



12125 Pinecrest Rd, Reston, VA 20191

<p style="text-align: center;">Cathy Hudgins Community Center Advisory Council Meeting Agenda Tuesday, December 5, 2023, 7:00 PM</p>
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- I. Call to Order and establishment of quorum (*Caren*)
- II. Adoption of December 5 meeting agenda (*Caren*)
- III. Approval of November 14 minutes (*Caren*)
- IV. Election of Secretary
- V. Chair's Report (*Caren*)
  - a. Thank you to Thanksgiving Dinner Volunteers
  - b. Possible *Reston for a Lifetime* collaboration
  - c. December 8 on-site meeting with press
- VI. Treasurer's Report (*Gerald*)
- VII. CHCC Director's Report (*Quincy*)
- VIII. Reston Association Report (*Ha*)
- IX. Cornerstones Report (*Hapa or Nick*)
- X. Old Business
  - a. Scholarship Committee (*Darlana*)
- X. New Business
- XI. Adjourn –Note: If needed there will be a brief meeting of *Friends of Southgate Community Center, Inc.* directly following CHCCAC meeting to vote on any funding requests.

Next meeting January 9, 2024– 7PM



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### 2023-2024 Council GOALS

Progress Workplan including:

- i. Increase balance in Advisory Fund to enhance capability to support CHCC programming efforts.
- ii. Have all Council members involved in a minimum of 15 hours of service at CHCC.
- iii. Have all Council positions filled.
- iv. Support CHCC staff to increase outreach and programming to our adult communities.
- v. Have all member complete NCS Volunteer training.

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**Advisory Council Meeting**  
**Cathy Hudgins Community Center at Southgate**  
12125 Pinecrest Rd, Reston, VA 20191

**Minutes – November 14, 2023**  
**(Hybrid Meeting held in Person and via ZOOM)**

**Council Members Present:**

**In Person:** Caren Anton, Gerald Padmore, Lisa Hviding, Andy Sigle, Kathleen Jones

**Via Zoom:** None

**Council Members Not Present:**

Darlana Ricks, Maryam Ovissi, Yasmine Aquino

**Community and Staff Present:**

Quincy Lewis, Ha Brock, Karen De Mijango, Gwenn Minton

**Guests:**

Judy Singer, Lubna Mohammed

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**Meeting Call to Order:** Caren Anton, Chairman, at 7:14pm

**Tonight's Agenda:** Approved after the motion passed unanimously.

**Past Meeting Minutes:** Approved after the motion passed unanimously.

**Chairman's Report (Caren Anton):**

- Jan Bradshaw passing. Creating Emeritus non-voting membership category abandoned due to legal complications. Discussion of commemorative plaque for Jan.
- Council vacancies update.
  - The council still has vacancies to fill. Two potential members present – one RA (Mohammed) and one County (Singer)
  - The Secretary position is vacant. The council will vote for a new Secretary during December's meeting.
- New County webpage for the center.
  - NCS has created a new webpage for the Cathy Hudgins Community Center at Southgate and a separate webpage for the Council.
- Volunteer Fairfax/Fannie Mae projects.
  - Volunteer Fairfax has approached the center and the council to partner in providing volunteer opportunities to complete projects at the center. The project will take place on January 18, 2024, and the work will be in multipurpose room 1 to transform it into a makerspace like design and a second project will be to conduct a thorough cleaning of the kitchen.

**Treasurer's Report (Gerald Padmore):**

**See Treasurer's report for detail**

- October balance – \$6,736.97
- The \$750 for the 2023 scholarship has not been paid out yet, it will be used for the Spring semester.

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**CHCC at Southgate – Directors Report (Quincy Lewis and staff):****See Director’s report for detail**

- The neighborhood clean-up went well.
- The family dinner night is scheduled for November 17, 2023, volunteers are needed.
- The new Cathy Hudgins Teen Zone will start in December.
- Fill the Flag Workshop is scheduled for November 11, 2023. Date changed to November 18 due to Veteran’s Day ,The crafts will be used to fill the Little Art Gallery.
- The Elf Store is scheduled for December 9<sup>th</sup>, 2023. Donations are needed.
- A basketball team will start in January.

**Reston Association (Ha Brock):**

- Winterfest is scheduled from November 30 – December 2, check-in starts at Brown’s Chapel and finishes at Vendor Village at The Lake House. There is an opportunity for the Council to support by hosting a Christmas Tree for \$300. There are 65 Trees that will be hosted and will be donated to families in need afterwards. The RA will deliver the trees.
- Cathy Hudgins’s Director will assist by identifying families in need of a tree.
- The council decided not to purchase the tree and to assist by delivering the trees if needed.

