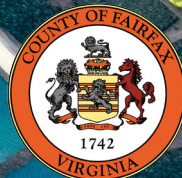


RESTON COMMUNITY CENTER

# EXECUTIVE DIRECTOR

[www.restoncommunitycenter.com](http://www.restoncommunitycenter.com)



## RESTON, VA

Reston is a community in the Washington, D.C., metropolitan area located in western Fairfax County, Virginia. Conceived as an alternative to ailing cities and sprawling suburbs, Reston was among the first post–World War II “new towns” in the United States.

Founded in 1964 by Robert E. Simon Jr., Reston took its name from Simon’s initials and offered a kind of utopia—a place with no racial covenants and amenities for everyone to enjoy from the outset of development. Reston is an unincorporated area in Fairfax County, and its schools, roads, law enforcement and other government services are provided by Fairfax County agencies and departments. Even after Simon’s departure in 1967, the community grew steadily. Its current population is supplemented by a daily workforce estimated to be approximately 40,000 people. Reston’s enviable lifestyle ethos was summed up by its early marketing tagline “live, work, play” which has become a template for successful mixed use development.

### RESTON FOUNDING PRINCIPLES

- Reston would have housing for all.
- Reston would allow residents to live, work and play in the same community.
- Reston would put the importance and dignity of each individual as the focal point of planning.
- Reston would have both natural and human-made beauty.
- Reston would accommodate leisure time.
- Reston would have amenities from the outset including a library, golf courses, art, and more.
- Reston would be financially successful.

### RESTON FACTS AND STATISTICS

- Population: 63,226. (2020 Census)
- Area: 15.7 Square Miles
- Reston Town Center, a mixed-use urban development featuring flexible office space, high-rise dwellings, retail and restaurants, opened in 1990.
- In 2014, the Washington Metro Silver Line came to Wiehle Avenue in Reston. A station at Reston Town Center opened in 2022.
- Reston’s Lake Anne Village Center was listed on the National Register of Historic Places in 2017.



## RESTON COMMUNITY CENTER

In 1975, a group of Reston residents explored options for a community center to serve the burgeoning interests of the community's families – especially those that required indoor facilities.

They held numerous planning events to find out what people wanted in such a facility. Using a tax district to enable such a place to be constructed and operated was recommended by Reston's representative on the Board of Supervisors to assure that the community could achieve its vision.

Small District 5 was established, and a new 50,000 square foot building – housing a professional theatre and aquatics center – was constructed in the Hunters Woods Village Center. It opened its doors in May, 1979.

Bob Simon arranged for a second facility – focused on visual arts programming – to be leased to RCC in 1999. RCC Lake Anne was expanded to its present 13,000 square feet, providing both visual arts and fitness offerings, in 2009.

Reston Community Center is a Fairfax County government agency and operates as such by virtue of a Memorandum of Understanding between Reston Community Center's Board of Governors and the Fairfax County Board of Supervisors.

## VISION

Reston Community Center enriches lives and builds community for all of Reston.

## MISSION

To create positive leisure, cultural and educational experiences that enhance the quality of life for all people living and working in Reston by:

- Providing a broad range of programs in arts, aquatics, recreation, enrichment and lifelong learning.
- Creating and sustaining community traditions through special events, outreach activities and facility rentals.
- Building community through collaboration and celebration.

## VALUES

In accomplishing our mission and vision, Reston Community Center will be:

- A respectful organization that supports and nurtures its constituents, patrons, partners, volunteers, and staff.
- An organization that embraces inclusion and diversity and actively promotes racial and social justice.
- An accountable steward of Reston's resources, sense of place and community traditions.
- An accepting and open organization free of physical, financial and cultural barriers.



## RCC BOARD OF GOVERNORS

The RCC Board of Governors is responsible for the strategic planning and development of policy, programming and facility priorities for the agency. Board appointments are made by the Fairfax County Board of Supervisors after residents of Small District 5 have made their preferences known in an annual poll.

