ATTACHMENT 1

LAND DEVELOPMENT SERVICES

# STAFF REPORT

**PREPARED BY CODE DEVELOPMENT AND COMPLIANCE DIVISION**

**November 21, 2017**

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- [ ] PROPOSED COUNTY CODE AMENDMENT
- [x] PROPOSED PFM AMENDMENT
- [ ] PROPOSED ZONING AMENDMENT
- [ ] APPEAL OF DECISION
- [ ] WAIVER REQUEST

Proposed Amendment to the Public Facilities Manual and Engineering Standards Review Committee (ESRC) Charter to Update the ESRC's Membership

**PUBLIC HEARING DATES**

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| Authorization to Advertise: | November 21, 2017 |
| Planning Commission Hearing: | December 7, 2017 at 8:15 p.m. |
| Board of Supervisors Hearing: | January 23, 2018 at 4:30 p.m. |


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Proposed Amendment to the Public Facilities Manual (PFM) and Engineering Standards Review Committee (ESRC) Charter to Update the ESRC's Membership

## STAFF RECOMMENDATION

Staff recommends that the Board of Supervisors (Board) adopt the proposed amendment to the Public Facilities Manual (PFM) and approve the change to the Engineering Standards Review Committee (ESRC) Charter to update the ESRC's membership.

## BACKGROUND

At their March 14, 2017 meeting, the Board asked the ESRC to consider updating their Charter to replace the Citizens Committee on Land Use and Transportation appointment that is now non-operational. As a result, the addition of one more At-Large Citizen appointment has been recommended.

## REGULATORY IMPACT

None

## FISCAL IMPACT

None

## PROPOSED AMENDMENT

The proposed amendment updates Article 2, Paragraph 5, of the ESRC Charter to replace the Citizens Committee on Land-Use and Transportation appointment with an At-Large Citizen appointment. The same update is being made to Section 1-0301.1 of the PFM as follows:

**Proposed Amendment**

**to the Engineering Standards Review Committee (ESRC) Charter**

**Amend the ESRC Charter, Article 2 (Office, Duration and Compensation), Paragraph 5, to read as follows:**

Article 2. Office, Duration and Compensation

1. Working facilities of the committee shall be as provided by the County Executive.

2. The duration of this committee is determinable by the Board of Supervisors.

3. The removal or resignation or withdrawal of any or all members of the committee shall not result in the dissolution of the committee.

4. Any member that misses three consecutive meetings shall be deemed to have resigned unless reinstated by the Board.

5. Members of the committee will be assigned by the Board of Supervisors. Sponsorship of one member may be requested from the following named organizations or types of organizations.

   A. Northern Virginia Regional Council of the Virginia Society of Professional Engineers.

   B. Virginia Association of Surveyors (Mount Vernon Chapter)

   C. Northern Virginia Building Industry Association

   D. Fairfax District, Virginia Department of Transportation

   E. Fairfax County Federation of Citizens Associations

   F. Fairfax County Bar Association

   G. League of Women Voters of the Fairfax Area

   H. ~~Three~~Four citizens at large

   I. County Department of Planning and Zoning

   J. County ~~Department of Public Works and Environmental Services,~~ Land Development Services (technical advisor/administrative member)

   K. County Department of Public Works and Environmental Services (regular member)

   L. Northern Virginia Chapter of Heavy Construction Contractors Association

   M. Virginia Chapter of Associated Builders and Contractors

   N. Northern Virginia Soil and Water Conservation District

   O. Washington Area Council of Engineering Laboratories

   ~~P. Citizens Committee on Land-Use and Transportation~~

   ~~Q.~~ P. National Association of Industrial Office Parks (Northern Virginia Chapter)

   ~~R.~~ Q. Engineers and Surveyors Institute

**Proposed Amendment**

**to the Public Facilities Manual (PFM)**

**Amend Chapter 1 (General Information) of the PFM, Section 1-0300 (Establishment of the ESRC), Section 1-0301 (ESRC Charter), by revising Paragraph 1-0301.1, to read as follows:**

**1-0300 ESTABLISHMENT OF THE ESRC**

**1-0301 ESRC Charter**. On Dec. 11, 1963, the Board established a Continuing Review Committee to evaluate the original Policies and Guidelines for the Preparation of Subdivision and Site Plans. On March 5, 1973, the Board adopted a charter establishing the Engineering Standards Review Committee (ESRC). On Aug. 17, 1983, the charter was amended and adopted by the Board.

1-0301.1 This committee now consists of one representative from each of the following organizations:

Citizens-at-Large (~~three~~four)
Northern Virginia Regional Council of the Virginia Society of Professional Engineers
Virginia Association of Surveyors (Mount Vernon Chapter)
Northern Virginia Building Industry Association
Fairfax County Federation of Citizens Associations
Fairfax County Bar Association
League of Women Voters
Northern Virginia Chapter of Heavy Construction Contractors Association
VDOT, Fairfax District (Advisory)
Associated Builders and Contractors
Northern Virginia Soil and Water Conservation District
Washington Area Council of Engineering Laboratories
National Association of Industrial and Office Parks (Effective 2-13-89)
~~Citizens Committee on Land-Use and Transportation (Effective 2-13-89)~~
Engineers & Surveyors Institute (Effective 12-13-93)

Members serve for three years and may be reappointed.