

Fairfax County Department of Housing and Community Development



# Remote Video Inspection

- A RVI is an approved method to conduct a housing quality standards (HQS) inspection using a mobile smart phone.
- The process involves an HQS inspector instructing a proxy inspector (usually the landlord or tenant) to conduct the inspection using the FREE Microsoft Teams meeting application.
- A typical RVI takes approximately 30 minutes to complete— depending on the size of the unit and if there are areas of concern.









# Remote Video Inspection

- RVIs may be an option for units that are in good standing and do not have a history of consecutive failing inspections.
- RVIs may be requested by the landlord or tenant in lieu of an inperson inspection.
- Request will be reviewed and approved on a case-by-case basis by the Inspections Program Manager.

#### What is Required?









## **TECHNOLOGY:**

You will need...



A Reliable
Smart
Phone with
Functional
Camera



Earphones
- although not
required may also
be helpful



You MUST
download the
FREE Microsoft
Teams App
an account is not required.



You should have STRONG Internet Connectivity

Slow or interrupted connections may necessitate an in-person inspection.



## PHYSICAL TASKS:

You will need to be able to...



BEND or CROUCH

to access underneath counter spaces



LIFT

windows to ensure they open and can stay open



**MOVE** 

furniture and other obstacles to access electrical outlets



**REACH** 

using a broomstick or other object to reach and test smoke detectors



# LOGISTCIS:

Planning is KEY!



#### **BE ON TIME**

Signing-on late may result in a program violation

Be sure your phone is

FULLY CHARGED



# NOTIFY EVERYONE AT HOME

that an inspection is under way and they may be seen on camera

# COME PREPARED WITH A FEW SIMPLE

**TOOLS** 

TO MAKE THE JOB EASIER

Have a
Broomstick
or
Long Rod
to test
smoke
detectors



#### Have a <u>Nightlight</u> or <u>Phone Charger</u> to Test Power Outlets

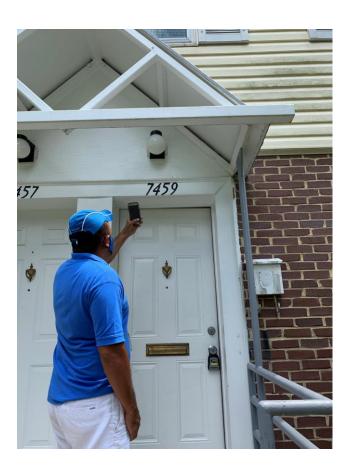


#### Have a **Flashlight**



# Conducting a REMOTE VIDEO INSPECTION





The HQS inspector will confirm

- Building/house number
- Unit number (if applicable)

# Confirming Unit Address



The HQS inspector will inspect (if applicable

- Building foundation, stairs, walls, gutters, chimney, and porch
- Handrails for four or more exterior steps
- If built before 1978, is there evidence of leadbased paint



# Inspecting Unit Exterior

- Adequate weather stripping
- Doorknobs and locks operating as designed
- No damage to doors and door frames





# Inspecting Entrance Doorways

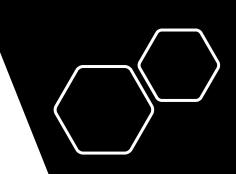




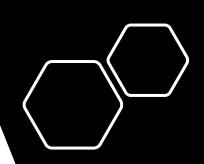
Each floor must have a working smoke detector

# Inspecting Smoke Detectors









- The window is not damaged or cracked
- Will stay opened
- Locks are operating as designed





# Inspecting Windows



- Ensure walls and ceilings are in good condition
- Floors are in good condition and free from tripping hazards
- If built before 1978, will inspect for lead-based paint
- Ensure doors are working as designed



