place, SH RISE, and VASH.
- **Singles Projects (Total Beds: 518 Total Units: 518):** Linda’s Gateway, Triumph, Triumph III, Gartlan, Max’s, Baileys Supportive Housing, Home Connections, Housing First, Mondloch Place, All Pathways (12 projects), PRS 1994, PRS 1995, and VASH.

4) Other Permanent Housing

- **Families Projects (Total Beds: 194 Total Units:141)**
- **Singles Projects (Total Beds:237 Total Units: 221)**

2. Homeless Population from PIT (September 2022)

1) Sheltered Homelessness -Family (166 Households, 608 people)

Project	# of Clients	# of Households
Emergency Shelter	219	51
Motel Overflow	188	52
DV Emergency Shelter	109	30
Transitional Housing	92	33
Total	608	166

2) Sheltered Homelessness -Single (176 people)

Project	# of Clients	# of Households
Emergency Shelter	130	130
DV Emergency Shelter	23	23
Transitional Housing – All Youth Programs	23	23
Total	176	176

3) Unsheltered Homelessness

- **Family (Total People: 0)**
- **Singles (Total People: 345)**

The area median income (AMI) in Washington-Arlington-Alexandria MSA, where Fairfax County, Fairfax City and Falls Church City are located, is \$142,300. The HUD 2022 30 percent of AMI standard for a family of four in the region is \$42,700 and the 50 percent of AMI guideline is \$71,150 for a family of four.

The differences between tenants experiencing at least one severe housing problem and the current inventory by income level were estimated as the housing gap for the non-homeless populations.

A severe housing problem is defined as:

1. Housing unit lacks complete kitchen facilities.
 - a. A complete kitchen consists of a sink with a faucet, a stove or range, and a refrigerator.
2. Housing unit lacks complete plumbing facilities.
 - a. Complete plumbing consists of hot and cold running water, a flush toilet, and a bathtub or shower.
3. Severe overcrowding, that is, more than one and half people per room.
4. Household is cost-burdened, spending over 50 percent of their income on housing costs.

According to the 2014-2018 Comprehensive Housing Affordability Strategy (CHAS) data, there are 136,080 rental housing units in the county, Fairfax City and Falls Church City. Of these, 7 percent, or 9,410 units (7.0 percent) are affordable to households earning less than 30 percent of AMI, and 16,975 units (12.5 percent) are affordable to households earning less than 50 percent of AMI. Among the renter households with one or more severe housing problem, 16,440 households have less than 30 percent of AMI, and 26,310 households have less than 50 percent of AMI. Current inventory cannot fully cover tenants with severe housing problems. At levels below 30 percent of AMI, 7,030 rental units are identified as needed. At levels below 50 percent of AMI, 9,335 rental units are identified as needed.

OPTIONAL Housing Needs Inventory and Gap Analysis Table

Non-Homeless			
	Current Inventory	Level of Need	Gap Analysis
	# of Units	# of Households	# of Households
Total Rental Units	136,080		
Rental Units Affordable to HH at 30% AMI (At-Risk of Homelessness)	9,410		
Rental Units Affordable to HH at 50% AMI (Other Populations)	7,565		
0%-30% AMI Renter HH w/ 1 or more severe housing problems (At-Risk of Homelessness)		16,440	
30%-50% AMI Renter HH w/ 1 or more severe housing problems (Other Populations)		9,870	
Current Gaps			(9,335)

Data Source: 2014-2018 CHAS, Fairfax County, Fairfax City, and Falls Church City

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

A count of people who are experiencing homelessness is conducted annually in accordance with HUD guidelines, and includes people who are homeless in shelters, in time-limited transitional housing programs, and unsheltered and living on the street. Conducting the enumeration requires extensive efforts by a wide range of community partners, involving dozens of staff and volunteers from public and private nonprofit organizations that work with people experiencing homelessness in the Fairfax–Falls Church community.

Fairfax County, in coordination with the surrounding Washington, D.C. Metropolitan area, conducted its 2022 Point-In-Time Count of individuals and families experiencing homelessness on January 26, 2022. This highly coordinated effort provides critical data on the numbers of residents living in shelters, in time-limited transitional housing programs as well as those unsheltered and living on the street in the Fairfax-Falls Church community. There were 1,191 people experiencing homelessness on the night of the 2022 Point-in-Time Count. This is a decrease of 3 percent (31 people) from the 2021 Point-in-Time Count, in which there were 1,222 people identified as experiencing homelessness. The details of the 2022 Point-in-Time Count are as follows.

- Subpopulations
 - Chronic Homelessness: There were 282 adults identified as experiencing chronic homelessness during the 2022 Point-in-Time Count (33 percent of the total adults counted).
 - Veterans: There were 32 people that identified as veterans during the 2022 Point-in-Time Count (4 percent of the total adults counted).
 - Transition Age Youth (18-24): There were 91 transition aged youth identified during the 2022 Point-in-Time Count (11 percent of the total adults counted).
 - Survivors of Domestic Violence: There were 115 households identified as currently fleeing domestic violence and 220 households that reported a history of domestic violence during the 2022 Point-in-Time Count (15 percent and 28 percent of total households counted).

- Demographics
 - Race: The most significant disparity in the demographics of those experiencing homelessness on the night of the 2022 Point-in-Time Count is the disproportionate representation of people identifying as Black or African American. Although only 10 percent of the general population in Fairfax County identifies as Black or African American, 50 percent of the people experiencing homelessness on the night of the 2022 Point-in-Time Count identified as Black or African American. This imbalance has not improved over time.