**The Board of Governors collectively accomplishes its objectives through these activities:**

- Strategic planning
- Policy administration
- Public and community relations
- Fiduciary oversight
- Personnel – particularly the recruitment, hiring and oversight of the executive director.



## RCC: CREATING A CULTURE OF BELONGING

Achieving RCC's vision depends on a holistic approach to allocating resources and celebrating diversity.

As a function of Reston values and Fairfax County's "One Fairfax" policy, RCC is committed to equity and inclusion. RCC provides a high-quality, comprehensive array of programs that are available to its patrons regardless of their economic circumstances.

Offerings presented by the agency reflect the rich variety of cultures, perspectives and lived experiences of the community.



## RCC LINES OF BUSINESS

### AQUATICS

RCC offers a wide variety of aquatics programs in its award-winning Terry L. Smith Aquatics Center. Patrons can learn to swim or improve their skills. Offerings include water exercise classes and drop-in options for personal fitness. Other opportunities ranging from private swim lessons to adapted aquatics classes are provided. A complete renovation of the venue was accomplished in 2019.

### ARTS AND CULTURE

RCC is home to the CenterStage, a 260-seat theatre that hosts professional touring artists in performances of dance, music, theatre, film and more. Local performing arts groups and a robust performing arts education program are hosted there as well. Seasoned and budding artists exhibit in three different galleries throughout the year. Visual arts students can take classes and do work in the art, ceramics and sculpture studios.

### LEISURE AND LEARNING

Each season, RCC's enrichment programming includes positive, engaging programs that appeal to a diverse range of interests and ages. Patrons can choose from fitness, trips and tours, technology, social, language and craft programs. Participants can learn to cook, engage in current events discussions, play bridge, attend a summer camp, learn to host a podcast, or socialize at holiday events.

### OFFSITE AND COLLABORATION

To be accessible to everyone in the growing Reston community, RCC brings programs to neighborhoods, new and old, in and around Reston. In collaboration with a variety of partners, festivals, concerts and celebrations are presented across the community so the RCC experience is just steps from where people may live or work. Plans are underway to acquire a mobile unit – a "community center on wheels" – that will start traveling to yet more Reston locations in late 2024.

### FACILITY RENTALS

RCC has rental spaces at both locations to accommodate every kind of gathering – from large weddings to small meetings – at affordable rates. Conveniently located on the north and south sides of the Dulles Access Road, both facilities provide audio/visual and other equipment. Skilled personnel support the RCC rental experience from start to finish.



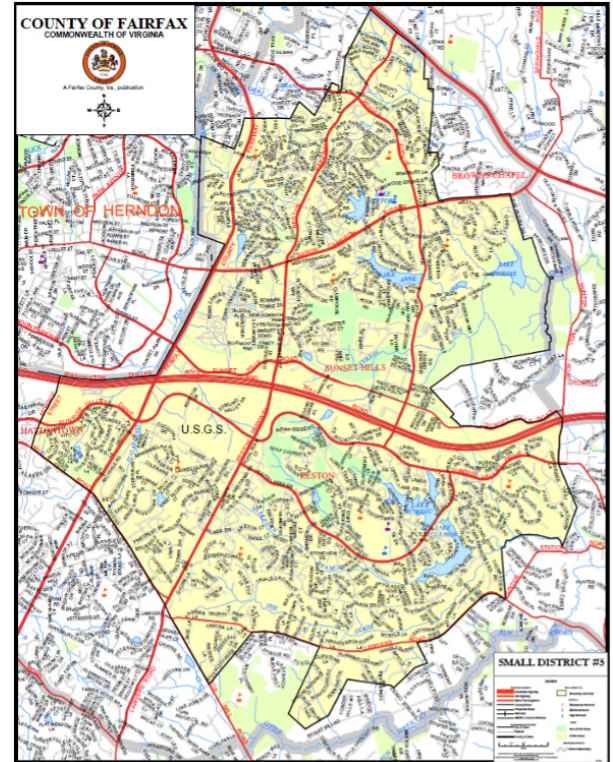
## ACCREDITATION

In October 2020, RCC earned accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA), a mark of an agency's excellence in its leadership, management, operations, programs and services.



