CONSOLIDATED COMMUNITY FUNDING ADVISORY COMMITTEE
January 13, 2026, at 7:30 PM

Name: January 13th CCFAC Virtual Meeting
Attendance Link: January 13th CCFAC Meeting
Call in (toll-free audio only): (571)429-5982
Phone conference ID: 430 054 043#

Meeting Summary

CCFAC Members Present:
1. Marlene Blum (Chair)
2. Michele Menapace (Vice Chair)
3. Amanda Caughran
4. Stephen Cerny
5. Rev. Andre Christian
6. Catherine Cole
7. Michael Cushing
8. Andrew Magill
9. Marcia McDevitt

CCFAC Members Absent: Jane Plum, Ayeshia Quainoo,

Inter-agency county staff present: Michelle Brizzi-Graham (DPMM), Laura Lazo (HCD), Sharon Shields (HCD), Michelle Smith (HCD)

Call to Order
The meeting was called to order by Chair Blum at 7:30 pm.

To conduct an all-virtual public meeting and comply with Virginia Code, the following findings were made: (1) Each member's voice may be adequately heard; (2) the meeting will be all virtual because it is unsafe to convene in person; and (3) the all virtual public meeting comports with CCFAC's previously adopted virtual meeting policy and will be conducted electronically by video and a dedicated audio-conference line.

Approval of December 9, 2025, CCFAC Meeting Summary
December 9, 2025, CCFAC Meeting Summary was approved as amended to include a comment by M. Blum regarding how to handle the situation if insufficient members of FCRHA are able to participate in WAG.

Discuss and receive feedback on draft Five-Year Consolidated Plan for FY 2027-2031 and FY 2027 One Year Action Plan
L. Lazo provided an overview of where the Five-Year Consolidated Plan is in the development and approval process and thanked CCFAC members for their suggested edits and comments.

M. Menapace asked how the public participation of HCD's Consolidated Plan compares to similarly sized jurisdiction. L. Lazo responded that could be looked into further if desired, and noted that this cycle's Five-Year Plan has more comments and participation than five years prior.

M. Menapace and M. Blum had a question concerning a data point referencing limitations for families compared to additional data points that discussed limitations for single housing options.

M. Menapace offered to send edits she observed while reading the document which L. Lazo confirmed they could be sent to the Grants Management Team.

M. Menapace inquired to why the Town of Herndon was included in the Action Plan but not the Consolidated Plan. L. Lazo explained that the Towns' (Herndon, Vienna and Clifton) are included in the Consolidated Plan since they're incorporated jurisdictions, but they're not explicitly cited as separate data elements.

Approve the Working Advisory Group (WAG) recommendations for the allocation of federal resources in FY 2027 and related Contingency Plan for public comment

M. Cushing reminded everyone that this topic was discussed at the December CCFAC Meeting and that many figures are line items mandated by HUD. The budget decisions on funding line items are made prior to receiving HUD's allocations, which is the reason for the Contingency Plan. He also mentioned that the WAG did a good job of holding harmless the most vulnerable populations in the Contingency Plan instead of cutting funds evenly across all line items.

M. Blum asked if there were any drastic changes from the previous recommendations. L. Lazo pointed out that Tennant Based Rental Assistance (TBRA) was being phased out and transitioning to other rental assistance programs. M. Cushing explained that if federal funding were eliminated this helps to protect the tenants.

L. Lazo shared that HOME funds were also allocated to a new Downpayment Assistance program. M. Cushing confirmed that Downpayment Assistance is recognized as a priority to offer greater assistance to home buyers.

Motion was approved.

Approve the release of the draft Five-Year Consolidated Plan FY 2027-2031 and FY 2027 One Year Action Plan to the Board of Supervisors to advertise a public hearing and release for public comment

L. Lazo clarified that this action is needed to release the Plan for public comment and for a public hearing at an upcoming Board of Supervisors meeting.

M. Blum mentioned that the document is a draft and that there will be other opportunities to review and make edits during the public comment period.

C. Cole asked how they would know if their submitted comments were incorporated. L. Lazo responded that the intent is to incorporate all CCFAC comments to the extent possible, with a few still awaiting responses from colleagues. Individual members will hear back from S. Craig on their submitted comments. C. Cole then stated that it is unusual to approve a draft when you are unsure what changes were made. M. Blum reiterated this is the typical process for the Action Plan given the timing requirements and that there will be another chance to review the draft.

There was discussion around the importance of CCFAC members sharing the draft with contacts and associated boards.

Motion was approved with C. Cole abstaining.

Appoint Nominating Committee for Chair and Co-Chair Term ends June 2026

M. Menapace, C. Cole and A. Magill

Information from Appointing Organizations

None.

Other Business

M. Blum shared that CCFP TAC and SAC members are reviewing applications.

There being no further business, the meeting adjourned at **8:22 p.m.**

Next CCFAC Meeting: April 14, 2026
Meeting at 7:30 PM, Government Center

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