



12125 Pinecrest Rd, Reston, VA 20191

<p style="text-align: center;">Cathy Hudgins Community Center Advisory Council Meeting Agenda November 2023</p>

Tuesday – November 14, 2023 7:00 PM

- I. Call to Order and establishment of quorum (*Caren*)
- II. Adoption of November 14 meeting agenda (*Caren*)
- III. Approval of October 3 minutes (*Caren*)
- IV. Chair's Report (*Caren*)
 - a. Jan Bradshaw passing
 - b. Council vacancies update
 - c. New County webpages for Community Centers
 - d. Volunteer Fairfax/Fannie Mae project(s)
- V. Treasurer's Report (*Gerald*)
- VI. CHCC Director's Report (*Quincy*)
- VII. Reston Association Report (*Ha*)
- VIII. Cornerstones Report (*Hapa or Nick*)
- IX. Old Business
 - a. Scholarship Committee (*Darlana*)
 - b. Honors College Connects (*Caren, Maryam*)
 - c. November 28 Giving Tuesday program – Press release? Video? (*Caren, Ha*)
- X. New Business
 - a. Dogwood School Glowstick Walk, 12/6 (*Andy, Quincy*)
- XI. Adjourn –Note: If needed there will be a brief meeting of *Friends of Southgate Community Center, Inc.* directly following CHCCAC meeting to vote on any funding requests.

Next meeting December 5, 2023 – 7PM



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2023-2024 Council GOALS

Progress Workplan including:

- i. Increase balance in Advisory Fund to enhance capability to support CHCC programming efforts.
- ii. Have all Council members involved in a minimum of 15 hours of service at CHCC.
- iii. Have all Council positions filled.
- iv. Support CHCC staff to increase outreach and programming to our adult communities.
- v. Have all member complete NCS Volunteer training.

Advisory Council Meeting
Cathy Hudgins Community Center at Southgate
12125 Pinecrest Rd, Reston, VA 20191

Minutes – October 3, 2023
(Hybrid Meeting held in Person and via ZOOM)

Council Members Present:

In Person: Caren Anton, Maryam Ovissi, Angela Davis, Darlena Ricks, Gerald Padmore, Yasmine Aquino, Lisa Hviding

Via Zoom: Gerald Padmore

Council Members Not Present:

Kathleen Jones, Andy Sigle

Community and Staff Present:

Quincy Lewis, Ha Brock, Hapa Siuhengalu, Karen De Mijango (via Zoom), Brenda Oldknow (via Zoom)

Guests:

Nahom Sewenet (potential youth member)

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Meeting Call to Order: Caren Anton, Chairman, at 7:01pm

Tonight's Agenda: Approved after motion by Angela Davis and second by Maryam Ovissi

Past Meeting Minutes: Approved after motion by Maryam Ovissi and second by Angela Davis

Chairman's Report (Caren Anton):

- Welcome to new council members Yasmine and Lisa. They will both be Fairfax members on the board and Kathleen Jones is now filling one of the RA spots on the board.
- Kelsey Myers has resigned.
- We still have a few vacancies. One Fairfax and two RA spots. We also have a Fairfax youth vacancy but there is a youth who is interested. (He joined for the later part of the meeting.)

Treasurer's Report (Gerald Padmore):

See Treasurer's report for detail

- September balance – \$6,949.94
- The \$750 for the 2023 scholarship will be paid out to the school soon.

CHCC at Southgate – Directors Report (Quincy Lewis and staff):

See Director's report for detail

- The neighborhood clean-up went well.
- The family dinner night was successful. There were about 40 people served. The next one will be November 17 and they will need volunteers.
- They plan to advertise the necessity trips more so that people know that that service is available.

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- The computer class already has a waiting list.
 - Community Day will include trunk or treat and the CHCC will need candy and other treats to pass out. Last year they had over 300 people come through that day.
 - A food box was added outside the center by a Girl Scout troop and the troop plans to restock it weekly.
 - CHCC still needs the donation box and QR code for donations to Friends of South Gate.
 - They plan to start a basketball team in January.

Reston Association (Ha Brock):

- Ha asked if CHCC would like to host MLK service day again this year and Quincy said that they would. It will be January 13, 9am-12pm.

Cornerstones Report (Hapa):

- Hapa is the Director of Community Connected Sites and explained that their programming mostly serves the residents in their areas.
- On October 24 there will be a No Sale Yard Sale at Stonegate.
- November 18 will be the Thanksgiving basket distribution.
- They can share information from CHCC on their newsletters.

