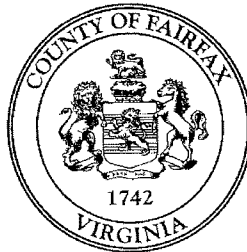


# **CONSOLIDATED PLAN ONE-YEAR ACTION PLAN**

**FOR  
FY 2018  
(July 1, 2017 – June 30, 2018)**



A Publication of Fairfax County, VA

**Fairfax County, Virginia**

*Adopted by the Board of Supervisors on July 25, 2017*

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## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The Executive Summary of the Fairfax County Consolidated Plan One-Year Action Plan for FY 2018 (FY 2018 One-Year Action Plan) is intended to help facilitate citizen review and comment. This One-Year Action Plan indicates Fairfax County's intended use of Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grant (ESG) funds. It represents the third year's operationalization of the County's Five-Year Consolidated Plan for these sources of federal funds and is based on the goals and strategies in the Five-Year Plan.

A One-Year Action Plan is required for each of the five years of the Consolidated Plan. This FY 2018 One-Year Action Plan covers the period July 1, 2017, through June 30, 2018 and contains a description of how Fairfax County intends to utilize funds from the programs included in the Consolidated Plan in order to meet the needs identified.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The priority housing needs identified for the FY 2016-FY 2020 Five-Year Consolidated Plan and continued in this FY 2018 One-Year Action Plan are consistent with the priority needs identified in the Housing Blueprint. The Blueprint identifies those with the greatest need as: 1) individuals and families who are homeless; 2) persons with low- and extremely-low incomes; 3) persons with disabilities; and 4) low-income seniors.

The identified affordable housing priorities respond to three critical elements of the affordable housing crisis in Fairfax County. The first is severity of need. The second is the limited and dwindling supply of affordable housing, in both the owner occupied and renter occupied sectors. The overall shortage of housing is pushing more units out of the affordable supply, through rent and price escalation. The third is the increase in the number of low-income households who need these units. Low-income households with the most need often are unable to find housing because affordable housing is occupied by households with higher incomes.

The severity of the housing problem for people experiencing homelessness and the need for renewed vigor in providing basic shelter warrants placing a high priority on people experiencing homelessness.

Low-income households, particularly those below 30 percent Area Median Income (AMI) which is defined by the U.S. Department of Housing and Urban Development (HUD) defined to be extremely-low income, are the most disadvantaged in finding and keeping housing in the current market. The economic downturn contributes to putting hard-working families at risk of homelessness as they struggle with multiple jobs and uncertain income. Service providers and housing advocates are being challenged more than ever to prevent homelessness.

The elderly are the fastest growing age segment in Fairfax County and are projected to comprise 21.6 percent of the County's population by the year 2020. Elderly homeowners make up a significant portion of the low-income elderly households experiencing housing problems (including housing cost burden).

Persons with physical or mental disabilities require special attention as this group is likely to have both service and housing needs. Housing cost burden, overcrowding and inadequate living facilities are common problems faced by renters and owners with disabilities across income levels. Over two-thirds of renters and nearly two-thirds of owners with disabilities whose incomes are greater than 80 percent AMI had at least one housing problem (greater than 30 percent housing cost burden, overcrowding, or lack of complete kitchen or bathroom facilities). As with other segments, the lower the household income for persons with disabilities, the greater the disadvantages in finding and keeping housing in the current market. In addition, the Americans with Disabilities Act (ADA) and the Olmstead decision provide legal protections for persons with physical or mental disabilities that must be honored.

Finding ways to ensure that housing is affordable for all residents is essential to the long term economic health of Fairfax County. An adequate supply of "workforce housing" (housing that is affordable to essential workers) is especially critical to meet the demands of projected job growth and to ensure that the County can keep workers that provide services crucial to all citizens.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Fairfax County's Consolidated Annual Performance and Evaluation Report (CAPER) for FY 2016 is available at: <http://www.fairfaxCounty.gov/rha/caper.htm>. This document includes major initiatives and highlights that were proposed and executed during the period of July 1, 2015-June 30, 2016.

Highlights of accomplishments in FY 2016 include:

- Housing Blueprint: The Fairfax County Redevelopment and Housing Authority (FCRHA) implemented the FY 2017 Housing Blueprint, which set specific goals in the areas of preventing and ending homelessness, providing affordable housing to persons with special needs, providing housing for low-income working families and producing workforce housing. Through implementation of the Housing Blueprint, the FCRHA played a critical role in meeting the 2016

goals of Fairfax County's Ten-Year Plan to Prevent and End Homelessness. A total of 287 formerly homeless households received permanent housing in FY 2016. Of the 287 formerly homeless households provided with permanent housing, a total of 172 (65 percent) came from either FCRHA or Fairfax County Department of Housing and Community Development (HCD) resources.

- Moving to Work (MTW): In FY 2016, the FCRHA continued to implement several activities that required MTW flexibility. These activities included reducing the frequency of reexaminations for continued participation in the Public Housing and Housing Choice Voucher (HCV) programs, eliminating the Earned Income Disregard Calculation and beginning streamlined inspections of HCV units. The FCRHA also established a gateway for clients to move from Bridging Affordability to the HCV program.
- Bridging Affordability: Implementation of the Bridging Affordability program, which provides rental subsidies to households experiencing homelessness and persons on the County's affordable housing waiting lists, continued in FY 2016. The program is operated by a collaborative of non-profit organizations, led by Northern Virginia Family Service (NVFS), under contract with Fairfax County. In FY 2016, a total of 68 new households were leased up under the program. The average income of all households under the program is \$16,858 or 15.5 percent AMI for a family of four.
- Affordable Housing Preservation: As of June 30, 2016, a total of 2,786 units had been preserved under the Board of Supervisors' Affordable Housing Preservation Initiative. Purchases in FY 2016 by non-profit affordable housing providers financed utilizing CDBG and HOME funds preserved 23 of the affordable units/beds. All properties will remain affordable for at least 30 years.
- Multifamily Rental Housing and Tenant Subsidy Programs: The FCRHA and HCD operate four principal affordable housing programs: the federal Public Housing and HCV programs, the Fairfax County Rental Program (FCRP) and the Bridging Affordability Program. The average household income served in these programs in FY 2016 was \$23,795 which was approximately 24 percent of the AMI for a family of three and met the federal definition of "extremely low income". A total of 18,209 individuals were housed in the Public Housing, HCV, and FCRP programs in FY 2016.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

A Citizen Participation Plan was adopted by the Fairfax County Board of Supervisors on December 8, 1997 and was revised and amended by the Board of Supervisors on April 30, 2007. The purpose of the Citizen Participation Plan is to serve as a guide for public input and participation in the Consolidated Plan process. The full Citizen Participation Plan may be found in the Grantee Unique Appendices section.

Per the Citizen Participation Plan, the County provided for and encouraged citizen participation from all sectors of the community in developing this FY 2018 One-Year Action Plan. Particular emphasis was placed on participation by residents whose household incomes are below the federal poverty line, residents with low and moderate household incomes who reside in areas that are blighted or in which federal funds are used or are proposed to be used, and residents who are minority and non-English speaking, as well as participation by residents with mobility, visual, speech or hearing impairments.

The County provided citizens, public agencies, and other interested parties with reasonable and timely access to information and records relating to this FY 2018 One-Year Action Plan and the use of assistance provided by federal funding sources in prior years. Information was shared through a variety of communication channels to include the County website, a press release and stakeholder newsletter. Outreach also was conducted through various community newspapers, which included minority and foreign language publications.

Citizens had opportunities to comment on housing, community development, public services, and the population and program priority needs identified to be addressed by community-based organizations and this FY 2018 One-Year Action Plan at public hearings and meetings, as well as by directly contacting the appropriate County agency, prior to the submission of this FY 2018 One-Year Action Plan to the U.S. Department of Housing and Urban Development (HUD).

Citizen input on housing, community development and needs for public services to be provided by community-based organizations was received at a public hearing held by the Consolidated Community Funding Advisory Committee (CCFAC) on November 2, 2016. The CCFAC is composed of representatives from a variety of boards, authorities and commissions. Membership may also include representation from human services provider groups, and consumer and community organizations, as appropriate. Members are appointed by the County Executive and serve for a term of three years.

A second public hearing was held by the Board of Supervisors on March 14, 2017, to allow citizens an additional opportunity to comment on the FY 2018 One-Year Action Plan. Citizens were encouraged again to express their views on housing and community development needs, fair housing and the proposed community development programs. A Draft Proposed Consolidated One-Year Action Plan for FY 2018 was released on February 10, 2017, to meet the federal requirement of a 30-day comment period which ended on March 14, 2017.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The CCFAC held a public hearing testimony on November 2, 2016, at which testimonies were presented by the following speakers on behalf of residents with low household incomes adult residents with disabilities, residents who are ex-offenders, residents who are immigrants with limited English language proficiency, residents who are experiencing homelessness, and residents who are parents with after-school age children and youth:

- Annandale Christian Community for Action (by submitted written testimony)
- Asian American LEAD Program, Annandale High School
- Big Brothers Big Sisters
- Boys and Girls Club of Greater Washington
- Community Residences Inc.
- Fairfax-Falls Church Community Services Board (by submitted written testimony)
- Northern Virginia Community College Adult Career Pathways
- OAR, Fairfax, VA
- Resident client of Britepaths (formerly, Our Daily Bread)
- Service Source
- The Literacy Council of Northern Virginia
- Vietnamese Resettlement Association

Needs and concerns discussed at the November 2, 2016, include the following:

- language challenges, emotional problems, financial barriers, over-medicated children, health care issues and learning disabilities;
- consistent mentorship for youth;
- affordable housing beyond group homes or institutional settings for adults with disabilities;
- accessible and affordable single family homes or condominiums located near amenities and public transportation;
- availability of affordable housing and the retention of affordable housing units that are targeted for redevelopment by market rate developers;
- more affordable housing for extremely low-income families;
- FCRHA on-line listing of when and where applications are being accepted for available affordable housing units;
- lack of adequate mental health services and comprehensive rehabilitative services to prepare ex-offenders for re-entry to the community, the absence of which increases the probability of recidivism;
- higher commitment from the business community to employ ex-offenders;
- more housing and continuum of wrap-around services for ex-offenders;
- more affordable housing for low-income families;
- lower income-to-housing thresholds for those in need of affordable housing;
- more sources of financial aid and financial assistance for college students;
- more financial counseling services;
- more workforce development and apprenticeship programs;
- recognizing the connection between lack of English proficiency and poverty;
- more adult language and literacy programs;

- employment readiness programs and employment opportunities for adults and teens with autism;
- collaboration (joint-proposals for funding) between non-profits and higher education institutions to promote targeted training, English skills development and work opportunities for college students who lack English proficiency;
- programs to teach confidence and self-sufficiency skills to Asian American youth;
- resources for after school mentoring and tutoring programs for students from limited-English proficient households;
- affordable housing and comprehensive crisis intervention services;
- funding for emergency assistance to residents facing eviction or graduating from shelter programs to permanent supportive housing; and
- a health care safety net, prevention and wellness services, and crisis intervention services.

Testimony received at the March 14, 2017 Public Hearing included the following:

At the Public Hearing on March 14, 2017, Board of Supervisors Chairman Sharon Bulova invited all interested persons to present testimony about the Draft FY 2018 One-Year Action Plan. No testimony was presented at the Public Hearing.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

There was no written nor oral testimony presented before or during the Public Hearing for inclusion in the final version of the FY 2018 One-Year Action Plan submitted to the Board of Supervisors for approval.

## **7. Summary**

### **Summary of Response to Comments Received at the Public Hearing Held on November 2, 2016.**

The priorities are set for the Consolidated Community Funding Pool (CCFP) in a two-year funding cycle. During the course of the CCFP priority-setting process for FY 2016-2017, the CCFAC received information from Fairfax County staff on the trends and emerging needs affecting the human services system in its delivery of services. Based on the data provided by staff, the CCFAC revised the CCFP priorities framework to identify targeted focus areas within each priority area for which competitive CCFP funding proposals are solicited bi-annually. The identified targeted focus areas represent growing needs within the human services system. Many of comments shared at the November 2, 2016 public hearing on the Draft FY 2018 One-Year Action Plan are addressed by the new targeted focus areas identified in the competition for CCFP funding. The CCFAC emphasizes the targeted focus areas as it continues to encourage all applicant organizations to apply solely or jointly for funding of programs which will help meet the priority needs of the Fairfax County.



## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	FAIRFAX COUNTY	Department of Housing and Community Development
HOME Administrator	FAIRFAX COUNTY	Department of Housing and Community Development
ESG Administrator	FAIRFAX COUNTY	Office to Prevent and End Homelessness

Table 1 – Responsible Agencies

### Narrative (optional)

*About the Lead Agency:* Fairfax County's affordable housing and community development programs are administered by the Fairfax County Department of Housing and Community Development (HCD). In addition to its role as a department of County government, reporting to the County Executive and the Board of Supervisors, HCD also serves as the staff for the FCRHA. The FCRHA is a separate political body whose members are appointed by the Board of Supervisors and which possesses specific powers granted by state code.

Every five years, the Board of Supervisors adopts a Consolidated Plan describing the County's needs, gaps in service and priorities for affordable housing, community service, homeless assistance, community development, neighborhood preservation and revitalization, employment and economic opportunity services, as well as the resources and strategies to be used to meet these needs. Each year, the Board also approves a Consolidated Plan - One Year Action Plan which sets forth how the County will utilize several large federal grants, including the Community Development Block Grant and the HOME Investment Partnerships Program grant, to meet the needs and priorities identified in the Consolidated Plan. These grants are administered by HCD. The Consolidated Plan and One-Year Action Plan are prepared by HCD staff through an intensive citizen involvement process under the leadership of the CCFAC. Annually, a Consolidated Annual Performance Evaluation Report (CAPER) is submitted to HUD detailing how these funds have been spent.

