



FAIRFAX COUNTY  
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
3700 Pender Drive, Suite 100, Fairfax, Virginia 22030-7442



**CONTRACT AND LEASE AGREEMENT AMENDMENT**  
**Change of Ownership**

**REFERENCE:**

Contract No.: \_\_\_\_\_  
Tenant: \_\_\_\_\_  
Unit Address: \_\_\_\_\_  
\_\_\_\_\_

0480G.CA-3a

**PART I**

Effective \_\_\_\_\_ my/our ownership in the above referenced property was sold to: \_\_\_\_\_ I/We relinquish all rights under these contracts to the transferee.

**PART II**

Rent in the amount of \$ \_\_\_\_\_ for the period from \_\_\_\_\_ to \_\_\_\_\_ was paid by me to the new owner.

_____	Previous Owner	(Print Name)	_____	Date
_____	Owner	(Signature)	_____	Date
_____ Tax ID # or Social Security #				

**PART III (To be completed by New Owner)**

Effective \_\_\_\_\_, I/we agree to abide by the terms and conditions of the applicable Section 8 Housing Assistance Payment Contract/ Housing Voucher Contract, Lease, and Lease Addendum executed for the above referenced unit. Owner, Agent and Payee information is as follows: (Please print)

**A. Name, Address, Tax I.D. (Owner)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. Name, Address, Tax I.D. (Agent)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. Name, Address, Tax I.D. (Payee)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PART IV**

Rent in the amount of \$ \_\_\_\_\_ for the period from \_\_\_\_\_ to \_\_\_\_\_ was paid to me by the previous owner

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approved

Date