



PERMIT AUTHORIZATION FORM

Permit Application Center
Land Development Services
12055 Government Center Parkway, Suite 230, Fairfax, VA 22035
Phone: 703-222-0801, TTY 711
www.fairfaxcounty.gov/landdevelopment



This permit authorization form certifies that the party listed (authorized agent), who is not a lessee, licensed architect, engineer, or contractor, has been granted authorization to obtain a permit(s) on behalf of a property owner. This form must be filled out completely by the property owner if another party is submitting an application(s) on the owner's behalf. This form must be submitted prior to issuance of any permit.

I, _____, the owner of the property listed below, certify that I have granted, _____ as my duly authorized agent and give permission to obtain the permits necessary for the construction or installation of: _____

_____ at the following address: _____

I understand that the permits obtained pursuant to this permit authorization form will be in my name and that I am acting as contractor for this project. Subject to the note below, I accept full responsibility for the work performed.

Property Owner's Name: _____

Property Owner's Email: _____ Phone: _____

Signature of Property Owner: _____ Date: _____

Note to the Property Owners

The Virginia Uniform Statewide Building Code requires inspection of the work identified on the permit. Any work done contrary to an applicable code or ordinance may result in a corrective work order, stop work order, or notice of violation. If you made arrangements with a contractor to perform work on your property, Fairfax County strongly suggests that the contractor secure the necessary permit in their name. When a contractor obtains a permit in their name, they indicate their responsibility for the work performed. When a contractor applies for a permit, County staff will verify that the contractor is licensed as required by state and local laws. When you (property owner) sign this permit authorization form you are obtaining a permit(s) in your name for work that may be performed by a contractor. Any resulting code violations or enforcement action may necessarily include you as the permit holder. If you have any questions regarding this matter, please call the Customer and Technical Support Center, at 703-222-0801 prior to signing this form.