

FAIRFAX COUNTY HEAD START POLICY COUNCIL MEETING AGENDA

Virtual via MS Teams Conference ID: 393480480#
Phone: +1 571-429-5982, 393480480#

January 22, 2026

Qurat Ul Ain Butt- Parliamentarian

2026

**Policy Council
Executive Officers**

Farima Nazary
Chairperson

Garrett Snoeyenbus
Vice Chairperson

Noah Wade
Secretary

Ana Salas Montes
Treasurer

Qurat Ul Ain Butt
Parliamentarian

**OFC Head Start
Admin Office Contacts**

Janet Stewart
Director

Maasoomah Pouravaz
PFCE Specialist

Call to Order (6:30)

Business Meeting

- Roll Call and Introductions-
- Approval of December Meeting Minutes

Fiscal Reports

- Head Start At-a-Glance for Head Start Early Head Start Birth to Five

Administrative Updates

Program Updates

- Monthly Reports
 - Enrollment Statistics
 - Average Daily Attendance Report
 - USDA Food Reimbursement

EHS/ HS Mental Health Framework Presentation

EHS/HS Eligibility Guidelines

PC Member Updates

Adjourn

Next meeting – February 26, 2026

Mission Statement

To ensure that all Head Start/Early Head Start children ages 0-5 and pregnant women have access to quality childcare, family services and early childhood program.

Farima Nazary- Chairperson

David Walker, Fiscal Specialist

Janet Stewart- Director

Michele Hopkins

Janet Stewart

Members





Head Start At-a-Glance



FAIRFAX COUNTY HEAD START AND EARLY HEAD START PROGRAMS Items Requiring Governance Review and Approval

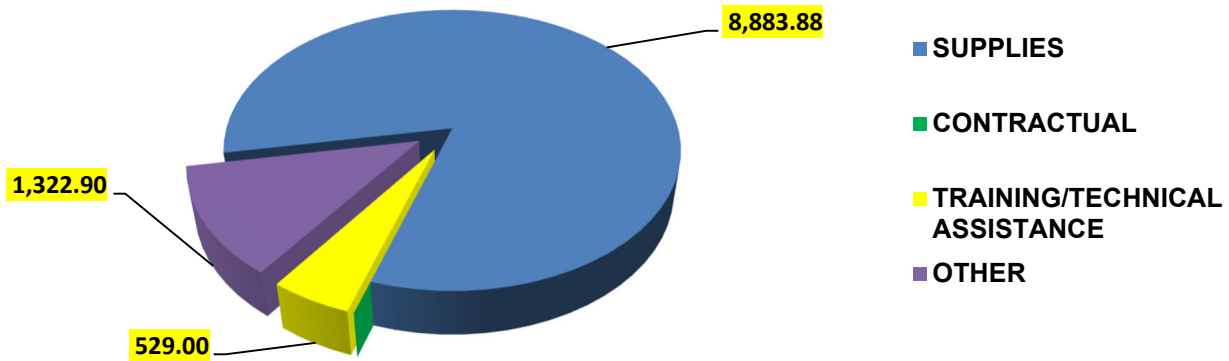
PPC FISCAL Action Items

FY 2026 Budget Review
PPC Budget Training TBD- February/March 2026 Microsoft Teams
2027 Funding Guidance Letter

REQUIRED FISCAL REPORTING YTD Expenditure Report as of December 31, 2025

Credit Card Expense Summary (Activity for December 2025) - \$10,735.78

Credit Card Expenses



Grant Performance Summary

Description	#	Head Start (HS)	Early Head Start (EHS)	USDA - Child Care Food Program	Total
Budget	1	\$ 5,577,737.00	\$ 5,561,350.00	\$ 224,925.00	\$ 11,364,012.00
YTD Actual	2	2,202,333.23	2,336,711.43	\$83,180.45	\$ 4,622,225.11
Encumbrances	3	\$ 496,131.59	\$ 630,670.91	\$ -	\$ 1,126,802.50
Budget Remaining	4	\$ 2,879,272.18	\$ 2,593,967.66	\$ 141,744.55	\$ 5,614,984.39
Percent Spent YTD	5	39.48%	42.02%	36.98%	40.67%

