

**CONSOLIDATED COMMUNITY FUNDING ADVISORY COMMITTEE**  
**Tuesday, September 11, 2018**

**Fairfax County Government Center**  
**12000 Government Center Pkwy**  
**Conference Room 9/10**  
**Fairfax, Virginia 22035**

**Meeting Notes**

**CCFAC Members Present:** Michele Menapace (Chair), Marlene Blum (Vice-Chair), Pamela Barrett, Thomas Bash, Fazia Deen, Jim Edwards-Hewitt, Judy Farabaugh, Mary Ann Floto, Cristy Gallagher, Michele (Cookie) Hymer-Blitz, Richard (Dick) Kennedy, Jane Plum and Ann Zuvekas.

**Inter-Agency Staff Present:** Tisha Deeghan (DCEX), Laura Lazo (HCD), Beverly Moses (HCD), Lee Ann Pender (DPMM), Michelle Brizzi (DPMM), Katie Strotman (NCS), Dawn Hyman (NCS) and Jamie Ergas (OPEH).

**Call to Order**

Chair M. Menapace called the meeting to order at 7:36 p.m.

**Chair's Opening Remarks**

The Chair opened the meeting by welcoming the new members to the CCFAC and complimenting the success of the New Member Orientation that had been provided by staff prior to the start of the CCFAC meeting. The Chair also requested that CCFAC members and staff briefly introduce themselves prior to proceeding with the agenda items.

**Approval of June 12, 2018 Meeting Notes**

The June 12, 2018 meeting notes were approved on the motion by J. Farabaugh, seconded by D. Kennedy.

The following new CCFAC members abstained from the vote: T. Bash, F. Deen, M. Floto, C. Gallagher and J. Plum.

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## **Review of FY 2019 CCFAC Calendar**

L. Lazo reviewed the dates and agenda items listed on Handout #1, "CCFAC Meeting Schedule for FY 2019 (8/30/2018 draft)." In response to a concern expressed by A. Zuvekas, L. Lazo and Deputy County Executive T. Deegan confirmed that the schedule of the CCFAC meeting activities will allow for the involvement needed by the Board of Supervisors (Board) in the priority setting process.

## **Review and Approval of Notice of Public Hearing**

L. Lazo explained that Handout #2, "Notice of Public Hearing" was created by using the notice of the 2017 public hearing as a template. CCFAC members expressed concern that the language used to describe the topics of the hearing may not necessarily generate the desired information. Some of the language needed clarification, including the meaning of "fair housing." The language also should be more personable and less bureaucratic, as well as communicate more urgency. L. Lazo reported that the final version of the advertisement has to be completed soon in order to meet the deadlines for publication in the required written media.

The CCFAC members unanimously voted to delegate authority to the Chair and Vice-Chair to assist in the revisions. On the motion of J. Farabaugh, seconded by D. Kennedy, CCFAC members unanimously voted to approve the advertisement for the November Housing and Community Development Needs Public Hearing pending the Chair and Vice-Chair's edits.

## **WAG Appointments**

B. Moses provided an overview of the annual consolidated plan requirement for receipt of federal entitlement grant funding (including Community Development Block Grant, HOME Investment Partnerships Program and Emergency Solutions Grant). The development of the annual plan begins with the identification of proposed uses for the federal funding. B. Moses explained that serving as a CCFAC representative on the WAG (Working Advisory Group) is a good way to learn about how the federal funds are used for affordable housing activities in the County in addition to the CCFP-funded affordable housing activities. As explained during the new member orientation, the WAG is composed of representatives of both the CCFAC and the Fairfax County Redevelopment and Housing Authority (RHA) because the RHA manages the use of federal funds for affordable housing activities that are not funded through the CCFP.

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In response to questions from C. Gallagher, D. Kennedy and B. Moses explained that the RHA is a separate legal Fairfax County organization which carries out a variety of affordable housing activities, as well as owns and operates properties that were formerly public housing.

T. Deegan encouraged all CCFAC members to read the Fairfax County Communitywide Housing Strategic Plan to understand the affordable housing needs and plans.

The Chair appointed F. Deen, C. Hymer-Blitz and herself to serve as the CCFAC representatives to the WAG for recommendations of proposed uses of federal entitlement funding in FY 2020. The Chair also appointed J. Edwards-Hewitt and M. Blum to serve as alternates in the event of meeting schedule conflicts.

## **CCFP Priority Setting Process**

D. Hyman explained the information provided on Handouts 4, 5 and 6. Handout 4, "FY 2019-2020 CCFP Priority Setting Process" provides the background data from which the four priority areas were identified. Based on the data, it was determined that separate priorities focused on seniors, persons with disabilities or children and youth are not necessary because the needs of each of the categories are incorporated in the four remaining priority areas. D. Hyman reported that the current priorities will be used to solicit community comment and input for development of priorities for FY 2021-2022. M. Blum reported that the nonprofits want more input into the priority setting process.

Handout #5, "Priorities for the Consolidated Community Funding Pool for Fiscal Years 2019-2020 Recommended by the Consolidated Community Funding Advisory Committee" identifies the priorities used for the current CCFP awards. Each priority includes a listing of examples of the types of programs that would be included under that category. In response to questions from other CCFAC members, T. Deegan explained that the identified priorities are broad enough to include programs to address the opioid epidemic. The Chair also explained that the intent was to have categories that are broad enough to accommodate emerging issues.

D. Hyman and M. Brizzi responded to questions by C. Gallagher about the next needs assessment and the relationship between the priorities and actual CCFP awards. D. Hyman reported that the next needs assessment will be conducted in 2019. M. Brizzi confirmed that the CCFP awards are cross-referenced with the priorities to determine if the priorities are being served.

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In response to concerns expressed by D. Kennedy, T. Deegan explained that the Board is being kept abreast of the priority development process. The Chair and A. Zuvekas also explained that the community input and responsive proposals will determine which of the needs within each priority area are the most important.

In response to questions about the need to specifically reference behavioral health and addiction services, P. Barrett explained that the CSB works specifically on those needs and that there is no need to include them as priority needs for the relatively limited CCFP.

The Chair asked CCFAC members to submit any edits to the current CCFP priorities to D. Hyman in preparation for the community engagement sessions.

Handout #6, "CCFP Community Engagement Sessions Report-Out" provides a visual summary of the community engagement strategy and its results for FY 2019-2020. D. Hyman recommended that this same strategy be utilized for the FY 2021-2022 cycle, but with fewer and more targeted community engagement sessions, given the condensed priority setting process timeline. D. Hyman reported that she will be meeting with the NCS Community Developers in October to develop a more targeted community engagement strategy based on FY 2019-2020's outreach efforts. D. Hyman responded to M. Blum's question about getting a calendar for all the community engagement sessions in case CCFAC members were interested in attending.

In addition to the in-person community engagement sessions, D. Hyman noted that social media and an online survey will also be incorporated into the community engagement strategy.

## Information from Appointing Organizations

M. Menapace, Human Services Council – K. Strotman will make a presentation on the CCFAC at the HSC meeting next week, at which there will be a discussion of the White Paper. The HSC will hold its retreat at the end of the month.

## Oher Business

Group photos were taken for the CCFAC webpage.

The meeting adjourned at 9:48 p.m.

**Next CCFAC Meeting: Public Hearing on Housing and Community Development Needs, Tuesday, November 13, 2018, 7:00 p.m., Fairfax County Government Center, 12000 Government Center Pkwy, Conference Room 9/10.**