



Fairfax County Community Action Advisory Board (CAAB)
Meeting Minutes – Tuesday, June 6, 2023, 7:30pm
Fairfax County Government Center

The meeting was called to order at 7:30 pm by Chair Michelle Jefferson.

Members in Attendance: Nermin AbdelWahab; Sandra Barksdale; Kevin Hickerson; Caroline Hockenberry; Michele “Cookie” Hymer Blitz; Morgan Jameson; Michelle Jefferson; Hari Kurup; Maria Leiva; Marcia McDevitt; Michele Menapace; Phil Rosenthal; Shari Zamarra; Ben Zuhl

Members Participating Remotely: Ken McMillon, Dranesville District, VA, participating remotely due to medical reason; Heather Thomas, Centreville, VA, participating remotely due to a medical reason; Ben Zuhl, Dranesville District, VA, participating remotely due to medical reason

Absent: Matthew Bell; Alicia Doe; Jim Edwards-Hewitt; Mary Ann Floto; April Hall; Hawa Hassan; Ann McPherson; Michael Mahrer; Whitney Richardson; Alex Rodriguez; Alice Yam

Guest(s)/Staff: Vanessa Calderon, Department of Procurement and Materials Management (DPMM)

Remote Participation

Remote meeting attendees provided their locations and reason for needing to attend remotely. Morgan Jameson moved that all voices were adequately heard and their remote participation comports with the remote participation policy. Michelle Menapace seconded the motion, it was carried without objections.

Minutes – May 2, 2023

The motion to approve the meeting minutes was made by Ken McMillon, seconded by Marcia McDevitt and was carried without objection.

CSBG FY23 3rd Quarter Report/FY24 Community Action Plan

Patricia Arriaza provided CAAB Members with the FY23 3rd Quarter CSBG program progress reports. In the event of under spending on any programs, money can and has been returned to the funding pool. CAAAB members requested that the after-school programs be asked why they only provide outcome data during the 4th quarter reports. DPMM staff will follow up with the providers. Motion to approve the reports was made by Michelle Menapace, seconded by Nermin AbdelWahab, and was carried with no objections. The motion to accept the FY24 Community Action Plan as presented was made by Michelle Menapace, seconded by Phil Rosenthal, and was carried without objections.

CAAB Member Information Sharing

- Marcia McDevitt recently attended a League of Women Voters conference and will share information with CAAB members. She provided a reminder about upcoming voting opportunities and deadlines.
- Michele Menapace informed the CAAB that the sharing of homes and home sharing programs was added to the funding pool RFP in hopes to have proposals submitted with similar services.
- Shari Zamarra shared that she had received a mailer with information about The Capital

Community Study. No other CAAB members indicated having heard about this study. It is unclear which organization is conducting the study and the purpose. She also shared that she's heard about Fairfax Healthy Communities and that it aligns well with CAAB programming. <https://www.fairfaxhealthy.org/>

- Cookie Hymer Blitz brought up heat relief for people who are unsheltered or inadequately sheltered.
 - Heather Thomas requested Patricia to share information regarding efforts for cooling centers and shelters. (Please see attached Memo on Extreme Heat Workgroup Recommendations)

Membership and Elections

Shari Zamarra introduced CAAB members to Sandra Barksdale who is interested in becoming a member of the CAAB and is on track to be brought to the BoS. Motion to recommend Sandra Barksdale moved by Shari Zamarra properly seconded by Cookie Hymer Blitz, carried.

CCFAC Report

The Consolidated Community Funding Advisory Committee met on May 9th where representative Morgan Jameson attended remotely due to medical reasons. Home sharing programs were added to the funding pool RFP process.

Adjournment

The meeting was adjourned at 9:00 pm.