NON-FEDERAL SHARE MATCH (NFS)				
Description	#	Head Start (HS)	Early Head Start (EHS)	Total
NFS Match Required Amount	6	\$ 1,394,435	\$ 1,390,337	\$ 2,784,772
YTD Actual	7	\$ 572,302	\$ 1,132,881	\$ 1,705,183
(Over)/ Under Required Amount	8	\$ 822,133	\$ 257,456	\$ 1,079,589

NOTES:

- A – Program Year – FY26: July 1, 2025, through June 30, 2026
- B – # of children = 686 Total Federally Funded Enrollment
- C – Purchase orders for HiHo have been reallocated from the local fund. Expenditures exclude advance payments to HiHo.
- D – All programs participate in the USDA Child and Adult Care Food Program. However, only the food costs for Greater Mount Vernon are reflected in this report. Family Child Care partners and delegates have separate agreements with USDA and food costs are reimbursed and reported separately.

Fiscal year	Posting Period	Posting Date	Fund	Funds Center	Commitment Item	Commitment item name	Amount	Text
2026	6	12/01/2025	400-C40045	G797910001	544540	Credit Card Expense	71.22	AMAZON MKTPL*B0611242025XXXXXXXXXX399671
2026	6	12/08/2025	400-C40045	G797910001	544540	Credit Card Expense	259.23	AMAZON MKTPL*BB112012025XXXXXXXXXX497762
2026	6	12/08/2025	400-C40045	G797910001	544540	Credit Card Expense	119.82	AMAZON.COM*BI4GT12052025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	133.44	WALMART.COM 800912082025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	209.32	AMAZON MKTPL*BI612082025XXXXXXXXXX497762
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	739.79	AMAZON.COM*BI6UG12082025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	196.70	AMAZON.COM*RP6X112082025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	279.80	PLAK SMACKER 12092025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	28.50	BROOKES PUBLISHI12092025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	190.50	BROOKES PUBLISHI12092025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	19.97	THE HOME DEPOT #12102025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	197.70	AMAZON.COM*BI5KK12092025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	300.64	AMAZON.COM*RG2UZ12102025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	389.80	POLLO CAMPERO R012102025XXXXXXXXXX497762
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	81.53	WAL-MART #2258 12122025XXXXXXXXXX497762
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	41.98	GIANT 0760 12122025XXXXXXXXXX497762
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	343.90	AMAZON.COM*QH3YU12122025XXXXXXXXXX399671
2026	6	12/15/2025	400-C40045	G797910001	544540	Credit Card Expense	385.00	FCPS ACE TUITION12122025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	141.75	PIZZA HUT 37434 12152025XXXXXXXXXX497762
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	16.13	SHOPPERS FOOD / 12162025XXXXXXXXXX497762
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	69.33	SHOPPERS FOOD / 12162025XXXXXXXXXX497762
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	225.92	AMAZON.COM*YS9M712162025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	144.00	ASHA 12172025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	319.96	PLAK SMACKER 12172025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	319.96	PLAK SMACKER 12172025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	319.96	PLAK SMACKER 12172025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	159.98	PLAK SMACKER 12172025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	85.48	AMAZON MKTPL*7K312172025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	23.42	WAL-MART #2258 12182025XXXXXXXXXX497762
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	728.56	AMAZON MKTPL*EK512182025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	428.79	EL PASO MEXICAN 12182025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	536.32	BARNES & NOBLE #12192025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	1,202.53	BARNES & NOBLE #12192025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	762.58	BARNES & NOBLE #12192025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	750.01	BARNES & NOBLE #12192025XXXXXXXXXX399671
2026	6	12/22/2025	400-C40045	G797910001	544540	Credit Card Expense	24.89	AMAZON MKTPL*GF912192025XXXXXXXXXX399671
2026	6	12/29/2025	400-C40045	G797910001	544540	Credit Card Expense	235.12	KRISPY KREME 0021222025XXXXXXXXXX497762
2026	6	12/29/2025	400-C40045	G797910001	544540	Credit Card Expense	252.25	AMAZON.COM*DNOR712242025XXXXXXXXXX399671