- Age: There were 30 individuals aged 70 years and above experiencing homelessness on the night of the 2022 Point-in-Time Count (3 percent of the total adults), including an individual in emergency shelter at the age of 96 years old

At Risk of Homelessness as defined in 24 CFR 91.5

Estimating at-risk of homelessness may vary by definition. The definition in 24 CFR 91.5 is used to properly estimate this population. According to the Code of Federal Regulations 91.5, at-risk of homelessness is defined as:

(1) An individual or family who:

- (i) Has an annual income below 30 percent of median family income for the area, as determined by HUD;
- (ii) Does not have sufficient resources or support networks, *e.g.*, family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph one of the “Homeless” definition in this section; and
- (iii) Meets one of the following conditions:
 - (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
 - (B) Is living in the home of another because of economic hardship;
 - (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
 - (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by federal, State, or local government programs for low-income individuals;
 - (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 people per room, as defined by the U.S. Census Bureau;
 - (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or
 - (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan;

(2) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(l) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(l)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); or

- (3) A child or youth who does not qualify as “homeless” under this section but qualifies as “homeless” under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.

A variety of methods can be used to estimate the number of individuals at-risk of homelessness. However, there are restrictions on the availability of data depending on the item. In addition, estimating and summing each item may cause overstatement. This plan uses recent Comprehensive Housing Affordability Strategy (CHAS) data to adequately calculate its population as defined by household who has an annual income below 30 percent of median family income for the area.

The 2014-2018 CHAS data indicates that 35,260 households meet the above definition for at risk of homelessness. This accounts for 8.64 percent of total households.

- 22,595 households, 17.30 percent of total renter households, have an income of 30 percent of AMI or less.
- 12,665 households, 4.58 percent of total owner households, have an income of 30 percent of AMI or less.

Due to the limitations of available data, households with incomes below 30% of AMI represent the minimum estimate for this population.

Households by Tenure

	<30% of AMI	30–50% of AMI	50–80% of AMI	80–100% of AMI	>100% of AMI	PJs Total
Total Households	35,260	30,675	19,380	30,755	292,185	408,255
Renter Households	22,595	16,660	9,255	14,420	67,670	130,600
Owner Households	12,665	14,015	10,125	16,335	224,515	277,655

Data Source: 2014-2018 CHAS, Fairfax County, Fairfax City, and Falls Church City

Households identifying as Black/African American or Hispanic are disproportionately represented in the at-risk of homelessness group. While Black/African American households make up 15.2 percent of renters and Hispanic households make up 18.9 percent of renters, Black/African American households and Hispanic households represent 20.6 percent and 24.3 percent, respectively, of extremely low-income households, suggesting that they are more likely to be at-risk of homelessness. Households identifying as Asian are also disproportionately represented but to a lesser degree.

Risk by Race/Ethnicity (<30% of AMI)

	Total Renter	<30% of AMI
White	44.8%	30.5%
Black / African American	15.2%	20.6%
Asian	16.6%	18.8%
Hispanic	18.9%	24.3%

Other Races	4.5%	5.8%
Total	100%	100%

Data Source: 2015-2019 ACS PUMS, Fairfax County, Fairfax City, and Falls Church City

Project HOPE-Virginia, which is Virginia’s Program for the education of homeless children and youth, provides information about students experiencing homelessness. Title IX, Part A of the *Every Student Succeeds* Act defines homelessness as living in the following places due to a lack of a fixed, regular, and adequate nighttime residence.

- In an emergency or transitional shelter
- In a motel, hotel, or campground due to lack of an adequate alternative
- In a car, park, public place, bus or train station, or abandoned building
- Doubled up with relatives or friends due to loss of housing, economic hardship, or a similar reason
- In the above conditions and is a migratory child or youth
- Further descriptions of nighttime residence
(<https://education.wm.edu/centers/hope/homeless/nighttime.docx>)

This definition of homelessness applies to children and youth with:

- Uncertain housing
- A temporary address
- No permanent physical address

According to the statistics from Project HOPE, 1,197 students in Fairfax County were identified as homeless in school year 2020-2021. This number exceeds the total homeless population measured in the 2022 PIT. Considering that only 166 households with children are sheltered, it is expected that a significant number of households with children are not identified as homeless or are unsheltered in the PIT count which includes only children who meet HUD's definition of homelessness.

Homeless Children

Division #	Name	# of Enrolled Students Identified
029	Fairfax County Public Schools*	1,186
109	Falls Church City Public Schools	11

Data Source: Project HOPE Virginia 2020-21 school year

* Towns of Vienna, Herndon, and Clifton are included in Fairfax County Public Schools. No information is provided for Fairfax City Public Schools as there are fewer than 10 homeless children.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

According to the 2022 Point-in-Time count, 115 households were identified as actively fleeing domestic violence and 220 households have a history of domestic violence. But the evidence shows that there are far more victims. According to the Virginia Department of Criminal Justice

Services, there were 9,567 reported cases of intimate partner violence in Fairfax County between 2015 and 2019.

In FY 2022, the Fairfax County Police Department responded to 3,257 domestic violence calls, including 336 calls through Lethality Assessment Program (LAP). In FY 2022, there were also 168 arrests made due to strangulation, a 32 percent increase from FY 2021. Thirty-six percent of homicides in Fairfax County this year were due to domestic violence, and Fairfax County's Forensic Assessment and Consultation Team (FACT) conducted 721 sexual assault examinations in FY 2022, an average of 82 exams each month.

