

**CHARTER
CONTINUUM OF CARE COMMITTEE**

- TITLE:** **Continuum of Care (CoC) Committee**
This Charter is intended to promote a common understanding among the members of the Continuum of Care Committee as to the Committee’s purpose, duties and method of operation.
- DATE INITIATED:** July 1, 2021
- PURPOSE:** As a Committee of the Affordable Housing Advisory Council, the purpose of the Continuum of Care Committee is to provide community leadership and policy guidance, consistent with the One Fairfax policy, to ensure the successful end to homelessness in the Fairfax-Falls Church community. The Committee serves in compliance with the U.S. Department of Housing and Urban Development (HUD) Rule 24 CFR 578, Subpart B, entitled “Establishing and Operating a Continuum of Care.”
- RESTRICTIONS:** None
- STAFF:** Deputy Director, Office to Prevent and End Homelessness, Department of Housing and Community Development
- TERM:** Each Committee member will serve a two-year term on alternating annual fiscal year cycles. The Chair of the Continuum of Care Committee will serve on the Affordable Housing Advisory Council.
- DUTIES:** The Committee will:
- Use an equity lens in all its work and recommendations to determine who benefits and who is burdened by past and current actions, how to mitigate burdens, and how housing benefits might be more broadly shared and, by cultivating an inclusive culture that intentionally includes diverse perspectives and interests represented by individuals who reflect the County’s diversity and are committed to housing affordability for all throughout the County;
 - Develop, monitor, and update the Continuum of Care’s Strategic Plan to prevent and end homelessness;
 - Exercise executive stewardship over the pooled funding and resources available for addressing homelessness in the Fairfax-Falls Church community;
 - Review and monitor aggregate CoC-wide performance of all CoC and ESG programs through HMIS data, such as the Annual Progress Report (APR), Annual Homeless Assessment Report (AHAR), HUD System Performance Measures, Longitudinal System Analysis (LSA), Point in Time (PIT) count, and Housing Inventory Chart (HIC);
 - Promote shared responsibility and decision-making among all partners;
 - Involve and engage all segments of the community to ensure their participation in the work of preventing and ending homelessness;
 - Enhance outreach to the community by communicating with and educating the public about the benefits to everyone in the community to ending homelessness, and catalyze such other actions as may be necessary to affect the community and systems change necessary to end homelessness; and
 - Articulate progress toward the goal of ending homelessness throughout the community.
- Independently from AHAC, the CoC Committee will support the annual HUD CoC Program Competition by:
- Selecting new projects, either through new funding opportunities or reallocation and
 - Approving Ranking Sub-Committee members.
- METHOD OF OPERATIONS:** The Committee as a whole will meet on a quarterly basis, and as needed. The Committee may establish subcommittees or working groups as needed to accomplish its goals. The Committee will develop regular reports that will be provided by the Council to the Board of Supervisors, Fairfax County Continuum of Care and other related boards, authorities and commissions as needed to ensure progress in achieving the goal of preventing and ending homelessness.