Trauma-Informed Spaces Grant

Fairfax Trauma Informed Community Network

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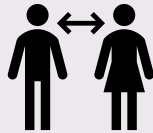
Grant Overview

What is a trauma-informed space?

Promotes safety and a sense of calm. Gives opportunities for de-escalation

Uses design elements like calming colors, connection to nature, warm lighting, and clear signage

Invites community voice and choice and promotes self-sufficiency

Promotes social connectedness while offering space for privacy

Why fund trauma-informed spaces?

- High rate of trauma in the population
- Collective trauma since 2020
- You never know who will walk through your doors
- Your space precedes you!
- Physical space can be a tool for successful interaction/participation
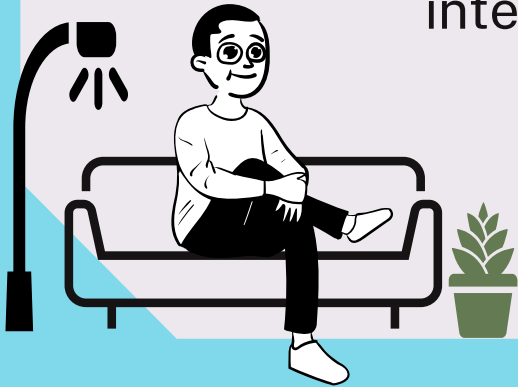
History of Trauma-Informed Spaces Grant

- 2019-2022: Trauma-Informed Spaces mini-grant program funded through the Fairfax County Partners in Prevention Fund and Family and Children's Trust Fund (FACT)
- Dozens of community organizations funded through this program
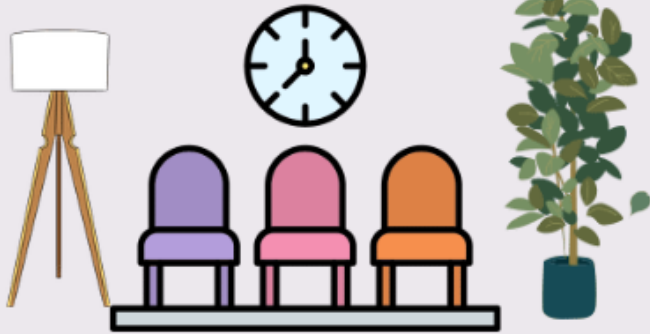- 2022: Additional funding secured through the American Rescue Plan Act

Purpose of the grant

- 🌿 Respond to community needs and interest

- 🌿 To fund both county government and community partner spaces

- 🌿 Provide technical assistance and support to organizations and locations working to establish trauma-informed spaces

FY23 Trauma Informed Spaces Grant

- $150,000 available for community partners
- The funding limit for requests is $5,000 per request
- Funding can be used to improve the physical environment
- Applications accepted October-December
- Notification of awards in January 2023
- Projects to be completed by May 2023
- Reimbursements sent after receipt of project completion

Community Partners Funding

- The TICN is seeking applications from organizations who provide front-line human services to populations who may have experienced trauma
  - FCPS and NCS CRCC sites will submit applications to internal agency leadership for approval.
- Eligible applicants: community-based organizations, nonprofits, local government agencies, faith-based organizations, private schools, childcare centers, and small businesses
- Organizations with more than one site may submit more than one request
- Requests for smaller amounts will be considered
- **Grant funds cannot be used to provide services or for staff costs, training, or curriculum materials**

Dos and Don'ts of Funding

Can fund:
- Painting/painters
- Construction/construction workers
- Furniture
- Artwork
- Plants
- Lighting
- Signage
- Sensory toys

Cannot fund:
- Programs
- Services
- Staff costs
- Curriculum
- Training

Grantee Responsibilities

- Adhere to all stipulations outlined in the grant agreement
- Provide a W9 for the organization
- Register for a Unique Entity ID through SAM.gov
- Keep track of all purchases through receipts, packing slips, invoices, etc.
- Notify the project manager of any significant changes
- Submit before and after photos of the space

Application Process

Timeline

October
- Virtual Open House, 10/18 at 2:00PM
- Application released & proposals accepted

November
- Virtual Open House, 11/15 at 2:00PM

December
- Application deadline

January
- Notification of awards
- Signed grant agreements

February-May
- Project completion

June
- Final reporting
- Reimbursements

Application Components

1 Applicants will be required to apply for each site where they plan to complete a project

2 Attach an itemized budget worksheet with items for purchase

3 Complete a SAM.gov registration for a UEI if the organization does not already have one

Selection Process and Notification

- Applications will be reviewed by TICN staff
  - Selections will be made in early 2023
  - To be contacted via email
  - Will need to sign grant agreements at the time of notification

Completing Projects

- Make purchases using your organization's funds
- Don't forget before photos
- Get creative with after photos/videos
- Let us know if you want to share your space with the community at a TICN meeting!
- Plan to send all receipts, invoices, packing slips, etc. in May 2023

FAQ

Frequently Asked Questions

Wisdom from previous cycles

What happens if an item that I requested in my budget worksheet becomes unavailable?

- Grantees are permitted to make minor changes to their funding requests as needed
- We recognize that the ongoing pandemic and related supply chain problems may mean that modifications need to be made

  - If it's something small like getting a different model of the same item that you requested, you can do so without notifying the project manager

How do I keep track of receipts, packing slips, etc.

- Please keep both electronic and physical copies of all receipts, packing slips, invoices, etc. from the items that you purchase as part of your application
- Hold all your records in a secure location until the submission window
- Submit electronic versions of your documentation to the project manager by the deadline

  - Please do not send each record to the project manager individually during the purchasing process

Can I hire staff to provide service using these funds?

- No, these funds are only available for infrastructure improvements and for contractors who will provide a service to accomplish that goal

What happens if I don't track/submit receipts?

- You will not receive payment via reimbursement for any items that do not have a corresponding receipt.

My organization doesn't have the funds to purchase items up front. Can you give us funding in advance instead of reimbursing us?

- No, funding will be provided after the receipt of completed projects. No advance funding is available.

Do I have to complete my project by the deadline or just have purchased everything by the deadline?

- Deadlines are purchasing deadlines. It's okay if project work extends beyond the deadline.

Resources, Training, and Technical Assistance

<u>Resources</u>
- Facility Checklist
- TICN website
- TICN meetings and listserv

<u>Training</u>
- Trauma-Informed Spaces 101
- Virtual Open Houses

<u>Technical Assistance</u>
- Facility walkthroughs
- Consultations
- Application assistance

Thanks!

Do you have any questions?

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