**Consolidated Plan Public Contact Information**

Fairfax County Department of Housing and Community Development

3700 Pender Drive, Suite 300 Fairfax, Virginia 22030

*Thomas Fleetwood, Director*

Telephone: (703) 246-5100 or TTY: (703) 385-3578

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The County worked closely with the FCRHA to solicit the input of area housing and service providers through a variety of means. Examples include:

- **Housing Blueprint:** The County and the FCRHA coordinated the development of the Housing Blueprint with the interagency Housing Options Group, which is comprised of a variety of County agencies and non-profit organizations, and is focused on developing housing opportunities for people experiencing homelessness. The main body overseeing the development of the Housing Blueprint is the Affordable Housing Advisory Committee, which includes representatives of the FCRHA, the Community Services Board, the Disability Services Board, the County's Homelessness Governing Board, representatives of a number of non-profit housing providers, the business community and others.
- **Moving to Work/THRIVE Initiative:** The FCRHA has convened a THRIVE Advisory Committee, which assists in the development and implementation of activities related to the FCRHA's Moving to Work designation. Most recently, the THRIVE Advisory Committee was instrumental in creating the strategic framework for the FCRHA's response to federal budget sequestration in the Housing Choice Voucher and Public Housing programs.
- **Consolidated Community Funding Pool Steering Committee:** In response to concerns about the responsiveness of the CCFP process which governs the award of CDBG and other funds to community service programs, the County convened a steering committee to develop recommendations for process improvements. This committee was a cross-cutting group of representatives from community service providers, members of the CCFAC, County staff and others.

These three venues, and numerous others like them, provided opportunities for input into the development of this FY 2018 One-Year Action Plan.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Fairfax County Office to Prevent and End Homelessness (OPEH) was administratively established within the Fairfax County government to manage, coordinate, and monitor day-to-day implementation of the plan to end homelessness. As part of this responsibility, OPEH assures coordinated execution of the work of the Continuum of Care (CoC) and the many interagency workgroups functioning within the CoC. Workgroups have specifically been formed to address the specific needs of families and individuals

who chronically experience homeless, families with children, veterans and unaccompanied youth. These workgroups typically consist of professional and volunteer staff from relevant organizations across all sectors, including government, nonprofit, businesses and faith communities. Significant initiatives have been implemented by these workgroups, including the local 100k Homes campaign, the redesign of the intake and assessment system, and the national Mayors Challenge to End Veteran Homelessness.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

As stated above, the Fairfax County OPEH was established to manage, coordinate and monitor day-to-day implementation of the plan to end homelessness. As part of this responsibility, OPEH assures coordinated execution of the work of the CoC and leads collaborative decision-making efforts in the use of federal homeless assistance funding, including the ESG. Important partners in the process of using ESG funds, include the HCD and a number of community-based nonprofit organizations that provide emergency shelter, homelessness prevention and rapid rehousing assistance. Through collaborative discussions this partnership makes important decisions around the type of programs to be supported, the organizations that will utilize the funding and what policies and procedures must be developed in line with federal regulations to ensure effective and efficient use of ESG funding. Performance standards and evaluation outcomes are developed by OPEH and community partners to support and complement homeless system performance measures as defined by HUD.

**Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

Table begins on next page.

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Fairfax County Redevelopment and Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
2	<b>Agency/Group/Organization</b>	Fairfax County Community Action Advisory Board
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
3	<b>Agency/Group/Organization</b>	Fairfax County Public Schools/PTA/Schools Community
	<b>Agency/Group/Organization Type</b>	Child Welfare Agency Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
4	<b>Agency/Group/Organization</b>	Fairfax-Falls Church Community Partnership on Ending Homelessness

	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
5	<b>Agency/Group/Organization</b>	Fairfax County Health Care Advisory Board
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
6	<b>Agency/Group/Organization</b>	Fairfax-Falls Church Community Services Board

	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with Disabilities Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
7	<b>Agency/Group/Organization</b>	Fairfax County Alliance for Human Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
8	<b>Agency/Group/Organization</b>	Fairfax County Human Services Council
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
9	<b>Agency/Group/Organization</b>	Fairfax Area Disability Services Board
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
10	<b>Agency/Group/Organization</b>	Fairfax Area Commission on Aging
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons

	<b>What section of the Plan was addressed by Consultation</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
11	<b>Agency/Group/Organization</b>	FCRHA Resident Advisory Council
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
12	<b>Agency/Group/Organization</b>	SkillSource Group, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Employment Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Economic Development
13	<b>Agency/Group/Organization</b>	Northern Virginia Affordable Housing Alliance
	<b>Agency/Group/Organization Type</b>	Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

14	<b>Agency/Group/Organization</b>	Cornerstones Housing Corporation
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
15	<b>Agency/Group/Organization</b>	GOOD SHEPHERD HOUSING AND FAMILY SERVICES INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

16	<b>Agency/Group/Organization</b>	Shelter House, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
17	<b>Agency/Group/Organization</b>	FAIRFAX AREA CHRISTIAN EMERGENCY & TRANSITIONAL SERVICES (FACETS)
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
18	<b>Agency/Group/Organization</b>	NEW HOPE HOUSING, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
19	<b>Agency/Group/Organization</b>	Madison Homes, Inc.
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

20	<b>Agency/Group/Organization</b>	WESLEY HOUSING DEVELOPMENT CORPORATION
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
21	<b>Agency/Group/Organization</b>	Insight Property Group LLC
	<b>Agency/Group/Organization Type</b>	Housing Business Leaders Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
22	<b>Agency/Group/Organization</b>	INOVA Health System
	<b>Agency/Group/Organization Type</b>	Services-Health Publicly Funded Institution/System of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
23	<b>Agency/Group/Organization</b>	Federal Home Loan Mortgage Corporation
	<b>Agency/Group/Organization Type</b>	Housing Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs

24	<b>Agency/Group/Organization</b>	Advisory Social Services Board
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
25	<b>Agency/Group/Organization</b>	Fairfax County School Board
	<b>Agency/Group/Organization Type</b>	Services-Education Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
26	<b>Agency/Group/Organization</b>	Fairfax County Professional Fire Fighters and Paramedics, IAFF Local 2068
	<b>Agency/Group/Organization Type</b>	Employee Member Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
27	<b>Agency/Group/Organization</b>	Northern Virginia Association of REALTORS
	<b>Agency/Group/Organization Type</b>	Housing Regional organization



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
28	<b>Agency/Group/Organization</b>	Tetra Partnerships
	<b>Agency/Group/Organization Type</b>	Commercial Real Estate
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
29	<b>Agency/Group/Organization</b>	Fairfax County Federation of Citizens Associations
	<b>Agency/Group/Organization Type</b>	Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
30	<b>Agency/Group/Organization</b>	AHOME
	<b>Agency/Group/Organization Type</b>	Housing Regional organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
31	<b>Agency/Group/Organization</b>	HABITAT FOR HUMANITY OF NORTHERN VIRGINIA
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
32	<b>Agency/Group/Organization</b>	Northern Virginia Regional Commission
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs

33	<b>Agency/Group/Organization</b>	Virginia Housing Development Authority (VHDA)
	<b>Agency/Group/Organization Type</b>	Housing Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
34	<b>Agency/Group/Organization</b>	City of Alexandria, Virginia
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
35	<b>Agency/Group/Organization</b>	ARLINGTON COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
36	<b>Agency/Group/Organization</b>	Prince William County Department of Housing and Community Development
	<b>Agency/Group/Organization Type</b>	Housing Other government - County Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy

37	<b>Agency/Group/Organization</b>	LOUDOUN COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
38	<b>Agency/Group/Organization</b>	MONTGOMERY COUNTY GOVERNMENT
	<b>Agency/Group/Organization Type</b>	Other government - County Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
39	<b>Agency/Group/Organization</b>	PRINCE GEORGE'S COUNTY-DHCD
	<b>Agency/Group/Organization Type</b>	Other government - County Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
40	<b>Agency/Group/Organization</b>	DISTRICT OF COLUMBIA DEPT OF HOUSING AND COMMUNITY DEV
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
41	<b>Agency/Group/Organization</b>	City of Falls Church
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
42	<b>Agency/Group/Organization</b>	TOWN OF VIENNA
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
43	<b>Agency/Group/Organization</b>	TOWN OF HERNDON
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
44	<b>Agency/Group/Organization</b>	City of Fairfax
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
45	<b>Agency/Group/Organization</b>	Town of Clifton
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
46	<b>Agency/Group/Organization</b>	Metropolitan Washington Council of Governments
	<b>Agency/Group/Organization Type</b>	Regional organization



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
47	<b>Agency/Group/Organization</b>	Virginia Department of Housing and Community Development
	<b>Agency/Group/Organization Type</b>	Housing Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy

**Identify any Agency Types not consulted and provide rationale for not consulting**

Not applicable.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Fairfax County Office to Prevent and End Homelessness	The metrics set forth in the County's homelessness plan are tied directly to the Housing Blueprint and are reflected in this Action Plan.
Housing Blueprint (local)	FCRHA/Department of Housing and Community Development	The Strategic Plan goals are directly driven by the goals and metrics identified in the Housing Blueprint.
Moving to Work (federal)	FCRHA/Department of Housing and Community Development	The Strategic Plan is consistent with the THRIVE Housing Continuum, which is the central concept behind the FCRHA's Moving to Work program.
FCRHA Strategic Plan/Action Plan (local)	FCRHA/Department of Housing and Community Development	The activities described in the FCRHA's annual Strategic Plan/Action Plan are largely derived from the Housing Blueprint, and serve as a yearly work plan for the agency.
10-Year Plan to Prevent & End Homelessness (local)	Fairfax County Office to Prevent and End Homelessness	The metrics set forth in the County's homelessness plan are tied directly to the Housing Blueprint and are reflected in this Action Plan.
Fairfax County Comprehensive Plan/Zoning Ordinance	Fairfax County Department of Planning and Zoning	The Comprehensive Plan and Zoning Ordinance provide, respectively, the policy and regulatory underpinnings for land use issues related to affordable housing, as described in this Action Plan. This includes elements such as the Affordable Dwelling Unit and Workforce Housing programs.

**Table 3 – Other local / regional / federal planning efforts**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

A Citizen Participation Plan was adopted by the Fairfax County Board of Supervisors on December 8, 1997 and was revised and amended by the Board of Supervisors on April 30, 2007. The purpose of the Citizen Participation Plan is to serve as a guide for public input and participation in the Consolidated Plan process. The full Citizen Participation Plan may be found in the Grantee Unique Appendices section.

Per the Citizen Participation Plan, the County provided for and encouraged citizen participation from all sectors of the community in developing this FY 2018 One-Year Action Plan. Particular emphasis was placed on participation by residents whose household incomes are below the federal poverty line, residents low and moderate household incomes who reside in areas that are blighted or in which federal funds are used or are proposed to be used, and residents who are minority and non-English speaking, as well as participation by residents with mobility, visual, speech or hearing impairments.

The County provided citizens, public agencies, and other interested parties with reasonable and timely access to information and records relating to this FY 2018 One-Year Action Plan and the use of assistance provided by federal funding sources in prior years. Information was shared through a variety of communication channels to include the County website, a press release and stakeholder newsletter. Outreach also was conducted through various community newspapers, which included minority and foreign language publications.

Citizens had opportunities to comment on housing, community development, public services, and the population and program priority needs identified to be addressed by community-based organizations and this FY 2018 One-Year Action Plan at public hearings and meetings, as well as by directly contacting the appropriate County agency, prior to the submission of this FY 2018 One-Year Action Plan to the U.S. Department of Housing and Urban Development (HUD).

Citizen input on housing, community development and needs for public services to be provided by community-based organizations was received at a public hearing held by the Consolidated Community Funding Advisory Committee (CCFAC) on November 2, 2016. The CCFAC is composed of representatives from a variety of boards, authorities and commissions. Membership may also include representation from human services provider groups, and consumer and community organizations, as appropriate. Members are appointed by the County Executive and serve for a term of three years.

A second public hearing was held by the Board of Supervisors on March 14, 2017, to allow citizens an additional opportunity to comment on the FY 2018 One-Year Action Plan. Citizens were encouraged again to express their views on housing and community development needs, fair housing and the proposed community development programs. A Draft Proposed Consolidated Plan One-Year Action Plan for FY 2018 was released on February 10, 2017, to meet the federal requirement of a 30-day comment period which ended on March 14, 2017.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish, Vietnamese</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	Representatives of the CCFAC, the FCRHA and the public attended public hearing on 11/2/16	Oral and written testimony was received about the need for increased services for low-income residents who are (a) unaccompanied youth, (b) persons with disabilities, (b) persons with limited English language proficiency, (c) extremely low income residents, (d) parents with school-age children, and/or (e) ex-offenders.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish, Vietnamese</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	Board of Supervisors Public Hearing on the FY 2018 One-Year Action Plan was held on March 14, 2017.	There was no written nor oral testimony presented for inclusion in the final version of the FY 2018 One-Year Action Plan submitted either before or at the Public Hearing.		

**Table 4 – Citizen Participation Outreach**

## **Expected Resources**

### **AP-15 Expected Resources – 91.220(c) (1, 2)**

#### **Introduction**

The funding levels incorporated in the Draft FY 2018 One-Year Action Plan and released for public comment were based on the funding allocation awarded to Fairfax County in FY 2017 until formal notification was received from HUD. This is customary and allows the County to meet citizen participation requirements and to plan for future HUD grants prior to official notification from HUD, which has typically occurred in March. Contingency language is included below to explain how adjustments are to be made to the advertised draft proposed allocation amounts.

If there is greater than a 10 percent difference between the estimated and actual CDBG, ESG and/or HOME funding allocations, Fairfax County reserves the right to reconsider the proposed funding allocations. If there is no more than a 10 percent difference, Fairfax County will utilize the following contingency provision governing the use of CDBG, HOME and ESG funds, and will request citizen comment on this planned process for the allocation of federal funding for FY 2018:

#### **CDBG**

All CDBG funded activities are proportionally increased or decreased from the estimated funding levels to match the actual allocation amount with the following exceptions:

- The Section 108 Loan Payment will remain as represented in the plan.
- General Administration, Planning, and Fair Housing are capped at 20 percent of the CDBG allocation based on HUD limits. Total allocation for these three activities will be 20 percent of the actual CDBG allocation.
- The Targeted Public Services allocation is capped at 15 percent of the CDBG allocation based on HUD limits. Targeted Public Services allocation will be 15 percent of the actual CDBG allocation.
- The Affordable Housing Fund in the CCFP will be funded at \$704,500, as previously awarded for the second year of the FY 2017 - FY 2018 CCFP funding cycle.

