



Land Development Services

Technical Bulletin

Subject: Electronic Plan Submission Legibility

Date: 2/25/21

No.: 21-03

Summary: This bulletin establishes a policy regarding legibility in the electronic submission of plans to both Building Division (BD) and Site Development and Inspection Division (SDID).

Effective Date: March 26, 2021, for new plan submissions only.

Background: An increased number of electronic submissions use color to distinguish information on the plans. Even though plans in color may aid in presenting information, some individuals may have difficulty distinguishing the information. Once these plans are approved, general contractors and others print the approved plans in black and white to preserve costs. These plans then become illegible when they are being used at the project site or for personal use.

Policy: For legibility reasons, it is strongly encouraged that all plans be submitted in grayscale (black and white). However, if plans are submitted in color, they must be legible and distinguishable as submitted and when they are displayed in monochrome or printed in grayscale.

If you have any questions, please contact Daun Klarevas in SDID at daun.klarevas@fairfaxcounty.gov or **703-324-1720, TTY 711**

Approved by: Bijan Sistani, P.E., Acting Director, SDID
Department of Land Development Services
12055 Government Center Parkway, Suite 659
703-324-1720, TTY 711

Brian Foley, P.E., Director, BD
Department of Land Development Services
12055 Government Center Parkway, Suite 659
703-324-1720, TTY 711