



Elevator Round Table Meeting

04/17/24

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ELEVATOR PROGRAM MANAGER



Agenda

Certificate Management

Min. Submission Checklist

Website Updates

Inspections

Compliance

Certificate Management

- ▶ Print Your Own Certificate
 - ▶ Combed Data
 - ▶ Notify us of errors, LDSelevator
 - ▶ July 1, 2024
- ▶ Elevator Certificate Management
 - ▶ Staff Portfolio
 - ▶ Large Developments/Owners
 - ▶ Monthly Meetings
 - ▶ Direct Point of Contacts a true A.R.E.



Minimum Submission Checklists

- ▶ 1. Minimum Submission Checklists!!!
 - ▶ A. New Installations
 - ▶ B. Maintenance Permits
 - ▶ C. Residential
- ▶ 2. To increase transparency and opportunity for a thorough and complete first review cycle
- ▶ 3. Does **NOT** guarantee an Approval



ELEVATOR/ESCALATOR PERMIT CHECKLIST

Building Division, Elevator Program
Land Development Services
Phone: 703-222-0801, TTY 711
LDSelevator@fairfaxcounty.gov
www.fairfaxcounty.gov/landdevelopmentservices



NEW INSTALLATION ELEVATOR (ELEV)

- ☐ Completed Elevator Application (PLUS)
 - ☐ Accurate Address
 - ☐ Type of Equipment
 - ☐ Scope of Work
 - ☐ Parent Building Permit Number
 - ☐ Standby Emergency Power
 - ☐ Fire Service Access Elevators
 - ☐ Valid State Contractors License
 - ☐ Elevator Classification
 - ☐ Valid Fairfax County Business License
 - ☐ Contract Cost/Per Fee Schedule
- ☐ Building Layout
 - ☐ Elevator Location Specifically Identified
- ☐ Plans
 - ☐ Address on EVERY sheet!
 - ☐ Signed and Sealed by Registered Design Professional
 - ☐ Minimum scale 1/8" = 1 foot
 - ☐ Referenced Building/Alteration Permit
 - ☐ Identification of Machine Room/MRL
 - ☐ All Hoistway Openings Located/Identified
 - ☐ Fire Service Access Elevators Identified
 - ☐ Designated Level/Alternate Level of Egress
 - ☐ Suspension Members (FT-1, NFPA 13: 9.3.6.7.2)
 - ☐ Elevator Rise (Distance between Top/Bottom Terminal Limits)
 - ☐ Certificate of Conformance (AECO ASME 17.7)
- ☐ Manufacturer Cut/Spec Sheets
 - ☐ Non-Proprietary Details
 - ☐ Unique Equipment Data
 - ☐ Two-Way Visual Communication
 - ☐ Suspension Means
 - ☒ Include Applicable Part numbers.
- ☐ Expanded Scope of Work
- ☐ Approved Code Modification
 - ☐ If applicable, shall be submitted at time of submission.

NEW INSTALLATION ESCALATOR (ELEV)

- ☐ Completed Escalator(Escalator) Application (PLUS)
 - ☐ Accurate Address
 - ☐ Type of Equipment
 - ☐ Scope of Work
 - ☐ Parent Building Permit Number
 - ☐ Valid State Contractors License
 - ☐ Elevator Classification
 - ☐ Valid Fairfax County Business License
- ☐ Building Layout
 - ☐ Escalator Location Specifically Identified
- ☐ Plans
 - ☐ Address on EVERY sheet!
 - ☐ Signed and Sealed by Registered Design Professional
 - ☐ Minimum scale 1/8" = 1 foot
 - ☐ Referenced Building/Alteration Permit
 - ☐ Approved Building Plan Sheets
 - ☐ Elevator Rise (Distance between Top/Bottom Terminal Limits)
 - ☐ Certificate of Conformance (AECO ASME 17.7)
- ☐ Manufacturer Cut/Spec Sheets
 - ☐ Non-Proprietary Details
 - ☐ Unique Equipment Data
- ☐ Expanded Scope of Work
- ☐ Approved Code Modification
 - ☐ If applicable, shall be submitted at time of submission.

Website Updates

- ▶ Permits? Yes, they are needed.
 - ▶ Work without a permit, zero tolerance
- ▶ What license do I need?
 - ▶ Demolition, Temporary Hoists
- ▶ Links
 - ▶ Past Policy, Inspections, Checklists
- ▶ What else?
 - ▶ What would you like to see?

Inspections

- ▶ Staffing
 - ▶ Fairfax County Hours of Operations
 - ▶ ATIS fully staffed, plus some
- ▶ Diary Month
 - ▶ Annual Inspections shall be scheduled and completed in the month in which due
 - ▶ Scheduling is available 60 days ahead within the diary month
- ▶ Failure to Schedule/Failed Result
 - ▶ Subject to Red-Tag/Removal of Service by Fairfax County
- ▶ Outstanding Fees
 - ▶ Will result in delay in scheduling reinspections
 - ▶ Subject to Fairfax County penalties/interest/collections



Compliance

- ▶ 90%
 - ▶ Where are you? As a maintenance company? Owner?
 - ▶ We have sent breakdowns to the majority of maintenance companies
 - ▶ How does it affect you?
 - ▶ Make sure your contractual obligations are met, and the county is updated
 - ▶ How does it affect the general public?
 - ▶ Is it fair to anyone to have to ride a non-compliant unit?
 - ▶ Consideration is being given to certificates returning to the cabs
 - ▶ Possible Opportunities
 - ▶ Fairfax sets the schedule
 - ▶ Possible follow up inspections for non-scheduling annual, penalties levied

Questions?

- ▶ Next Meeting, October 16, 2024.