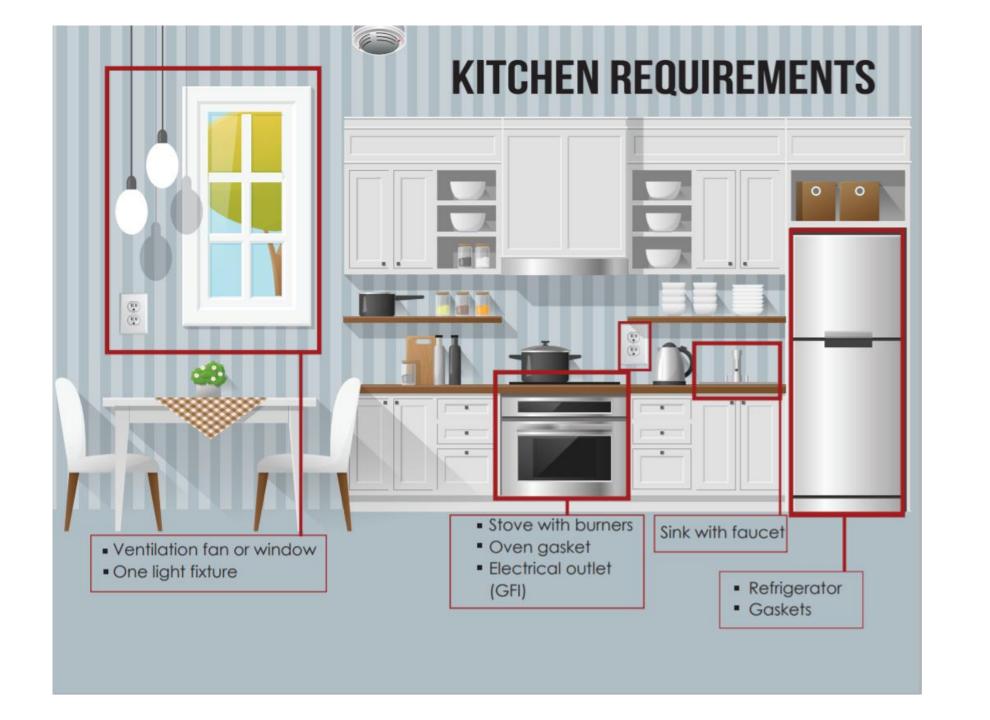
# Inspecting Walls, Ceilings, and Floors



- Ensure there are two (2) working electrical outlets in each room
- Outlets and outlet covers should not be damaged or painted over



# Inspecting Electrical Outlets







- Refrigerator and freezer must be working as designed
- Refrigerator gaskets are working as designed and are not damaged or torn

# Inspecting Refrigerator





- All burners are operable
- Oven is working as designed
- Oven gasket is not damaged or torn and is working as designed

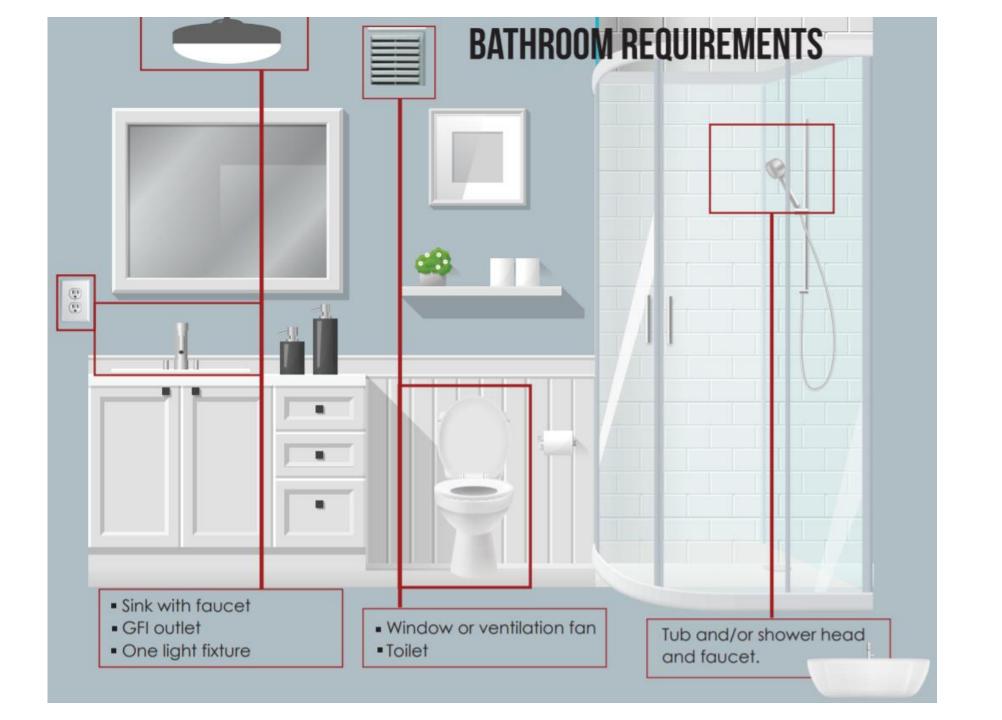
# Inspecting Stove and Oven



- Kitchen faucet and plumbing is functioning as designed
- Base of sink is free from water damage



# Inspecting Sink Faucet and Plumbing





- There must be one functional electrical outlet and light fixture
- Bathtub, sink, shower and toilet are in working condition and are not leaking
- Window or ventilation fan must be present
- GFI outlet is installed and working as designed



# Inspecting the bathroom

- Furnace and water heater are functional and working as designed
- Ensure utility room is clean and free from trash and/or excessive clutter
- Ensure discharge valve is 6 to 8 inches from the floor





# Inspecting Utility Room