

SECTION II

Community Funding Implementation Team (CFIT) and Consolidated Community Funding Advisory Committee (CCFAC)

Establishment of CCFAC

To comply with the citizen participation requirements of the CDBG, the CFIT was combined with another citizen group, the Consolidated Plan Review Committee to form the Consolidated Community Funding Advisory Committee (CCFAC).

The establishment of CCFAC was consistent with recommendations made by the Community Funding Implementation Team (CFIT) in its October 1997 report to the BOS to combine CSBG and CDBG funds with other local funding into a consolidated selection and administration process. This consolidated planning and funding process was also supported by the Comprehensive Plan Review Committee and the Community Action Advisory Board, the two advisory groups charged with oversight of the federal CDBG and CSBG funding processes, respectively.

Role and Responsibilities of the CCFAC

As part of federal requirements for receipt of CDBG funds, a five-year Consolidated Plan and Annual Action Plans are required by the U.S. Department of Housing and Urban Development (HUD). The Annual Action Plan is submitted each spring to HUD and identifies criteria for use of CDBG, HOME Investment Partnerships Grant (HOME) and Emergency Solutions Grant (EESG) funding. The CCFAC advises the BOS on the development and implementation of the Consolidated Plan and Annual Action Plan.

As outlined in the Citizen Participation Plan for the Consolidated Plan, the roles and responsibilities of the CCFAC are to:

- Seek community input;
- Advise the BOS on the development and implementation of the federally required Consolidated Plan;
- Advise the BOS on issues relating to the coordinated funding process:
 - Policy considerations
 - Funding priorities
 - Selection criteria
 - Performance measures
- Coordinate with the Community Action Advisory Board in implementation of the CSBG process;
- Implement the combined solicitation process and, if deemed appropriate, make comments on SAC recommendations forwarded by the County Executive to the BOS;
- Monitor the Consolidated Plan process and report to the BOS on its effectiveness relative to defined goals; and
- Consider and evaluate the potential for including other county and community processes in the Consolidated Plan process.

Membership and Organizational Structure

As stated in the Citizen Participation Plan for the Consolidated Plan, the CCFAC is composed of one representative from the Fairfax County Redevelopment Housing Authority (FCRHA), Advisory Social

Services Board, Commission on Aging, Community Action Advisory Board (CAAB), Fairfax Area Disabilities Services Board, Fairfax County Alliance for Human Services, Fairfax-Falls Church Community Services Board, Fairfax-Falls Church United Way, Health Care Advisory Board, Homeless Oversight Committee, Human Services Council, and representatives from the business community, schools community, faith community, children younger than school age and youth needs and services community. Membership may include representation from human service provider groups, consumer and community organizations and Boards, Authorities and Commissions, which relate to the Human Services Community, as appropriate.

Members are appointed by the County Executive and serve for a term of three years. Any individual may be reappointed for successive terms. There is a Chairman and Vice-Chairman, with each serving a two-year term and only two consecutive terms may be served in the same office. No member of CCFAC may have a formal relationship (i.e. board member, staff or contract or provide services for fee) with any non-profit entity applying for funding through any source of funds included in the Consolidated Plan.

Meetings are held at least six times per year, although special meetings may be held as necessary.

Currently, the CCFAC is jointly staffed by five county departments; the Department of Administration for Human Services (DAHS), Department of Housing and Community Development (HCD), Department of Family Services (DFS), Department of Neighborhood and Community Services (NCS) and Department of Procurement and Material Management (DPMM). HCD has administrative oversight responsibility of the Consolidated Plan and Annual Action Plan, and DAHS and NCS have administrative oversight responsibility for the CCFP. <updates will be made to this section to reflect July 1, 2018 changes to the county's organizational structure>

Current Members

There are currently eight CCFAC members representing the following organizations: CAAB, FCRHA, Business Community, Fairfax Area Disability Services Board, Health Care Advisory Board, FCPS/PTA Community, HSC, and the Fairfax County Alliance for Human Services. CCFAC has shared with the Deputy County Executive that additional areas to seek representation from include: homeless prevention, aging/elderly, early childhood development/young children, behavioral health, and cross-cutting issues (e.g., civil rights, accessibility, inequality).