Each month in Fairfax-Falls Church community, domestic and sexual violence hotlines receive over 155 calls on average, victims request 75 family abuse protective orders, and 14 families escape to an emergency domestic violence shelter. In FY 2022, 120 families who needed emergency domestic violence shelter were placed in hotels.

During school year 2021-2022, Fairfax County received 33,479 responses to its Youth Survey, representing 76.1 percent of all public-school students enrolled in grades 8, 10 and 12 (Fairfax County, 2022). According to the survey, almost one in three students (32.3 percent) reported that a language other than English is primarily spoken in their home and approximately 25 percent of the Youth Survey respondents identified themselves as Hispanic/Latino (County of Fairfax, 2022). The results of the survey show disparate outcomes for youth who speak Spanish at home as it relates to the categories of "dating aggression" and sexual assault. More information regarding the Youth Survey and analysis can be found at the following web address: <https://www.fairfaxcounty.gov/data/youth-survey>.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

1. Other Families Requiring Services or Housing Assistance to Prevent Homelessness

This is defined as households (i.e., individuals and families) who have previously been qualified as "homeless" as defined in 24 CFR 91.5, are currently housed due to temporary or emergency assistance, including financial assistance, services, temporary rental assistance or some type of other assistance to allow the household to be housed, and who need additional housing assistance or supportive services to avoid a return to homelessness.

According to the HUD's System Performance Measures for Continuum of Care, 11 percent of persons returned to facilities (Street Outreach, Emergency Shelter, Safe Haven, and Transitional Housing, and Permanent Housing project types) in 6 months after exit to permanent housing destinations in 2021.

2. At Greatest Risk of Housing Instability

At greater risk of housing instability is defined as household who meets either paragraph (i) or (ii) below:

(i) has annual income that is less than or equal to 30% of the area median income, as determined by HUD and is experiencing severe cost burden (i.e., is paying more than 50% of monthly household income toward housing costs);

(ii) has annual income that is less than or equal to 50% of the area median income, as determined by HUD, AND meets one of the following conditions from paragraph (iii) of the “At risk of homelessness” definition established at 24 CFR 91.5:

(A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;

(B) Is living in the home of another because of economic hardship;

(C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;

(D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;

(E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;

(F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or

(G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan.

This plan uses recent CHAS data to determine the qualifying population. Among the definitions of at greatest risk of housing instability outlined above, (1) households with less than 30 percent of AMI and experiencing severe cost burden and (2) households with less than 50 percent of AMI and living in more than 1.5 person per room are identified.

24,449 households with less than 30 percent of their area median income, spend more than 50 percent of their income on housing. This accounts for 5.99 percent of total population of Fairfax County, Fairfax City and Falls Church City. Among renter households, 15,645 households are extremely low-income households who experience severely cost-burdened, accounting for 11.98 percent of total renter households. Among owner households, 8,804 households are extremely

low-income households that experience severely cost-burdening, accounting for 3.17 percent of total owner households.

Severely Cost-Burdened

	<30% of AMI	30–50% of AMI	50–80% of AMI	80–100% of AMI	>100% of AMI
Total	24,449	13,245	3,884	2,784	3,129
Renter Households	15,645	7,795	1,394	580	410
Owner Households	8,804	5,450	2,490	2,204	2,719

Data Source: 2014-2018 CHAS, Fairfax County, Fairfax City, and Falls Church City

Households identifying as Black/African American or Hispanic are disproportionately represented in the at greatest risk of housing instability group. While Black/African American households comprise 15.2 percent of renters and Hispanic households comprise 18.9 percent of renters, Black/African American and Hispanic households represent 20.1 percent and 29.8 percent, respectively, of extremely low-income households experiencing severely cost burden, suggesting that they are more likely to be at risk of housing instability.

Risk by Race/Ethnicity (Severely Cost-Burdened with <30% of AMI)

	Total Renter	Severely Cost-Burdened with <30% of AMI
White	44.8%	30.6%
Black / African American	15.2%	20.1%
Asian	16.6%	14.4%
Hispanic	18.9%	29.8%
Other Races	4.5 %	5.1%
Total	100%	100%

Data Source: 2015-2019 ACS PUMS, Fairfax County, Fairfax City, and Falls Church City

1,939 households with less than 50 percent of their area median income, reside in more than 1.5 person per room. This accounts for 0.47 percent of total population. Among renter households, 1,794 households are extremely low- or very low-income households who experience severely overcrowded, accounting for 1.37 percent of total renter households. Among owner households, 145 households are extremely low- or very low-income households who experience severely overcrowded, accounting for 0.05 percent of total owner households.

Severely Overcrowded (With>1.5 people per room)

	<30% of AMI	30–50% of AMI	50–80% of AMI	80–100% of AMI	>100% of AMI
Total	1,270	669	304	495	1,214
Renter Households	1,165	629	259	440	935
Owner Households	105	40	45	55	279

Data Source: 2014-2018 CHAS, Fairfax County, Fairfax City, and Falls Church City

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

As of January 2022, of the 1,191 homeless persons who need assistance, 95 percent received aid from county assistance programs, and households with children are all assisted by these programs. In total, 57 persons (5 percent of homeless persons) are unsheltered. However, since this figure is based on the PIT, the number of people experiencing homelessness would be higher than this. For example, the county identified 345 unsheltered homelessness in September 2022. This means that estimates may vary depending on the timing of survey. Moreover, considering that the average days in emergency shelter over the past five years is 83.6 days, a greater number of people experiencing homelessness is unsheltered.