## SMALL DISTRICT 5

RCC is the only Reston civic organization that incorporates and includes every Reston neighborhood and its commercial centers. As such, and as a publicly funded entity, RCC provides all of Reston with the sense of belonging to a single community that Bob Simon imagined and that is affirmed in the Reston Master Plan.



## AGENCY BUDGET

For the most recently completed fiscal year, FY23, Reston Community Center's budget was:

Total Revenue (all sources):.....	\$10,966,633
Total Personnel Expenses:.....	\$5,760,095
Total Operating Expenses:.....	\$3,039,863
Total Capital Projects:.....	\$603,406

For more detailed financial information, Reston Community Center's proposed FY25 budget is included in the "Fairfax County Advertised Budget Volume Two: Capital Construction and Other Operating Funds" at this web address: [bit.ly/3U19Xzs](https://bit.ly/3U19Xzs)



# EXECUTIVE DIRECTOR

## OVERVIEW

The Executive Director serves as the chief administrative officer of RCC, a Fairfax County special tax district agency established by a Memorandum of Understanding between the Fairfax County Board of Supervisors and the Governing Board of Reston Community Center. The executive director inspires and leads all aspects of operations from strategic visioning and goal setting to resource management, staff development, and technology and business systems. A successful candidate will be passionately committed to diversity, equity and inclusion.

## MINIMUM QUALIFICATIONS

Graduation from an accredited four-year college or university with a bachelor's degree in arts administration, recreation administration, or a closely related field; plus, five years of progressively responsible supervisory experience administering diversified recreational and/or cultural programs, preferably in a large recreational or cultural facility. A master's degree may be substituted for one year of the required experience.

## PREFERRED QUALIFICATIONS

- Strong leadership skills with the ability to foster a healthy organization culture that encourages teamwork and collaboration.
- Strong understanding of governance and experience reporting to or working closely with a Governing Board.
- Demonstrated success and experience in recreation operations, planning and programming for all ages and population types.
- Experience in implementing public sector diversity, equity and inclusion and sustainability initiatives.
- Ability to identify and mitigate risk in operations.
- Experience with budget development and management.
- Ability to oversee a robust communications and marketing strategy.
- Experience overseeing capital projects and improvements.
- Knowledge of Microsoft Office (Word, Excel, Outlook, etc.).
- Knowledge of virtual meeting and conferencing platforms.

## OTHER DETAILS

**RANGE:**

\$106,479.78 (starting)  
\$143,748.38 (mid)  
\$181,016.16 (end)

**LOCATION:**

RCC Hunters Woods  
2310 Colts Neck Rd.  
Reston, VA 20191

**JOB TYPE:**

FT Hourly W BN  
**PAY GRADE:**  
A-01

**POSTING TYPE:**

Open to  
General Public

## THE SELECTION PROCESS

Panel interview.

The population of Fairfax County is very diverse where 39.8% of residents speak a language other than English at home ([Spanish](#), [Asian/Pacific Islander](#), [Indo-European](#), and [others](#)) and we encourage candidates bilingual in English and a foreign language to apply to this opportunity.

**Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.**

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 703-222-7314.EEO/AA/TTY.

### Fairfax County Government Human Resources Office

12000 Government Center Pkwy.  
Suite 270, Fairfax, Virginia, 22035

**Phone:** 703-324-4900

**Website:** [bit.ly/FairfaxCountyCareers](http://bit.ly/FairfaxCountyCareers)

## TO APPLY

Submit your application online at [www.governmentjobs.com/careers/fairfaxcounty](http://www.governmentjobs.com/careers/fairfaxcounty).

Refer to Job #24-01035 when applying. Deadline for applications is May 24, 2024, at 11:59 p.m. EST.



*Enriching Lives. Building Community.*

**RCC HUNTERS WOODS**  
2310 Colts Neck Rd  
Reston, VA 20191

**RCC LAKE ANNE**  
1609-A Washington Plaza  
Reston, VA 20190

**PHONE**  
703-476-4500  
**TTY:** 711

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