Percentages allocated for Section 108 Loan, General Administration, Planning, Fair Housing, Targeted Public Services, and the Affordable Housing Fund are made prior to all other proportional adjustments to remaining CDBG funded activities.

#### **HOME**

All HOME funded activities are proportionally increased or decreased from the estimated funding levels to match the actual allocation amount with the following exceptions:

- The HOME Administration is capped at 10 percent of the HOME allocations. The HOME Administration allocation will be 10 percent of the actual HOME allocation.

- Federal regulations require that jurisdictions set-aside a minimum of 15 percent of the HOME allocation each year for Community Housing Development Organization (CHDO) investment. The CHDO set-aside will be 15 percent of the actual HOME Allocation.

Percentages allocated for HOME Administration and CHDO are made prior to all other proportional adjustments to remaining HOME funded activities.

#### **ESG**

All ESG funded activities are proportionally increased or decreased from the estimated funding levels to match the actual allocation amount.

**Notification of actual HUD FY 2017 / County FY 2018 allocation amounts were originally received on June 14, 2017 and have been incorporated below. These final amounts were made part of the item for Board action on July 25, 2017.**

**Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,974,689	499,341	2,419,781	7,893,811	15,787,622	Annual allocation based on HUD FY 2017 / County FY 2018 grant allocations received from HUD on June 14, 2017.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,530,449	183,264	1,005,586	2,719,299	5,438,598	Annual allocation based on HUD FY 2017 / County FY 2018 grant allocations received from HUD on June 14, 2017.



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	443,226	0	0	443,226	886,452	Annual allocation based on HUD FY 2017 / County FY 2018 grant allocations received from HUD on June 14, 2017.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Fairfax County meets and exceeds its HOME Match requirement through a variety of local resources. Matching funds are provided through a General Fund allocation for the direct cost of supportive services provided by the Fairfax-Falls Church Community Services Board to residents of HOME-assisted group housing. These supportive services facilitate independent, community based, housing for individuals with intellectual and developmental disabilities.

Additionally, the County created a Housing Trust Fund (HTF) in FY 1990 and continues to use the HTF to encourage and support the acquisition, preservation, development and redevelopment of affordable housing by the FCRHA, non-profit sponsors and private developers. The majority of all units developed with HTF financing are HOME-eligible. Housing Trust Fund awards are anticipated in FY 2018.

Fairfax County matches ESG funding with a one-to-one match of local General Fund financing which is appropriated on an annual basis as a part of the normal Fairfax County budget cycle, typically in April.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Fairfax County and the FCRHA have a long and successful track record of utilizing public land for the development of housing to meet a continuum of needs identified in the Consolidated Plan. Projects that are expected to be completed, under construction or in planning during the time covered by this FY 2018 One-Year Action Plan include the following: Lincolnia Residences Renovation - Phase I of the Lincolnia Center renovation was completed in 2016. Phase II, which includes trim work, cabinetry replacement, and addition of electrical circuits, is on schedule for completion in FY 2018. Funding is available to complete Phase II of the project. The building complex provides space for three separate operations, including Senior Housing and Assisted Living managed by the HCD, a Senior Center operated by the Department of Neighborhood and Community Services, and an Adult Day Health Care Center managed by the Health Department. The Senior Housing and Assisted Living portion of the complex is comprised of 26 affordable apartments, 52 beds of licensed assisted living, and common areas for the residents, and a commercial kitchen, which supports all on-site activities. The renovation included extensive interior renovations and replacements of the HVAC system, emergency generator, fire pump and alarm system, and roof, modernization of the elevators, numerous modifications to improve accessibility, and various other site enhancements, including drainage improvements. Lewinsville Senior and Daycare Center Redevelopment - The planned redevelopment of the 8.6 acre in McLean, Virginia. The project construction, started in December 2016, includes the demolition of the existing facility and construction of two buildings. The first building will include 82 apartments of independent living housing for seniors. The site infrastructure and the affordable senior housing project are being developed through a PPEA agreement. This building will be constructed and operated using LIHTC under a long-term ground lease. The second building will include space for the Health Department's Adult Day

Health Care facility, two child daycare centers and the Senior Center operated by the Department of Neighborhood and Community Services. The costs of construction and operation of the second building will be funded by the County. (3) North Hill - The FCRHA has selected a private developer, under PPEA, for the development of the approximately 35 acre North Hill site, which was acquired by the FCRHA in the 1980s. A Rezoning and Comprehensive Plan amendment was approved in 2016 for development of 278 affordable mixed-income rental units, 175 ownership townhomes (a portion of which will offer affordability below market prices), and an approximately 12 acre park. Successful completion of this project will depend on the award of LIHTC by VHDA as well as negotiation of several agreements including a Master Development Agreement with the Developer. LIHTC applications were submitted to VHDA in March 2017. If successful, the development will start by mid-2019. (4) Route 50/West Ox Road -This project involves the development of affordable housing serving persons with special needs and may use the supportive housing studio apartment model of the FCRHA's recently-completed Mondloch Place. A potential development concept for the property is to construct up to 30 units of permanent supportive housing for formerly homeless individuals, including formerly homeless veterans. (5) Crescent Redevelopment - This project involves the redevelopment of The Crescent Apartments, a 181-unit apartment complex acquired by the County in FY 2006, located adjacent to Lake Anne in Reston and currently managed by the FCRHA on behalf of the Board of Supervisors. The redevelopment of the property is closely coordinated with broader Lake Anne area revitalization efforts. A feasibility study is underway to evaluate other development options. (6) Murraygate Renovation - This project consists of the renovation of the 200-unit Murraygate Village Apartment complex. Planned renovations include heating and cooling system replacement, site improvement, kitchens and baths renovation, accessibility, adding two accessible units, and insulation. In March 2017, the FCRHA approved the Murraygate financing plan, which calls for the use of LIHTC and tax exempt bonds. Currently, efforts are underway to implement the financing plan. In the meantime, the construction of Phase I of the project, which includes the electrical services upgrade, is scheduled to start in summer 2017. (7) Wedgewood Renovation - This project consist of the limited renovation that would address the immediate health and safety items in order to sustain the Wedgewood property for the next 10 years while preserving the FCRHA's flexibility for future redevelopment. Immediate renovations include structural foundation repairs, waterproofing, site grading, environmental remediation, concrete and asphalt work, and roof and gutter replacement. The renovation effort started in FY 2017 will be continued in FY 2018. (8) Oakwood -This project consists of the development of the County-owned 6.2 acre property site located at the intersection of Oakwood Road and South Van Dorn Street. The site has the potential for the construction of up to 150 affordable senior residences in a multi-family style development. Potential funding is LIHTC. The project is in the conceptual stage of development.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) & (e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homelessness	2016	2020	Homeless	Countywide	Homelessness Prevention and Rapid Re-Housing Affordable Rental Housing Community Services	CDBG: \$4,000,000 HOME: \$700,000 ESG: \$431,214	Rental units rehabilitated: 10 Household Housing Unit Tenant-based rental assistance / Rapid Rehousing: 50 Households Assisted
2	Special Needs	2016	2020	Affordable Housing Non-Homeless Special Needs	Countywide	Affordable Rental Housing Homeownership Access and Rehabilitation Community Services	CDBG: \$1,200,000 HOME: \$500,000	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 20 Households Assisted Rental units rehabilitated: 5 Household Housing Unit Tenant-based rental assistance / Rapid Rehousing: 20 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Working Families	2016	2020	Affordable Housing	Countywide	Affordable Rental Housing Homeownership Access and Rehabilitation Community Services	CDBG: \$300,000 HOME: \$300,000	Rental units rehabilitated: 2 Household Housing Unit Tenant-based rental assistance / Rapid Rehousing: 20 Households Assisted
4	Workforce Housing	2016	2020	Affordable Housing	Countywide	Affordable Rental Housing Homeownership Access and Rehabilitation	CDBG: \$200,000 HOME: \$200,000	Rental units constructed: 200 Household Housing Unit Homeowner Housing Added: 25 Household Housing Unit
5	Human Service System	2016	2020	Non-Housing Community Development	Countywide	Community Services Administration and Planning	CDBG: \$0 HOME: \$0 ESG: \$0	Other: 1 Other
6	Poverty Reduction/Self Sufficiency	2016	2020	Non-Housing Community Development	Countywide	Community Services	CDBG: \$0 HOME: \$0 ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
7	Reinvestment	2016	2020	Non-Housing Community Development	Countywide	Administration and Planning	CDBG: \$0 HOME: \$0 ESG: \$0	Other: 1 Other
8	Community Input	2016	2020	Institutional	Countywide	Administration and Planning	CDBG: \$250,000	Other: 1 Other

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Homelessness
	<b>Goal Description</b>	<p><b><i>To End Homelessness in 10 Years (by 2018)</i></b></p> <p>The County will address the 10-year need for 2,650 additional units/permanent housing opportunities for individuals and families who are experiencing homelessness.</p> <p><u>Projected Outcomes:</u></p> <ul style="list-style-type: none"> <li>• Housing opportunities created by turnover in federal resources: 121</li> <li>• New housing opportunities (non-turnover): 26</li> </ul> <p>New homeless households served in local Bridging Affordability program: 40</p>
2	<b>Goal Name</b>	Special Needs
	<b>Goal Description</b>	<p><b><i>To Provide Affordable Options to Special Needs Populations</i></b></p> <p>The County will provide affordable housing options to special needs populations including households with low to extremely-low income, seniors and persons with physical or mental disabilities through several means. (<b>Note:</b> Persons with special needs are also served throughout the other goals identified in the Housing Blueprint and the Consolidated Plan.)</p> <p><u>Projected Outcomes:</u></p> <ul style="list-style-type: none"> <li>• Housing opportunities created by turnover in federal resources: 5</li> <li>• New housing opportunities (non-turnover): 30</li> </ul> <p>New special needs households served in the local Bridging Affordability program: 15</p>

3	<b>Goal Name</b>	Working Families
	<b>Goal Description</b>	<p><b><i>To Meet the Affordable Housing Needs of Low-income Working Families</i></b></p> <p>The County will work to address the current need, estimated at about 31,000 units, for affordable housing among working families with low-income via a variety of means.</p> <p><u>Projected Outcomes:</u></p> <ul style="list-style-type: none"> <li>• New low-income households served in the local Bridging Affordability program: 28</li> <li>• Housing opportunities created by turnover in federal resources: 190</li> <li>• Housing opportunities created by turnover in local housing resources: 200</li> </ul> <p>New housing opportunities (non-turnover): 100</p>
4	<b>Goal Name</b>	Workforce Housing
	<b>Goal Description</b>	<p><b><i>To Increase Workforce Housing through Creative Partnerships and Public Policy</i></b></p> <p>The County will address the need for nearly 50,000 net new housing units affordable to households earning up to 120 percent of AMI based on projected job growth through 2032 (source: George Mason University) through bolstering existing resources and initiating other efforts.</p> <p><u>Projected Outcomes:</u></p> <p>New housing opportunities: 225</p>

5	Goal Name	Human Service System
	Goal Description	<p><b><i>Maintain and strengthen a safe, healthy and vibrant community through a human service system that is responsive to all populations and their diverse needs including children, the elderly, persons with disabilities, or those with other special needs, with emphasis on benefiting low and moderate income persons and families</i></b></p> <p>The County will promote healthy child and youth development, identify strategies to meet current and emerging service needs, and encourage and support public and private network of community services that fosters stability and maximizes self-sufficiency.</p> <p><u>Specific Objectives:</u></p> <p>1.1 Promote healthy, positive child and youth development through a community support system that meets the diverse needs of all children and provides positive alternatives that help in the prevention of gang activity.</p> <p>1.2 Identify gaps and develop strategies to meet critical current and emerging service needs in the community.</p> <p>1.3 Encourage and support a coordinated public and private network of community services that fosters stability and maximizes independence of individuals and families.</p> <p>1.4 Promote a human service system that ensures residents are able to meet basic and emergency human needs, that emphasizes prevention and early intervention to minimize crises and that preserves individual and family stability.</p> <p>1.5 Encourage best practices, sensitivity to cultural differences and enhanced performances in service delivery to ensure residents receive high quality services as needed.</p>



6	<b>Goal Name</b>	Poverty Reduction/Self Sufficiency
	<b>Goal Description</b>	<p><b><i>Reduce poverty and foster self-sufficiency by using public and private resources to provide essential training and support services, and by encouraging employment opportunities and development of business</i></b></p> <p>The County will strengthen self-sufficiency for program participants via a variety of means. Consistent with the FCRHA's Moving to Work/THRIVE program, particular emphasis will be placed on promoting self-sufficiency activities for those participating in the various affordable housing programs operated by the FCRHA and Fairfax County.</p> <p><u>Specific Objectives:</u></p> <p>2.1 Strengthen current job skill training and employment programs to prepare potential workers for better job opportunities and strengthen communication and partnerships with employers to remove barriers and to improve access to and increase the number of job placements in better employment, especially for families with low income.</p> <p>2.2 Promote training and educational opportunities for workers to gain skills necessary for jobs that provide wages for individuals and families to be self-sufficient and that support family stability.</p> <p>2.3 Strengthen the provision and flexibility of supportive services for individuals to begin new jobs or continue in existing jobs by ensuring they have access to affordable child care, disabled adult and elderly care, transportation, English as a Second Language programs and/or other needed support.</p> <p>2.4 Support community efforts in the development and assistance to micro-enterprises and small businesses to reduce small business failures and to retain and create more jobs.</p> <p>2.5 Ensure that the commercial revitalization program serves as a resource to achieve a portion of these objectives.</p> <p>2.6 Implement Fairfax County's Strategic Plan to Facilitate Economic Success, which has an overall focus on maintaining, diversifying, and enhancing the County's strong and vital community in order to sustain and foster economic prosperity.</p>

7	<b>Goal Name</b>	Reinvestment
	<b>Goal Description</b>	<p><b><i>In commercial and residential areas that are vulnerable to instability, facilitate reinvestment, encourage business development, promote public and private investment and reinvestment, preserve affordable housing and prevent or eliminate the negative effects of disinvestment</i></b></p> <p>The County will continue to implement the Strategic Plan to Facilitate Economic Success of Fairfax County, which focuses on four fundamentals – people, places, employment and governance. In terms of places, Fairfax County will focus on infrastructure, mobility, redevelopment and fostering the retail industrial and other emerging uses.</p> <p><u>Specific Objectives:</u></p> <p>3.1 Develop strategies of prevention and early intervention in communities in danger of deterioration to reduce the need for greater community investment and improvements in the future.</p> <p>3.2 Review existing plans for Conservation Areas, Redevelopment Areas, residential Revitalization Areas, Commercial Revitalization Districts and Commercial Revitalization Areas to promote a comprehensive and coordinated approach to meeting community development needs while maintaining the affordable housing stock and the unique character of each community.</p> <p>3.3 Build on community strengths and involve the residents in decision making on needs, priorities, plans, improvements, and solutions to community concerns, in cooperation with the County's Department of Code Compliance.</p>
8	<b>Goal Name</b>	Community Input
	<b>Goal Description</b>	<p><b><i>Ensure broad community input throughout the development and implementation of the Consolidated Plan, build public/private partnerships to implement the Plan, and monitor and evaluate the goals, strategies and program outcomes</i></b></p> <p><u>Overarching Objective:</u> The County will implement the Citizen Participation Plan and monitor and evaluate the effectiveness of community outreach and education on community needs, plans and priorities; funded programs and results; and the effectiveness of the citizen participation process under the Consolidated Plan.</p>

**Table 7 – Goal Descriptions**

## AP-35 Projects – 91.220(d)

### Introduction

The following seventeen projects will be the base for all investment of HOME, CDBG and ESG entitlement funds and any subsequent leverage of local and private resources for FY 2018. Project #7- Targeted Public Services also receives an allocation of local general and CSBG funds totaling approximately \$11m. The County General Funds figure reflects the County FY 2018 Adopted Budget amount, and includes estimated CSBG revenue to the General fund.

