

# CONSOLIDATED COMMUNITY FUNDING ADVISORY COMMITTEE

Tuesday, September 13, 2022, at 7:30 p.m.

## Online Virtual Meeting

**WebEx Event Name:** CCFAC 0913

**Public Meeting Link:** <https://bit.ly/CCFACSept2022>

**Toll-free Audio Conference:** 1-844-621-3956; enter code: 2348 533 5942#

## MEETING SUMMARY

### Call to Order

Acting Chair Lenore Stanton called the meeting to order at 7:33 p.m. and provided pre-meeting instructions, including emergency procedures for electronic meetings, as authorized by FOIA and the Emergency Ordinance.

Roll Call, in the order as presented:

- Lenore Stanton (Reston, VA)
- Marlene Blum (Vienna, VA)
- Holly Dougherty (Fairfax, VA)
- Brenda Faison (Fairfax, VA)
- Mike Finkel (Fairfax, VA)
- Mary Ann Floto (Washington, DC)
- Morgan Jameson (Fairfax, VA)
- Jane Plum (Reston, VA)
- Valerie Sutter (Annandale, VA)

Inter-agency county staff present: Sara Allen (NCS); Michelle Brizzi (DPMM); Ramona Carroll (NCS); Jason Chia (DHCD); Jenny Hsu (DHCD); Andrew Janos (DPMM); Laura Lazo (DHCD); Lee Ann Pender (DPMM); and John Ruthinoski (DFS). Guest attendee: Karen Mellon (CCFP SAC Chair – RFP I)

Acting Chairperson Stanton moved that each member's voice be adequately heard by each other member of the committee and moved that due to the COVID-19 Pandemic and emergency procedures authorized by FOIA and the Emergency Ordinance, this committee meeting is being conducted electronically online through WebEx.

### Approval of the May 5, 2022, Meeting Summary

The committee approved the May 5, 2022 CCFAC Meeting Summary as corrected.

### Appoint Nominating Committee for CCFAC Chair 2022-2024 Term

M. Blum confirmed her participation in the Nominating Committee and Acting Chair Stanton requested that additional members interested in serving to contact her and/or staff.

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## **Selection Advisory Committee Chair Debrief on CCFP Awards**

M. Brizzi reminded the committee that back in May the CCFP RFP Selection Advisory Committee (SAC) Chairs presented information on the CCFP FY 2023-2024 funding cycle awards to the committee. SAC Chair Karen Mellon was invited to return to this meeting and provided further clarifications regarding the CCFP awards to the committee. Additionally, K. Mellon and S. Allen walked through the thought process of the awards made under the recent CCFP cycle, which totaled approximately \$13.5 million in total funding for RFP I (Emergency Basic Needs) and RFP II (Emergency Food and Housing).

## **Update on the One-Year Action Plan and CCFAC Meeting Calendar for FY 2024**

L. Lazo updated the committee on the development calendar of the draft FY 2024 One-Year Action Plan (Action Plan), which were in the beginning planning stages. The Action Plan is the document that will describe how the federal housing and community development funds (i.e., CDBG, HOME, ESG) awarded to the county will be spent. The upcoming CCFAC public needs hearing on October 11<sup>th</sup> will further inform the development of the Action Plan for FY 2024. In November, the Working Advisory Group (WAG) members will finalize and present to CCFAC the draft budget for the Action Plan. During the January 2023 CCFAC meeting, the committee will vote to approve the release of the draft Action Plan for public comment. In April 2023, the CCFAC will vote to approve to submit the final Action Plan to the Board for final submission to the federal Department of Housing and Community Development (HUD).

## **Approval of the Draft October Public Needs Hearing Advertisement**

The committee approved the draft October 11, 2022 Public Hearing on Housing and Community Needs advertisement with corrections.

## **Working Advisory Group Members from CCFAC**

L. Lazo briefed members on the purpose of the Working Advisory Group (WAG), which is comprised of members from both CCFAC and FCRHA and typically only meets once in November to review and helps finalize the budget for the FY 2024 Action Plan. L. Stanton urged members to volunteer for the WAG since it is an easy way for new members to become more familiar with CCFAC roles and responsibilities.

## **Update on the FY 2023 Consolidated Annual Performance and Evaluation Report**

J. Hsu provided an update on the status of the draft FY 2023 CAPER, including the expanded outreach to the public during the public comment period of the CAPER. The

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draft CAPER was released for public comment on August 24 and will end on September 16. Additionally, HCD staff is on track to submit the CAPER to HUD by September 27, 2022.

## Discuss Proposed Amendment to Bylaws to Enact All-Virtual Meeting Policy

Members were reminded that any amendments to the CCFAC Bylaws must be provided to members at least 30 days prior to the meeting date for which the committee votes to approve the amendments. Thus, the committee will vote to approve and adopt the proposed amendments that enact virtual meetings during the October 11 CCFAC meeting.

## Information from Appointing Organizations

M. Blum updated members about the Health Care Advisory Committee and reminded committee members to get vaccinated against the flu, as well as COVID-19 and Monkey Pox, if eligible.

M. Finkel informed members that the Affordable Housing Advisory Council have kicked off the county's process for updating its homeless strategies. A short presentation will be provided to the Board in November. More detailed work will continue once the Board approves their workplan in November.

L. Stanton briefed members on the upcoming FCRHA public hearing on September 15, 2022, which will consider a housing project located in Reston, VA.

M. Floto updated members on an upcoming United Way resource fair called Project Community Connect on October 8, 2022 at the Hammond Middle School. Staff will forward additional information on the event to members after the meetings.

## Other Business

None.

The meeting adjourned at 8:49 p.m.

## **Next CCFAC Meeting/Public Hearing: Tuesday, October 11, 2022, at 7:00 p.m.**

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