

## Information Technology Policy Advisory Committee (ITPAC) Meeting Summary

February 28, 2019

8:00 A.M. – 10:00 A.M.

Government Center – Conference Room 232

### Committee Members:

Name	District/Organization	Present	Not Present
Edward Blum, Chairman	Providence District	X	
Sadaqat Ahmad	Hunter Mill District	X	
Michael Aschenaki	Lee District	X	
Dennis Carlton	Sully District		X
John George	NOVA Technology Council		X
John Hanks	Federation of Citizens Association	X	
Susan Hoffman	Mason District	X	
Anne Kanter	League of Women Voters	X	
Richard Kostro	Mt. Vernon District		X
Steven Lam	Braddock District	X	
Andie Powell	Fairfax County Public Schools	X	
Nikhil Suresh Shenoy	Dranesville District		X
Kathryn Walsh	At Large Member	X	
John Yeatman	Springfield District		X
Vacant	Chamber of Commerce		

### County Staff Present:

Wanda Gibson, Chief Technology Officer (CTO)

DIT – George Coulter; Greg Scott; Chris Cruse; Brian Heffern; Afsaneh Tibbs; Mike Dent; Debra Dunbar; Michelle Breckenridge; Rabindra Dhakal; Hilde Kjersgard; Velma Dessuit (admin support)

DMB – Christina Jackson, Kim Panzer, Devi Ogden

### February 28, 2019 Meeting Agenda:



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**Note: Meeting Materials were distributed at the meeting and were sent electronically to ITPAC members.**

**ITPAC COMMITTEE MATTERS:** Today's meeting was called to order at 8:15 A.M. with the opening *Call to Order and Welcome* by Committee Chair, Edward Blum. A few brief introductory remarks were made and the minutes from the January 24, 2019 meeting were approved.

### MEMBERSHIP:

- Welcome and Self-introduction of Sadaqat Ahmad, new ITPAC member, representing Hunter Mill District
- Anne Kanter was re-confirmed as the League of Women Voters representative at the February 19, 2019 Board meeting
- Chamber of Commerce seat remains vacant

## **ANNOUNCEMENTS:**

- Picking up on the countywide strategic planning process discussion from last meeting - Sue Hoffman and Sadaqat Ahmad have volunteered to attend the engagement forum specifically for BAC representatives on March 7, 2019 from 7:00 PM to 8:30 PM at the Government Center on behalf of ITPAC
- Chief Technology Officer (CTO) Gibson notes that Charles Spencer, Revenue Systems Branch Manager, is retiring on March 1<sup>st</sup> after 28 years of service. Subject matter experts on business and property tax systems remain on staff providing stability and continuity of work as recruitment activities for his replacement begins.

## **AGENDA:**

The first main agenda topic was a presentation on the FY 2020 County Executive Proposed (Advertised) Budget – **Main Presenters: Christina Jackson and Kim Panzer, DMB**

- Christina Jackson, Deputy Director of the Department of Management and Budget gave a brief overview of the FY2020 Advertised Budget Plan primarily by walking through the *Citizens Guide to the FY 2020 Proposed Budget Highlights* document.
- Mr. Lam asked if the County anticipates any Tax benefit from the Amazon HQ2 expansion into Arlington County. Ms. Jackson responded that the impact would be spread over a significant time horizon and thus there would not be a specific uptick that would be easily identifiable. She did indicate there is anticipation that some of the new workers would likely reside in Fairfax County.
- Mr. Lam asked if any of the 109 new positions included in the Advertised budget were in IT. Ms. Jackson responded that the answer is no, and that the new positions were mainly found in the public safety and human services areas.