#	Project Name
1	Section 108 Loan Payments
2	Fair Housing
3	Planning
4	General Administration
5	HOME Administration
6	Affordable Housing Fund (CCFP)
7	Targeted Public Services (CCFP)
8	Home Repair for the Elderly & Community Rehabilitation Programs
9	Tenant Based Rental Assistance
10	FCRHA Properties - Rehabilitation and/or Acquisition
11	Homeownership Program
12	Relocation Program
13	CHDO Set-Aside
14	Special Needs Housing
15	Emergency Solutions Grant
16	HOME/CDBG Affordable Housing Request For Proposals
17	North Hill

**Table 8 – Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.**

On January 26, 2010, the Fairfax County Board of Supervisors adopted a “Housing Blueprint”, which establishes the County’s affordable housing policy direction for FY 2011 and beyond. The Housing Blueprint reflects the philosophy of the Board that affordable housing is a continuum ranging from the needs of those who are homeless to first-time homebuyers. The goals and priority needs set forth in the Housing Blueprint are revised and updated each year, and have evolved over time as a product of ongoing input from the community.

The **housing goals** established in the Housing Blueprint incorporated into the Consolidated Plan for FY 2016-2020 are as follows:

- **Goal 1:** To end homelessness in 10 years
- **Goal 2:** To provide affordable housing options to special needs population
- **Goal 3:** To meet the affordable housing needs of low-income working families; and
- **Goal 4:** To increase workforce housing through creative partnerships and public policy

This FY 2018 One-Year Action Plan reflects the overarching goals of the Housing Blueprint and is the product of the input gathered through the process of bringing together County officials and staff, representatives from the nonprofit and for-profit development sectors, and the citizens of Fairfax County supplemented by data compiled from local sources, HUD and the U.S. Census Bureau. To accomplish these goals, Fairfax County will draw upon the community and private sector to leverage resources through partnerships. The County will complete projects already in the pipeline as well as embark on new initiatives.

As reflected in the Housing Blueprint, the philosophy driving the priority needs in the Consolidated Plan is that affordable housing is a continuum ranging from the needs of residents who are experiencing homelessness to first-time buyers. Included in this range are the diverse housing needs of hard-working, but low paid families, senior citizens, persons with physical or mental disabilities and the workforce across Fairfax County. This FY 2018 One-Year Action Plan is the third year of the County's Consolidated Plan for FY 2016-2020 and will continue as established in FY 2016.

The main obstacle facing the County is the affordable housing gap for residents who are low-and moderate-income. The bulk of all proposed projects endeavor to combat the shortage of affordable units in the County.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 9 – Project Summary

1	<b>Project Name</b>	Section 108 Loan Payments
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families Reinvestment
	<b>Needs Addressed</b>	Affordable Rental Housing Community Services
	<b>Funding</b>	CDBG: \$1,105,636
	<b>Description</b>	Annual payments on six loans under Section 108 of the Housing and Community Development Act of 1974, as amended. The proceeds of five of the loans have been used by the FCRHA to finance affordable housing development and preservation, the reconstruction of Washington Plaza in Reston and preservation of Olley Glen. The proceeds of the sixth loan were used to finance road and storm drainage improvements in five Conservation Areas: Bailey's, Fairhaven, Gum Springs, James Lee, and Jefferson Manor. Loan applications were approved by the Board of Supervisors, who pledged future CDBG funds for the payment of annual interest and principal premiums due on the notes.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All beneficiary data related to the projects were reported at the time projects were completed.
	<b>Location Description</b>	Not applicable.
	<b>Planned Activities</b>	Matrix Code- 19F Planned Repayments of Section 108 Loans
2	<b>Project Name</b>	Fair Housing
	<b>Target Area</b>	Countywide

	<b>Goals Supported</b>	Homelessness Special Needs Working Families Workforce Housing Human Service System Poverty Reduction/Self Sufficiency Reinvestment Community Input
	<b>Needs Addressed</b>	Community Services Administration and Planning
	<b>Funding</b>	CDBG: \$233, 187 HOME: \$24,760
	<b>Description</b>	Funding to support the County's Office of Human Rights and Equity Programs to contract for fair housing testing, to conduct fair housing outreach and education activities and to investigate fair housing complaints. In addition, funds will be used in FY 2018 for activities that affirmatively further fair housing for FCRHA clients and tenants, as well as for the preparation of an Analysis of Impediments.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	General fair housing outreach and education is made available to all County residents and businesses. Specific numbers and type of families is not known, but will be tracked as services are provided and will be included in the CAPER.
	<b>Location Description</b>	Not applicable.
	<b>Planned Activities</b>	Matrix Code- 21D Fair Housing Activities (subject to Admin Cap)
<b>3</b>	<b>Project Name</b>	Planning
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families Workforce Housing Human Service System Poverty Reduction/Self Sufficiency Reinvestment Community Input
	<b>Needs Addressed</b>	Administration and Planning

	<b>Funding</b>	CDBG: \$570,551
	<b>Description</b>	Continued funding to provide for planning and implementation of the County's housing and community development programs. Funding is required to meet CDBG and HOME regulations, local procedures, to prepare and process the County's Consolidated Plan and related citizen participation and public input processes, prepare community plans and implement housing and community development projects, as well as identify and pursue other non-entitlement funding to implement projects. Planning will include FCRHA activities that will affirmatively further fair housing.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Planning as a required administrative function of the CDBG entitlement is not limited to a specific number and type of beneficiaries.
	<b>Location Description</b>	Not applicable.
	<b>Planned Activities</b>	Matrix Code- 20 Planning
	<b>4</b>	
	<b>Project Name</b>	General Administration
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families Workforce Housing Human Service System Poverty Reduction/Self Sufficiency Reinvestment Community Input
	<b>Needs Addressed</b>	Administration and Planning
	<b>Funding</b>	CDBG: \$791,970

	<b>Description</b>	Funding for the general administration of the County's CDBG and HOME-funded programs and projects, as well as projects funded under the Section 108 and Economic Development Initiative. Funding provides for administration of housing and community development programs and projects, including contract management for projects and programs funded through the Consolidated Community Funding Pool, required local, state, and federal reports and preparation of documents, provision of technical assistance, financial management, and administrative and professional support to the CCFAC and various citizen participation processes. General Administration will include FCRHA activities that will affirmatively further fair housing. Funding provides for salaries and fringe benefits plus related operating costs.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The required administrative function of the CDBG entitlement is not limited to a specific number and type of beneficiaries.
	<b>Location Description</b>	Not applicable.
	<b>Planned Activities</b>	Matrix Code- 21A General Program Administration
	<b>Planned Activities</b>	Matrix Code- 21A General Program Administration
5	<b>Project Name</b>	HOME Administration
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families
	<b>Needs Addressed</b>	Administration and Planning
	<b>Funding</b>	HOME: \$325,194
	<b>Description</b>	Under the HOME Program, local jurisdictions may designate 10% of the annual HOME grant for administrative costs. Administrative funds will be used to support the operation of the HOME Program and the projects receiving HOME funding. Proposed funding provides for salaries and fringe benefits, plus related operating and equipment costs and eligible preliminary costs related to the planning and design of housing development proposed by the FCRHA.
	<b>Target Date</b>	6/30/2018



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Planning as a required administrative function of the HOME entitlement is not limited to a specific number and type of beneficiaries.
	<b>Location Description</b>	Not applicable.
	<b>Planned Activities</b>	See description.
<b>6</b>	<b>Project Name</b>	Affordable Housing Fund (CCFP)
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families
	<b>Needs Addressed</b>	Homelessness Prevention and Rapid Re-Housing Affordable Rental Housing
	<b>Funding</b>	CDBG: \$704,500
	<b>Description</b>	An allocation to the CCFP to provide funding to eligible nonprofit corporations or CDBG Participating Jurisdictions (Towns of Clifton, Herndon, and Vienna, and the City of Fairfax) for the provision, development and preservation of affordable housing in accordance with CDBG eligibility criteria and priorities and the CCFP priorities adopted by the Board of Supervisors. Funding for specific programs and projects are subject to appropriations by the Board of Supervisors.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The numbers of families and individuals assisted will vary depending on specific projects. All beneficiaries served will have incomes at or below 50% AMI. It is anticipated that a minimum of four housing units will be acquired and/or rehabilitated as a direct result of the planned investment.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Matrix Code- 14G Rehab: Acquisition
<b>7</b>	<b>Project Name</b>	Targeted Public Services (CCFP)
	<b>Target Area</b>	Countywide

	<b>Goals Supported</b>	Homelessness Special Needs Working Families Human Service System Poverty Reduction/Self Sufficiency Reinvestment Community Input
	<b>Needs Addressed</b>	Homelessness Prevention and Rapid Re-Housing Affordable Rental Housing Homeownership Access and Rehabilitation Community Services
	<b>Funding</b>	CDBG: \$746,203
	<b>Description</b>	An allocation to the CCFP will be determined by a HUD-required limit of 15% of CDBG award to be used for Targeted Public Services. Funds are provided for CCFP awards to eligible nonprofit corporations or CDBG Participating Jurisdictions (Towns of Clifton, Herndon, and Vienna, and the City of Fairfax) for the delivery of public services in accordance with CDBG eligibility criteria and priorities and the CCFP priorities adopted by the Board of Supervisors. Funding for specific programs and projects are subject to appropriations by the Board of Supervisors.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The number of families and individuals assisted will vary, but all will have incomes at or below 50% AMI. A majority of those served will be either experiencing homelessness or at-risk of homelessness.
	<b>Location Description</b>	To be determined.
8	<b>Planned Activities</b>	Funding allocated to the Targeted Public Services project will fund the CCFP program in FY 2018. Programs typically provide a variety of direct financial assistance to families facing eviction and/or disconnection of utilities or having a need for security deposits, case management, credit counseling, life skills and employment counseling. Applications for the FY 2017- FY 2018 round were submitted in December 2015 with awards planned for July 2017 as funds become available.
	<b>Project Name</b>	Home Repair for the Elderly & Community Rehabilitation Programs
	<b>Target Area</b>	Countywide

	<b>Goals Supported</b>	Special Needs Working Families
	<b>Needs Addressed</b>	Homeownership Access and Rehabilitation
	<b>Funding</b>	CDBG: \$490,978
	<b>Description</b>	<p>As in past fiscal years, funding of the Home Repair for the Elderly Program (HREP) provides minor repairs at no cost to the homeowner for an estimated 100 homes of eligible low-income elderly or disabled persons. The HREP provides up to one week of labor and \$500 in material expenses by the HREP crew. Proposed funding provides for salaries and fringe benefits, plus related operating and equipment costs. These funds are supplemented by County funds generated from payments on loans through the Home Improvement Loan Program for the costs of outside contracting and materials.</p> <p>In FY 2018, this project will be expanded to include a Community Rehabilitation Program to provide technical assistance, training and referral services to preserve affordable single and multi-family housing units in need of renovation to comply with local codes, to install accessibility features and/or correct other deficiencies necessary to preserve the housing and/or to prevent the occupants from experiencing homelessness.</p>
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 100 elderly households with low incomes will be served by the Home Repair for the Elderly Program. The Community Rehabilitation Program is expected to benefit approximately 115 households with special needs and/or low incomes as a result of renovations to approximately 100 multi-family and 15 single-family housing units in the Town of Herndon.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Matrix Codes- 14A Rehab: Single-Unit Residential; 14B Rehab: Multi-Unit Residential
9	<b>Project Name</b>	Tenant Based Rental Assistance
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families

	<b>Needs Addressed</b>	Homelessness Prevention and Rapid Re-Housing Affordable Rental Housing
	<b>Funding</b>	HOME: \$949,291
	<b>Description</b>	Rental assistance to prevent families/individuals from becoming homeless, assistance for families/individuals experiencing homelessness to obtain permanent housing, rental assistance for households with special needs, funding to respond to reasonable accommodation requests and funding to subsidize units for clients of the Progress Center.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 50 families or individuals will receive a TBRA voucher. All beneficiaries will have incomes at or below 50% AMI.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Provision of TBRA vouchers.
	<b>10</b>	
	<b>Project Name</b>	FCRHA Properties - Rehabilitation and/or Acquisition
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Special Needs Working Families Workforce Housing
	<b>Needs Addressed</b>	Affordable Rental Housing
	<b>Funding</b>	CDBG: \$168,407 HOME: \$188,045
	<b>Description</b>	Funding will be used to rehab FCRHA residential properties and group homes to maintain safety and quality of life. A portion of which will also have the flexibility to be used to purchase Affordable Dwelling Units (ADU's) or other properties for rental.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The number of families and individuals will be determined by the projects. The majority of beneficiaries will have incomes at or below 30% AMI.