At Risk of Homelessness as defined in 24 CFR 91.5

According to the HUD definition, the criteria for individuals and families who are at imminent risk of experiencing homeless is when an individual or family will imminently lose their primary nighttime residence, provided that their residence will be lost within 14 days of the date of application for homeless assistance; no subsequent residence has been identified; and the individual or family lacks the resources or support networks needed to obtain other permanent housing. Currently this population is predominately represented by individuals and families whose housing stability has been impacted by the COVID-19 pandemic. According to the County Executive's presentation to the Board of Supervisors for the FY 2022 Advertised Budget Plan, the December 2020 number of jobs in Northern Virginia decreased by 67,700 or 4.4 percent from December 2019. Economic pain has been concentrated in lower wage sectors, such as Leisure and Hospitality jobs, which decreased 22.3 percent. In Fairfax County, the December unemployment rate was 4.4 percent, much higher than the December 2019 rate of 1.9 percent, though lower than the April 2020 high of 10.2 percent.

The most prominent population characteristic of people experiencing literal homelessness is extremely low income. Clearly families and individuals experiencing homelessness are on the lowest rung of the economic ladder when their income is below 30 percent of AMI. According to the 2014-2018 CHAS, 33,935 households in Fairfax County had incomes below 30% AMI, which could potentially become homeless. Formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance generally continue to have extremely low incomes under 30 percent of the Area Median Income and are competing in a tighter rental housing and employment market, often with recent blemishes to their credit and rental history.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The county provides housing and services to domestic violence survivors. The county has funded the Safe Places Transitional Housing program by Christian Relief Services Charities, Inc. since FY 2003 to provide safe affordable housing for up to 2 years and trauma-informed supportive services. In FY 2022, the program served 23 households, including 30 children. Five of those households exited the program in FY 2022 and four of them (80 percent) obtained permanent housing. In FY 2021, the county began funding the Culturally-Sensitive Services for Domestic Violence (Culturally-Sensitive Services) program by the Greater Washington Jewish Coalition Against Domestic Violence to provide trauma-specific services for domestic abuse survivors aged 14 and older, including counseling, legal representation, advocacy and community educational workshops. During FY 2022, 32 clients/households that participated in the education program had decreased levels of risk of abuse, neglect, and exploitation. In addition to the provision of such emergency shelter and trauma-informed services, the county is working to more fully integrate offender services into the coordinated community response to domestic violence incidents in ways that increase safety and options for victims.

The county provides rapid rehousing programs (RRH) and permanent supportive housing (PSH) that provide a continuation of services for survivors as they move from shelter to more permanent housing. Immediate access to the RRH options would give victims up to 2 years of additional time to fully rebuild their lives with the support of the community. Access to PSH makes both the appropriate level of ongoing wrap-around services and a permanent housing subsidy available to domestic violence survivors when they exit Artemis House (a 24-hour emergency shelter for Fairfax County residents who are victims in danger of domestic and sexual violence, stalking, and human trafficking. Both housing interventions operate from a client-centered perspective, promote empowerment and emotional resilience, and focus on the strengths of the survivor to meet needs and achieve goals related to housing stability. Approximately 15 percent of the households in FY 2020 were assessed as needing PSH services and/or a housing subsidy to be successful after exiting the program; however, only one household was granted a permanent housing voucher. On average, only 5 percent of households entering the Artemis House shelter can successfully exit and sustain market-rate housing options.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

According to the annual Point-in-Time count, the number of unsheltered and chronically homeless individuals have not decreased at the same rate as other sub-populations. Compared to recent 5-year average, chronic homelessness increased by 35 percent, while non-chronic homelessness increased by 8 percent.

Among qualifying populations, Fairfax County has a primary goal of supporting and addressing chronic homelessness. Chronic homelessness is defined as “the circumstance whereby an unaccompanied individual with a disabling condition has either been continuously homeless for a year or more or has had at least four homeless episodes during the last three years”. Based on turnover rates in permanent supportive housing programs in Fairfax County in FY 2021, it would take the system at least 16 months to house the current eight family households and nearly four years to house the current single households in permanent supportive housing programs. However, a point in time count does not include the average inflow of those experiencing chronic homelessness, which averages 28 individuals a month, which compounds the bottleneck of housing resources. Except for participants in transitional housing, individuals identified as chronically homeless tend to spend on average 45 days longer in the homeless services system due to lack of resources than clients not experiencing chronic homelessness. Providing a direct route to Permanent Supportive Housing would make the largest impact on reducing both chronic homelessness and unsheltered homelessness in Fairfax-Falls Church community.

Another challenge facing Fairfax-Falls Church community is the lack of affordable housing. According to the housing affordability gap analysis from Virginia Center for Housing Research (VCHR), the region including Fairfax County, Falls Church City and Fairfax City is experiencing a rental housing shortage for extremely low-income and very low-income households. Rent burden populations with income 50 percent of AMI or less can be considered at risk of homelessness. To eliminate this potential threat, counties must address the long-term shortage of affordable housing, as well as expand homelessness facilities and programs in the short-term.

VCHR estimated the rental housing affordability gap for Fairfax County, that is, the difference between the number of affordable units needed and the number of available affordable units, using 2014-2018 CHAS. However, the affordability gap can vary depending on the assumption applied. VCHR calculated the housing affordability gap for rental units in three ways.

First, the housing affordability gap can be defined as the difference between total renting households and total rental stock by income level. The gross deficit for extremely low-income households is 12,475 units, and the gross deficit for very low-income households is 8,795 units.

