This process occurs every two years.

1. **Develop**
   - CCFP priorities. CCFAC and CCFP support staff work together to identify approaches for the priority setting process and community engagement.

2. **Organize**
   - Draft priorities document using community input, health and human services data and trends.

3. **Draft**
   - Priorities document using community input, health and human services data and trends.

4. **Host**
   - Public hearing for draft priorities with nonprofits. CCFAC and CCFP support staff review, revise and approve draft priorities.

5. **Approve**
   - CCFP priorities at June BOS meeting.

6. **Develop**
   - CCFP RFP and recruit for Selection Advisory Committee (SAC) members.

7. **Solicit**
   - CCFP RFP and host preproposal conference for nonprofits.

8. **Evaluate**
   - And score CCFP proposals. (Conducted by the SAC)

9. **Present**
   - Final awardees to BOS. (Conducted by DAHS)

10. **Negotiate**
    - And award contracts. (Conducted by DAHS)