	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Matrix Code- 14D Rehab: Other Public-Owned Residential Buildings
<b>11</b>	<b>Project Name</b>	Homeownership Program
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Working Families Workforce Housing
	<b>Needs Addressed</b>	Homeownership Access and Rehabilitation
	<b>Funding</b>	CDBG: \$676,205
	<b>Description</b>	The proposed funding provides for salaries and fringe benefits to support full-time positions involved in homeownership activities related to the First-Time Homebuyer Program. Duties include application intake/data entry, waiting list maintenance, application processing, certifying applicant eligibility, marketing and conducting drawings for new and resale units, establishing resale prices, monitoring second trust loans, conducting required annual occupancy certifications, dissemination of program information, providing educational programs and/or counseling for applicants/homeowners and financial assistance (when available) to homebuyers.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This program benefit approximately 50 families who are currently housed but not on the waiting list of certified eligible applicants and approximately 200-250 families who are on the waiting list. Approximately 6,000 additional families will be served through orientations and other marketing activities.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Matrix Code- 13 Direct Homeownership Assistance
<b>12</b>	<b>Project Name</b>	Relocation Program
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families Workforce Housing Human Service System Poverty Reduction/Self Sufficiency
	<b>Needs Addressed</b>	Affordable Rental Housing

	<b>Funding</b>	CDBG: \$427,312
	<b>Description</b>	Provision of relocation benefits to residents of FCRHA owned property as needed to facilitate rehabilitation of housing units. Funding may also be used to support staff to provide federally mandated relocation and advisory services or reviews and technical assistance for CDBG and HOME funded non-profit development.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The numbers of families assisted will vary depending on the project specific needs. Large-scale rehabilitation of FCRHA owned multi-family properties typically involves some level of relocation. Of those populations receiving benefit, most have incomes that are at or below 50% AMI.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Matrix Code- 08 Relocation
	<b>Planned Activities</b>	Matrix Code- 08 Relocation
13	<b>Project Name</b>	CHDO Set-Aside
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families Workforce Housing
	<b>Needs Addressed</b>	Affordable Rental Housing Homeownership Access and Rehabilitation
	<b>Funding</b>	HOME: \$229,568
	<b>Description</b>	CHDO set-aside activities will serve to acquire and/or rehabilitate existing affordable housing or develop additional affordable housing units for homebuyers and renters with low incomes.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Based on past applications it is anticipated that the funding allocated to this project will have the potential to serve one family at or below 50% AMI.
	<b>Location Description</b>	To be determined based on applications.

	<b>Planned Activities</b>	Typical CHDO projects include the acquisition and rehabilitation of housing units to provide affordable housing to beneficiaries with income at or below 50% AMI.
14	<b>Project Name</b>	Special Needs Housing
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families
	<b>Needs Addressed</b>	Homelessness Prevention and Rapid Re-Housing Affordable Rental Housing
	<b>Funding</b>	CDBG: \$800,607 HOME: \$214,180
	<b>Description</b>	The development, preservation, acquisition, modification and rehabilitation of housing and facilities to serve a special needs population as defined by the Housing Blueprint include those who are experiencing homelessness, those with disabilities, the elderly who have low incomes, large families with severely limited housing options, those who are severely rent burdened and victims of domestic violence.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Number and type of beneficiaries to be determined.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Typical projects will include the removal of architectural barriers that restrict the mobility and accessibility of elderly persons or person with disabilities, and acquisition of housing units for the purpose of providing deed restricted, long-term affordable housing options for residents with special needs. Funding in this category may be utilized by the FCRHA on property owned by the FCRHA or by non-profits. Funding will remain available for FCRHA projects until June 30, 2018. Any uncommitted funds in this activity would be made available for the FY 2019 Affordable Housing Request For Proposal and awarded to non-profits on a competitive basis.
	<b>Project Name</b>	Emergency Solutions Grant

15	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness
	<b>Needs Addressed</b>	Homelessness Prevention and Rapid Re-Housing
	<b>Funding</b>	ESG: \$443,226
	<b>Description</b>	The Emergency Solutions Grant program under the HEARTH Act has a greater emphasis on using funding to prevent homelessness and to rapidly re-house persons and families who become homeless. Funds will be used to support all eligible Emergency Solutions Grant Program activities.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Emergency Solutions Grant (ESG)-supported programs are estimated to serve in excess of 1,500 individuals in FY 2018.
	<b>Location Description</b>	To be determined.
16	<b>Planned Activities</b>	The ESG program funds will support homelessness prevention and rapid rehousing assistance to people who are at-risk of homelessness and those experiencing homelessness. The ESG funds will be used specifically to provide housing relocation and stabilization services, as well as short-to medium-term rental assistance to help program participants regain stability in current permanent housing or move into other more suitable permanent housing in order to achieve stability. Services will include case management, housing search and placement, and financial assistance for rental application fees, security deposits, last month's rent, utility deposits and payments, and moving costs.
	<b>Project Name</b>	HOME/CDBG Affordable Housing Request For Proposals
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Homelessness Special Needs Working Families Workforce Housing
	<b>Needs Addressed</b>	Homelessness Prevention and Rapid Re-Housing Affordable Rental Housing Homeownership Access and Rehabilitation



	<b>Funding</b>	CDBG: \$605,127 HOME: \$788,261
	<b>Description</b>	The FY 2018 HOME/CDBG Affordable Housing Request for Proposal will serve to preserve, acquire, rehabilitate existing affordable housing or develop additional affordable housing units for homebuyers and renters with low income. The notice of funding availability will coincide with the availability of the CHDO funding.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>Number and type of beneficiaries to be determined based on applications. Scoring preference will typically be given to projects meeting criteria such as:</p> <ul style="list-style-type: none"> <li>• Include preservation and acquisition of affordable housing <b>AND</b></li> <li>• Incorporates Fairfax County's Consolidated Plan and Housing Blueprint goals; <b>AND/OR</b></li> <li>• Results in affordable housing that is accessible to persons with disabilities; <b>AND/OR</b></li> <li>• Serves households with extremely low incomes (at or below 30% AMI) ; <b>AND/OR</b></li> <li>• Provides housing for families or individuals who are experiencing homelessness or who are at-risk of homelessness; <b>AND/OR</b></li> <li>• Provides housing for Seniors (62 and above) ; <b>AND/OR</b></li> <li>• Provides housing for youth transitioning out of foster care; <b>AND/OR</b></li> <li>• Provides beneficiaries with direct access to public transportation and/or community retail centers and/or supportive services; <b>AND/OR</b></li> <li>• Can be completed in an expedited manner.</li> </ul>
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Typical projects include the acquisition and rehabilitation of housing units to provide affordable housing to beneficiaries with income at or below 50% AMI.
	<b>Project Name</b>	North Hill

17	<b>Target Area</b>	North Hill area in Mount Vernon District
	<b>Goals Supported</b>	Working Families Workforce Housing Reinvestment
	<b>Needs Addressed</b>	Affordable Rental Housing Community Services
	<b>Funding</b>	CDBG: \$573,128 Local: \$47,085
	<b>Description</b>	<p>The funding will support pre-development costs associated with the following projects:</p> <p>North Hill Affordable Multifamily Development: Under this Fairfax County Redevelopment and Housing Authority (FCRHA) activity, funding will support infrastructure work. The scope of work includes earth work, erosion and sediment control, utility installation, road improvements, storm water management, site improvements, removal of marine clay soils, and building of needed retaining walls.</p> <p>North Community Park: Under this FCRHA activity, approximately \$1.5 million will be made available for the initial phase of the development of the community park, which when complete, will be available for the residents of the new development as well as the existing residents of Woodley Hills Estates. The scope of work for this initial phase includes demolition, removal and disposal of existing improvements; treatment of invasive plants; site grading; and restoration and seeding of disturbed areas.</p>
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>North Hill Affordable Multifamily Development: 279 low-moderate income families</p> <p>North Hill Community Park: Approximately 3,260 persons with approximately 1,480 low-moderate income persons</p>
	<b>Location Description</b>	The North Hill Project is approximately 33 acres in the Mount Vernon District. The site is located within U.S. Census Tract (CT) 415401 Block Group (BG) 3 and the community park will serve persons from CT 415401 BG 3 as well as neighboring CT 415401 BG 2.
	<b>Planned Activities</b>	North Hill Affordable Multifamily Development and Community Park.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Fairfax County in general is opportunity-driven in the allocation of affordable housing resources, while at the same time working actively to promote the de-concentration of poverty, particularly in the programs operated by the FCRHA. With respect to the investment of capital resources for affordable housing development, the FCRHA finances the acquisition and development of properties in locations across the County and will continue to operate its program on a countywide basis.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Countywide	100

**Table 10 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Not applicable

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The goals represented below are taken from the FY 2017 Housing Blueprint. A copy of this document is attached in the Grantee Unique Appendices section of this document.

One Year Goals for the Number of Households to be Supported	
Homeless	181
Non-Homeless	970
Special-Needs	390
Total	1,541

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	821
The Production of New Units	665
Rehab of Existing Units	0
Acquisition of Existing Units	55
Total	1,541

Table 12 - One Year Goals for Affordable Housing by Support Type

## **AP-60 Public Housing – 91.220(h)**

### **Actions planned during the next year to address the needs to public housing**

Fairfax County's current Moving to Work Plan highlights planned capital fund expenditures for Public Housing properties in FY 2018. The variety of need is portrayed through the different repairs needed and the estimated cost at these Public Housing properties.

Barros Circle - replace kitchen appliances at an estimated cost of \$46,000

Colchester - replace HVAC systems at an estimated cost of \$60,000

Greenwood II - replace kitchen appliances at an estimated cost of \$155,821

Kingsley Park - replace kitchen appliances at an estimated cost of \$110,000

Old Mill - replace windows at an estimated cost of \$170,000

Robinson Square - replace HVAC systems at an estimated cost of \$285,200

Rosedale Manor - replace kitchen appliances at an estimated cost of \$100,000

Tavenner Lane - replace HVAC systems at an estimated cost of \$55,000

Villages of Falls Church - replace HVAC systems at an estimated cost of \$180,000

Westford III - replace kitchen appliances at an estimated cost is \$65,000

In total, the planned capital funding expenditures for FY 2018 on Public Housing units is \$1,227,021.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

As a part of the THRIVE initiative, the Fairfax County Homeownership and Relocation Division (HRD) is developing an intake and counseling strategy for public housing residents who have homeownership as a goal. For example, HRD plans to make efforts to recruit PHA residents into the program early in order to get PHA residents on the waiting list for the opportunity to purchase a home through the FCRHA Affordable Dwelling Unit (ADU) Program, which increases the probability that they will have the opportunity to buy an affordable home before they earn too much money to be eligible for the ADU Program. PHA residents can earn up to 100% of AMI, while Affordable Dwelling Units are only available to those who earn up to 70% of AMI. Residents moving from public housing to homeownership will get

the best long term “deal” if they are able to purchase a unit provided through the ADU program.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Fairfax County is committed to the goal to ensure that every American has an affordable, stable place to call home as established by the Opening Doors: Federal Strategic Plan to Prevent and End Homelessness. This commitment is reflected in the Fairfax County Board of Supervisors' adoption of the local Blueprint for Success: Strategic Directions for the Plan to Prevent and End Homelessness in the Fairfax-Falls Church Community. Our strategies are to prevent homelessness due to economic crisis and disability; preserve and increase the supply of affordable housing to prevent and end homelessness; deliver appropriate support services to obtain and maintain stable housing; and create a management system for plan implementation with the collaboration of the public and private sectors that ensures adequate financial resources and accountability. Federal housing programs, such as the Continuum of Care Program and the Emergency Solutions Grant, are essential resources for local efforts. Therefore, Fairfax County strives to utilize these resources in the most effective and efficient way possible.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

The Fairfax County Continuum of Care (COC) will continue working to enhance its coordinated referral system in FY 2018. The efforts to create a more coordinated system will mean that people have fair, equal access to homeless assistance programs; that they will be assessed in standardized ways across the community; they will be assigned to the programs that best fit their needs; and a system will be in place to hold housing and service providers accountable to these processes. Regular monitoring and evaluation will be utilized to ensure continued system-wide improvement in effectiveness and efficiency. Assessment tools, such as the Vulnerability Index – Service Prioritization and Decision Assistance Tool (VI-SPDAT), will be used and replace some existing forms so that individuals and families' needs will be better understood and the appropriate intervention can be applied more quickly. The Homeless Management Information System (HMIS) will continue to be an important tool in coordinating the flow of individuals and families through the homeless system.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons.**

In FY 2017, a bond referendum was approved to renovate or relocate four of the County's emergency shelters as part of the Capital Improvement Program. Planned renovations will make necessary repairs and enhancements to the facilities so that they are in safe, suitable conditions and ensure that they can meet the emergency shelter needs for individuals and families in the future. In FY 2016, Fairfax County's Office to Prevent and End Homelessness executed new contracts for the management of emergency shelters by nonprofit organizations. The new contracts establish formal standards for the improvement

of program performance with respect to shortening the lengths of stay and moving a greater percentage of households to permanent housing.

Transitional housing programs will continue to be evaluated for effectiveness and efficiency as per the goals of the Ten-Year Plan. As appropriate, transitional housing programs will be converted to permanent housing or will adapt services to meet the changing needs of special populations in the community's homeless population.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

In FY 2018, the Fairfax COC will continue to invest in rapid rehousing, permanent supportive housing and other permanent housing opportunities for people experiencing homelessness. Investments in permanent housing for people experiencing homelessness has proven to be effective in increasing the number of people moving to permanent housing from homelessness and shortening the length of time that people experience homelessness since the adoption of the Ten-Year Plan.

The number of people exiting emergency shelters to permanent destinations increased from 599 people in FY 2012 to 1,031 people in FY 2016. The average length of stay in shelters for families with children has dropped from 96 days in FY 2012 to 77 days in FY 2016. Similarly, the average length of stay in shelters for single adults has been reduced from 51 days in FY 2012 to only 38 days in FY 2016.

As mentioned above, the continued development of a coordinated system of access, assessment and assignment will also facilitate rapid housing re-stabilization for individuals and families. Workgroups are currently being formed to focus on enhancing policies and procedures, written standards, housing inventories and the utilization of the Homeless Management Information System (HMIS).