**Cornerstones Report:**

- N/A – No member present.

**Old Business:**

- Scholarship Committee (Caren and Darlena) – No update at this time.
- Honors College Connects (Caren) – Caren and Maryam had a Zoom call with them this morning. Looks good for a project with them in the spring, probably to develop fundraising strategies.
- November 28 Giving Tuesday program – Cathy Hudgins staff has created a video which includes center participants and staff. NCS will confirm if the video can be used or if parental consents are needed.

**New Business:**

- Dogwood School Glowstick Walk (Andy) – scheduled for December 6, 2023. The walk will start at Dogwood Elementary School and end at Cathy Hudgins Community Center.

**Adjourn:**

Adjourned at 8:52 pm after the motion passed unanimously. Next meeting on December 5, 2023, at 7:00 PM.

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Friends of Southgate convened at approximately 8:53 pm to approve the purchase of a plaque commemorating Jan Bradshaw’s service. Approved after the motion passed unanimously. \_Adjourned at approximately 8:54 pm.



December 2023				
Cathy Hudgins Community Center Advisory Council/Friends of SOUTHGATE COMMUNITY CENTER, INC.				
December 2023 FINANCIAL REPORT Meeting				
Balance From:				
11/2/2023			Balance:	\$ 6,736.97
DATE	INCOME	COLLECTED	DEPOSITS	Total
11/27/2023	Haunted House	\$ 226.00	\$ 226.00	\$ 226.00
11/02/2023	Donation - Rachel Janush	\$ 150.00	\$ 146.52	\$ 146.52
11/19/2023	Donation - Ella Lee	\$ 300.00	\$ 293.54	\$ 293.54
	<b>TOTAL INCOME</b>	<b>\$ 676.00</b>	<b>\$ 666.06</b>	<b>\$ 666.06</b>
	EXPENSES	Checks/Debits		Total
11/15/2023	Items for Cleaning Project	\$248.61		\$248.61
	<b>TOTAL EXPENSES</b>			<b>\$248.61</b>
	Total Income	\$ 666.06	\$ -	\$ 666.06
	Total Expenses	\$ -	\$ -	\$ 248.61
	BALANCE AS OF 11/28/2023			\$ 7,154.42
	Upcoming estimated Debits—Proposed			
	Scholarship			\$ 750.00
				\$ -
	Available Funds as of 11/28/2023			\$ 6,404.42
	Amount in Atlantic Union Bank Account ****880			\$ 7,154.42
	Amount in Petty Cash			\$ -
	<b>TOTAL CASH BALANCE</b>			<b>\$ 7,154.42</b>
	Submitted by:			
	Gerald S. Padmore - SCCAC Treasurer			
*Collected = collected at event				
**Deposits = funds turned over to bank				

# **Cathy Hudgins Community Center at Southgate– December 2023-Directors Report**

## **Updates**

- Adult & Senior Programs (Slowly Growing)

## **Current Programs**

### **Youth**

- After School Program 3:00pm – 6pm
- Tot Time Fridays 10am 11:45am

### **Teens**

- New Teen Program 6pm – 9pm
- New Cathy Hudgins Teen Zone Coming Soon (December)

### **Adults/Family**

- Adult and Senior Social Time Tuesday & Thursdays 9:30am – 3pm
- SPARC – Tuesdays and Thursdays 10am-2pm
- Crochet & Knickknacks 10am-12pm
- Music Lovers 11am-11:45am
- Bingo 11:45am-12:45pm
- Pickleball Tuesday and Thursdays 2pm-3pm
- Zumba- Wednesdays 6-7pm
- Yoga- Monday and Wednesdays 10-11am
- ESOL Classes- 3 Classes Tuesdays, Wednesday, and Thursdays
- ESOL English Empowerment for Parents and Caregivers Tues. & Thurs 10:30am-12:30
- Arthritis Exercise 11:15 – 11:45am
- Tot Time- Fridays 10:15-11:45
- Computer Class Every Tuesday 7pm – 8pm

## **Upcoming Events**

- Elf Store December 9<sup>th</sup> 1pm – 4pm (Partnership with Reston Community Church)
- Glow Stick Walk December 6<sup>th</sup> 5:30pm – 7pm

## **Future Programing/ Events:**

- **Intramural Basketball Team Tryout December 15<sup>th</sup> 7pm – 9pm**
- **Family Dinner January (TBA)**