Rental housing affordability gap – Scenario 1

Income Range	Total Renting Households	Total Rental Stock	Gross Deficit
<= 30% of AMI	21,675	9,200	12,475
30%–50% of AMI	16,135	7,340	8,795
50%–80% of AMI	8,850	18,400	(9,550)
>=80% of AMI	79,440	94,220	(14,780)

Data Source: 2014-2018 CHAS, Fairfax County

The second calculation assumes that households already occupying units in a price range that is affordable to their household income retain their existing occupancy. The first definition of the housing affordability gap is unrealistic because it assumes that all households occupy units in their income range. Households that live in affordable units and retain their occupancy adjusts

the number of households who cannot afford their unit (a) - (b). Housing units currently occupied by the lower income level are not retained and are thus added to the vacant units and counted as available rental stock (c) + (d). Under this scenario, the gross deficit for extremely low-income households is 16,480 units, and the gross deficit for very low-income households is 10,525 units. Affordable housing is not occupied only by specific income levels and, therefore, the numbers are not precise; however, it is the realistic minimum supply that must be added to offer affordable housing to all residents.

Rental housing stock by income level of occupied households

Renter-Occupied Stock	<= RHUD30	RHUD30– RHUD50	RHUD50– RHUD80	> RHUD80
<=30% of AMI	5,140	2,330	4,140	9,495
30%–50% of AMI	1,245	1,960	3,625	9,015
50%–80% of AMI	585	585	1,895	5,705
80%–100% of AMI	520	805	2,365	10,175
>100% of AMI	1,655	1,585	5,275	56,050
Vacant	55	75	1,100	3,780
Total Available Stock	9,200	7,340	18,400	94,220

Data Source: 2014-2018 CHAS, Fairfax County

Rental housing affordability gap – Scenario 2

Income Range	Total Renting Households (a)	Total Renters Living in Affordable Stock (b)	Households Without an Affordable Unit (a) - (b)	Occupied by Lower Income Level (c)	Vacant (d)	Available Rental Stock (c) + (d)	Gross Deficit (a) - (b) - (c) - (d)
<= 30% of AMI	21,675	5,140	16,535	0	55	55	16,480
30%–50% of AMI	16,135	3,205	12,930	2,330	75	2,405	10,525
50%–80% of AMI	8,850	3,065	5,785	7,765	1,100	8,865	(3,080)
>=80% of AMI	79,440	78,430	1,010	24,215	3,780	27,995	(26,985)

Data Source: 2014-2018 CHAS, Fairfax County

Finally, housing affordability can be defined as the number of cost-burdened renters (paying more than 30 percent of income on rent) and vacant stock regardless of rental stock. The gross deficit for extremely low-income households is 17,000 units, and the gross deficit for very low-income households is 13,855 units.

Rental housing affordability gap – Scenario 3

Income Range	Cost Burdened Renters (a)	Vacant (b)	Gross Deficit (a) - (b)
<= 30% of AMI	17,055	55	17,000

30%–50% of AMI	13,930	75	13,855
50%–80% of AMI	6,915	1,100	5,815
>=80% of AMI	14,825	3,780	11,045

Data Source: 2014-2018 CHAS, Fairfax County

Rental housing affordability gap - Total

Income Range	Total Renting Households	Rental Housing Affordability Gap		
		Scenario 1	Scenario 2	Scenario 3
<= 30% of AMI	21,675	12,475	16,480	17,000
30%–50% of AMI	16,135	8,795	10,525	13,855
50%–80% of AMI	8,850	(9,550)	(3,080)	5,815
>=80% of AMI	79,440	(14,780)	(26,985)	11,045

Data Source: 2014-2018 CHAS, Fairfax County

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of “other populations” that are “At Greatest Risk of Housing Instability,” as established in the HOME-ARP Notice. If including these characteristics, identify them here:

In addition to the renter households with income less than 30 percent of AMI or 30-50 percent of AMI and renter households with 1 or more severe housing problems, Fairfax County and its cooperating jurisdictions are concerned about the increased risk of homelessness among the following two groups of renter households: cost-burdened with children and households with a disability.

Housing instability defines as a number of challenges such as having trouble paying rent, overcrowding, moving frequently, or spending the bulk of household income on housing. Extensive research links housing instability to effects on young children's health, development and future school performance. Children living in households without housing instability have better health and educational outcomes. For example, being behind on rent, a history of multiple moves, and a history of homelessness are associated with adverse health outcomes for children of low-income tenants (Sandel et al., 2018). Using available data, we identified the number of households with children that spend more than 30 percent or 50 percent of their income on housing by income level. 7,851 extremely low-income renter households with children spend 50 percent or more of their income on housing. These households are identified as households in need of assistance. Accompanied by appropriate support, it is expected to benefit the physical and mental health of household members and increase children's performance in many aspects (Gaitán, 2019).

Cost-Burdened Households

	<30% of AMI	30–50% of AMI	50–80% of AMI	80–100% of AMI
With Children				

Cost-Burdened Renter Households	8,910	7,930	3,197	3,815
Cost-Burdened Owner Households	2,673	3,558	2,434	6,584

Data Source: 2015-2019 ACS PUMS, Fairfax County, Fairfax City, Falls Church City

Severely Cost-Burdened Households

	<30% of AMI	30–50% of AMI	50–80% of AMI	80–100% of AMI
With Children				
Severely Cost-Burdened Renter Households	7,851	3,323	396	148
Severely Cost-Burdened Owner Households	2,274	2,220	574	859

Data Source: 2015-2019 ACS PUMS, Fairfax County, Fairfax City, Falls Church City

Also, households with a disability are likely to experience housing instability. Households who report anyone of the six disability types below are considered to have a disability.

