

Fairfax Area Coordinating Council for Aging and Adults with Disabilities

Communication & Technology Committee Meeting

Friday, May 9, 2025

10:00 a.m. – 12:00 p.m.

12000 Government Center Parkway, Fairfax, VA Room 8

Notetaker: Susan Al-Suqi

Attendees: Steve Morrison, Marci Kinas

Call to Order: The meeting was called to order at 10:06 a.m. by Marci Kinas, Committee Member

Approve Summary Notes from the February 14, 2025 Meeting:

Steve motioned to approve the meeting minutes, seconded by Marci. The notes were then approved as written.

Finalize CCAAD Communication Toolkit: The Communications Toolkit was approved by the Steering Committee with one edit to include where the toolkit will be housed, on the NCS website under “working documents”. Steve and Marci helped make the final edit under section 4A. The Communication and Technology Committee presentation provided by Myles will be at the May 14th CCAAD meeting.

Announcements/sharing: Steve mentioned doing a tour of Channel 16 technology at the Fairfax County Government Center. Marci stated that learning about how information is disseminated through media may be helpful to the committee.

Next Steps: Meeting on an ad hoc basis was discussed. Steve stated that it will be important to see how the communications toolkit is received and if there is any feedback from other committees, this can be discussed at future meetings. Susan will follow up to see if the Communications and Technology committee may do a site visit for a fall meeting, and if there is a meeting in the summer, it may be virtual in July.

Adjournment: The meeting was adjourned at 10:31 a.m.

Next Committee Meeting: TBD