Information Technology Policy Advisory Committee (ITPAC) Meeting Minutes
March 23, 2017

	ITPAC Member	District /Organization	Present	Not Present
1.	Aschenaki, Michael	Lee District	✓ by phone	
2.	Blum, Edward	Providence District	✓	
3.	Carlton, Dennis	Sully District	✓	
4.	Chung, Luke	Fairfax County Schools	✓	
5.	George, John	NOVA Tech Council		✓
6.	Grams II, Richard	Mount Vernon District	✓ by phone	
7.	Hanks, John	Federation of Citizens Assoc.	✓	
8.	Hoffman, Susan	Mason District	✓	
9.	Kanter, Anne	League of Women Voters	✓	
10.	Kuppusamy, Bhaskar	Hunter Mill District		✓
11.	Lam, Steven	Braddock District	✓	
12.	Lehman, Robert	Chamber of Commerce	✓ by phone	
13.	Shenoy, Nikhil Suresh	Dranesville District	✓	
14.	Walsh, Kathryn M.	At Large	✓	
15.	Yeatman, John M.	Springfield District	✓	

County Staff Present: Department of Information Technology (DIT): Wanda Gibson –Director, Greg Scott, George Coulter, Matt Dowd, Debra Dunbar, Gordon Jarratt, Linda Moore, Mike Newburn, Melanie Quinn, Anita Rao, Afsaneh Tibbs, Mike Franks, Hilde Kjersgard, Lourdes Umana. **Department of Budget Management (DMB):** Brian Heffern. **Public:** William Cougler from the Human Services Council attended the meeting as a guest.

ITPAC COMMITTEE MATTERS

The meeting was called to order at 8:18 a.m. Minutes from February 23, 2016 meeting were approved.

Membership: New member, Richard Grams II joined the committee representing Mount Vernon District. He called into the meeting and was welcomed to ITPAC.

Announcements: The April 27th ITPAC meeting will not be held as scheduled. Instead the committee is invited to attend the Board of Supervisors IT Committee Meeting on Tuesday, May 9, 2017 from 10 am to noon.

Ms. Gibson noted that Smart Cities and the next generation of communities is an important issue and discussion item for regional CIOs.

Jessica Werder, who was recently promoted to work closely with Deputy County Executive Pat Harrison on the Integrated Human Services Strategic efforts, was introduced to ITPAC.

AGENDA

ITPAC FY 2018 Budget Letter to the Board: Committee discussed the Budget Letter to the Board. Suggestions were made for changes. Letter was amended and approved for distribution to the Board of Supervisors.

As part of the discussion ITPAC suggested that the Committee consider inviting Ms. Maribeth Luftglass, Assistant Superintendent, Department of Information Technology from Fairfax County Public Schools to attend ITPAC committee meetings to promote collaboration between County and Schools.

Public Safety IT Update

FirstNet Update: Mike Newburn, DIT Telecommunications Technology manager, updated ITPAC on the status of FirstNet. This network provides a national broadband capability for public safety, using 700 MHz for Public Safety broadband. Prior to FirstNet which resulted from the move of PS broadband from the FCC to the Department of Commerce in 2010, DIT had participated in FCC notifications for input, and had meetings with the FCC and the Commonwealth of Virginia (CoVA) regarding the need for a private broadband wireless network for public safety. It is anticipated that the FirstNet and the Department of Commerce will award a contract within the next few weeks (as of date of this ITPAC meeting), as the prime vendor to build and operate the Nationwide Public Safety Broadband Network. After award FirstNet will be aggressively developing State plans to include cost, coverage, capacity and local control matters. DIT will update ITPAC once the award and FirstNet plans are available.

Push to Talk Update: Mr. Newburn, also updated ITPAC on the status of Push-to-Talk radio functionality on smart-phone devices that will replace the legacy 800 Mhz radio system for Fairfax County non-Public Safety agencies and Fairfax County Public Schools (FCPS). During the 2017 General Assembly Legislative Session, Bill HB 1888 Wireless Telecommunications Devices which updated old law to allow the modern devices to be used on school buses hands free, was signed becoming effective July 1, 2017. DIT has been migrating the County non-Public Safety agencies fleets to the new PTT, with next steps including Fairfax County Public Schools pilot on school buses.

Next Gen 9-1-1 Update: Matt Dowd, Network Services director, updated ITPAC on the status of the Next Gen 9-1-1 project and planned phases. This is a multi-phase effort to transition the County's core 9-1-1 system architecture to a new supportable platform that is technologically up to date, has more robust functionality to facilitate future requirements and capabilities with redundant cores at both the McConnell Public Safety and Transportation Operations Center (MPSTOC) and Pine Ridge backup center.

Body Worn Cameras Update: Linda Moore, DIT Public Safety division director, briefed ITPAC on the status of the County's Body Worn Camera project for the Police Department. Linda is a DIT representative on the selection committee and noted that the County is in the initial stages of a formal RFP to select two vendors for a 6 month pilot. Vendor selection requires careful analysis of initial and ongoing costs, and of three key functional and technical considerations:
- camera and accessories (batteries, mounting hardware, docking stations, etc.)
- evidence management software to manage policies and procedures around video capture, chain of custody compliance, FoIA request management, redaction functionality, case management, etc.
- secure storage of the captured video based upon regulatory retention policies

The pilot will inform use in the field for practices and for determining final solution the county may adopt. Results of the pilot will be presented to the Chief of Police and decisions on next steps will be determined at that time.

The meeting was adjourned at 10:07 a.m.

Next ITPAC meeting is June 22, 2017.