



FAIRFAX COUNTY VIRGINIA Truss Plan Cover Sheet



Shop drawings for floor or roof trusses for new and existing structures may be submitted to the county for review after permit issuance, but approval must be obtained prior to erection. Use this form to submit your shop drawings for review and approval by completing the required information and uploading the shop drawings and layout provided by the truss manufacturer.

YOUR SUBMISSION WILL NOT BE APPROVED WITHOUT THIS COVERSHEET AND A VALID ELECTRONIC SIGNATURE ON THE TRUSS PROFILES BY THE VIRGINIA-LICENSED REGISTERED DESIGN PROFESSIONAL RESPONSIBLE FOR THE DESIGN.

*** Required**

Submitter Information

Name* _____

Telephone Number* _____

Email* _____

Project Information

Building Permit Number* _____

Project Street Address* _____

Contractor/Builder Name* _____

Subdivision _____

Project Use* Commercial Residential

Project Type* New Structure Addition/Alteration Masterfile

If Masterfile, Model Name _____

Building Designer Information (The building designer must be a person and not a company)

Name* _____

Occupation* _____

Virginia License Number _____

Telephone Number* _____

Email* _____

Truss Information (The truss designer must be a person and not a company)

Name of Truss Designer* _____

Virginia License Number* _____

Truss Index* (list the identification numbers for each truss type in the attached shop drawings)

Building Height Certification: The building designer has verified the truss configuration, as shown on the shop drawings, and it **does not** vary from the approved building plans and will not increase the building height as defined by the Fairfax County Zoning Ordinance.

Yes No

Permanent Truss Bracing Certification: The building designer has reviewed the shop drawings to ensure the trusses align with their design and understands that they are responsible for the design of permanent truss bracing per Truss Plate Institute standard TPI 1 as referenced by the Virginia Construction Code. The building designer has determined that permanent truss bracing:

is required is not required

If required, the design of the permanent truss bracing must be provided to the inspector in the field. The contractor is responsible for confirming the dimensions shown on the shop drawings and permanent bracing design.

I hereby attest, by submission of this request for review, that the building designer has reviewed and approved the attached trusses for their design.