Improvements to the homeless delivery system have also made significant reductions in the number of individuals identified as chronically experiencing homelessness. In the 2008 point in time count a total of 429 individuals were reported as chronically experiencing homelessness. By 2016, the number had decreased to 149 – a reduction of 65 percent.

The 100,000 Homes campaign was useful in learning new information about the vulnerability indicators of chronically homeless individuals and subsequently federal resources from the COC have been prioritized for permanent supportive housing (PSH). In addition to new CoC Program funding being dedicated to serve the chronically homeless, Fairfax County CoC has reallocated CoC Program



Funds from transitional housing to PSH for individuals and families who chronically experience homelessness during the last three competitions adding much needed capacity.

Fairfax County and the local COC joined the Mayors Challenge to End Veterans Homelessness in December 2014. Since that time, the COC has made significant improvements in its ability to identify homeless veterans and quickly move them into housing. The COC continues to work on achieving the benchmarks defined by the United States Interagency Council on Homelessness and partners. The COC is on average housing more veterans than are being newly identified as experiencing homelessness, the average length of time between identification and housing is less than 90 days and veterans experiencing homeless rarely utilize transitional housing. The Veterans Affairs Supportive Housing (VASH) vouchers and Supportive Services for Veterans Families (SSVF) resources have been particularly helpful in serving homeless veterans. However, there is a small group of chronically homeless veterans for which it has proven difficult to find and secure housing opportunities.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Homelessness prevention remains a priority for the Fairfax COC. In FY 2017, resources were committed to homelessness prevention and shelter diversion assistance in the form of direct financial and rental assistance, as well as community case management and housing location. New contracts between the Fairfax County Office to Prevent and End Homelessness and nonprofit organizations providing homelessness prevention and rapid rehousing assistance began in FY 2016 and set standards for system-wide improvement, including in prevention efforts. Finally, the workgroups starting up to further the development of the coordinated referral system will also have opportunities to find better ways to help individuals and families avoid becoming homeless by reviewing intake and referral procedures in existing homeless assistance programs and connections with other systems of care.

## **AP-75 Barriers to affordable housing – 91.220(j)**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Fairfax County Board of Supervisors has adopted the following affordable housing goals as part of the Housing Blueprint:

- **Goal 1:** To end homelessness in 10 years
- **Goal 2:** To provide affordable housing options to special needs population
- **Goal 3:** To meet the affordable housing needs of low-income working families; and
- **Goal 4:** To Increase workforce housing through creative partnerships and public policy

In implementing these goals, it is the intention that opportunities should be available to all who live or work in Fairfax County to purchase or rent safe, decent, affordable housing within their means. Affordable housing should be located as close as possible to employment opportunities without adversely affecting quality of life standards. Affordable housing should be a vital element in high density and mixed-use development projects, should be encouraged in revitalization areas, and encouraged through more flexible zoning wherever possible.

The following policies demonstrate the breadth and depth of the County's commitment to creating affordable housing opportunities for its citizens including those groups identified as having priority needs and to removing regulatory impediments. Examples include:

- Provide bonus densities in exchange for affordable housing via the Affordable Dwelling Unit and Workforce Housing programs and increase community acceptance of affordable housing
- Residential rezoning should not be approved above the low end of the Plan range unless an appropriate commitment of land, dwelling units, and/or a cash contribution to the Housing Trust Fund is provided
- Capitalize the Housing Trust Fund so that it can be used as a mechanism to fund the development of affordable housing
- Encourage affordable housing as a development option for infill sites, particularly in commercial areas and near employment concentrations
- Give priority for the use of County and other government-owned buildings and land as sites for the provision of affordable housing

- Promote and facilitate innovative site design and construction techniques, as well as encourage the use of manufactured housing and manufactured housing components, when aimed at providing affordable housing
- Support the efforts of the Fairfax County Redevelopment and Housing Authority in producing a portion of these affordable housing units through the use of County resources and the approval of suitable housing sites.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

The following describes other actions to be taken as part of this Action Plan.

### **Actions planned to address obstacles to meeting underserved needs**

To increase the supply of housing available to special populations, including persons with physical and mental disabilities, who are experiencing homelessness, who are elderly with low-income and large families, the County employs the following policies:

- Locate housing resources for special populations in all parts of the County as a way of improving accessibility to employment opportunities, County services, as well as cultural and recreational amenities
- Facilitate the development of single room occupancy residences and other types of permanent housing for persons and families experiencing homelessness, as well as others in need of these housing options
- Enforce fair housing laws and nondiscriminatory practices in the sale and rental of housing to all citizens
- Promote multifamily housing for residents who are elderly and have disabilities that is conveniently located to public transportation and community services
- Encourage the creation of accessible housing for those with disabilities
- Participation in the Virginia Housing Development Authority (VHDA) Virginia Housing Registry, which serves as an information clearinghouse for landlords with accessible housing, and persons searching for accessible housing (see [https://www.socialserve.com/tenant/Search.html?ch=VA&type=rental&region\\_id=32931&accessibility=t](https://www.socialserve.com/tenant/Search.html?ch=VA&type=rental&region_id=32931&accessibility=t))
- Redesign of Domestic Violence service system making sheltering services community-based

Additionally, the County will utilize regional approaches to address the impact of government regulations on the overall supply of housing. Fairfax County advocates “fair growth” within the region, a strategy that requires regional cooperation to assure sufficient land is planned and zoned for residential development and reduces the reliance on land use planning and rezoning as a technique to control development.

Predicted job growth through 2032 will continue to strain the supply of new housing in Fairfax County. The challenge is to identify opportunities for increased housing development despite a decreasing supply of developable “green” land (i.e. vacant land suitable for development), as the County has

become more and more “built out”. In developing the remaining areas of green land, the County will seek to reduce development cycle times by limiting development in areas that require rezoning and the associated time-consuming processes for approval.

As Fairfax County becomes increasingly built-out, the County is promoting an increased supply of housing through redevelopment. Opportunities for redevelopment will mainly occur in older, commercial corridors, rather than in residential areas. Including mixed-income, transit-oriented residential development and mixed-use commercial redevelopment is a strategy that the County is using to generate a significant number of housing units.

### **Actions planned to foster and maintain affordable housing**

The County is committed to encouraging the provision of affordable housing in all parts of the County. Policies implementing this objective include:

- Expand housing opportunities in or near mixed-use Centers as a way of providing the opportunity for persons employed in the County to live near their jobs
- Promote the development of multifamily housing in both mixed-use Centers and existing residential areas, as appropriate, in an effort to diversify the housing stock and expand lower cost housing options (the County has adopted Locational Guidelines for Multifamily Residential Development as part of the Countywide Land Use)
- Promote affordable housing opportunities throughout the County, particularly in areas where existing supply is low
- Encourage the creation of affordable housing for persons with special needs via the Independent Living provisions in the Zoning Ordinance

Fairfax County strives to conserve stable neighborhoods and encourage rehabilitation and other initiatives that will help to revitalize and promote the stability of older neighborhoods. Policies implementing this objective include:

- Provide assistance to seniors with low and moderate incomes and homeowners with disabilities to stay in their homes, via the Home Repair for the Elderly and Community Rehabilitation Programs
- Encourage redevelopment through tax abatement
- Improve and maintain existing housing and neighborhood quality by upgrading substandard housing and improving physical community facilities (e.g., streets, sidewalks, lighting) in existing neighborhoods
- Maintain housing quality in existing neighborhoods and preserve neighborhood stability through the abatement of “spot” blight
- Facilitate improvement and maintenance of existing neighborhoods by initiating community development programs, in communities where needed, with as little displacement as possible;

- and incorporating affordable housing units as part of all major housing rehabilitation efforts
- Retain existing below market rental housing through acquisition, rehabilitation assistance and other subsidies
- Facilitate the retention of existing mobile home parks which are identified in the Area Plans as appropriate for mobile home park use (the County has adopted Guidelines for Mobile Home Retention as part of the Countywide Land Use)

### **Actions planned to reduce lead-based paint hazards**

The Fairfax County website displays a lead poisoning prevention page (<http://www.fairfaxCounty.gov/hd/eh/lead/>). The webpage defines some of the major sources of lead in people's homes: dust from deteriorating lead-based paint primarily due to opening and closing windows in older homes (built pre-1978), residual lead dust in residential soils, and lead pipes. In addition, the Fairfax County Health Department educates household members about reducing lead exposure. To reduce risk of lead poisoning, the County recommends that residents remove peeling paint and chips from the home, not allow for children to be present when scraping or cleaning up paint chips, minimize dust through frequent damp mopping of floors and using wet cloths to wipe down windows, and discourage children from playing in bare soil surrounding the home. In addition, the Fairfax County lead poisoning prevention website provides links to numerous websites with information on lead exposure. Telephone consultation, literature, and referrals to private lead testing companies are provided to citizens who call regarding lead-based paint or other potential environmental lead hazards in the community.

### **Actions planned to reduce the number of poverty-level families**

While the median household income in Fairfax County (estimated \$113,208 in 2015) is one of the highest in the nation and more than twice the national median income (estimated at \$55,775 in 2015), approximately 69,657 persons were living below the poverty level in 2015 (based on data from the 2015 American Community Survey 1-Year Estimates (ACS)). The 6.1 percent of the Fairfax County population estimated to be living below the poverty level in 2015 is among the lowest rates of poverty among all Virginia jurisdictions and is less than half of the national rate of poverty (14.7 percent). However, because Fairfax County has a relatively large population, the estimated number of persons living below the poverty level in Fairfax County is larger than any other jurisdiction in Virginia.

The Community Action Advisory Board (CAAB) serves as an advisory body to the Fairfax County Board of Supervisors and Director of Family Services regarding programs, projects and resources concerning the low-income populations of Fairfax County. The CAAB provides advice on the needs, concerns and aspirations of low-income persons and recommends policies that promote meaningful change. Mandated by Federal law, the CAAB provides oversight for state and federal Community Services Block

Grant (CSBG) funds. The CSBG funds, along with matching funds from Fairfax County, are used to support community-based initiatives identified through the CCFP competitive grant process. The CAAB has set the following goals:

- Identify review and develop policies as they relate to low-income residents.
- Support, when possible, increases in programs and services providing the greatest supports to families and individuals with low-incomes and, when necessary, actions that minimize reductions to such programs.
- Maximize opportunities to provide input based on identified priority areas.
- Oversee the disposition of Community Service Block Grant funds.

Specific programs administered by Fairfax County that help reduce the number of poverty-level families include Housing Choice Voucher, Transitional Housing, Permanent Supportive Housing, and the Unification Program. The FCRHA's PROGRESS (Partnership for Resident Opportunities, Growth, Resources and Economic Self-Sufficiency) Center undertakes family self-sufficiency initiatives and links Public Housing residents with County resources to prevent eviction, assist with family crises, meet lease obligations, access mental health services and participate in economic self-sufficiency programs.

The Fairfax County Department of Housing and Community Development also administers the Bridging Affordability Program, a locally-funded rental subsidy program operated through a consortium of nonprofit organizations. The collaborative provides rental subsidies as well as an array of supportive services to program participants. Bridging Affordability is intended to be a gateway to the County's Housing Continuum as part of the FCRHA's Moving to Work program. The Housing Continuum and the FCRHA's Total Housing Reinvention for Individual Success, Vital Services and Economic Empowerment (THRIVE) initiative is an approach that provides work incentives, service supports, and permanent housing to residents of FCRHA properties. The THRIVE Housing Continuum is focused on self-sufficiency and establishes goals to help residents move to their highest level of success.

### **Actions planned to develop institutional structure.**

The County plans the following actions:

**Strategy #1: *Make a segment of Bridging Affordability rental assistance resources available to individuals with disabilities who have been admitted to residential programs for more than 90 days and no longer need this level of care but would be otherwise discharged to homelessness.***

As the gateway to the County's housing continuum, the Bridging Affordability program provides access to locally funded rental assistance for two to three years with a bridge to other County housing programs or market housing, depending on individual need. Currently, in order to be eligible for Bridging Affordability rental assistance, a household must be on a County or CSB housing waitlist. Rather than base eligibility on housing waitlist status, the County is looking at a new approach

which makes eligibility for individuals with disabilities contingent upon achievement of service plan goals and no longer needing the level of care the residential program provides. This approach focuses on those who have stabilized their medical, mental health, and substance abuse conditions and/or developed basic adaptive skills yet do not have enough income to move to more integrated housing to continue their recovery and growth. Those who would be discharged to homelessness but do not qualify for homeless services due to their length of stay in the residential program should receive priority. This process frees up resources for those waiting to receive more intensive residential services.

**Strategy #2: *Stimulate alternative affordable housing opportunities through development of a roommate referral program.***

Those with disabilities and very low incomes who live in precarious housing situations but are not homeless and who are unable to get on housing waitlists need other affordable alternatives. The County or a contracted entity could coordinate matches between individuals who need housing and persons with safe, decent rooms to rent. Individuals could receive guidance on what to look for in a housemate, what questions to ask, how to check references, and how to develop a rental agreement.

**Strategy #3: *Expand the Housing Locator program to serve non-homeless individuals with disabilities in precarious housing situations.***

Persons with low-incomes and disabilities who are living in precarious housing situations but are not homeless need assistance to find other affordable alternatives that meet their specific needs. The County's Housing Locator Network currently prioritizes work persons who are experiencing homelessness, which work generally keeps the program operating at capacity. Adding staff resources to serve non-homeless persons with disabilities living in unsafe, overcrowded or unaffordable housing would reduce the odds that these individuals become homeless.

**Actions planned to enhance coordination between public and private housing and social service agencies.**

Agencies in Fairfax County work together and coordinate services to help combat poverty and help residents with low-incomes to become self-sufficient. Funds from the CCFP support programs that target households with incomes below poverty. The CCFP is a competitive grant process for funding human services through community based organizations. Begun in 1997, the CCFP combines Fairfax County General Fund dollars along with the CDBG and the CSBG. The CCFP has provided funding for several projects that meet the priority to provide supports that assist individuals and families in achieving self-sufficiency. Programs funded through the CCFP with CSBG funds are specifically targeted toward households with incomes at or below the poverty program guidelines. The FCRHA/HCD, the Fairfax County Department of Family Services (DFS), and the Community Action Advisory Board (CAAB) share responsibilities in combating poverty.

