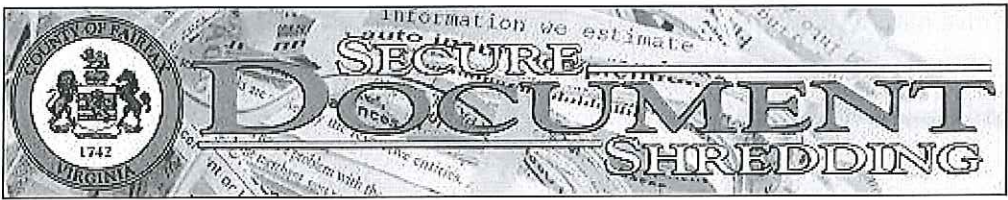


Document Shredding



The Fairfax County Solid Waste Management Program will be sponsoring one secure document shredding event in each supervisory district per calendar year. These events are **only** open to Fairfax County residents along with residents of the Towns of Vienna, Herndon and Clifton and the Cities of Fairfax and Falls Church. **Documents from businesses will not be accepted.**

Please Note: Shredding events start at 8 a.m. and conclude at 12 p.m. All cars must be in line by 12 p.m. These are drive-through events and residents will be asked to remain in their vehicles. **For everyone’s safety, you will not be able to stand by and watch your paper being shredded.**

2018 Shredding Dates

Date	Location	Address	District
March 24, 2018	NBC4 Shred Event at NVCC	8333 Little River Turnpike, Annandale 22003	Braddock
April 14, 2018	I-95	9850 Furnace Road, Lorton 22079	Mt. Vernon
April 28, 2018	Mason Government Center	6507 Columbia Pike, Annandale 22003	Mason
May 19, 2018	North County Human Services	1850 Cameron Glen Dr, Reston 20190	Hunter Mill
June 16, 2018	Springfield Government Center	6140 Rolling Road Springfield 22152	Springfield
July 14, 2018	Kilmer Middle School	8100 Wolftrap Road , Vienna 22182	Providence
August 18, 2018	Springhill Elementary	8201 Lewinsville Road, McLean 22102	Dranesville
September 15, 2018	South County Government Center	8350 Richmond HWY Alexandria 22309	Lee
October 13, 2018	Sully District Government Center	4900 Stonecroft Blvd, Chantilly 20151	Sully

Accepted:

- Residential material of a sensitive nature such as tax documents, financial records, etc. (Please recycle junk mail and magazines through your normal collection service.)
- Up to **four** medium-sized packing boxes per vehicle.

Prohibited Items:

- **BINDERS of any type** (3-ring, plastic, spiral, metal)
- Plastic document covers
- Wet or moist paper
- Hanging file folders with metal support bars
- Metal binder clips
- Electronic media including computer disks and diskettes or CDs
- Books, either hardback or paperback
- Credit cards
- Magazines, catalogs and newspapers (unless just the page with the address)
- Film or photographs

Fairfax County will not shred documents for businesses – even if documents are delivered by an employee who is a county resident. These events are only for residents to destroy sensitive material they have from their home. If you require written certification of document destruction, it is recommended that you contract individually with a shredding service provider.

Procedures for the Event

Please Note: Shredding events start at 8 a.m. and conclude at 12 p.m. All cars must be in line by 12 p.m. These are drive-through events and residents will be asked to remain in their vehicles. **For everyone's safety, you will not be able to stand by and watch your paper being shredded.**

- County staff remove boxes from cars and trucks and empty paper into rolling carts.
- Once full, the carts are taken to the shredding truck where they are emptied into a shredder.
- All documents are cross-cut shred on-site, by a private contractor, on the day of the event.
- Following the event, all paper is delivered to a local recycling facility for processing.
- Written certification of shredding will not be provided.

For additional information, please contact us at **703-324-5230, TTY 711.**