Old Business:

- Scholarship Committee (Caren and Darlena) – No update at this time. Plan to have information available for the CHCC's January newsletter. Would like to have a landing page on the website for scholarship information.
- Founders/Emeritus member category (Caren and Andy) – They are looking into if there are other people who should be included in this.
- Website Update (Gerald and Angela) – Angela will email members asking for updated bio and pictures.

New Business:

- November 28 Giving Tuesday program (Ha) – We need to edit the letter and create a video.
- Honors College Connects (Andy) – It might not be feasible given the deadline. Caren and Andy will discuss and look further into this opportunity.
- Ha plans to shop for the supplies needed for the after-school clean-up program.
- Nahom is the youth interested in being a member of the board. He plans to send a bio to Gwen.

Adjourn:

Adjourned at 8:24pm. (Motion by Maryam Ovissi and seconded by Angela Davis.) Next meeting on October 14th at 7pm.

Friends of South Gate Meeting Minutes:

- Friends of South Gate Meeting immediately followed. Called to order at 8:27pm.
- \$300 approved for purchasing candy and other items for the Trunk or Treat. Motion by Maryam and seconded by Darlena. Caren will shop for the candy and Maryam and Angela will shop for other small non-food items.

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- \$300 approved for purchasing cleaning supplies. Motion by Maryam and seconded by Darlena. (Ha to shop for these.)
 - Meeting adjourned at 8:31pm.



Treasurer Report				
November 2023				
Cathy Hudgins Community Center Advisory Council/Friends of SOUTHGATE COMMUNITY CENTER, INC.				
November 2023 FINANCIAL REPORT Meeting				
Balance From:				
09/30/2023			Balance:	\$ 6,949.94
DATE	INCOME	COLLECTED	DEPOSITS	Total
10/31/2023	Interest	\$ 0.06	\$ 0.06	\$ 0.06
10/28/2023	Haunted House*	\$ 226.00	\$ -	\$ 226.00
	TOTAL INCOME	\$ 226.06	\$ 0.06	\$ 226.06
	EXPENSES	Checks/Debits		Total
10/7/2023	Items for Haunted	\$212.97		\$212.97
	TOTAL EXPENSES			\$212.97
	Total Income	\$ 226.06	\$ 226.06	\$ 226.06
	Total Expenses	\$ -	\$ -	\$ 212.97
	BALANCE AS OF 11/1/2023			\$ 6,963.03
	Upcoming estimated Debits—Proposed			
	Scholarship			\$ 750.00
				\$ -
	Available Funds as of 11/02/2023			\$ 6,213.03
	Amount in Atlantic Union Bank Account ****880			\$ 6,736.97
	Amount in Petty Cash			\$ -
	TOTAL CASH BALANCE			\$ 6,736.97
	Submitted by:			
	Gerald S. Padmore - SCCAC Treasurer			
	*Collected = collected at event			
	**Deposits = funds turned over to bank			

Cathy Hudgins Community Center at Southgate– November 2023-Directors Report

Updates

- Adult & Senior Programs (Slowly Growing)

Current Programs

Youth

- After School Program 3:00pm – 6pm
- Tot Time Fridays 10am 11:45am

Teens

- New Teen Program 6pm – 9pm
- New Cathy Hudgins Teen Zone Coming Soon (December)

Adults/Family

- Adult and Senior Social Time Tuesday & Thursdays 9:30am – 3pm
- SPARC – Tuesdays and Thursdays 10am-2pm
- Crochet & Knickknacks 10am-12pm
- Music Lovers 11am-11:45am
- Bingo 11:45am-12:45pm
- Pickleball Tuesday and Thursdays 2pm-3pm
- Zumba- Wednesdays 6-7pm
- Yoga- Monday and Wednesdays 10-11am
- ESOL Classes- 3 Classes Tuesdays, Wednesday, and Thursdays
- ESOL English Empowerment for Parents and Caregivers Tues. & Thurs 10:30am-12:30
- Arthritis Exercise 11:15 – 11:45am
- Tot Time- Fridays 10:15-11:45
- Computer Class Every Tuesday 7pm – 8pm

Upcoming Events

- Family Dinner November 17th (Thanksgiving Theme)
- Fill The Flag Workshop November 11th 3pm – 6pm (Arts & Crafts activities to fill our Little Art Gallery)
- Elf Store December 9th (Partnership with Reston Community Church)

Future Programing/ Events:

- **Intramural Basketball Team**