



12125 Pinecrest Rd, Reston, VA 20191

<p>Cathy Hudgins Community Center Advisory Council Meeting Agenda October 2023</p>
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Tuesday – October 3, 2023 7:00 PM

- I. Call to Order and establishment of quorum (*Caren*)
- II. Adoption of October 3 meeting agenda (*Caren*)
- III. Approval of September 12 minutes (*Caren*)
- IV. Chair's Report (*Caren*)
 - a. Welcome new Council members Yasmine and Lisa!
 - b. Council vacancies update
- V. Treasurer's Report (*Gerald*)
- VI. CHCC Director's Report (*Quincy*)
- VII. Reston Association Report (*Ha*)
- VIII. Cornerstones Report (*Hapa or Nick*)
- IX. Old Business
 - a. Scholarship Committee (*Caren, Darlena*)
 - b. Founders/Emeritus new member category (*Caren, Andy*)
 - c. Website Update (*Gerald & Angela*)
- X. New Business
 - a. November 28 Giving Tuesday program (*Ha*)
 - b. Honors College Connects (*Andy*)
- XI. Adjourn –Note: If needed there will be a brief meeting of *Friends of Southgate Community Center, Inc.* directly following CHCCAC meeting to vote on any funding requests.*

*Allocation of funds for After-School Clean-up Program supplies?

Next meeting November 14, 2023 – 7PM



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2023-2024 Council GOALS

Progress Workplan including:

- i. Increase balance in Advisory Fund to enhance capability to support CHCC programming efforts.
- ii. Have all Council members involved in a minimum of 15 hours of service at CHCC.
- iii. Have all Council positions filled.
- iv. Support CHCC staff to increase outreach and programming to our adult communities.
- v. Have all member complete NCS Volunteer training.

Advisory Council Meeting
Cathy Hudgins Community Center at Southgate
12125 Pinecrest Rd, Reston, VA 20191

Minutes – September 12, 2023
(Hybrid Meeting held in Person and via ZOOM)

Council Members Present:

In Person: Caren Anton, Maryam Ovissi, Kathleen Jones, Gerald Padmore, Andy Sigle, Ha Brock,

Via Zoom: Darlena Ricks, Angela Davis

Council Members Not Present:

Kelsey Myers

Community and Staff Present:

Quincy Lewis, Amanda Garrett, Karen De Mijango

Guests:

Yasmine Aquino

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Meeting Call to Order: Caren Anton, Chairman, at 7:13pm

Tonight's Agenda: Approved after motion by Gerald Padmore and second by Andy Sigle

Past Meeting Minutes: Approved after motion by Gerald Padmore and second by Maryam Ovissi

Treasurer's Report (Gerald Padmore):

See Treasurer's report for detail

June balance – \$6,949.88

Chairman's Report (Darlena Ricks):

Council vacancies – We have two vacancies for Fairfax County spots and three RA spots. There are a few adults in the process. There are two youth members interested and they will need to meet with board.

Thank you to all the volunteers who assisted with Back-to-School Day and the upcoming Family Dinner Night.

Thank you to Jan Bradshaw for all the work she has done for CHCC and throughout the Reston community.

CHCC at Southgate – Directors Report (Quincy Lewis and staff):

See Director's report for detail

Grocery transportation services will be occurring monthly.

About 25 youth are participating in the after school program.

Nationals Baseball Game tickets are from a grant the Quincy Lewis obtained.

Plan to further discuss the October Family Festival at the next board meeting.

Computer Class includes instruction but also access to computers for those in need. The center has eight computers.

Discussion about teen leadership opportunities.

Discussion about adding a donation box to be out during Yoga and Pickleball. Discussion about the logistics concerning this: Who will be responsible? What will the money be used for? QR code?

Reston Association (Ha Brock):

September 16 is a community clean-up event. Discussion about logistics and plan for that event. Discussion about possibly implementing weekly neighborhood clean-up with the youth in the after school program. Parents would need to be notified. Possible ice cream social as an incentive for the youth who help with the clean-up efforts. This may be funded by Friends of Southgate.

Discussion about overgrown vegetation near CHCC.

Discussion about flyers and ensuring that they are accessible to the population they are intended for.

Discussion about the increase in community members dealing with homelessness in the area.

