

**Fairfax Area Coordinating Council for Aging and Adults with Disabilities**

**Membership Committee Meeting Notes**

**Thursday, January 16, 2025, 9:30 – 11:30 a.m.**

**Virtual**

**Notetaker: Season Zellman**

**Attendees:** Marie Woodward-Committee Chair (Annandale), Linda Watkins (Falls Church)

**Call to Order:** The meeting was called to order at 9:33 a.m. by Marie Woodard, Committee Chair.

**Motions to Proceed with Electronic Meeting:**

The Membership Committee of the CCAAD conducted an All- Virtual public meeting. The meeting was held via video and audio using Teams for computer access and a toll-free telephone number for access via telephone.

To assure public access, the Committee Chair, Marie Woodard, asked the committee members to state their names and where they were joining the meeting from. The Committee Chair then passed the virtual gavel to support staff, Season Zellman, to conduct confirmation of the following motions. The Chair moved that each member's voice was adequately heard by each other committee member, and specifically that each voice was clear, audible, and at an appropriate volume for all other members. The motion was seconded by Linda Watkins.

Next, the Committee Chair made a motion that the CCAAD will hold an All-Virtual public meeting because: other circumstances warrant the holding of an all-virtual public meeting, including, but not limited to, the convenience of an all-virtual meeting. The motion was seconded by Linda Watkins.

**Approve Summary Notes of November 14, 2024, Meeting:**

The notes were then approved as written.

**Review Recruiting Spreadsheet:**

Marie Woodard reviewed the updated spreadsheet. New members, David Leventhal and Darren Marquart attended the January CCAAD meeting. A staff member from Mason District supervisor's office would like to attend future CCAAD meetings. The City of Fairfax is working on finding a replacement for Anita Light, we were informed it won't be until

February/March. Marie will follow up with the Alzheimer's association. Also looking for someone from Capital Caring. Marie contacted someone at PACE and is waiting to hear back. Linda is working on SPAN. Season is in the process of onboarding a representative from Rebuilding Together.

**Recruitment and Retention:**

Marie added potential groups such as Cornerstones and Vida Senior Center to attend the March meeting.

**Visitors to CCAAD Meeting:**

Regina Damiano from Insight, Shari Carlson from Fellowship Square, Sydney Palinka from RAFT as well as Mujeeb Tahir and Muhammad Tahir from A2Z Home Health Care all attended the January meeting.

**Review Diversity & Geography of CCAAD Members & Develop Strategies:**

Looking for a representative in Franconia and Sully.

**Adjournment:** The meeting was adjourned at 10:21 a.m.

**Next Committee Meeting:** Thursday, February 13, 2025, followed by new member orientation for 5 potential new members at 10:30 a.m.