- 1) Hearing difficulty: deaf or having serious difficulty hearing.
- 2) Vision difficulty: blind or having serious difficulty seeing, even when wearing glasses.
- 3) Cognitive difficulty: Because of a physical, mental, or emotional problem, having difficulty remembering, concentrating, or making decisions.
- 4) Ambulatory difficulty: Having serious difficulty walking or climbing stairs.
- 5) Self-care difficulty: Having difficulty bathing or dressing.
- 6) Independent living difficulty: Because of a physical, mental, or emotional problem, having difficulty doing errands alone such as visiting a doctor’s office or shopping.

Renter Households with Disability

Renter Households	<30% of AMI	30–50% of AMI	50–80% of AMI	80–100% of AMI
With Disability	5,498	2,131	1,241	2,353

Data Source: 2015-2019 ACS PUMS, Fairfax County, Fairfax City, Falls Church City

Identify priority needs for qualifying populations:

Based on the data collected and consultation with community members, all the qualifying populations report serious housing needs, many of which have been worsened by the impact of the COVID-19 pandemic. People experiencing homelessness and those fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, present the most urgent housing needs for the Fairfax-Falls Church community as their health and wellbeing is immediately and seriously threatened by the lack of safe, stable housing.

Households at risk of homelessness, other populations at the greatest risk of housing instability, as well as other families requiring services or housing assistance to prevent homelessness, face similar challenges.

Chronic Homelessness

Out of 996 individuals currently experiencing literal homelessness in transitional housing, street outreach, day shelter and emergency shelter programming in early October 2022, 246 people (25 percent) are likely experiencing chronic homelessness. Of the 246, 11 people are in families (4 percent), and 235 (96 percent) are adult only households. Based on turnover rates in Fairfax County permanent supportive housing programs in in fiscal year 2021 (July 1, 2020-June 30, 2021), it would take the homeless system at least 16 months to house the current eight family households and nearly four years to house the 235 current single households in permanent supportive housing programs. However, a point in time count does not include the average inflow of those experiencing chronic homelessness, which average 28 individuals a month which compounds the bottleneck of housing resources.

Adult only households experiencing chronic homelessness are predominantly served in street outreach programs and day drop-in centers (82 percent) meaning that in addition to experiencing longer lengths of homelessness and having an on-going disability, individuals are facing the life-threatening exposure to the weather and other conditions related to unsheltered homelessness. Only 15 percent of those experiencing chronic unsheltered homelessness have attempted to access shelter assessment. Except for participants in transitional housing, individuals identified as chronically homeless tend to spend on average 45 days longer in the homeless services system due to lack of resources than clients not experiencing chronic homelessness. Providing a direct route to Permanent Supportive Housing would make the largest impact on reducing both chronic homelessness and unsheltered homelessness in Fairfax County.

Explain how the PJ determined the level of need and gaps in the PJs shelter and housing inventory and service delivery systems based on the data presented in the plan:

Fairfax County determined the level of need and gaps in its shelter and housing inventory and service delivery system based on the quickly rising number of people experiencing chronic homelessness and an inadequate number of emergency shelter or permanent supportive housing beds to meet the need.

HOME-ARP Activities

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

Fairfax County will utilize the HOME-ARP funding to support the development and operations of affordable rental housing with supportive services and non-congregate shelter projects currently in the development pipeline. Fairfax County will solicit projects from local organizations that provide permanent supportive housing and non-congregate shelter. Solicitations will follow regular County procurement processes and the applicable laws, including 2 CFR part 200. Solicitations are published on Fairfax County’s website at <https://www.fairfaxcounty.gov/solicitation/> and emailed to known providers of related services. Projects are selected based on the most effective and efficient proposals, based on cost, organizational capacity, and technical details.

Describe whether the PJ will administer eligible activities directly:

Fairfax County will largely administer eligible activities directly, although a portion may be allocated to subrecipients or contractors if necessary.

If any portion of the PJ’s HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD’s acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ’s entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ’s HOME-ARP program:

No portion of Fairfax County’s HOME-ARP administrative funds was provided to a subrecipient or contractor prior to HUD’s acceptance of the HOME-ARP allocation plan.

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ 2,102,551		
Acquisition and Development of Non-Congregate Shelters	\$ 2,102,551		
Tenant Based Rental Assistance (TBRA)	\$ 0		
Development of Affordable Rental Housing	\$ 2,693,894		
Non-Profit Operating	\$ 394,228	5 %	5%
Non-Profit Capacity Building	\$ 0	0 %	5%
Administration and Planning	\$ 591,342	7.5 %	15%
Total HOME-ARP Allocation	\$ 7,884,566		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

In alignment with priority needs identified in the needs assessment and gap analysis, as well as comments made during the consultation process, Fairfax County will utilize HOME-ARP funds to (a) develop affordable rental housing, specifically permanent supportive housing, as well as non-congregate shelter, and (b) support the operations and services of the housing by local nonprofits.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

An increase in the number of people experiencing homelessness during the COVID-19 pandemic has stretched the existing emergency shelter and affordable housing capacity to its limits. In particular, the increase in people experiencing chronic homelessness has disproportionately increased during the pandemic. This population, according to national research and local experience, requires deeply affordable housing and ongoing supportive services to secure and maintain housing stability. The chronically homeless population also utilizes a disproportionate number of shelter bed nights, which severely limits emergency shelter capacity for everyone experiencing homelessness. Therefore, Fairfax County has identified affordable rental housing in the form of permanent supportive housing, as well as non-congregate shelter, as the primary housing inventory and service delivery system's needs.