Old Business:

Scholarship Committee – Darlena Ricks to review notes from suggestions and concerns voiced after completing the first year of the scholarship. Need to form a committee to address this outside of the board meetings.

New Business:

See the updated Council Goals.

Need for new committees including fundraising and website.

Gerald is updating the Council on the website. Angela to assist with the website. All members can assist with keeping the Facebook account active.

Fundraising needs to increase.

Andy made a motion to create a Emeritus member category as a non-voting position for Jan Bradshaw.

This was seconded by Maryam. Alternative suggested by Caren to do a certificate of recognition.

Discussion as to if the bylaws allow for the emeritus member category. The edit to the bylaws will need to be approved by the county. Andy then made a motion to create a new category of non-voting representatives as Emeritus or founding members and that the first person in this category is Jan Bradshaw. Maryam seconded. A vote was held and it was voted yes. It will be taken to Gwen to review and guide as to if / how to have this approved. We will do a certificate as well.

Discussion of changing the name of Friends of Southgate and it was decided that we will keep the historical name for that non-profit.

Discussion as to if the board will meet during the summer.

Adjourn:

Adjourned at 9:02pm. Next meeting on October 3rd at 7pm.



October 2023
Treasurer Report

Treasurer Report				
Cathy Hudgins Community Center Advisory Council/Friends of SOUTHGATE COMMUNITY CENTER, INC.				
October 2023 FINANCIAL REPORT Meeting				
Balance From:				
09/04/2023			Balance:	\$ 6,949.88
DATE	INCOME	COLLECTED	DEPOSITS	Total
09/30/2023	Interest	\$ 0.06	\$ 0.06	\$ 0.06
	TOTAL INCOME	\$ 0.06	\$ 0.06	\$ 0.06
	EXPENSES	Checks/Debits		Total
	TOTAL EXPENSES			\$0.00
	Total Income	\$ 0.06	\$ 0.06	\$ 0.06
	Total Expenses	\$ -	\$ -	\$ -
	BALANCE AS OF 9/30/2023			\$ 6,949.94
	Upcoming estimated Debits—Proposed			
	Scholarship			\$ 750.00
				\$ -
	Available Funds as of 9/30/2023			\$ 6,199.94
	Amount in Atlantic Union Bank Account ****880			\$ 6,949.94
	Amount in Petty Cash			\$ -
	TOTAL CASH BALANCE			\$ 6,949.94
	Submitted by:			
	Gerald S. Padmore - SCCAC Treasurer			
*Collected = collected at event				
**Deposits = funds turned over to bank				

Cathy Hudgins Community Center at Southgate– October 2023-Directors Report

Updates

- Adult & Senior Programs (Slowly Growing)
- Trip of Necessity (Groceries Shopping) Target, Walmart, Safeway, Cathy Hudgins Staff will be providing Transportation. Wednesday only of every month

Current Programs

Youth

- After School Program 3:00pm – 6pm
- Tot Time Fridays 10am 11:45am

Teens

- New Teen Program 6pm – 9pm
- New Cathy Hudgins Teen Zone Coming Soon (December)

Adults/Family

- Adult and Senior Social Time Tuesday & Thursdays 9:30am – 3pm
- SPARC – Tuesdays and Thursdays 10am-2pm
- Crochet & Knickknacks 10am-12pm
- Music Lovers 11am-11:45am
- Bingo 11:45am-12:45pm
- Pickleball Tuesday and Thursdays 2pm-3pm
- Zumba- Wednesdays 6-7pm
- Yoga- Monday and Wednesdays 10-11am
- ESOL Classes- 3 Classes Tuesdays, Wednesday, and Thursdays
- ESOL English Empowerment for Parents and Caregivers Tues. & Thurs 10:30am-12:30
- Arthritis Exercise 11:15 – 11:45am
- Tot Time- Fridays 10:15-11:45
- Computer Class Every Tuesday 7pm – 8pm

Upcoming Events

- Community Day October 28th (Family Festival / Hunted House)
- Family Dinner November 10th (Thanksgiving Theme)
- Elf Store December 9th (Partnership with Reston Community Church)

Future Programing/ Events:

- **Intramural Basketball Team**

From: [Ha Brock](#)
Sent: Tuesday, September 12, 2023 10:29 AM
To: [Caren Anton](#)
Subject: CHCC at Southgate year-end donation solicitation

Good Morning,

Hope it well last night! National Giving Tuesday is Nove 28th this year. Do you want to put this on the Agenda for October so we don't miss out this year. The complete Giving Tuesday Toolkit 2023 for nonprofits can be found [here](#).