10,735.78



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | headstart.gov

January 12, 2026

Grant No. 03CH012068

Dear Head Start Grant Recipient:

Your funding application for the upcoming budget period must be submitted by April 1, 2026. The following table reflects the annual funding and enrollment levels available to apply for:

Period of Funding: 07/01/2026 - 06/30/2027

Annual Funding	Head Start	Early Head Start
Program Operations	\$5,508,163	\$5,458,444
Training and Technical Assistance	\$69,574	\$102,906
Total Funding		\$11,139,087

Enrollment Levels	Head Start	Early Head Start
Federal Funded Enrollment	434	252

Application Submission Requirements

The application must be prepared and submitted in accordance with the Head Start Grant Application Instructions with Guidance, Version 4.0 (Application Instructions) for a baseline application. It must be submitted on behalf of the Authorizing Official registered in HSES. Incomplete applications will not be processed.

Application Instructions are available on the homepage and in the 'Resources' section of HSES. Please review the instructions carefully prior to preparing the application.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start award. Annual funding levels are subject to change because of Congressional action or program performance and may result in additional funding guidance from the Office of Head Start.

One-time Program Improvement or Health and Safety Requests

Grant recipients encountering program improvement needs that cannot be supported by the agency budgets or other resources are invited to apply for one-time funding. This funding must be applied for separately through the Supplement or Supplement-Facilities 1303 amendment

type in HSES. Please select the appropriate amendment based on the description.

Requests generally include but are not limited to:

- Facility projects (construction, purchase, or major renovations requiring 1303 applications)
- Minor repairs and enhancements
- Playground installations or upgrades
- Funding to support transportation needs with investments in buses or other vehicles necessary to operate the program
- Security and surveillance investments to assure maximum safety of children

Requests are prioritized and funded based on funding availability and may require additional time before a final decision.

For questions regarding application instructions or program improvement needs and requests, please use HSES Correspondence. For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