The second main agenda topic was a presentation on the FY 2020 DIT budgets – **Main Presenters: CTO Wanda Gibson and Brian Heffern**

- CTO Gibson gave a brief overview addressing topics such as agency growth, infrastructure growth, and the growing environment of devices.
- CTO Gibson noted a renewed focus on recruitment to address significant vacancies, while working to align skills, platforms and talents. She then also noted procurement-related challenges.
- Deputy Director George Coulter gave a brief overview on the status of the Data Center co-location process and notes one of the many benefits is to free up the current first-floor space in the Government Center.
- CTO Gibson introduced IT's preparation to address integration of business intelligence (BI) and artificial intelligence (AI) technologies for best practices. ITPAC. Mr. Aschenaki provided some thoughts and feedback on this topic which included the importance of having data governance strategies in place.
- Brian Heffern, Director of Policy, Planning and Administration provided a brief overview of the FY 2020 Advertised Budget for the DIT General Fund, Document Services Fund and Technology Infrastructure Fund. Increases in the General Fund are focused on compensation, PCI compliance, and picking up costs formerly supported by the Urban Areas Security Initiative (UASI) grant.
- CTO Gibson provided additional detail on the UASI funding adjustment, noting that there are 23 regional jurisdictions involved. CISO Mike Dent is attending an HSEC meeting today to ensure that DIT is represented to support critical interoperable communications and public safety, cyber security, and CAD to CAD programs.

- The issue of software licensing is discussed, with Mr. Heffern and CTO Gibson providing recent examples of growth and ongoing negotiations in this area. The issue of replacement schedules both for applications and hardware is also discussed.

The third main agenda topic was an update on the IT Project Portfolio – **Main Presenter: Afsaneh Tibbs**

- Ms. Tibbs reviewed governance process and projects in IT Projects portfolio; including the in depth annual project review process for both active and new project requests. The total recommended for IT Projects, spread across the FY19 Third Quarter Review, FY20 Advertised budget and FY19 Third Quarter Review is \$31.8M.
- ITPAC asks if the funding amounts shown are guaranteed. Ms. Tibbs notes that DIT has worked closely with its partners in DMB and while the totals are not guaranteed until formally approved by the Board, there is a high likelihood of inclusion given the thorough vetting process and that has taken place.
- Ms. Tibbs highlights several individual projects for ITPAC and responses are provided to clarifying questions on the Cybersecurity project, Courtroom Technology project, DIT Tactical Initiatives and the Planning and Land Use System (PLUS) project.
- Ms. Powell asks if digital access issues addressed through any of this funding. CTO Gibson notes that equity issues are being addressed through other means and notes the ongoing work of One Fairfax in this arena. Ms. Powell notes that FCPS is working to provide laptops as well as internet access for all students.
- The PLUS Project is discussed in greater depth. Timeline is moving. Project configuration in ongoing. CTO Gibson notes that an addition to the ITPAC letter to the BOS is a bullet on the need to stay in step with the rapid changes that are impacting the business process.

The fourth main agenda topic was a 2019 Legislative session update – **Main Presenter: Brian Heffern**

- Mr. Heffern provides an overview of the 2019 Legislative session which concluded on February 24. Discussion ensues on several bills/topics, including tax reform, no excuse voting, redistricting reform, reviews of district boundaries, passing stopped school buses, handheld devices, State IT procurement terms and conditions and liability provisions, and the budget money earmarked to help Virginia colleges and universities generate 25,000 additional degrees in computer science over the next 20 years.

The fifth main agenda topic was a Discussion of the ITPAC budget letter to the Board of Supervisors – **Main Presenter: Brian Heffern**

- Need to get the ITPAC letter to the Board prepared for inclusion in the package that will be presented to the Board at their Budget Committee meeting on April 2, 2019.
- Many of the bullets and topics included in the December 2018 letter to the County Executive are still relevant. Mr. Heffern will provide ideas for the Board letter in bulleted format to ITPAC for their review shortly after the Strategic Planning meeting on March 7<sup>th</sup>, so that any IT-related issues or topics identified in that forum can be included.
- Finalize letter at March 28<sup>th</sup> meeting

Other Issues Discussed:

- Strategic Plan focus groups and community meetings are occurring throughout County. These meetings are designed to generate input to the process from as many internal and external groups as possible. Outreach is ongoing.

The meeting adjourned at 10:05 A.M. The next regular ITPAC meeting is currently scheduled for March 28, 2019 at 8:00 A.M. in Room 232.