I can see if we can put it in RA News on 11/17. My suggested blurb last year to tweak is below,



Giving Tuesday and End of Year Giving?

Support the Cathy Hudgins Community Center at Southgate, by making a donation to *Friends of Southgate Community Center*. Friends of Southgate Community Center, Inc. is a 501c3 organization that supports the staff of the Cathy Hudgins Community Center at Southgate (CHCCSG) by financially assisting the Southgate Advisory Council's mission to support programming at the Center and increase the community's awareness and engagement.

Make a Tax Deductible Donation Online

Visit www.southgatecommunitycenter.org, then click More/Donate. You will be able to donate via a secure site with a debit/credit card or with PayPal account.

Some of the projects we fund:

- Community Day , (name projects)

Thank you for your support an generous donation! Contact fosgctreasurer@gmail.com

See you tonight!

Ha Brock

Volunteer Reston Manager

Direct: 703-435-7986 | Mobile: 703-999-1219

[Volunteer Reston](#)

[Volunteer Reston Facebook](#)

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From: [Andrew Sigle](#)
Sent: Friday, September 29, 2023 2:22 PM
To: [Caren Anton](#)
Subject: Fwd: You are invited to collaborate with Honors College Connects at GMU!

I applied for Southgate CC when I was president, and we had a wonderful group of 4 GMU students help us with some social media, planning and fundraising ideas/actions.

Would you want to apply again?

see below.

----- Forwarded message -----

From: Honors College Connects <hcc@gmu.edu>
Date: Wed, Sep 27, 2023 at 11:46 PM
Subject: You are invited to collaborate with Honors College Connects at GMU!
To: awsigle@gmail.com <awsigle@gmail.com>

Dear Andy Sigle,

On behalf of Honors College Connects, we want to acknowledge the impact Southgate has in the community, and invite you to submit a brief application to partner with us in Spring 2024. If you are a potential new partner, we are excited to be in touch! If you are a past partner, we loved working with you and would be honored to do so again.

Honors College Connects (HCC) is a curricular program of the Honors College at George Mason University. It engages students in addressing questions of strategic importance to local nonprofits and government agencies. Through semester-long projects conducted by teams of students, partners gain valuable insights into questions they face and deliverables on which they can take action.

Our application is now open! We are seeking proposals for the Spring 2024 cycle (end of January - beginning of May). In two sections of a 3-credit course, each 4-5 member student team will spend over 100 hours working on projects for 10 selected nonprofit partners.

You will find that our application process is straightforward and brief, and centers on identifying a current strategic challenge you are contemplating and on which you would like to gain the perspective of a student team.

Our program is an excellent way for you to advance your thinking on a question of strategic importance while helping students gain professional skills and civic engagement experience.

We encourage you to apply

at: https://gmu.az1.qualtrics.com/jfe/form/SV_9RySYHh267Lqf5A

We look forward to seeing your application and hope that our students might have the opportunity to work with you to amplify the good work you do in the community. Our application is open for the next two and half weeks, until Monday, October 16 at 11:59pm.

If you have any questions, please reach out to us at hcc@gmu.edu.

Thank you,
Shelby Jones & Riyan Khawaja
External Partner Experience Officers
Honors College Connects



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2023-2024 Meeting Dates for Cathy Hudgins Community Center at Southgate Advisory Council

Tuesday, September 12, 2023 @ 7:00 PM (second Tuesday due to Labor Day)

Tuesday, October 3, 2023 @ 7:00 PM

Tuesday, November 14, 2023 @ 7:00 PM (second Tuesday due to Election Day)

Tuesday, December 5, 2023 @ 7:00 PM

Tuesday, January 9, 2024 @ 7:00 PM (second Tuesday due to New Year's Day)

Tuesday, February 6, 2024 @ 7:00 PM

Tuesday, March 5, 2024 @ 7:00 PM

Tuesday, April 2, 2024 @ 7:00 PM

Tuesday, May 7, 2024 @ 7:00 PM

Tuesday, June 4, 2024 @ 7:00 PM

I would like us to consider meeting during July and/or August. I will put this on the agenda for discussion at our upcoming meeting on September 12.