HOME-ARP Production Housing Goals

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

Fairfax County estimates that a minimum of 88 affordable rental housing units for qualifying populations will be produced with the support of its HOME-ARP allocation.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Creating at least 88 affordable rental housing units in the form of permanent supportive housing will reduce the number of people experiencing chronic homelessness in Fairfax County.

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

“Prioritization. In the context of the coordinated entry process, HUD uses the term “Prioritization” to refer to the coordinated entry-specific process by which all persons in need of assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ's HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project: Fairfax County intends to give preference to people defined as "Homeless" in 24 CFR 91.5 for projects supported by HOME-ARP funds. Affordable rental housing projects with supportive services will prioritize people defined as "Chronically Homeless" in 24 CFR 91.5.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Fairfax County has seen an increase in the number of people experiencing homelessness during the COVID-19 pandemic and the rise is disproportionately higher among people experiencing chronic homelessness. The need for non-congregate shelter and affordable housing with supportive services was identified throughout Fairfax County and is not limited to a specific location. Providing non-congregate shelter, as well as permanent supportive housing, will reduce the number of people experiencing homelessness, as well as chronic homelessness.

If a preference was identified, describe how the PJ will use HOME-ARP funds to address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the preference:

The HOME-ARP funds will be used to create deeply affordable rental housing with supportive services for which all qualifying populations are eligible, but capacity will be limited based on the available funding. Qualifying populations that are not "homeless" or "chronically homeless" will be served by HOME-ARP supported affordable housing projects if an insufficient number of "homeless" or "chronically homeless" apply for tenancy.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

1. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
2. the CE does not include all HOME-ARP qualifying populations; or,
3. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless, etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional): Fairfax County intends to use multiple referral methods for the projects supported by HOME-ARP funding to ensure that all four qualifying populations have access to HOME-ARP projects and activities. Referrals to HOME-ARP projects and activities may receive indirect self-referrals, indirect referrals from other organizations, and indirect referrals from the Continuum of Care's Coordinated Entry system.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE

process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

As permitted by HUD's DPD-21-10 notice in section IV. C. 2. iii (as well as the HOME-ARP Policy Brief on Preferences, Methods of Prioritization, and Limitations), HOME-ARP projects will maintain project/activity waiting lists. The projects/activities may receive indirect referrals from the Fairfax County Continuum of Care's Coordinated Entry system along with indirect referrals from outside organizations and self-referrals to the waiting lists.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

Fairfax County will use project waiting lists to which individuals, organizations, and Coordinated Entry may indirectly refer. No preferences or prioritization will occur on the project wait lists outside what is referenced in this allocation plan.

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Fairfax County will not prioritize between different referral methods.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act, section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.
- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with

a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

Fairfax County will not limit eligibility for HOME-ARP rental housing or non-congregate shelter.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable.

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not applicable.

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***
Not applicable. Fairfax County does not intend on using HOME-ARP funds for refinancing.
- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***
Not applicable.
- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***
Not applicable.
- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***
Not applicable.
- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***
Not applicable.
- ***Other requirements in the PJ's guidelines, if applicable:***
Not applicable.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
District of Columbia Field Office
820 First Street N.E., Suite 300
Washington, DC 20002-4255

September 22, 2021

Mr. Bryan Hill
County Executive
12000 Government Center Parkway
Fairfax, VA 22035

Dear Mr. Hill:

The American Rescue Plan Act of 2021 appropriated \$5 billion to provide housing, services, and shelter to individuals experiencing homeless and other vulnerable populations, to be allocated by formula to jurisdictions that qualified for HOME Investment Partnerships Program allocations in Fiscal Year 2021. On September 13, 2021, the Department published a notice titled: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program* (the Notice), which you are encouraged to review to assist in developing your program. Enclosed is the Grant Agreement for the HOME Investment Partnerships – America Rescue Plan (HOME-ARP) program:

In accordance with the Notice, and the HOME ARP Grant Agreement, a Participating Jurisdiction (PJ), as of the Federal Award Date (9-20-2021), may use up to five percent of its total award for administrative and planning costs. Once your HOME-ARP Allocation Plan is approved by HUD, the remaining award will be made available.

**HOME Investment Partnerships - American Rescue Plan
(HOME-ARP)**

\$ 7,884,566

Transmittal of this Grant Agreement does not constitute approval of the activities described in your HOME-ARP Allocation Plan. You are reminded that you, as the PJ, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and Fairfax County, VA.

Please execute the enclosed HOME-ARP Grant Agreement and return the signed document to this office electronically. In response to COVID-19, HUD authorizes grantees the option of electronically executing the grant agreement with electronic signature. One copy of the grant agreement with the original signature should be maintained in the agency's program files. If there is a need to add or remove individuals authorized to access HUD's Integrated Disbursement Information System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055). Also, please ensure the IDIS Online Access Request Form is notarized and returned to this office with the Grant Agreement.

The County is also reminded that certain activities are subject to the provisions of 24 CFR Part 58 (**Environmental Review Procedures**). Funds for such activities may not be obligated or expended until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

HUD congratulates Fairfax County, VA on its grant award, and we look forward to assisting the County in accomplishing its programs goals. If there are any questions, please do not hesitate to contact me at (202) 275-6266 or michael.d.rose@hud.gov.

Sincerely,

A handwritten signature in black ink that reads "Michael D. Rose". The signature is written in a cursive style with a large, sweeping initial "M".

