Information Technology Policy Advisory Committee (ITPAC) Meeting Minutes
February 23, 2017

	ITPAC Member	District /Organization	Present	Not Present
1.	Aschenaki, Michael	Lee District	✓	
2.	Blum, Edward	Providence District	✓	
3.	Carlton, Dennis	Sully District		✓
4.	Chung, Luke	Fairfax County Schools	✓	
5.	George, John	NOVA Tech Council	✓	
6.	Hanks, John	Federation of Citizens Assoc.	✓	
7.	Hoffman, Susan	Mason District	✓	
8.	Kanter, Anne	League of Women Voters		✓
9.	Kuppusamy, Bhaskar	Hunter Mill District		✓
10.	Lam, Steven	Braddock District	✓ by phone	
11.	Lehman, Robert	Chamber of Commerce		✓
12.	Shenoy, Nikhil Suresh	Dranesville District	✓	
13.	Skudlarek, John	Mount Vernon District	✓	
14.	Walsh, Kathryn M.	At Large	✓	
15.	Yeatman, John M.	Springfield District	✓	

County Staff Present: Department of Information Technology (DIT): Wanda Gibson –Director, Greg Scott, George Coulter, Mike Dent, Matt Dowd, Debra Dunbar, Gordon Jarratt, Linda Moore, Mike Newburn, Anita Rao, Afsaneh Tibbs, Hilde Kjersgard, Lourdes Umana, Velma Dessuit. **Department of Budget Management (DMB):** Brian Heffern.

ITPAC COMMITTEE MATTERS

The meeting was called to order at 8:21 a.m. Minutes from January 27, 2016 meeting were approved.

Membership: Members whose appointments expired at the end of 2016: John Skudlarek (Mount Vernon District).

Announcements: The April 27th ITPAC meeting will not be held as scheduled. Instead the committee is invited to attend the Board of Supervisors IT Committee Sub-Committee Meeting scheduled for Tuesday, May 9, 2017, from 10 am to noon.

AGENDA

VA Legislation Update – IT Impact: Gordon Jarratt, DIT Division Director, updated the committee on his briefing from January of the 2017 Virginia General Assembly Legislative process and key bills related to Information Technology. Highlights included technology related to VITA tools and assistance supporting transparency reporting for localities, cell towers siting, GIS mapping, and allowing Push-to-Talk (PTT) on school buses which if passed will allow retirement of the County's legacy non-public safety radio system that supports general county agencies and schools and facilitate expanded communications coverage and future capital and maintenance savings. DIT staff provided information to the Board of Supervisors Legislative Sub-Committee regarding PTT and GIS. The 2017 Legislative session ends Saturday, February 25th, 2017.

Advertised FY 2018 County Budget: Brian Heffern, Senior Budget Analyst from the Department of Management and Budget (DMB) summarized the County Executive's FY 2018 Advertised Budget Plan to the committee. The budget continues to be challenged for FY 2018, to include limitations on funding for IT investments and some manageable reductions. The FY 2018 Advertised Budget Plan can be found at http://www.fairfaxcounty.gov/budget.

Advertised FY 2018 DIT Budgets:

FY 2018 DIT Agency Operating Budgets: Wanda Gibson, DIT Director and Chief Technology Officer, presented an overview of the FY 2018 Advertised IT Budgets, including DIT agency and IT investments. DIT budgets include agency operating general fund of $32.9M, Technology Infrastructure Fund of $41.1M, and Document Services Fund supporting the Print Shop, the digital multi-function fleet devices, Mail Services and Archives total of $9.8M.

FY 2018 IT Investment Portfolio: Afsaneh Tibbs, PMO Director, presented a summary of the projects for funding in the FY 2018 IT Plan. During the IT Projects planning process for the FY 2018 budget, 27requests were received from county agencies for a total of $23.49M; following established processes for review and evaluation of project funding requests, 13 projects for a total funding of $7.17M were recommended in the FY 2018 Advertised Budget. Projects are funded from multiple sources; $4.8M from general fund transfer, $2.3M from cable communications fund and $0.1M in interest income. Fund 40090 (E-911) Funding of $17M. Funded projects will support initiatives in general county services, public safety, human services, and enterprise technology security and infrastructure.

ITPAC FY 2018 Budget Letter to the Board: Katheryn Walsh received feedback on the Committee's annual budget letter to the Board of Supervisors. Committee members will be sending suggestions via e-mail in order to finalize the letter by late March.

The meeting was adjourned at 10:06 a.m.

Next ITPAC meeting is March 23, 2017.