HCD entered into a cooperative agreement with DFS to share information and/or target supportive



services. Other coordination efforts between HCD and DFS include client referrals, information sharing regarding mutual clients (for rent determinations and otherwise), coordination of the provision of specific social and self-sufficiency services and programs to eligible families, and joint administration of programs.

## **Program Specific Requirements**

### **AP-90 Program Specific Requirements – 91.220(l)(1,2,4)**

#### **Introduction**

The use of CDBG, HOME and ESG entitlement funds in Fairfax County are guided by the following Vision and Mission:

#### **Vision**

- A community that cares about its children, the elderly, persons with physical or mental disabilities and those less able to meet their basic needs.
- A community that values creative endeavors, arts and diversity which creates a strong, diverse and vibrant community that cares about the strengths and needs of its residents, where all can live to the best of their abilities in thriving, supportive neighborhoods.
- A community which adequately supports its human services system to ensure optimal service delivery.
- A community which actively participates in the planning, needs assessment, priority setting and decision-making processes to allocate community resources to meet the needs of its citizens.
- A community which addresses these needs by building dynamic, flexible partnerships among the public, private, and non-profit sectors, and community volunteers.

#### **Mission Statement**

The mission of the County is to maximize the effective and efficient use of resources in the Consolidated Plan through a citizen-driven, staff-supported process to develop and preserve affordable housing, promote healthy, thriving and safe neighborhoods, and provide quality, accessible human services that meet essential existing and emerging needs throughout Fairfax County.

A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. For CDBG, Fairfax County uses a three-year average to ensure compliance with the low moderate-income benefit. The three years to which this FY 2018 One-Year Action Plan is applicable are: 2017, 2018 and 2019.

The County program specific requirements for CDBG, HOME and ESG are listed below.

**Community Development Block Grant Program (CDBG)  
Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	499,341
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>499,341</b>

**Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The County has no plan or required HUD approval to utilize other forms of investment not specifically eligible under Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The County has no plan to utilize HOME funding in FY 2018 for homebuyer activities under 92.254.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The County has no plan to utilize HOME funding in FY 2018 for homebuyer activities under 92.254.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Fairfax County does not currently utilize HOME funds to refinance existing debt.

**Emergency Solutions Grant (ESG)  
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The Fairfax County Office to Prevent and End Homelessness (OPEH) established a set of policies and procedures for the provision of financial and rental assistance that is funded by the federal ESG, as well as local tax dollars. These written standards were developed in collaboration with public and private partners from the Continuum of Care and designed to be in compliance with the authorizing laws, regulations and Federal Register Notices for the ESG program (see attached).

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Fairfax County CoC has developed into a well-coordinated system of ensuring that families and individuals who are experiencing homelessness can access the appropriate homeless assistance programs in a manner that is fair and efficient. Most people seeking assistance contact a centralized, telephone-operated information and referral hotline operated by the Fairfax County Department of Neighborhood and Community Services' Coordinated Services Planning office before being referred to emergency shelters or homelessness prevention and rapid rehousing assistance providers. Homeless outreach services, staffed by local nonprofit case managers as well as nurses from the Homeless Healthcare Program and social workers from the Fairfax-Falls Church Community Services Board, work to engage unsheltered individuals. All homeless families and individuals are assessed in a way that is consistent across programs with many standardized questions and tools, such as a housing barrier assessment and the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT). The answers from the assessments provide valuable information to homeless assistance providers and the system in making decisions as to where families and individuals should be referred for assistance and who will be prioritized for the most resource-intensive programs.

More work continues to be done to improve the effectiveness and efficiency of the local housing crisis response system. Current initiatives are placing a particular emphasis on making improvements to quickly addressing the needs of veterans experiencing homelessness, and people who chronically experience homelessness.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The Fairfax County Office to Prevent and End Homelessness in consultation with the Fairfax County Department of Housing and Community Development has allocated ESG program funding to Northern Virginia Family Services, a private nonprofit organization that is contracted by the County to provide financial and rental assistance to families and individuals, along with case management and housing location services. Through this contract, NVFS provides homelessness prevention and rapid rehousing services to families and individuals throughout the community in collaboration with a group of community-based nonprofit organizations that includes Cornerstones, FACETS, Good Shepherd Housing and Family Services, New Hope Housing, Shelter House.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Currently the Governing Board for the Fairfax-Falls Church Community Partnership to Prevent and End Homelessness, the executive-level leadership group that provides high-level policy direction and overall accountability necessary for the successful implementation of the plan to end homelessness includes a member who formerly experienced homelessness. The same board member also is the chairperson of the CoC's Consumer Advisory Council, which reviews important policy and procedure documents with staff from the County's Office to Prevent and End Homelessness and provides valuable feedback based on the perspective of individuals who formerly experienced homelessness.

5. Describe performance standards for evaluating ESG.

ESG program funding is only used to support homelessness prevention and rapid rehousing assistance in the Fairfax County Continuum of Care. A web-based Homeless Management Information System database application is used to record, measure and evaluate data related to ESG-funded programs. There are three primary performance standards used to evaluate ESG supported programs: (1) the number of families and individuals served over the course of a fiscal year; (2) the length of time that services are provided; (3) the housing destination of families and individuals exiting the program. In order to increase the effectiveness and efficiency of homeless assistance programs the goal is to increase the number of people assisted each year, reduce the length of time that services are provided and increase the number of people exiting programs to permanent housing destinations.

## Attachments



Affordable Housing Advisory Committee • Fairfax County Redevelopment and Housing Authority • Fairfax Falls Church Community Partnership on Ending Homelessness • Fairfax Falls Church Community Services Board • Disability Services Board

HOUSING BLUEPRINT: AT A GLANCE – FY 2018

GOALS:

To End Homelessness in Ten Years (December 2018):  
2,650 UNITS, OPPORTUNITIES NEEDED

To Provide Affordable Housing Options to  
Special Needs Population

Meet the Affordable Housing Needs of  
Low Income Working Families

To Increase Workforce Housing  
through Creative Partnerships  
and Public Policy

NEED

According to the 2016 Point in Time survey, there were 1,039 people who were homeless in the Fairfax-Falls Church community. This represents a 12 percent reduction from the number counted in January 2015, or 1,455 people. The total decrease in the homeless population from 2008 to 2016 is 42 percent, which represents 770 less people homeless on any night in January 2016 than were counted in January 2008. Ten Year Goal is 2,650 housing opportunities. Through FY 2015, a total of 1,032 opportunities have been created through new housing development, new subsidy sources, and turnover in existing resources.

o CTR 2017 report identified housing needs for 1,600 customers in total  
o Other High Priorities:  
• Seniors  
• Domestic Violence Victims  
• Large Families (Especially Low Income)  
• Persons with Physical and/or Sensory Disabilities

According to the Center for Housing Research at Virginia Tech, the total affordable housing gap in Fairfax County for low- and moderate-income renters (earning 80 percent of the area median income (AMI) and below) is approximately 31,200 units.

About 20,000 new housing units affordable to households earning up to approximately 120 percent of AMI are needed based on projected job growth through 2032.

NEW PROGRAM ADMISSIONS/TURNOVER

FCRHA Federal Resources: 35  
Bridging Affordability: 60  
Continuum of Care (Innovative): 60

FCRHA - Fairfax County Rental Program (Seniors): 53  
FCRHA Federal Resources: 60  
Bridging Affordability: 12  
• Persons with physical/sensory disabilities  
• Persons with CSB eligible disabilities  
• Households leaving domestic violence situation: 24

FCRHA - Fairfax County Rental Program: 247  
FCRHA Federal Resources: 130  
Bridging Affordability: 58

Workforce Dwelling Units (WDUs) (rental) 400  
Affordable Dwelling Units (ADUs) (rental) 50

NEW UNITS DEVELOPED

New Group Home Beds: 10  
Spectrum House - chronically homeless adults with disabling conditions (Springfield District): 6

Lindley Hill Apartments - seniors (Mount Vernon District): 55  
Non-Profit: Federally-funded Group Home Beds: 12  
State Rental Assistance Program: 40  
Construction of new Leesville Senior facility (Dumfries District) - 82 units

Non-profit acquisitions/federal resources: 5

BLUEPRINT PROJECT

New Private Partner 100-unit Acquisition or Construction  
Goal of 10 percent to serve former homeless households - 10 units  
o Possible inclusion of Project Based Vouchers (if available)

New Private Partner 100-unit Acquisition or Construction  
Goal of 10 percent to serve persons with special needs - 10 units  
o Possible inclusion of Project Based Vouchers (if available)

New Private Partner 100-unit Acquisition or Construction  
Goal of approximately 80 units

FY 2017 TARGETS

181

390

520

FY 2017 NET INCREASE

26

199

85

ON THE HORIZON

o Redevelop West Ox (Culpeper District) - Permanent supportive housing: 20 - 30 units  
o Shelter rebuild/renovation and possible permanent supportive housing through bond refinancing

o Residences at North Hill Park (Mount Vernon District) - 40 units  
o Oakwood site - approximately 120 units of senior/special needs housing (Lee District)  
o Domestic violence shelter expansion - mid and South County  
o Little River Glen campus expansion - approximately 80 units of senior housing (Boulder District)

o Residences at North Hill Park (Mount Vernon District) - 219 units  
o Redevelopment of certain FCRHA Public Housing Properties under HUD Rental Assistance Demonstration (RAD)  
o FCRHA property renovations: Woodgrove, Montpelier, Mount Vernon Gardens, RAD properties

CROSS-CUTTING INITIATIVES

o Implementation of Division First  
o County-wide Housing Strategic Plan  
o Identify new funding opportunities for affordable housing development  
o Sustainable housing work group and report card

o Apply for additional Family Utilization Program and Veterans Affairs Supportive Housing vouchers  
o Explore increased flexibility in policies concerning persons graduating from permanent supportive housing

o Consider tax exemption for developers providing housing affordable to extremely low-income households (30 percent of area median income and below)  
o Develop and implement policy for use of Tyson's housing funds

o Continued implementation of FCRHA Moving to Work designation  
o Explore affordable studio development countywide  
o Health and Human Services System integration

COUNTY OF FAIRFAX, VIRGINIA

CITIZEN PARTICIPATION PLAN  
FOR THE CONSOLIDATED PLAN

Adopted by the Board of Supervisors  
December 8, 1997

Amended by the Board of Supervisors  
February 11, 2002

Revised and Amended Citizen Participation Plan  
Approved by the Board of Supervisors  
April 30, 2007

Purpose of the Citizen Participation Plan

As an Urban County, Fairfax County, Virginia is eligible to apply for funds under the federal Community Development Block Grant (CDBG), Emergency Shelter Grants (ESG), HOME Investment Partnerships Program (HOME), and Housing Opportunities for Persons with AIDS (HOPWA) which are provided to the county through the U.S. Department of Housing and Urban Development (HUD). Federal regulations were revised in 1994 to provide for the consolidated submission of documents (the Consolidated Plan) which cover the planning and application aspects of the CDBG, ESG, HOME, and HOPWA programs (federal funding sources).

Beginning Fiscal Year (FY) 2000, the Consolidated Plan will also include local funding sources and federal Community Services Block Grant (CSBG) funds appropriated by the Board of Supervisors. In addition, the Consolidated Plan includes a description of the Continuum of Care for homeless services and programs, and may include federal funding for these programs at such time as these funds are made available through the federal funding allocation process for the Consolidated Plan.

The Fairfax County Citizen Participation Plan provides a guide for public input and participation in the Consolidated Plan process. The purpose of the Citizen Participation Plan is to encourage citizen participation in the definition of housing, community development and public services needs; services to be provided by community-based organizations; the funding priorities for programs and target populations to be served through resources available in the Consolidated Plan, and in any amendments, as well as to the Consolidated Plan and the annual performance report as may be required by HUD.

The Citizen Participation Plan includes the following objectives and describes how each will be met to ensure compliance with federal regulations. The objectives of the Citizen Participation Plan are to:



- Encourage citizen participation by providing citizens with adequate information concerning the amount of funds expected to be available for community development housing activities, public services, and services to be provided by community-based organizations through federal and local funding sources;
- The proposed range of activities that may be undertaken with those funds, including the amount that will benefit very low and low income persons, and the plans to minimize displacement, and to assist any persons displaced, other important program requirements, and proposed and approved uses of funds;
- Provide for and encourage citizen participation from all sectors of the community, with particular emphasis on participation by persons below the federal poverty line, low and moderate income residents of blighted areas, and of areas in which federal funds under federal funding sources are used or are proposed to be used;
- For the participation of minority and non-English speaking residents, as well as persons with mobility, visual, speech or hearing impairments;
- Provide citizens, public agencies, and all other interested parties with reasonable and timely access to information and records relating to the county's Consolidated Plan, and the use of assistance provided by federal funding sources included in the Plan for the preceding five (5) years;
- Provide technical assistance to groups representing very low and low income persons and to interested residents that request such assistance in developing proposals for funding assistance under federal and local funding sources covered by the Consolidated Plan, with the level and type of assistance to be determined by the county;
- Conduct public hearings to obtain the views of citizens on housing, community development, public services needs, needs for services to be provided by community-based organizations, proposed activities, and program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential and actual beneficiaries, with accommodation for persons with disabilities and non-English speaking residents;
- Gather community input, through a variety of methods such as, community meetings, focus groups, surveys, and other appropriate forums, regarding funding priorities for services provided by community-based organizations;
- Prepare a summary of comments or views received from citizens in writing or orally through public hearings, focus groups, community meetings, and other methods when preparing the final Consolidated Plan, and any amendments to the Plan or the performance report and attach the summary to the final Plan or report. In addition, provide for a timely written answer to written complaints and grievances within fifteen (15) working days, where practicable; and

- Provide criteria for determining what constitutes a substantial change in the planned or actual activities described in the approved Consolidated Plan which would require an amendment to the Plan.

#### Notice of Consolidated Plan Schedule

The county will encourage citizen participation by providing citizens with adequate information concerning the amount of funds expected to be available for community development and housing activities, public services, and services to be provided by community-based organizations through federal and local funding sources, the proposed range of activities that may be undertaken with those funds, including the amount that will benefit very low and low income persons and the plans to minimize displacement, and to assist any persons displaced, other important program requirements, and proposed and approved uses of funds.