Office of Head Start



Monthly Enrollment Statistics

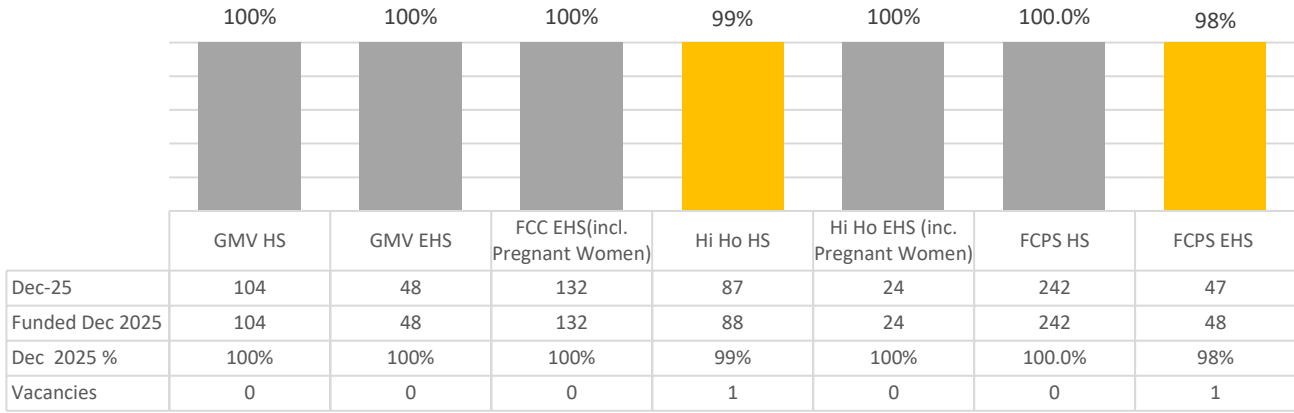
Month ending December 31, 2025

presented to the Policy Council

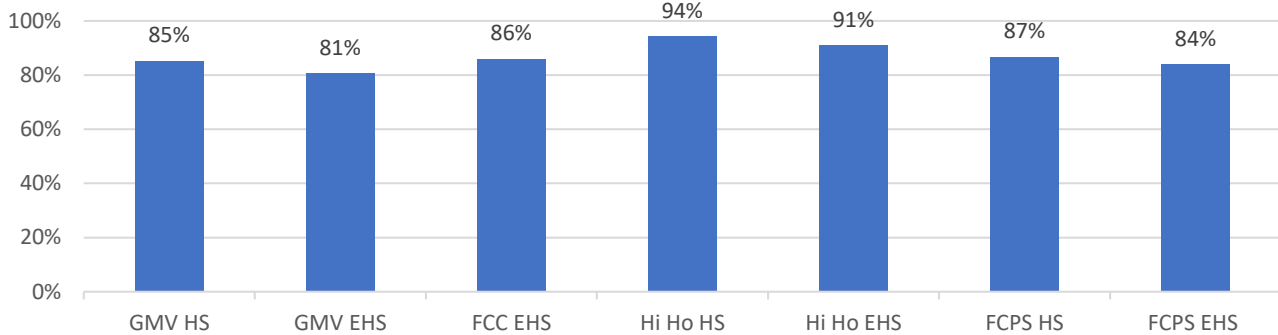


Actual Enrollment vs. Funded Enrollment

End of month report - includes vacancies of less than 30 days

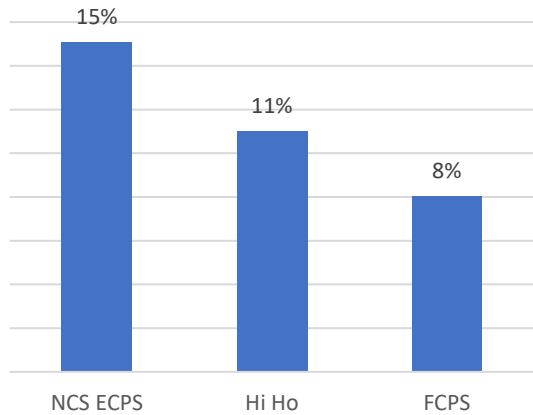


Average Daily Attendance for the Month



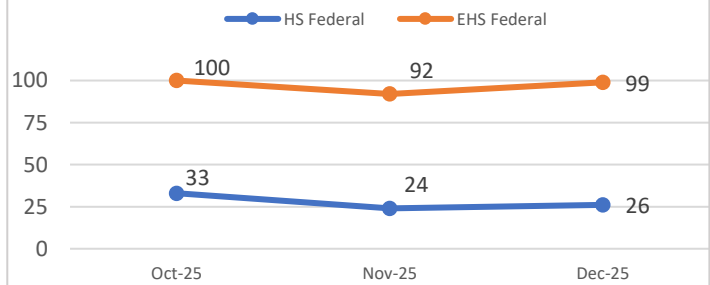
Children Served with Disabilities (IEP or IFSP)

*Cumulative total: 11%



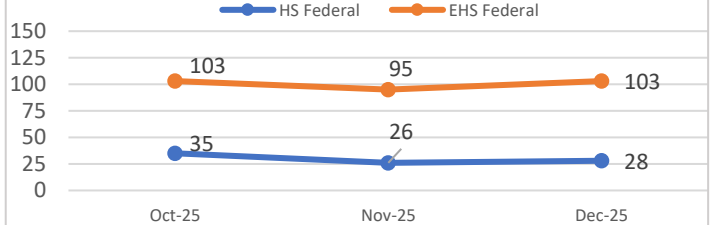
Waiting List: PY25-26 Federal Children

*Completed/Verified Applications



Waiting List: PY25-26 Federal Children

*All Applications (including incomplete)