Michael D. Rose
Director
Office of Community Planning and Development
HUD Washington, DC Field Office

Enclosure

HOME ARP Grant Agreement

Title II of the Cranston-Gonzalez National Affordable Housing Act
Assistance Listings #14.239 – HOME Investment Partnerships Program

1. Grantee Name and Address Fairfax County 12000 Government Center Parkway <i>Parkway</i> Fairfax, VA 22035		2. Grant Number (Federal Award Identification Number (FAIN)) M21-UP510503	
		3a. Tax Identification Number 540787833	3b. Unique Entity Identifier (formerly DUNS) 074837626
		4. Appropriation Number 861/50205	5. Budget Period Start and End Date FY 2021 – 09/30/2030
6. Previous Obligation (Enter "0" for initial FY allocation)			\$0
a. Formula Funds		\$	
7. Current Transaction (+ or -)			\$7,884,566.00
a. Administrative and Planning Funds Available on Federal Award Date		\$394,228.30	
b. Balance of Administrative and Planning Funds		\$788,456.60	
c. Balance of Formula Funds		\$6,701,881.10	
8. Revised Obligation			\$
a. Formula Funds		\$	
9. Special Conditions (check applicable box) <input type="checkbox"/> Not applicable <input type="checkbox"/> Attached		10. Federal Award Date (HUD Official's Signature Date) 09/20/2021	
11. Indirect Cost Rate*		12. Period of Performance Date in Box #10 - 09/30/2030	
<u>Administering Agency/Dept.</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost Base</u>	
—	—%		
—	—%		
—	—%		
—	—%		

* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

The HOME-ARP Grant Agreement (the "Agreement") between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.) and Section 3205 of the American Rescue Plan (P.L. 117-2) (ARP). HUD regulations at 24 CFR part 92 (as may be amended from time to time), the CPD Notice entitled "Requirements for the Use of Funds in the HOME-American Rescue Plan Program" (HOME-ARP Implementation Notice), the Grantee's HOME-ARP allocation plan (as of the date of HUD's approval), and this HOME-ARP Grant Agreement, form HUD-40093a, including any special conditions (in accordance with 2 CFR 200.208), constitute part of this Agreement. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502 and the HOME-ARP Implementation Notice. To the extent authorized by HUD regulations at 24 CFR part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in HOME-ARP activities under the HOME-ARP Implementation Notice are repayable in accordance with the requirements of the HOME-ARP Implementation Notice. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58, as well as the HOME-ARP Implementation Notice.

The Grantee must comply with the applicable requirements at 2 CFR part 200, as amended, that are incorporated by the program regulations and the HOME-ARP Implementation Notice, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations or HOME-ARP Implementation Notice, activities carried out under the grant after the effective date of the 2 CFR part 200 amendments will be governed by the 2 CFR part 200 requirements, as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

Funds remaining in the grantee's Treasury account after the end of the budget period will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552, the Grantee shall not incur any obligations to be paid with such assistance after the end of the Budget Period.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Michael D. Rose, CPD Director		14. Signature <i>x [Signature]</i>	15. Date 9/22/21
16. For the Grantee (Name and Title of Authorized Official) Bryan Hill, County Executive		17. Signature <i>x [Signature]</i>	18. Date 10/5/21

19. Check one: Initial Agreement Amendment #

20. Funding Information: HOME ARP
Source of Funds Appropriation Code PAS Code Amount
 2021 861/50205 HMX \$7,884,566.00

21. Additional Requirements: These additional requirements are attached and incorporated into this Agreement. The Grantee agrees to these additional requirements on the use of the funds in 7., as may be amended from time to time by the Secretary.

- a) As of the Federal Award Date, the Grantee may use up to the amount identified in 7.a. of this Agreement for eligible administrative and planning costs in accordance with the HOME-ARP Implementation Notice.
- b) Until the date of HUD's acceptance of the Grantee's HOME-ARP allocation plan, the Grantee agrees that it will not obligate or expend any funds for non-administrative and planning costs, in accordance with the HOME-ARP Implementation Notice.
- c) In accordance with the HOME-ARP Implementation Notice, as of the date of acceptance by HUD of the Grantee's HOME-ARP allocation plan, HUD shall make the amount identified in line 7. of this Agreement available to the Grantee.
- d) If the Grantee does not submit a HOME-ARP allocation plan or if the Grantee's HOME-ARP allocation plan is not accepted within a reasonable period of time, as determined by HUD, the Grantee agrees that all costs incurred and HOME-ARP funds expended by the Grantee will be ineligible costs and will be repaid with non-Federal funds.

22. Special Conditions



Community Services Board



September 7, 2023

Judith Dittman, CEO
Second Story
8221 Old Courthouse Road, STE 370
Vienna, VA 22182

Dear Ms. Dittman,

This letter is to certify that the Fairfax-Falls Church Community Services Board (CSB) **will** provide services for applicable participants in the Second Story's proposed Youth Permanent Supportive Housing project in accordance with the Fairfax-Falls Church Community Services Board Priority Population Guidelines. The value of this service in-kind is \$41,580 to be applied over the course of the one-year grant period beginning December 1, 2023, and ending November 30, 2024. This in-kind expense is based on the projection that approximately 5 of the individual project participants will need behavioral health services.

Sincerely,

DocuSigned by:
Daryl Washington
F3383A75D68D40B...
Signature

Daryl Washington

Printed Name

CSB Executive Director

Title

09/10/2023 | 21:17:29 EDT

Date