

**Affordable Housing Preservation Task Force Meeting Notes
October 29, 2020**

Task Force Members in Attendance:

Walter Clarke, Co-Chair

Melissa McKenna, Co-Chair

John Blair, Paul Browne, Stuart Cain, Rick Edson, Erik Hoffman, Michelle Krocker, David Levine, Eric Maribojoc, Kamilah McAfee, Ken McMillon, Tiffani Moore, Ava Nguyen, Jill Norcross, Soledad Portilla, Feras Quemsaya, Carmen Romero, Mark Viani

Not Present:

Howard Mack

Meeting opening:

Melissa McKenna opened the meeting and went over a roll call of participants with members providing the city and state of where they are calling in from for record-keeping. Rick Edson, Howard Mack, and Eric Maribojoc were not in attendance.

Melissa McKenna read the motion, and Walter Clarke carried the motion. No member opposed.

Melissa McKenna informed members that the meeting will be recorded due to the FOIA requirement. The motion was moved. Melissa McKenna provided phone number and WebEx meeting instruction. The motion was moved. Finally, Melissa McKenna discussed the agenda, presentations, and instructions for the breakout session for today's meeting and noticed a further schedule. Member Michelle Krocker joined the motion of them joining was moved.

Presentation 1. Affordable Housing Dashboard: Linda Hoffman of Department Housing and Community Development of HUD

Linda introduced the tool that HUD developed and launched last year to achieve toward both 5k by 15 goals and no net loss of the county's affordable housing goals. It provides a snapshot of information on affordable housing. Data are from a variety of sources, so it is suitable for estimating affordable housing units. It includes information on the rental property but does not have homeownership nor mobile homes.

Linda continued her presentation to identify the dashboard's role that clarifies the definition of affordable, preservation, and creation. Linda explained how affordable housing units could be tracked in the dashboard. Linda discussed the number of committed/market affordable units and affordable units created/preserved by fiscal year will be included on the updated dashboard.

Walter Clarke continued the meeting by having a Q&A session with members and the presenter.

Presentation 2. Health and All Places and Development: Anna Ricklin

Anna shared topic related videos and reading materials before having this meeting with the Task Force.

[Video Recording of Healthy Housing Preservation Task Force Presentation](#)
[Healthy Housing Preservation Task Force PowerPoint Slides](#)
[Healthy Housing Summary and Selected Resources](#)

Therefore, Anna started the Q&A session to discuss how health can be integrated into the definitions, characteristics, and values to develop the preservation strategy. Anna discussed which health factor is the most important for the residents as identifying the features of the preservation approach.

Melissa McKenna wrapped up the Q&A session and announced the guideline for the breakout session.

Small Working Group Discussion

The Task Force members divided into two groups to have one-hour discussion then reported back with following four topics:

- i. Definitions for the types of preservation that can occur in communities;**
- ii. A concrete list of categories and characteristics of housing to be considered for preservation;**
- iii. The characteristics that put properties at risk to understand the criteria that can help prioritize at risk properties; and**
- iv. Additional key definitions, considerations, principles or values for the Task Force to achieve the goals.**

Final Housekeeping/Wrap-Up:

Melissa McKenna wrapped by explaining how to submit questions to the Task Force website. Melissa recommended members send Judith emails if they want to add more ideas. Walter Clarke welcomed having additional observers to get various comments and thoughts. Walter mentioned other committee members and public observers could join the mobile home subcommittee group meeting on November 10th at 2 pm. Walter continued that the next Task Force meeting will be conducted on November 5th at 2 pm and have a breakout session. The meeting ended at 4:00 pm EST.