

Fairfax Area Coordinating Council for Aging and Adults with Disabilities (CCAAD)

MEETING INFORMATION:

Committee Name:	Steering Committee
Meeting Location:	Fairfax County Government Center Room 7
Date & Time:	December 5, 2024, 12:00 p.m.
Note taker:	Susan Al-Suqi

ATTENDEES:

S. Orlene Grant, Carolyn Cukierman, Steve Morrison, Myles Nienstadt, Rose Risley Absent: Brenda Richardson, Marie Woodard Staff Support: Season Zellman

AGENDA ITEMS ADDRESSED:

Agenda Item	Discussion	Outcome/Action Steps
Call to Order	The meeting was called to order at 12:08pm	
Vote to Approve of October 9, 2024, Meeting Notes	Steve Morrison made a motion to approve the summary notes from the February 1, 2024, meeting. The motion was seconded by Myles Nienstadt. The motion carried.	Motion approved.
CCAAD Report Outs, Requests and Outreach Activities	<u>Report out on meetings with BOS Members</u> – Discussion of how the BOS visits are going and how many left. It was noted that Supervisor Lusk is interested in attending a CCAAD meeting. Most supervisors open to earlier feedback on the budget and wanting specifics which led to a discussion on follow up and maintaining momentum and how to best utilize the advocacy committee. <u>Plan for Influencing the budget- Advocacy committee</u> - Orlene Grant noted the main categories seem to be transportation, housing, access, and caregivers. Orlene suggested creating a grid and tactical strategy for communicating with supervisors before the January meeting. It may be helpful to create a calendar of activities to get ahead for next year. <u>Letter of support for SPARC funding requested by Debi Alexander</u> – Review proposed language for submission – tabled to next meeting	-Invite BOS members to CCAAD meetings providing them with a short blurb on the presentation, not the agenda. Advocacy Committee to develop a tactical strategy for giving input to the budget cycle in it's development stage.

	<p><u>Vacant Vice Chairs</u> – No committee has a vice chair. Committee chairs have been tasked with assessing membership and asking a member to become a vice chair. Follow up at February meeting.</p> <p><u>Comparison and Contrast of CCAAD and COA</u> - Orlene discussed the Fairfax Area Commission on Aging website, including advocacy and on-going activities. We need actionable recommendations. Orlene went over the CCAAD website and suggested we keep up with it to make sure activities are updated.</p>	<p>Myles will work with the CTC on reviewing the CCAAD website, adjusting the Vision Mission statement and correcting technical issue. CTC to establish a quarterly review of the website.</p>
Committee Highlights by Committee Chairs	<p><u>Social Connection Committee</u>- Carolyn discussed the P Committee initiative and the pilot program presentation at the November 13th meeting. Four organizations have signed up in writing.</p> <p><u>Advocacy Committee</u>- Season stated that the Advocacy Committee meeting tomorrow is 12/6. and noted that it will be participating in the General Assembly Pre-2025 Legislative Hearing will be on Saturday, January 4, 2025.</p> <p><u>Communication & Technology Committee</u>- Myles stated that the next Tech Committee meeting will be on Friday 12/13. He shared the draft communication toolkit and asked for feedback.</p> <p><u>Equity in Aging & Disabilities Committee</u>- Orlene stated that the Equity Committee conversations continue through February. A formal report out will be done in January to CCAAD.</p> <p><u>Membership Committee</u>- Season noted that 8 people have resigned/retired from the council since August. There were three guests at the last CCAAD meeting. Four new members are being processed. Several guests are expected at the January CCAAD meeting. Total of 41 members to date.</p>	<p>Carolyn to re-announce the initiative at the Jan. meeting.</p> <p>Committee to develop timeline and tactical approach.</p> <p>Season will send out draft communication toolkit by 12/13/24.</p> <p>Orientation to be conducted Feb. 2025.</p>
Debrief from last CCAAD Meeting & Recommendations	<p>Carolyn discussed the kickoff presentation of the pilot program. She asked about feedback. Rose and Orlene stated that it was engaging and went well. Four organizations so far would like to join the pilot. Season will send out another reminder to fill out the commitment form to the rest of the organizations who verbally agreed to join. The Deaf Seniors Stay Connected, a program of the Northern Virginia Center for the Deaf and Hard of Hearing presentation was very impactful and brought needed considerations to mind.</p>	<p>Season will email Pilot sign up form on 12/19/24 and 1/6/25.</p>

CCAAD Meeting Agenda Planning: January 8, 2025	Theme- Equity in Aging and Disabilities. The EAD Committee will present their root cause analysis, gap analysis/environmental scan and the findings of the Equity Plan Conversation Series.	-Invite Equity Leads to January and March meetings
CCAAD Meeting Agenda Planning: March 12, 2025	Theme- Equity in Aging and Disabilities continued. The DSB/DFS will present their training on disability equity. C&T Committee report out. Budget testimony vote. Proposed Fairfax County Budget for Fiscal Year 2025 – Chris Leonard	-Include Pilot Program updates at each meeting in 2025.
CCAAD Meeting Agenda Planning: May 14, 2025	Theme-Legal Planning. Marie mentioned working with ARC to providing information on creating a special needs trust and guardianship and an Elder Law Attorney. Advocacy Committee reports and present the approved CCAAD FY 25 Budget Testimony.	
CCAAD Meeting Agenda Planning: July 9, 2025	Theme-Housing. Possibly having Endependence Center present an overarching review of their services and the Department of Housing. Orlene will liaison with the Department of Housing.	
Adjournment	The meeting adjourned at 1:45 pm.	

Next Committee Meeting: Thursday, February 6, 2025, 12 pm- 2 pm