Information Technology Policy Advisory Committee (ITPAC) Meeting Summary

November 8, 2018
8:00 A.M. – 10:00 A.M.
Government Center – Back Board Conference Room

Committee Members:

Name	District/Organization	Present	Not Present
Edward Blum, Chairman	Providence District	X	
Michael Aschenaki	Lee District		X
Dennis Carlton	Sully District	X	
Luke Chung	Fairfax County Public Schools	X	
John George	NOVA Technology Council		X
John Hanks	Federation of Citizens Association	X	
Susan Hoffman	Mason District	X	
Anne Kanter	League of Women Voters		X
Richard Kostro	Mt. Vernon District	X	
Bhaskar Kuppusamy	Hunter Mill District		X
Steven Lam	Braddock District	X	
Nikhil Suresh Shenoy	Dranesville District		X
Kathryn Walsh	At Large Member	X	
John Yeatman	Springfield District	X	
Vacant	Chamber of Commerce		

County Staff Present:
Wanda Gibson, Chief Technology Officer (CTO)
DIT - George Coulter; Greg Scott; Matt Dowd; Brian Heffern; Linda Moore; Chris Cruse; Velma Dessuit (admin support)
DMB - Kim Panzer; Devi Ogden

November 8, 2018 Meeting Agenda:

ITPAC agenda
November 8 2018 fir

Note: Meeting Materials were distributed at the meeting and were sent electronically to ITPAC members.

ITPAC COMMITTEE MATTERS: Today's meeting was called to order at 8:15 A.M. with the opening *Call to Order and Welcome* by Committee Chair, Edward Blum. A few brief introductory remarks were made and the minutes from the September 27, 2018 meeting were approved.

MEMBERSHIP:

- Expiring Terms in December 2018:
    - Michael Aschenaki, Lee District
    - Anne Kanter, League of Women Voters
    - Bhaskar Kuppusamy, Hunter Mill District
    - Kathryn Walsh, At Large Member

- On 10/30/18, the Board approved FCPS nomination of Andrea Powell to replace Luke Chung as FCPS School Board representative - effective 1/1/2019

ANNOUNCEMENTS: CTO Wanda Gibson briefly discussed the following:

- Senior level staff changes in DIT, including GIS and Radio areas.
- 13th Annual Cyber Security Day for Fairfax County Employees entitled *"The Internet of Everything!"* was held on Friday 10/19/18 in the Government Center
- An update on the 10/9/18 Board IT Committee Meeting. Agenda topics included: Land Development Modernization / Planning & Land Use System (PLUS) and Next Generation 911. ITPAC is given incremental updates about PLUS. Matt Dowd summarized the Next Generation 911project briefing to include information on how ESInet will enable more accurate coordinates supporting emergency dispatching/first response. NG911 enhancements potentially include video in the future.
- Police Body Worn Camera: The pilot has ended and the process of determining full cost of implementation is ongoing.
- Proposed consolidation of the Department of Planning and Zoning (DPZ) and the Office of Revitalization (OCR) under the direction of Barbara Byron occurring upon the retirement of DPZ Director Fred Selden. DPZ is a key stakeholder in PLUS.

AGENDA

The first main agenda topic was a discussion on DIT's Role in Technology Support for Election Day **– Main Presenters: Wanda Gibson and Matt Dowd, DIT**

DITs role begins well before election day with actions including re-imaging approximately 70 devices for the Office of Elections, including the set-up of seven satellite offices, Conference Room 2-3 in the Government Center for early voting, and set-up of a ready backup location as a COOP for the Government Center. On Election Day, the network team regularly checked for any abnormalities in internet traffic, WiFi etc., throughout the day. No voting occurs on the County's enterprise network. The mail room staff provided additional support for absentee ballots coming from the USPS to ensure timely receipt. Other DIT support included telecommunications, WEB posting, and assistance with cyber security enhancements required by the State.

ITPAC commented that Election Day went smoothly, noting the behind the scenes and pre-planning work by IT was a major factor in things running well on election day, and commends DIT for its work on Election Day. ITPAC recommends doing wider acknowledgement regarding the successes of Election day preparations. CTO Gibson noted that she will convey ITPAC's feedback to the Election Board as they are lead in this area.

ITPAC's December Letter to the County Executive:
In her opening remarks on this topic, CTO Gibson notes importance of demonstrating efficiencies as part of agencies' preparation of the FY 2019 Budget. Discussion ensued for ideas which may be brought forward in in the Interim ITPAC letter. Ideas raised included:

- Potential cost efficiencies if the county partnered with neighboring jurisdictions on some technology platforms or operations and shared services concepts to gain economies of scale.

CTO Gibson commented that there are some such ideas in play and there are on-going discussions with local CIOs and the National Capital Region projects.

- Generate revenues for IT assets; selling/renting our services to other jurisdictions.
- Accelerate going paperless where possible and eliminate hard copy bills. CTO Gibson notes digitization is a major focus area and the Tax portal design includes options for taxpayers to receive an electronic invoice.

Other concepts for the letter included highlighting work on the portal for more citizen engagement and information and note that harnessing the enormous amount of county data will be required to make strategic budget and programmatic decisions in the future.   ITPAC also recommended a section in the letter regarding impediments to accomplishing the mission.

Finally, ITPAC members note that HR is a critical success factor of IT, and there is a real potential for losing top tier talent if Amazon comes to area, which would further exacerbate the very competitive recruitment problem for IT talent that already exists. Issues include being able to have competitive salaries which is already a huge challenge, and closing the "skills gap." ITPAC recommends focusing on non-monetary incentives and pursuing other ways to attract candidates through groups such as women in technology programs, school-based programs, etc. ITPAC notes that it is appropriate to focus on salary structures in this region, because of the unique challenges of this market. The letter should provide the impact of not doing something about hiring and retention.

The meeting adjourned at 10:10 A.M. The next regular ITPAC meeting is currently scheduled for December 6, 2018 at 8:00 A.M. in Room 232.