Fairfax County Early Childhood Program Services

Head Start Program

**USDA, CACFP's Meal Count and Attendance Report
Greater Mount Vernon Centers
December 2025**

Days of Operation: 15

Total Child Participation: 183

Total Meals Served and Claimed: 6,784

Breakfast: 2,242

Lunch: 2,291

Snack: 2,251

Total Cost of Food: \$36,668.18

Report prepared by:

Marelisa González

Marelisa González, MPH, RDN, LDN

Nutrition Specialist/Registered Dietitian Nutritionist

January 16, 2026



FAIRFAX COUNTY NEIGHBORHOOD AND COMMUNITY SERVICES
**HEAD START/EARLY HEAD START
PROGRAM ELIGIBILITY GUIDELINES 2026**



FEDERAL POVERTY GUIDELINES¹

Family Size	Yearly: Federal Head Start (100% FPL)
1	\$15,960
2	\$21,640
3	\$27,320
4	\$33,000
5	\$38,680
6	\$44,360
7	\$50,040
8	\$55,720
For Each Additional Family Member Add	\$5,680

LOCAL GUIDELINES²

Family Size	Yearly: Tier 1 Local Head Start (130% FPL)	Yearly: Tier 2 FCPS PreK (350% FPL)
1	\$20,748	\$55,860
2	\$28,132	\$75,740
3	\$35,516	\$95,620
4	\$42,900	\$115,500
5	\$50,284	\$135,380
6	\$57,668	\$155,260
7	\$65,052	\$175,140
8	\$72,436	\$195,020
For Each Additional Family Member Add	\$7,384	\$19,880

¹ The 2026 Poverty guidelines established by the U.S. Department of Health and Human Services became effective on January 16, 2026 (<https://aspe.hhs.gov/poverty-guidelines>). The Federal Poverty guidelines are used to determine eligibility for federally funded classrooms and slots. All Fairfax County Head Start/Early Head Start programs use the most current published Federal Poverty guidelines.

² The Local guidelines are used to determine eligibility for locally funded classrooms and slots. Tier 1 is 130% of federal poverty level, Tier 2 is 350% of federal poverty level (used by FCPS PreK).



HEAD START/EARLY HEAD START PROGRAM ELIGIBILITY POINT SYSTEM



The Fairfax County Head Start Program has adopted a point system for the equitable enrollment of children ages birth to five years old and pregnant people. This system does not change the federal or local guidelines, but rather assigns points to facilitate prioritizing children according to existing guidelines. The Head Start Program will give priority to children four years old and children with disabilities. The eligibility point system will enable our program to enroll children in an efficient manner and maintain waiting lists.

CATEGORICALLY ELIGIBLE	Eligibility Points
Foster Care	100
Homeless	100
Public Assistance (Temporary Assistance to Needy Families/TANF, Supplemental Nutrition Assistance Program/SNAP and Supplemental Security Income/SSI only)	50
INCOME ELIGIBLE	Eligibility Points
Income Eligible (≤ 100% of FPL, see page 6)	10
AGE & TRANSITIONING	Eligibility Points
EHS Transition	1000
Class age is 4	20
Class age is 3	10
SPECIAL CONDITIONS	Eligibility Points
<i>*(Will be documented in the child's file)</i>	
Parent or Parents working or in school or job searching (full-time)	20
Family is new to Head Start	20
Domestic Violence	10
Documented Mental Health	10
Low Parental Education (9 th or Below)	10
Child/Parent Diagnosed Disability	10
Military	10
Child Protective Services or Family Pres. Referral	10
Teen Parent	10
Child/Parent/Sibling Chronic Health Conditions	10
Substance Abuse	10
Incarcerated Parent	10
Parent Death	10
Eligible Child of staff member	10

Revision dates:

Updated with 2026 Federal Poverty Levels: 1/20/2026
(Selection criteria updated) approved by Fairfax County Head Start Policy Council: 3/28/2024
Updated with HSPPS: 10/21/2024
Updated with 2025 Federal Poverty Levels: 2/10/2025
Updated Local guidelines (Tier 2, FCPS PreK) from 275% to 350%: 7/22/2025
Approved by Fairfax County Head Start Policy Council: 7/24/25