The annual Consolidated Plan schedule will be mailed to neighborhoods, groups, associations, nonprofit, ecumenical, business, other community organizations, and other interested individuals which have been involved in past funding cycles for each program. Other neighborhoods, groups, associations, organizations, and individuals will be added to the list upon request to HCD.

Information which will be available will include the amount of funding expected to be available under all the federal funding sources and programs in the Consolidated Plan, including estimated program income, program and application requirements, the proposed activities which will benefit very low and low income persons, plans for minimizing displacement caused by proposed activities and assistance opportunities for persons displaced, opportunities for citizen input, submission of project proposals, and schedules for proposed and final applications. This information may be obtained from the HCD.

An advertisement of the Proposed Consolidated Plan will be published in a newspaper(s) of general circulation and a copy of the Proposed Consolidated Plan will be available to the public for review and comment at least 30 days prior to submission to HUD. The proposed Consolidated Plan will be available for review 1) at the HCD, 2) at the information desk of the county Government Center at 12000 Government Center Parkway, Fairfax, Virginia 22035; and 3) at the information desk of all branches of the Fairfax County Public Library system. The final submission to HUD will also be distributed to these locations.

#### Citizen Participation Process

The county will provide for and encourage citizen participation from all sectors of the community, with particular emphasis on participation by persons below the federal poverty line, low and moderate income residents of blighted areas and of areas in which federal funds are used or are proposed to be used; and for the participation of minority and non-English speaking residents, as well as persons with mobility, visual, speech or hearing impairments. The county will provide citizens, public agencies, and other interested parties with reasonable and timely access to information and records relating to the county's Consolidated Plan, and the

use of assistance provided by federal funding sources included in the Plan for the preceding five (5) years.

Citizens will have an opportunity to comment on housing, community development, public service needs, and population and program priority needs identified to be addressed by community-based organizations and the proposed Consolidated Plan prior to its submission to HUD at public hearings, meetings, or by directly contacting the appropriate county agency. Information on the Consolidated Plan schedule will be disseminated to local agencies and nonprofit organizations working with minority, non-English speaking, and physically impaired residents to afford as many people as possible the opportunity for full citizen participation.

The county will work closely with the FCRHA to encourage the participation of residents of public and assisted housing developments in the development and implementation of the Consolidated Plan. The county will apprise the FCRHA of housing and community development activities related to its developments and surrounding communities so the FCRHA can make such information available at the annual public hearing on the Comprehensive Grant program.

Citizen input on housing, community development, and needs for services to be provided by community-based organizations will be received annually at one or more public hearings to be held before the Consolidated Community Funding Advisory Committee. The Committee is composed of one representative each from the FCRHA, Human Services Council (HSC), Community Action Advisory Board, Fairfax-Falls Church Community Services Board, Homeless Oversight Committee, Fairfax-Falls Church United Way, Commission on Aging, Advisory Social Services Board, Fairfax Area Disabilities Services Board, Health Care Advisory Board, Fairfax County Alliance for Human Services, representatives from the business community, schools community, faith community, children younger than school age community, and youth needs and services community. Membership may include representation from human services provider groups, consumer and community organizations and Boards, Authorities and Commissions, which relate to the Human Services Community, as appropriate. Members shall be appointed by the County Executive and shall serve for a term of three years. The role and responsibilities of the Consolidated Community Funding Advisory Committee will be to:

- Solicit community input
- Advise the Board of Supervisors on the development and implementation of the federally required Consolidated Plan
  - Advise the Board of Supervisors on issues relating to the coordinated funding process:
    - Policy considerations
    - Funding priorities
    - Selection criteria
    - Performance measures
- Coordinate with the Community Action Advisory Board in implementation of the CSBG process
- Implement the combined solicitation process and, if deemed appropriate, make comments on Selection Advisory Committee recommendations forwarded by the County Executive to the Board of Supervisors

- Monitor the Consolidated Plan process and report to the Board of Supervisors on its effectiveness relative to defined goals
- Consider and evaluate the potential for including other county and community processes in the Consolidated Plan process.

Based on the comments received from citizens through needs hearing(s) and other community input strategies from interested Nonprofit, ecumenical, business and other civic organizations and county agencies, the Consolidated Community Funding Advisory Committee will prepare a Proposed Consolidated Plan. The Proposed Consolidated Plan will be submitted for review and comment to organizations and individuals on the mailing list. Comments received will be addressed by the Consolidated Community Funding Advisory Committee and included with the submission of the Proposed Consolidated Plan to the Board of Supervisors.

A public hearing will be held by the Board of Supervisors on the Proposed Consolidated Plan. Final approval of program priorities and funding recommendations included in the Consolidated Plan will be made by the Board of Supervisors.

Reasonable and timely access will be given to citizens, public agencies, and other interested parties to information and records relating to previous funding applications and allocations for the programs included in the Consolidated Plan for the preceding five (5) years.

#### Technical Assistance

The county will provide technical assistance to groups representing very low and low income persons, as well as to community-based organizations and interested residents that request such assistance in developing proposals for funding assistance under any of federal or local funding sources covered by the Consolidated Plan, with the level and type of assistance to be determined by the county.

This technical assistance could include activities such as training on grant writing, small/minority business support offered through the Purchasing and Supply Management agency, Internet information links, pamphlets and brochures/information packets on resources available in the community.

County staff will be available upon request to answer any questions concerning the requirements of federal and local funding sources included in the Consolidated Plan, such as available funding amounts, funding priorities, eligible activities, environmental review procedures, equal opportunity requirements, relocation provisions, citizen participation requirements and any other requirements of federal and local funding sources. In cases where staff can not answer questions pertaining to federal HUD funds, assistance will be requested from HUD.

As part of the on-going citizen participation effort, county staff will meet with citizen groups in Fairfax County which represent very low, and low and moderate income residents such as neighborhood conservation and redevelopment areas, and with citizen groups in other areas of the county which express interest in participating in federal and/or local funding sources included in the Consolidated Plan, to explain program and application procedures. These

meetings will be held in facilities convenient to the neighborhood or groups requesting the meetings.

County staff will provide technical assistance when requested to neighborhood groups, minority groups, community-based organizations, and other residents interested in participating in federal and local funding sources included in the Consolidated Plan. All such groups, including the disabled and elderly, and those serving non-English speaking ethnic/minority populations, will be encouraged and assisted as requested in submitting their views and proposals. County staff will be available to provide assistance in the development and submission of program funding requests and other input. Any persons requiring assistance should contact the Division of Real Estate Finance and Grants Management at HCD at 246-5170 or the TTY number 385-3578.

### Public Hearings

The county will conduct public hearings to obtain the views of citizens on housing, community development, public services needs, needs for services to be provided by community-based organizations, proposed activities, and program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential and actual beneficiaries, with accommodation for persons with disabilities and non-English speaking residents.

A minimum of two public hearings will be held prior to the submission of the Consolidated Plan to HUD.

One or more public hearings will be held by the Consolidated Community Funding Advisory Committee at the beginning of the Consolidated Plan process to solicit citizen comments on housing and community development needs, needs for services to be provided by community-based organizations, proposed activities, and program performance. Testimony received at this hearing will be considered by the Consolidated Community Funding Advisory Committee in preparing the Proposed Consolidated Plan. In addition, the Consolidated Community Funding Advisory Committee may gather community input through a variety of means, such as forums and focus groups, in the development of funding priorities and criteria.

Prior to the submission of the Consolidated Plan to HUD, the Board of Supervisors will hold a public hearing on the Proposed Consolidated Plan as recommended by the Consolidated Community Funding Advisory Committee.

Public hearings will be held at times convenient to potential and actual beneficiaries of the programs to be funded. Public hearings will be held in the Fairfax County Government Center Board Auditorium located at 12000 Government Center Parkway, or in other locations which are convenient to potential and actual beneficiaries, and which are accessible to persons with disabilities. At public hearings where a significant number of non-English speaking residents are expected to participate, Fairfax County will address their needs by providing an interpreter.

Notice of public hearings on the Consolidated Plan will be advertised in a newspaper(s) of general circulation and at least one minority and non-English speaking publication 15 days prior

to the date of the public hearing. The notice will include sufficient information about the purpose of the public hearing to permit informed comment from citizens.

Notice of public hearings on the Consolidated Plan will also be advertised in all branches of the County Library system and press releases issued by the Fairfax County Office of Public Affairs.

#### Response to Citizen Comments

The county will prepare a summary of comments or views received from citizens in writing or orally through public hearings, focus groups, community meetings, and other methods when preparing the final Consolidated Plan, and any amendments to the Plan or the performance report and attach the summary to the final Plan or report. In addition, provide for a timely written answer to written complaints and grievances within fifteen (15) working days, where practicable.

Written or oral comments received from citizens as a result of public hearings or other activities to gather community input held on the Consolidated Plan will be given serious consideration in the preparation of the final Plan document, amendments to the Plan, or the performance report. A summary of the comments received from citizens, both accepted and not accepted, will be attached to the final Consolidated Plan, Plan amendments, or performance report.

Comments, complaints, or grievances concerning the Consolidated Plan should be addressed to the Division of Real Estate Finance and Grants Management, Department of Housing and Community Development, 3700 Pender Drive, Suite 300, Fairfax, Virginia 22030.

Every effort will be made to respond in writing to written complaints within 15 working days of receipt of the complaint. If additional time is required, written notice will be provided.

#### Amendment of the Consolidated Plan

The county will provide criteria for determining what constitutes a substantial change in the planned or actual activities described in the approved Consolidated Plan which would require an amendment to the Plan.

The Consolidated Plan may be amended with the approval of the Fairfax County Board of Supervisors.

The county will amend the approved Plan whenever it makes one of the following decisions representing a substantial change or adjustment:

- 1) To carry out a project, using funds from any of the four federal HUD programs covered by the Consolidated Plan (including program income) not previously described in the action plan; or
- 2) To eliminate a project from any of the four federal programs covered by the Consolidated Plan (including program income) for which funds were previously approved by the Board of Supervisors.

In general, any substantial change or adjustment to a Consolidated Plan project budget will be treated as an amendment subject to public notice, review, and comment through the county's quarterly budget review process. Adjustments required to Consolidated Plan project budgets will be included in the third quarter and carryover budget reviews, and will be subject to public comment during the public hearing process held on each of these reviews.

In some circumstances, Consolidated Plan program objectives may be addressed through the appropriation of funds outside of the quarterly budget review process for an activity not previously approved in the Consolidated Plan. In such cases, public notice will be given before the Board of Supervisors is scheduled to take action on such an appropriation.

Substantive amendments to the Consolidated Plan will be publicly advertised at least 30 days prior to consideration of the amendments by the Board of Supervisors to allow time for public comment.

#### Adoption and Amendment of the Citizen Participation Plan

Proposed changes to the Citizen Participation Plan will be publicly advertised at least 30 days prior to the adoption or amendment of the Citizen Participation Plan by the Board of Supervisors to allow time for public comment.

The proposed revisions to the Fairfax County Citizen Participation Plan for the Consolidated Plan will become effective upon the date of the Board of Supervisors' approval for the planning and implementation process of the Consolidated Plan.

## **FY 2018 CONSOLIDATED PLAN ONE-YEAR ACTION PLAN TIME LINE**

### **November 2016**

11/2 7:30 p.m.- CCFAC meeting Fairfax County Department of Housing and Community Development, HCD Center  
Agenda: Fairfax County Public Hearing on Housing and Community Development Needs

### **December 2016**

12/1 7:30 pm - CCFAC/FCRHA Working Advisory Group meeting, Fairfax County Department of Housing and Community Development, HCD Center

### **January 2017**

1/19 7:00 p.m. - FCRHA meeting, One University Plaza  
Agenda: Review of WAG Recommendations

### **February 2017**

2/1 7:30 p.m.- CCFAC meeting, Fairfax County Government Center, Room 9/10  
Action: Approval of release of Proposed Consolidated Plan One-Year Action Plan for FY 2018 (including adoption of recommendations for use of FY 2018 CDBG, HOME, and ESG funds) for Public Comment

2/10 Release of Proposed Consolidated Plan One-Year Action Plan for FY 2018  
*BEGINNING* of 30-day public comment period for Proposed Consolidated Plan One-Year Action Plan for FY 2018

2/14 9:30 a.m. - Board meeting, Fairfax County Government Center, Board Auditorium  
Action: Authorization to Advertise a Public Hearing for March 14, 2017 on the Proposed Consolidated Plan One-Year Action Plan for FY 2018

### **March 2017**

3/14 9:30 a.m. - Board meeting, Fairfax County Government Center, Board Auditorium  
Action: Public Hearing on the Proposed Consolidated Plan One-Year Action Plan for FY 2018  
*END* of 30-day public comment period for Proposed Consolidated Plan One-Year Action Plan for FY 2018



## **April 2017**

4/4 9:30 a.m. - Board meeting, Fairfax County Government Center, Board Auditorium  
Agenda: Board Public Hearing on the County's FY 2018 Budget, 4:00 p.m.

4/5-6 1:00 p.m. - Board meeting, Board Auditorium, Fairfax County Government Center  
Agenda: Board Public Hearings on the County's FY 2018 Budget, 1:00 p.m.

## **May 2017**

5/2 9:30 a.m. - Board meeting, Fairfax County Government Center, Board Auditorium  
Action: Board Adoption of the County's FY 2018 Budget

## **June 2017**

6/13 7:30 p.m. - CCFAC Meeting, Fairfax County Government Center, Room 9/10  
Agenda: Consider public comments on Proposed Consolidated Plan One-Year Action Plan for FY 2018 prior to forwarding the Plan to the Board of Supervisors for approval.  
Action: Approval of forwarding the revised Proposed Consolidated Plan One-Year Action Plan for FY 2018 to the Board of Supervisors for final approval

## **July 2017**

7/1 *BEGINNING* of CDBG Program Year 43 (County FY 18/Federal FY 17)  
*BEGINNING* of HOME Program Year 26 (County FY 18/Federal FY 17)

7/25 9:30 a.m. - Board meeting, Fairfax County Government Center, Board Auditorium  
Action: Approval of Consolidated Plan One-Year Action Plan for FY 2018

## **August 2017**

8/12 *SUBMISSION* of the Adopted Consolidated Plan One-Year Action Plan for FY 2018 to HUD

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).
2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2017 shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.