CONSOLIDATED COMMUNITY FUNDING ADVISORY COMMITTEE
Tuesday, June 10, 2025, at 7:30 PM

Fairfax County Government Center
12000 Government Center Pkwy
Fairfax, Virginia 22035
Conference Room 8

Meeting Summary

CCFAC Members Present:
1. Marlene Blum (Chair) (Virtual)
2. Michele Menapace (Vice Chair)
3. Stephen Cerny
4. Rev. Andre Christian
5. Catherine Cole
6. Michael Cushing
7. Holly Dougherty
8. Morgan Jameson
9. Andrew Magill
10. Marcia McDevitt
11. Jane Plum
12. Valerie Sutter

CCFAC Members Absent: Ayeshia Quainoo, Daniel Sherrange

Inter-agency county staff present: Sherryn Craig (HCD) Laura Lazo (HCD), Chadwick Pressey (NCS), Sharon Shields (HCD), Michelle Smith (HCD), Lori Wymore-Kirkland (JDRDC), and Marla Zometsky (NCS).

Call to Order
The meeting was called to order by Vice Chair Menapace at 7:30 pm.

M. Blum, participated virtually from Vienna, VA.

Approval of April 8, 2025, CCFAC Meeting Summary
April 8, 2025 CCFAC Meeting Summary was approved as submitted.

Report on HUD Notice of Allocations, status of FY2026 One Year Action Plan
S. Craig recapped that at the previous CCFAC meeting, the group reviewed public comment testimony and recommended that the Board of Supervisors (BOS) approve the submission of the FY 2026 One-Year Action Plan to HUD. The Contingency Plan developed by the Working Advisory Group (WAG) was also recommended to guide the finalization of the budget.

Notification of the total federal grant awards for HOME, CDBG, and ESG programs was received on May 14. The total award amount is $8,301,799—$39,198 less than originally estimated.

The final plan is currently being prepared, incorporating the official HUD grant award amounts. Formatting and editing are in progress. The FY 2026 One-Year Action Plan remains on track to be presented at the June 24 BOS meeting and submitted to HUD prior to the July 11 deadline.

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Summary of FY2025 Consolidated Annual Performance and Evaluation Report (CAPER) Process

S. Craig reported work on the CAPER will begin shortly. The CAPER summarizes the participating jurisdiction's (PJ) progress on its Consolidated Plan goals and the FY 2025 Action Plan's projects/activities. The development period for the CAPER is compressed due to the submission requirement of 90 days post-fiscal year (June 30, 2025) and minimum 15-day public comment period. A draft will be released on August 22. A report will be provided to CCFAC at its September meeting.

CCFP Workgroup Report

C. Pressey and M. Zometsky provided an update on the CCFP Budget Guidance presentation to the Board of Supervisors. The presentation included the following key recommendations:

- Remove RFP II from the CCFP.
- Cap the total amount of funding any single organization can receive during a funding cycle at 30%.
- Enhance data collection and analysis processes.
- Improve technical assistance through the Technical Advisory Committee (TAC), including a revised role for the TAC.

M. Blum inquired whether there would be a tiered approach to the funding cap and expressed concern that the proposed cap could disproportionately impact certain organizations.

C. Pressey noted that the team reviewed practices in neighboring jurisdictions, such as Loudoun County, and emphasized concerns about organizations becoming overly reliant on CCFP funds.

A suggestion was made to contract with a third-party entity to manage the CCFP RFP process. This option will take approximately 18 months to explore.

M. Blum asked whether program-specific funding would follow if RFP II were eliminated.

C. Pressey confirmed that funding would be reallocated proportionally to the remaining RFPs based on current funding levels.

M. Zometsky reported that while there were no major changes to the CCFP service categories, the overarching statement was updated to include:

- Bilingual case management
- Trauma-informed frameworks
- Efforts to remove barriers to upward mobility for individuals and families

Minor wording updates were also made to category descriptions and service examples.

Board members discussed and voted to accept the proposed changes, including the addition of bilingual case management. H. Dougherty opposed the motion.

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A CCFAC Special Meeting was discussed for July 2025. Chairman McKay and Supervisor Storck weren't available to make CCFP Budget Guidance at the June 3, 2025 Board of Supervisor (BOS) meeting. NCS plans to review the CCFP Budget Guidance with the Supervisors and CCFAC requested to hear feedback from the meeting.

The vote passed with support for the changes and acknowledgment of their intent.

M. Cushing encouraged NCS to include key materials in meeting packets in advance of future meetings.

M. Menapace clarified the importance of distinguishing discussion items from decision items moving forward.

Review FY 2026 CCFAC Meeting Calendar

S. Shields presented the proposed FY 2026 meeting calendar. M. Blum noted that the September 9 meeting coincides with a special election, which may impact room availability and raised concerns about achieving quorum.

It was confirmed that CCFAC elections will be added to the June meeting agenda.
J. Plum pointed out that April 7 is not the second Tuesday of the month. The meeting will be rescheduled to April 14.

Vote to Renew Remote and Virtual Policy for FY 2026

The Remote and Virtual Policies for FY 2026 were approved.

Information from Appointing Organizations

Lori Wymore-Kirkland and Catheryn (Cathy) Cole were introduced.

Other Business

M. Jameson announced he will be stepping down from his role with CCFAC, and that this meeting would be his last.

There being no further business, the meeting adjourned at **8:27 p.m.**

<u>Next CCFAC Meeting</u>: September 9, 2025
Meeting at 7:30 PM, Government Center

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